

WOODINVILLE FIRE & RESCUE
Tuesday, February 2, 2021

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 1600 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner van Veen
Commissioner Halbert
Commissioner Osgood
Commissioner Millman

Staff

Fire Chief Greg Ahearn
Deputy Chief Doug McDonald
Chief Administrative Officer Joan Montegary
Board Secretary Nicole Frisch

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner Millman moved to approve the agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

Public Comment

Peter Briner, President IAFF Local 2950, presented to the Board about three firefighters who just completed their probationary period.

1. Probationary Firefighter Introductions

Chief Ahearn introduced our new Probationary Firefighters as follows:
PFF Makani Kema-Kaleiwahea
PFF Victoria Conover
PFF Adam Gargus
PFF Jessica Campbell (not present – on shift)
PFF Ilya Potapenko

2. 2020 Year-End Wrap-Up

CAO Montegary presented the 2020 Year-End Wrap-Up that is attached hereto.

3. Cell Tower Lease Extension – Station 33

Chief Ahearn presented the Station 33 Cell Tower Lease Extension that is attached hereto. The Station 33 Cell Tower Lease Extension will be further discussed at the March 2, 2021 regular meeting.

4. Cell Tower Lease Extension – Station 35

Chief Ahearn presented the Station 35 Cell Tower Lease Extension that is attached hereto. The Station 35 Cell Tower Lease Extension will be further discussed at the March 2, 2021 regular meeting.

5. Fire Chief's Report (attached hereto)

Chief Ahearn presented the Fire Chief's Report that is attached hereto.

6. Consent Agenda (attached hereto)

- a. Approval of Minutes from the January 19, 2021 regular meetings
- b. Approval of Payroll Voucher ACH 21-1 for \$588,776.77
- c. Approval of Capital Voucher for \$20,733.64; and General Voucher for \$117,128.76

MOTION: Commissioner Osgood moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.

7. Reports and Requests from the Commissioners/Good of the Order

None.

8. Executive Session

At 4:40 p.m., the Board moved into Executive Session for 15 minutes pursuant to RCW 42.30.140(4)(b), to discuss the strategy or position to be taken by the governing body during the course of collective bargaining.

The Board reconvened at 4:56 p.m. No decisions were made.

9. Adjournment

MOTION: *Commissioner van Veen moved to adjourn the meeting. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.*

The meeting adjourned at 1656 hours.

Nicole Frisch
Nicole Frisch, Board Secretary

Derek van Veen
Derek van Veen, Commissioner, Position 1

Doug Halbert
Doug Halbert, Commissioner, Position 2

Tim Osgood
Tim Osgood, Commissioner, Position 3

Mike Millman
Mike Millman, Commissioner, Position 4

Roger Collins
Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

REGULAR MEETING **SPECIAL TIME** OF THE BOARD OF FIRE COMMISSIONERS

Tuesday, February 2, 2021

4:00 p.m.

Meeting will be held virtually, via Zoom. Use the link below to attend live.

<https://us02web.zoom.us/j/85437285703?pwd=WUxuYTIkM0tuNXJMVFRhVStHRDY2Zz09>

To listen live, call 253-215-8782 and enter the Meeting ID and Password.

Meeting ID: 854 3728 5703

Passcode: 150216

AGENDA

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@wf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Probationary Firefighter Introductions
2. 2020 Year-End Wrap-Up
3. Cell Tower Lease Extension (Fire Station #33)
4. Cell Tower Lease Extension (Fire Station #35)
5. Fire Chief's Report
6. Consent Agenda
 - a. Approval of Minutes from the January 19, 2021 regular meetings
 - b. Approval of Payroll Voucher ACH 21-2 for \$588,776.77
 - c. Approval of Capital Voucher for \$20,733.64 and General Voucher for \$117,128.76
7. Reports and Requests from the Commissioners/Good of the Order
8. Executive Session for 15 minutes pursuant to RCW 42.30.140(4)(a), to discuss the strategy or position to be taken by the governing body during the course of collective bargaining.
9. Adjournment



Annual Wrap-Up

2020

1

Information Systems

- ▶ Set up Annex with an offsite data backup repository
- ▶ Converted employee intranet to SharePoint for new website rollout
- ▶ Researched and tested security camera systems
- ▶ Set up BC and LT computers at each station with video conferencing/Zoom capability
- ▶ Purchased and set up three laptops for support services staff in anticipation of work-from-home orders. Purchased monitors, keyboards, etc. to facilitate a smooth transition to WFH environment.



2

Public Outreach/Social Media

- ▶ Developed and rolled out completely re-vamped District website
- ▶ Built easily recognized District brand through social media and other public communication
- ▶ Organized community outreach and communication through Covid-19 pandemic.
- ▶ Worked closely with third-party vendor on merger-related communications



3

Finance

- ▶ Completed and filed 2019 financial statement (May)
- ▶ Financial and Accountability audits by the State Auditor's office began on June 29, 2020 and were done remotely
- ▶ Prepared 2021 budget
 - ▶ Budget Tour/Training
 - ▶ Presentations to the Board and Budget Adoption
- ▶ Worked with Northshore Fire to:
 - ▶ Re-structure and prepare their 2021 budget
 - ▶ Review financial processes and identify efficiencies in anticipation of merger (ongoing)



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Human Resources

► Retirements/Separations

- Suggs (FF, 35 years)
- Bungler (LT, 33+ years)
- Shindelar (FF, 30+ years)
- Laurent (FF, 29+ years)
- Walling (FF, 28+ years)
- Bresler (FF, 5+ years)
- Magistrale (Admin. Asst., 4+ years)
- Kerth (DFM, 3+ years)
- Parker (FF, 3+ years)

► New Hires

- Benke (FF, January)
- Kourdahi (FF, January)
- Foley (Adin. Asst., April)
- Campbell (FF, August)
- Conover (FF, August)
- Gargus (FF, August)
- Kema-Kaleiwahea (FF, August)
- Potapenko (FF, August)



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Human Resources

- Onboarded FFs Benke and Kourdahi – January 2020
- Leadership Team Retreat to Alderbrook – January 2020
- Annual Awards Banquet – February 2020
- Hiring process for Administrative Assistant – February - March 2020
- Modify office staffing to comply with Governor's mandate; maintain operations with staff working from home on rotation. Essential employees' status unchanged.



