

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2017-05**

**A RESOLUTION ADOPTING POLICY NO 2206,  
TRAVEL AUTHORIZATION AND EXPENSES**

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**RECITALS**

**WHEREAS**, the State of Washington has vested in the governing bodies of fire protection districts the authority to adopt reasonable rules to govern the district and to perform its functions, and generally to perform all such acts as may be necessary to carry out the objects of the creation of the district under RCW 52.14.100; and

**WHEREAS**, the Board of Fire Commissioners of Woodinville Fire & Rescue (“District”) has vested the responsibility of the day-to-day operation of the District in the Fire Chief; and

**WHEREAS**, the Board of Fire Commissioners has determined that it is necessary to establish and maintain a set of policies, procedures and practices to ensure the efficient and effective management of the District’s affairs; and

**WHEREAS**, the District provided Local 2099 with a copy of the proposed revised policy under an agreed District/Local policy review process; and

**WHEREAS**, Local 2099 was given the opportunity to provide feedback on the policy, and the Local indicated they had no specific concerns.

**NOW, THEREFORE**, it is resolved that the Board of Fire Commissioners of the District has adopted Policy 2206, Travel Authorization and Expenses, and that the content of the paragraph shown below shall become the policy segment of said policy.

***Policy Section 2206, Travel Authorization and Expenses***

**1.0 Policy Statement**

- 1.1. It is the policy of Woodinville Fire & Rescue (the “District”) to have a procedure for approving travel and reimbursing travel-related expenses incurred by Commissioners and employees while traveling for work-related training or conducting District business away from District offices.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF WOODINVILLE FIRE & RESCUE THIS 7th DAY OF FEBRUARY, 2017.**

WOODINVILLE FIRE & RESCUE  
COUNTY OF KING, WASHINGTON

Approved as to Form:

/s/ Jeffrey Ganson  
Jeffrey Ganson, District Counsel

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Mark Emery, Commissioner, Position 1

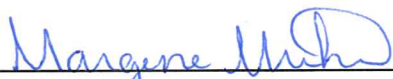
  
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Jim Dorney, Commissioner, Position 2

  
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Timothy Osgood, Commissioner, Position 3

  
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Kevin Coughlin, Commissioner, Position 4

  
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Roger Collins, Commissioner, Position 5

Attest:

  
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Margene Michael, Board Secretary