

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2018-02**

**A RESOLUTION ADOPTING POLICY NO 4101,  
APPARATUS CHECKS**

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**RECITALS**

**WHEREAS**, the State of Washington has vested in the governing bodies of fire protection districts the authority to adopt reasonable rules to govern the district and to perform its functions, and generally to perform all such acts as may be necessary to carry out the objects of the creation of the district under RCW 52.14.100; and

**WHEREAS**, the Board of Fire Commissioners of Woodinville Fire & Rescue (“District”) has vested the responsibility of the day-to-day operation of the District in the Fire Chief; and

**WHEREAS**, the Board of Fire Commissioners has determined that it is necessary to establish and maintain a set of policies, procedures and practices to ensure the efficient and effective management of the District’s affairs; and

**WHEREAS**, the District provided Local 2099 with a copy of the proposed revised policy under an agreed District/Local policy review process; and

**WHEREAS**, Local 2099 was given the opportunity to provide feedback on the policy and provided no feedback.

**NOW, THEREFORE**, it is resolved that the Board of Fire Commissioners of the District has adopted Policy 4101, Vehicle Inspection Documentation, and that the content of the paragraph shown below shall become the policy segment of said policy.

***Policy Section 4101, Apparatus Checks***

**1.0 Policy Statement**

- 1.1. Apparatus checks will be done daily for all staffed fire apparatus and weekly for all unstaffed fire apparatus.
- 1.2. Each apparatus check will be entered into Halligan (software used by the District to support apparatus checks) daily before 1000 hours as outlined in this policy.