Start of
Covid-19
Pandemic



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Human Resources

- ▶ Coordinated IT services for Northshore Fire
- ▶ Onboarded Administrative Assistant Foley – April 2020
- ▶ Hiring process for entry-level firefighter – February – August 2020
- ▶ Bargaining
- ▶ Onboarded FFs Campbell, Conover, Gargus, Kema-Kaleiwahea, and Potapenko – August 2020
- ▶ Prepare/implement ILAs for shared services with Northshore Fire – September 2020



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Human Resources

- ▶ Plan/coordinate open enrollment – September – October 2020
- ▶ Hiring process and onboarding for Deputy Fire Marshal – September – December 2020
- ▶ Write/revise/adopt 12 policies
- ▶ Conduct performance evaluations throughout the year
- ▶ Prepare for and attend meetings throughout the year: command staff, leadership team, labor/management, safety committee, support staff, finance committee, executive committee, Board meetings
- ▶ Merger/consolidation discussions, data mining, meetings



8

Fleet and Surplus

- ▶ 3 new Aid Cars put in service in January 2020.
 - ▶ Apparatus # 7317 donated to another agency
 - ▶ Apparatus # 7318 sold as surplus
 - ▶ Apparatus # 7319 is now in reserve
- ▶ Self-initiated fleet inspection through WA State Patrol; passed with flying colors!
- ▶ Held 2 online public auctions netting \$14,029
- ▶ Donated items to several non-profits including:
 - ▶ Bauer blast containment fill station donated to San Juan EMS in Friday Harbor, WA
 - ▶ MSA tanks, masks, and packs donated to Hat Island Fire



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Tools & Equipment

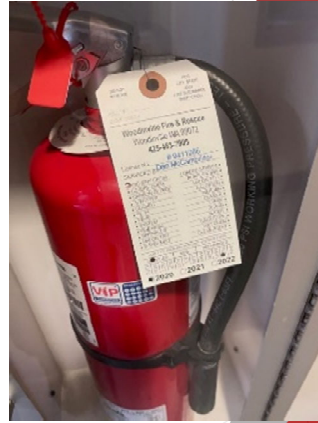
- ▶ New vehicle stabilization supplies
- ▶ Aluminum wedges for all crews
- ▶ Upgraded chain for overhead lifting
- ▶ 5 new K12 rescue saws
- ▶ New cribbing bags



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Facilities

- ▶ District self-initiated an L&I safety evaluation; few minor issues identified and corrected
- ▶ Annex
 - ▶ Added railings to roof training prop
 - ▶ Facilities Maintenance Technician McCambridge completed JLG training and certification
 - ▶ FMT McCambridge completed fire extinguisher technician certification



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Facilities

- ▶ Station 31
 - ▶ New extractor purchased and installed
 - ▶ Painted ISM office
 - ▶ New BBQ for the crew
 - ▶ Replaced vacuum cleaner
 - ▶ Reconfigured generator exhaust
 - ▶ Had new bark blown in for landscaping
 - ▶ Added shore power for fleet



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Facilities

► Station 31

- New carpet on crew side
- New recliners in day room
- New kitchen table on crew side



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Facilities

► Station 33

- Built out new decon area
- Moved laundry area
- New recliners in day room
- Installed security cameras
- Installed new kitchen faucet and InstaHot
- Roof repair
- Staircase railing installed



- LED ballast bypass in bay
- New shed lighting
- Installed skylight protectors

14

Facilities

► Station 33

- Had new bark blown in for landscaping
- New furniture in LT's office and lobby
- New BBQ for the crew
- Poured patio for crew
- Replaced vacuum cleaner
- New dishwasher



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Facilities

► Station 35

- Built out new decon area
- New recliners in day room
- Installed security cameras
- Installed blackout mini blinds
- Shower valve replacement
- New chairs for lobby and LT's office



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Coming in 2021

- ▶ Covid-19 Vaccinations!
- ▶ Joint Command Staff Retreat – date and place TBD
- ▶ Northshore/Woodinville merger vote – April 27, 2021
- ▶ Entry-level firefighter process for August 2021 Academy
- ▶ Possible facility upgrades
 - ▶ Station 31 kitchen counters and cabinets
 - ▶ Station 35 kitchen remodel
 - ▶ Station 35 flooring



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Thank you!

Presented to the Board of Fire Commissioners

February 2, 2021



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January 26, 2021

VIA EMAIL: Mr. Greg Ahearn <GAhearn@wf-r.org>

**Re: Proposals for Continued Site Operations
American Tower Site# 82919 / Bear Creek, WA (the "Site")**

Dear Mr. Ahearn,

To ensure that operations at this Site can continue beyond expiration of the current ground lease, on behalf of Verizon Wireless, American Tower is pleased to extend the following proposals:

Proposal #1 – Lease Extension:

- **\$20,000** one-time signing bonus, payable within 30 days of full execution of an amendment;
- Rent to increase to **\$1,300 per month**, commencing within sixty (60) days following the full execution of the amendment;
- Rent to increase by **3% per year**, commencing **November 1, 2020**;
- **Six (6)** additional lease periods of **five (5)** years each, commencing **November 1, 2020**.

Proposal #2 – Short-Term Lease Extension:

- Rent to remain at **\$829.42 per month**;
- Rent to increase by **3% per year**, commencing **November 1, 2021**;
- **One (1)** additional lease period of **five (5)** years, commencing **November 1, 2021**.

(continued on the following page)

*Please note, unless otherwise agreed by the parties, all proposals listed herein will expire within 15 days of the date of this letter (January 26, 2021). All proposals are good for a limited time and for discussion purposes only. The parties will not be bound in any respect and with regard to any proposal until and unless a written agreement is signed by all applicable parties. Further, All proposals are contingent upon American Tower's confirmation, review and approval, to its sole satisfaction of; 1) a title report and if necessary, a land survey of the property; and 2) final approval and authorization by American Tower's Executive Team.



Proposal #3 – Perpetual Easement:

- **One (1)** lump sum payment of **\$350,000** upon full-execution of documentation memorializing terms;
- A non-exclusive access and utility easement to the facility;
- Grant of a Perpetual Easement over the existing leased area.

Please feel free to reach out with any questions. I look forward to speaking with you.

Best regards,

Chris Flammer

Land Acquisitions

American Tower Corporation

Ph: 781-926-7112

Christopher.Flammer@americantower.com

*Please note, unless otherwise agreed by the parties, all proposals listed herein will expire within 15 days of the date of this letter (January 26, 2021). All proposals are good for a limited time and for discussion purposes only. The parties will not be bound in any respect and with regard to any proposal until and unless a written agreement is signed by all applicable parties. Further, All proposals are contingent upon American Tower's confirmation, review and approval, to its sole satisfaction of; 1) a title report and if necessary, a land survey of the property; and 2) final approval and authorization by American Tower's Executive Team.

SECOND AMENDMENT TO PCS SITE AGREEMENT

THIS SECOND AMENDMENT TO PCS SITE AGREEMENT (this "Second Amendment") is entered into this ____ day of _____, 20____, by and between WOODINVILLE FIRE & RESCUE ("Owner"), with a mailing address of PO Box 2200, Woodinville, Washington 98072, and STC FIVE LLC, a Delaware limited liability company, by and through its attorney in fact, GLOBAL SIGNAL ACQUISITIONS III LLC, a Delaware limited liability company (collectively, "Lessee"), with a mailing address of 2000 Corporate Drive, Canonsburg, Pennsylvania 15317.

RECITALS

WHEREAS, Owner and Sprint Spectrum L.P., a Delaware limited partnership ("Original Lessee") entered into a PCS Site Agreement dated August 14, 1996 (the "Original Agreement"), whereby Original Lessee leased certain real property, together with access and utility easements, located in King County, Washington from Owner (the "Site"), all located within certain real property owned by Owner (the "Property"); and

WHEREAS, the Original Agreement was amended by that certain Amendment to PCS Site Agreement dated September 23, 1998 (the "First Amendment") (hereinafter the Original Agreement and the First Amendment are collectively referred to as the "Agreement"); and

WHEREAS, STC Five LLC is currently the lessee under the Agreement as successor in interest to the Original Lessee; and

WHEREAS, the Agreement had an initial term that commenced on August 14, 1996, and expired on August 13, 2001. The Agreement provides for four (4) extensions of five (5) years each, all of which were exercised by Lessee. According to the Agreement, the final extension expires on August 13, 2021; and

WHEREAS, the Site may be used for the purpose of constructing, maintaining and operating a communications facility, including tower structures, equipment shelters, cabinets, meter boards, utilities, antennas, equipment, any related improvements and structures and uses incidental thereto; and

WHEREAS, Owner and Lessee desire to amend the Agreement on the terms and conditions contained herein.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Owner and Lessee agree as follows:

1. Recitals; Defined Terms. The parties acknowledge the accuracy of the foregoing recitals. Any capitalized terms not defined herein shall have the meanings ascribed to them in the Agreement. All references to the defined term “SSLP” in the Agreement are hereby deleted and “Lessee” is inserted in its place.

2. Term. The second sentence of Section 2 of the Original Agreement, and only that sentence, is hereby deleted and the following is inserted in its place:

This Agreement will be automatically renewed for four (4) additional terms of five (5) years (each a “5-Year Renewal Term”) with the final 5-Year Renewal Term expiring on August 13, 2021, followed by an additional term of one (1) year, six (6) months, and fourteen (14) days, commencing on August 14, 2021 and expiring on February 28, 2023 (the “Final Renewal Term”) (each of the 5-Year Renewal Terms and the Final Renewal Term are referred to as a “Renewal Term”), unless Lessee provides Owner notice of intention not to renew not less than ninety (90) days prior to the expiration of the Initial Term or any Renewal Term.

3. Eminent Domain. If Owner receives notice of a proposed taking by eminent domain of any part of the land upon which the Site or the easements are situated, Owner will notify Lessee of the proposed taking within five (5) days of receiving said notice and Lessee will have the option to: (i) declare the Agreement null and void and thereafter neither party will have any liability or obligation hereunder; or (ii) remain in possession of that portion of the Site and easements that will not be taken, in which event there shall be an equitable adjustment in rent on account of the portion of the Site and easements so taken. With either option Lessee shall have the right to pursue all available remedies at law or equity.

4. Owner’s Cooperation. If requested by Lessee, Owner will execute, at Lessee’s sole cost and expense, all documents required by any governmental authority in connection with any development of, or construction on, the Site, including documents necessary to petition the appropriate public bodies for certificates, permits, licenses and other approvals deemed necessary by Lessee in Lessee’s absolute discretion to utilize the Site for the purpose of constructing, maintaining and operating communications facilities, including without limitation, tower structures, antenna support structures, cabinets, meter boards, buildings, antennas, cables, equipment and uses incidental thereto. Owner agrees to be named applicant if requested by Lessee. Owner shall be entitled to no further consideration with respect to any of the foregoing matters.

5. Ratification.

a) Owner and Lessee agree that Lessee is the current lessee under the Agreement, the Agreement is in full force and effect, as amended herein, and the Agreement contains the entire agreement between Owner and Lessee with respect to the Site.

b) Owner agrees that any and all actions or inactions that have occurred or should have occurred prior to the date of this Second Amendment are approved and ratified and that no breaches or defaults exist as of the date of this Second Amendment.

c) Owner represents and warrants that Owner is duly authorized and has the full power, right and authority to enter into this Second Amendment and to perform all of its obligations under the Agreement as amended.

d) Owner agrees to provide such further assurances as may be requested to carry out and evidence the full intent of the parties under the Agreement as amended hereby, and ensure Lessee's continuous and uninterrupted use, possession and quiet enjoyment of the Site under the Agreement as amended hereby.

e) Owner acknowledges that the Site, as defined, shall include any portion of the Property on which communications facilities or other Lessee improvements exist on the date of this Second Amendment.

6. Notices. Lessee's notice address as stated in the Original Agreement is amended as follows:

Lessee: STC Five LLC
c/o Crown Castle USA Inc.
Attn: Legal - Real Estate Department
2000 Corporate Drive
Canonsburg, PA 15317

7. IRS Form W-9. Owner agrees to provide Lessee with a completed IRS Form W-9, or its equivalent, upon execution of this Second Amendment and at such other times as may be reasonably requested by Lessee. In the event the Site is transferred, the succeeding lessor shall have a duty at the time of such transfer to provide Lessee with a completed IRS Form W-9, or its equivalent, and other related paper work to effect a transfer in the rent to the new lessor. Owner's failure to provide the IRS Form W-9 within thirty (30) days after Lessee's request shall be considered a default and Lessee may take any reasonable action necessary to comply with IRS regulations including, but not limited to, withholding applicable taxes from rent payments.

8. Remainder of Agreement Unaffected. The parties hereto acknowledge that except as expressly modified hereby, the Agreement remains unmodified and in full force and effect. In the event of any conflict or inconsistency between the terms of this Second Amendment and the Agreement, the terms of this Second Amendment shall control. The terms, covenants and provisions of this Second Amendment shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Owner and Lessee. This Second Amendment may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

9. Survey. Lessee reserves the right, at its discretion and at its sole cost, to obtain a survey ("Survey") specifically describing the Site and any access and utility easements associated therewith. Lessee shall be permitted to attach the Survey as an exhibit to this Second Amendment and any related memorandum for recording, which shall update and replace the existing description, at any time prior to or after closing of this Second Amendment.

10. Recordation. Lessee, at its cost and expense, shall have the right to record a memorandum of this Second Amendment ("Memorandum") in the official records of King County, Washington at any time following the execution of this Second Amendment by all parties hereto. In addition, Lessee shall have the right in its discretion, to record a notice of lease, affidavit or other form to be determined by Lessee without Owner's signature in form and content substantially similar to the Memorandum, to provide record notice of the terms of this Second Amendment.

11. Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Second Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. As used herein, "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Second Amendment and executed and adopted by a party with the intent to sign such Second Amendment, including facsimile or email electronic signatures.

[Execution Pages Follow]

This Second Amendment is executed by Owner as of the date first written above.

OWNER:
WOODINVILLE FIRE & RESCUE

By: _____
Print Name: _____
Print Title: _____

State of Washington
County of King

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____

NOTARY PUBLIC, in and for the
State of Washington
Printed Name: _____
Residing at: _____
My commission expires: _____

(Seal or Stamp)

[Lessee Execution Page Follows]

This Second Amendment is executed by Lessee as of the date first written above.

LESSEE:
STC FIVE LLC,
a Delaware limited liability company

By: GLOBAL SIGNAL ACQUISITIONS III
LLC,
a Delaware limited liability company
Its: Attorney In Fact

By: _____
Print Name: _____
Print Title: _____

State of Texas

County of _____

Before me, _____, a Notary Public, on this day personally appeared _____ of **GLOBAL SIGNAL ACQUISITIONS III LLC**, a Delaware limited liability company, as Attorney in Fact for **STC FIVE LLC**, a Delaware limited liability company, known to me (or proved to me on the oath of _____ or through driver's license, state id card, resident id card, military id card, or passport) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she/he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20__.


(Personalized Seal)

Notary Public's Signature

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: February 2, 2021
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory S. Ahearn, Fire Chief 
SUBJECT: Fire Chief's Report – February 2, 2021

Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

Incidents

The District responded to 103 incidents since your last regular meeting on January 19, 2021.

Budget

The budget report for the period ending December 31, 2020 is attached for your review.

Consolidation Update

Fire Department Administration continues to participate in monthly meetings with Liz Loomis Public Affairs and the communications subcommittee, which consists of members of both Boards of Commissioners, CSO/PIO Breault, PIO Booth, and representatives from both Locals. The last meeting was yesterday, February 1.

Fire Department Administration continues to meet with both Local 2950 and Local 2459 the Thursday following the Joint Board of Fire Commissioners meeting. The intent of this meeting is to update the Locals on the merger initiative and to address questions and/or concerns the Locals may have.

COVID-19 Update

The District has been successful in maintaining a 30-day supply of personal protective equipment for our emergency responders. The District recently received a shipment of N95 masks to help bolster our supply.

The District continues to strongly encourage our employees to get vaccinated. The District is working with our community partners at Redmond Medic One and Evergreen Health, who are facilitating the vaccination process for our employees. Many of our employees have elected to get vaccinated, some of whom have already received their second dose of the vaccine.

As reported out at your last meeting, the District is working with King County Public Health and King County EMS on the possibility of our firefighters providing vaccines to the Woodinville community. We've had 15 firefighters express interest in participating in the program.

Personnel

We have one firefighter off-line due to non-duty related injury.

I am saddened to report that our part time office helper, Eli, has moved with his family out of state and is no longer with the District. We are thankful for his help over the years and will miss seeing him around the office.

Please join me in congratulating our new Probationary Firefighters on their successful completion of SKCTC Fire Academy #10. Of the 24 recruits, Woodinville had 5 recruits and Northshore had 6 recruits complete the grueling 20-week fire academy and EMT class. A small graduation ceremony was held on Thursday, January 28.

One of the most prestigious awards handed out by the Academy Instructors is being the recipient of the "Chiefs Company" award. The Chiefs Company is comprised of five of the most well-rounded firefighters that the Academy instructors would want on their Engine or Truck Company. I'm very proud to report that we had two recruits named to the "Chiefs Company": Victoria Conover and Adam Gargus. Northshore had one recruit that was also named to the Chiefs Company, so three of the five recipients came from our departments. A Northshore Fire Recruit was the recipient of the class Valedictorian and another Northshore Firefighter was nominated by his fellow recruits to deliver the class speech.

Our new Recruit Firefighters took their Oaths of Office at Station 31 on Friday, January 29. Their first days on shift are as follows:

PFF Makani Kema-Kaleiwahea	January 31
PFF Victoria Conover	February 5
PFF Adam Gargus	February 6
PFF Jessica Campbell	February 2
PFF Ilya Potapenko	February 1

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended December 31, 2020

Cash/Investment Balances by Fund

Cash/Investment Balance	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2020	\$7,053,049	\$0	\$771,758	\$13,774,558	\$1,957,859	\$23,557,224
December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042
Dollar Increase (Decrease)	(\$303,298)	\$0	\$769,359	\$2,550,475	\$767,646	\$3,784,182
Percentage Increase (Decrease)	(4.1%)	.0%	32069.9%	22.7%	64.5%	19.1%

For historical reference, 2015 through 2018 year-end cash/investment balances are shown below.

	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2018	\$7,132,960	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,279,664
December 31, 2017	\$5,934,376	\$0	\$32,394	\$8,731,037	\$1,833,195	\$16,530,200
December 31, 2016	\$6,241,472	\$0	\$152,400	\$6,044,333	\$1,840,426	\$14,278,630
December 31, 2015	\$6,259,296	\$0	\$45,757	\$6,112,220	\$1,639,148	\$14,056,421

Woodinville Fire & Rescue
Budget Performance Report
For the month ended December 31, 2020

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
Revenues				
December 31, 2020	\$7,356,347	\$7,356,347	\$0	0.0%
Current Year Revenues				
Property Tax	\$8,798,962	\$8,754,062	(\$44,900)	-0.5%
EMS	\$594,280	\$594,280	\$0	0.0%
BLS Core - CMT Program			\$0	#DIV/0!
Permit/Plan Review Fees	\$100,000	\$129,879	\$29,879	29.9%
Miscellaneous Other	\$50,000	\$659,229	\$609,229	1218.5%
Inter-Fund Transfers - IN				
Benefit Charge Fund	\$6,856,565	\$6,928,578	\$72,013	1.1%
Reserve Fund		\$72,700	\$72,700	
Total Current Year Revenue	\$16,399,807	\$17,138,728	\$738,921	4.5%
Total Resources (BFB + Revenue)	\$23,756,154	\$24,495,075	\$738,921	3.1%
Expenditures				
Salaries & Wages	\$7,511,973	\$7,007,087	\$504,886	6.7%
Benefits	\$3,621,875	\$3,448,787	\$173,088	4.8%
Overtime - Operations	\$720,832	\$854,679	(\$133,847)	-18.6%
Overtime - Training & Admin	\$358,479	\$139,714	\$218,765	61.0%
Office & Operating Supplies	\$226,341	\$177,916	\$48,425	21.4%
Vehicle Maintenance & Fuel	\$238,000	\$194,304	\$43,696	18.4%
Small Tools & Equipment	\$141,899	\$130,738	\$11,161	7.9%
Elections & Info	\$60,000	\$0	\$60,000	100.0%
Professional Services	\$302,150	\$368,382	(\$66,232)	-21.9%
Communications & Dispatch	\$273,386	\$269,618	\$3,768	1.4%
Travel	\$46,535	\$42,301	\$4,234	9.1%
Training & Education	\$349,280	\$49,476	\$299,804	85.8%
Advertising	\$7,450	\$7,268	\$182	2.4%
Leases, Insurance, Water/Utilities, etc.	\$231,102	\$209,329	\$21,773	9.4%
Repair & Maintenance	\$335,908	\$264,199	\$71,709	21.3%
Miscellaneous Other	\$222,243	\$92,351	\$129,892	58.4%
Covid-19 Response		\$69,418	(\$69,418)	#DIV/0!
Intergovernmental Services	\$204,830	\$52,758	\$152,072	74.2%
Sub-total (not incl. Intra-fund transfers)	\$14,852,283	\$13,378,326	\$1,473,957	9.9%

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended December 31, 2020

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
Inter-Fund Transfers - OUT				
Benefit Liability Reserve Fund		\$750,000	(\$750,000)	#DIV/0!
Capital Fund		\$813,700	(\$813,700)	#DIV/0!
Reserve Fund		\$2,500,000	(\$2,500,000)	#DIV/0!
Total Expenditures	\$14,852,283	\$17,442,026	(\$2,589,743)	-17.4%
Current Year Resources less Expenditures	\$1,547,524	(\$303,298)		
Cash Balance - End of Month	\$8,903,871	\$7,053,049	(\$1,850,822)	-20.8%
Total Expenditures & EFB	\$23,756,154	\$24,495,075	738,921	3.1%



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: February 9, 2021

Approved for payment:

Derek van Veen
Commissioner, Position 1

Doug Halbert
Commissioner, Position 2

[Signature]
Commissioner, Position 3

Mike Millman
Commissioner, Position 4

[Signature]
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 21-2	1/20/21, 1/24/21, 1/25/21	\$ 588,776.77

[Signature]
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
1/24/2021	Net Pay: Direct Deposits/Live Checks	242,079.32
1/24/2021	DSHS - WA State (garnishment)	291.52
1/25/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	58,301.81
1/24/2021	Agency Checks	130,070.58
		-
		-
		-
1/20/2021	Quarterly L&I	75,900.12
1/25/2021	PAYCHEX INVOICE	1,357.17
		508,000.52

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
1/25/2021	WDVL FF Union Dues/Assessment	4,743.44
1/25/2021	WDVL Benevolent Fund	474.50
	Total Deposit	5,217.94

PAY32 TRANSACTION TOTALS

\$

513,218.46


 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jan 26, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____ ☐ ACH Debit Pay Code (COLXX) _____ ☒ Automatic Withdrawal
☐ Book Transfers (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	48,055.79
3	DCP	100360010			24219		00000	12,879.90
4							00000	
5							00000	
6							00000	
							Total	\$60,935.69

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION

Typed or Printed
 Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080
 I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan Montegary* Title Chief Administrative Officer Date Jan 25, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jan 25, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debit Pay Code (COLXX) _____
 ☒ Automatic Withdrawal
☐ Book Transfers (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,622.62
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$14,622.62

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080
 I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan Montegary* Title Chief Administrative Officer Date Jan 25, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 01/25/2021
Total Amount: \$20,733.64
Control Total: 1
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20210119155003.csv
Fund #: 100363020

Capital

CONTACT INFORMATION

Preparer's Name:

Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	1-19-2021
Authorized District Signature	Date
	1/28/21
Authorized District Signature	Date
Derek van Veen	02/02/21
Authorized District Signature	Date

	02/02/21
Authorized District Signature	Date
	1/28/21
Authorized District Signature	Date
Mike Millman	02/02/21
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210119155003.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
DANIEL MILLER DBA VALHALLA CONSTRUCTION			210102001	01/25/2021	\$20,733.64	14,062,020

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 01/25/2021

Time: 15:38:26 Date: 01/19/2021

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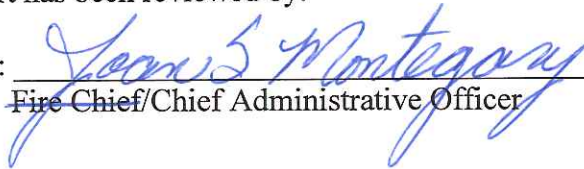
Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18841	12/26/2020	01/25/2021	1180 DANIEL MILLER DBA VALHALLA CONSTRUCTI	20,733.64	St 33 Washer/Dryer Relocation - Decon Room
	594 22 61 00-99	St 33 W/D Relocation -	301 000 594 Capital Projects	20,733.64	2020 Expense; PO 58408

Report Total: 20,733.64

Fund	
301 Capital Projects Fund (10-036-3020)	20,733.64

This report has been reviewed by:

Signature:


Fire Chief/Chief Administrative Officer

Date:

1-19-21



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 01/25/2021
Total Amount: \$117,128.76
Control Total: 36
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20210119155129.csv
Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Juan S Montenegro</u>	<u>1-19-21</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>1-28-21</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>02/02/21</u>
Authorized District Signature	Date

<u>Doug Halbert</u>	<u>02/02/21</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>1/28/21</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>02/02/21</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210119155129.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (AHEARN)			210103001	01/25/2021	\$1,640.48	
BANK OF AMERICA (BEVERLY)			210103002	01/25/2021	\$680.19	
BANK OF AMERICA (BREAUULT)			210103003	01/25/2021	\$369.25	
BANK OF AMERICA (FOLEY)			210103004	01/25/2021	\$924.00	
BANK OF AMERICA (FRISCH)			210103005	01/25/2021	\$514.89	
BANK OF AMERICA (MCCAMBRIDGE)			210103006	01/25/2021	\$689.80	
BANK OF AMERICA (MERRITT)			210103007	01/25/2021	\$30.00	
BANK OF AMERICA (MICHELMAN)			210103008	01/25/2021	\$44.24	
BANK OF AMERICA (MONTEGARY)			210103009	01/25/2021	\$333.00	
BANK OF AMERICA (PLUSH)			210103010	01/25/2021	\$417.53	
CFO SELECTIONS			210103011	01/25/2021	\$495.00	
CHARLENE INMAN			210103012	01/25/2021	\$46.88	
COMCAST			210103013	01/25/2021	\$20.95	
EAGLE PEST ELIMINATORS INC			210103014	01/25/2021	\$71.57	
EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS			210103015	01/25/2021	\$7,781.05	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			210103016	01/25/2021	\$2,792.56	
GALLS LLC			210103017	01/25/2021	\$40.84	
GARY HEUSLEIN			210103018	01/25/2021	\$148.50	
HILL STREET CLEANERS INC			210103019	01/25/2021	\$59.96	
KING COUNTY FINANCE			210103020	01/25/2021	\$1,681.00	
LIFE ASSIST INC			210103021	01/25/2021	\$959.05	
LN CURTIS & SONS			210103022	01/25/2021	\$17,921.97	
MCKINSTRY CO LLC			210103023	01/25/2021	\$4,004.98	
NEIL BLINDHEIM DBA INTERFACE SYSTEMS LLC			210103024	01/25/2021	\$10,195.55	
NORCOM			210103025	01/25/2021	\$48,201.78	
OFFICE DEPOT			210103026	01/25/2021	\$82.07	
PORTER FOSTER RORICK LLP			210103027	01/25/2021	\$27.50	
RICOH USA PROGRAM			210103028	01/25/2021	\$560.15	
SPRINGBROOK HOLDING CO LLC			210103029	01/25/2021	\$10,645.78	
STERICYCLE			210103030	01/25/2021	\$180.33	
UNITED OIL 23165			210103031	01/25/2021	\$304.61	
VALLEY MEDICAL CENTER			210103032	01/25/2021	\$1,130.00	



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210119155129.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
VFIS			210103033	01/25/2021	\$2,322.00	
WASTE MANAGEMENT OF WA SNOKING			210103034	01/25/2021	\$158.90	
WOOD FIRE PETTY CASH FUND			210103035	01/25/2021	\$148.50	
ZIPLY FIBER			210103036	01/25/2021	\$1,503.90	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 01/25/2021

Time: 15:37:41 Date: 01/19/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18847	12/16/2020	01/25/2021 66	BANK OF AMERICA (AHEARN)	58.40	Fuel For Chief's Vehicle
	522 60 32 10-01 Vehicles - Gas/Diesel/DI		001 000 522 General Expens	58.40	2020 Expense
18848	12/18/2020	01/25/2021 66	BANK OF AMERICA (AHEARN)	1,582.08	Retirement Plaques (5)
	522 10 31 40-02 Meetings - Awards Banq		001 000 522 General Expens	1,582.08	2020 Expense
Total BANK OF AMERICA (AHEARN)				1,640.48	
18849	12/07/2020	01/25/2021 1086	BANK OF AMERICA (BEVERLY)	0.99	iTunes 50GB Phone Upgrade - BC/LT
	522 10 48 30-06 IT - Software Licensing		001 000 522 General Expens	0.99	2020 Expense
18850	12/10/2020	01/25/2021 1086	BANK OF AMERICA (BEVERLY)	679.20	IT Hardware
	522 10 48 30-12 IT - TBD (Hardware/So		001 000 522 General Expens	679.20	2020 Expense
Total BANK OF AMERICA (BEVERLY)				680.19	
18851	12/01/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	33.02	Graphic Software
	522 41 48 30-01 Software Licensing - Ad		001 000 522 General Expens	33.02	2020 Expense
18852	12/11/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	9.95	Graphic Design Software
	522 41 48 30-01 Software Licensing - Ad		001 000 522 General Expens	9.95	2020 Expense
18853	12/10/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	49.51	DFM Business Cards
	522 41 31 20-02 Printing (Outsourced)		001 000 522 General Expens	49.51	2020 Expense
18854	12/11/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	58.29	Adobe Creative Suite
	522 41 48 30-01 Software Licensing - Ad		001 000 522 General Expens	58.29	2020 Expense
18855	12/16/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	16.49	Website Mailing List
	522 10 48 30-06 IT - Software Licensing		001 000 522 General Expens	16.49	2020 Expense
18856	12/17/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	77.00	DC Business Cards
	522 41 31 20-02 Printing (Outsourced)		001 000 522 General Expens	77.00	2020 Expense
18857	12/22/2020	01/25/2021 1108	BANK OF AMERICA (BREAUULT)	124.99	Facebook Ads
	522 41 44 10-01 Advertising - Comm Svc		001 000 522 General Expens	124.99	2020 Expense

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 01/25/2021

Time: 15:37:41 Date: 01/19/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total BANK OF AMERICA (BREault)	369.25	
18858	01/05/2021	01/25/2021	1170 BANK OF AMERICA (FOLEY)	924.00	2021 WA State Assoc Of Fire Marshals Annual Membership
	522 30 49 20-01	CRR Professional Orgar	001 000 522 General Expens	924.00	
18859	12/29/2020	01/25/2021	1138 BANK OF AMERICA (FRISCH)	164.89	2021 Zoom Subscription - Frisch
	522 45 49 20-04	Dues/Subscriptions - Va	001 000 522 General Expens	164.89	
18860	01/12/2021	01/25/2021	1138 BANK OF AMERICA (FRISCH)	350.00	2021 Woodinville Chamber Dues
	522 10 49 20-13	Dues / Subscriptions - W	001 000 522 General Expens	350.00	
			Total BANK OF AMERICA (FRISCH)	514.89	
18861	12/14/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	23.60	St 31 Fertilizer
	522 50 48 31-09	St 31 - Back Lot Weed C	001 000 522 General Expens	23.60	2020 Expense
18862	12/14/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	96.89	St 33 & 35 Door Signs
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	96.89	2020 Expense
18863	12/18/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	26.05	Tent Safety Media Event Supplies
	522 41 31 10-04	Supplies - Video Supplie	001 000 522 General Expens	24.19	2020 Expense
	522 41 31 10-04	Supplies - Video Supplie	001 000 522 General Expens	1.86	2020 Expense
18864	12/28/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	290.38	St 31 Annex Blink Camera
	522 50 48 31-13	St 31/Annex - Misc. Ma	001 000 522 General Expens	290.38	2020 Expense
18865	12/28/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	7.69	Annex Blink Camera Accessories
	522 50 48 31-13	St 31/Annex - Misc. Ma	001 000 522 General Expens	7.69	2020 Expense
18867	12/29/2020	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	16.41	St 31 Batteries
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	16.41	2020 Expense
18868	01/04/2021	01/25/2021	75 BANK OF AMERICA (MCCAMBRIDGE)	49.98	St 33 Batteries
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	49.98	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 01/25/2021

Time: 15:37:41 Date: 01/19/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18869	01/06/2021	01/25/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	178.80	St 31 Vacuum Bags
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	178.80	
Total BANK OF AMERICA (MCCAMBRIDGE)				689.80	
18870	01/08/2021	01/25/2021 76	BANK OF AMERICA (MERRITT)	30.00	21 -CF Tactics Webinar Series Digital Pass
	522 45 41	20-10 Ad Hoc Training	001 000 522 General Expens	30.00	
18871	12/23/2020	01/25/2021 78	BANK OF AMERICA (MICHELMAN)	58.12	Office Supplies
	522 10 31	10-02 Office Supplies - Genera	001 000 522 General Expens	58.12	2020 Expense
18872	01/07/2021	01/25/2021 78	BANK OF AMERICA (MICHELMAN)	-13.88	Amazon Credit For Non-delivery Of Report Covers
	522 10 31	10-02 Office Supplies - Genera	001 000 522 General Expens	-13.88	<i>2020</i>
Total BANK OF AMERICA (MICHELMAN)				44.24	
18873	01/06/2021	01/25/2021 79	BANK OF AMERICA (MONTEGARY)	114.00	IPMA-HR Membership Renewal
	522 10 49	20-07 Dues / Subscriptions - S	001 000 522 General Expens	114.00	IPMA-HR Membership Renewal
18874	01/07/2021	01/25/2021 79	BANK OF AMERICA (MONTEGARY)	219.00	SHRM Membership Renewal
	522 10 49	20-07 Dues / Subscriptions - S	001 000 522 General Expens	219.00	SHRM Membership Renewal (Montegary)
Total BANK OF AMERICA (MONTEGARY)				333.00	
18875	12/18/2020	01/25/2021 1172	BANK OF AMERICA (PLUSH)	249.00	CO2 Emergencies Train The Trainer Course
	522 22 41	20-01 Conf Reg - IAFC Confe	001 000 522 General Expens	249.00	2020 Expense
18876	12/24/2020	01/25/2021 1172	BANK OF AMERICA (PLUSH)	168.53	Multi-RAE Gas Detector Calibration Gas
	522 22 31	10-01 Supplies - Decon/test St	001 000 522 General Expens	168.53	2020 Expense
Total BANK OF AMERICA (PLUSH)				417.53	
18817	01/09/2021	01/25/2021 148	CFO SELECTIONS	495.00	Acctg Services - Dec
	522 10 41	10-03 Prof Svcs - Accountant	001 000 522 General Expens	495.00	Acctg Svcs; Invoice 44134

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 01/25/2021

Time: 15:37:41 Date: 01/19/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18818	01/07/2021	01/25/2021 152	CHARLENE INMAN	46.88	HP Printer Ink
	522 10 31	10-04 Office Supplies - Ink/To	001 000 522 General Expens	46.88	
18819	01/03/2021	01/25/2021 1131	COMCAST	20.95	St 33 TV 1/10/21-2/9/21
	522 10 42	33-02 Communication - St 33	001 000 522 General Expens	20.95	
18820	01/07/2021	01/25/2021 260	EAGLE PEST ELIMINATORS INC	71.57	St 33 Pest Control - Jan
	522 50 48	10-05 All Stations - Pest Contr	001 000 522 General Expens	71.57	
18821	01/05/2021	01/25/2021 1182	EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS	7,781.05	Election Communication - Dec
	522 10 49	80-01 Unexpected Costs (Incl	001 000 522 General Expens	7,781.05	
18822	12/30/2020	01/25/2021 293	EASTSIDE PUBLIC SAFETY COMMUNICATIONS	1,396.28	Monthly Radio Access Fees - Dec
	522 20 42	60-01 Communication - 800 M	001 000 522 General Expens	1,396.28	
18823	01/02/2021	01/25/2021 293	EASTSIDE PUBLIC SAFETY COMMUNICATIONS	1,396.28	Monthly Radio Access Fees - Jan
	522 20 42	60-01 Communication - 800 M	001 000 522 General Expens	1,396.28	
			Total EASTSIDE PUBLIC SAFETY COMMUNICATIONS	2,792.56	
18824	12/29/2020	01/25/2021 352	GALLS LLC	40.84	DFM Uniform
	522 20 25	10-10 Uniforms - Admin/BoFC	001 000 522 General Expens	40.84	2020 Expense; PO 58420
18866	01/25/2021	01/25/2021 355	GARY HEUSLEIN	148.50	L1 Retiree Medicare Prem - Feb
	522 10 22	30-01 LEOFF 1 - Medicare/M	001 000 522 General Expens	148.50	
18825	12/31/2020	01/25/2021 395	HILL STREET CLEANERS INC	59.96	Uniform Dry Cleaning - Dec
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	8.91	Chief Ahearn
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	9.84	CSO Breault
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	9.84	DFM Carolan
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	21.53	Capt D'Ambrosia
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	9.84	BC Davis
18827	12/31/2020	01/25/2021 1081	KING COUNTY FINANCE	1,681.00	INET All Stations - Dec
	522 10 48	30-17 IT - Fiber Optic	001 000 522 General Expens	1,681.00	INET All Stations - Dec
18877	12/22/2020	01/25/2021 507	LIFE ASSIST INC	959.05	Cavicide (4), Gloves, Pediatric Nasal Cannula

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Woodinville Fire & Rescue

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522 20 31	10-05	Supplies - EMS Supplie	001 000 522 General Expens	959.05	2020 Expense
18828	12/15/2020	01/25/2021 513	LN CURTIS & SONS	5,973.99	New Hire PPE - Park
522 20 25	20-03	Uniforms - Bunker Gear	001 000 522 General Expens	5,973.99	2020 Expense; PO 58002
18829	12/15/2020	01/25/2021 513	LN CURTIS & SONS	5,973.99	New Hire PPE - Potapenko
522 20 25	20-03	Uniforms - Bunker Gear	001 000 522 General Expens	5,973.99	2020 Expense; PO 58003
18830	12/15/2020	01/25/2021 513	LN CURTIS & SONS	5,973.99	New Hire PPE - Gargus
522 20 25	20-03	Uniforms - Bunker Gear	001 000 522 General Expens	5,973.99	2020 Expense; PO 58005
Total LN CURTIS & SONS				17,921.97	
18831	12/21/2020	01/25/2021 549	MCKINSTRY CO LLC	1,812.05	St 31 HVAC Blower Motor Replacement
522 50 48	31-13	St 31/Annex - Misc. Ma	001 000 522 General Expens	1,812.05	2020 Expense; PO 58546
18832	12/18/2020	01/25/2021 549	MCKINSTRY CO LLC	2,192.93	St 35 HVAC Recirculation Pump Replacement
522 50 48	35-08	St 35 - Misc Repair/Mai	001 000 522 General Expens	2,192.93	2020 Expense; PO 58545
Total MCKINSTRY CO LLC				4,004.98	
18826	01/04/2021	01/25/2021 425	NEIL BLINDHEIM DBA INTERFACE SYSTEMS LI	10,195.55	2021Billing 2 - Fire Benefit Charge Download, Mailing, Etc.
522 10 41	40-01	Contract - FBC Calculat	001 000 522 General Expens	10,195.55	Billing 2; Invoice 01_04_21
18833	12/04/2020	01/25/2021 620	NORCOM	48,201.78	2021 1st Qtr Dispatch Fees
522 20 42	10-01	Dispatch Fees (NORCO	001 000 522 General Expens	48,201.78	Dispatch (Q121); Invoice 0000990
18834	01/06/2021	01/25/2021 647	OFFICE DEPOT	38.05	2020 1099 MISC Forms
522 10 31	10-02	Office Supplies - Genera	001 000 522 General Expens	38.05	
18837	01/08/2021	01/25/2021 647	OFFICE DEPOT	44.02	Stapler
522 10 31	10-02	Office Supplies - Genera	001 000 522 General Expens	44.02	
Total OFFICE DEPOT				82.07	

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18835	01/05/2021	01/25/2021	707 PORTER FOSTER RORICK LLP	27.50	Legal Services - General - Dec
	522 10 41	10-02 Prof Svcs - Legal (PFR)	001 000 522 General Expens	27.50	Legal Svcs (PFR); Invoice 112256
18836	01/01/2021	01/25/2021	762 RICOH USA PROGRAM	560.15	Copier Lease 1/21/21-2/20/21
	522 10 45	10-02 Lease - Copiers (include	001 000 522 General Expens	560.15	
18838	12/01/2020	01/25/2021	100 SPRINGBROOK HOLDING CO LLC	10,645.78	2021 Subscription Renewal
	522 10 48	30-11 IT - BIAS Financial Sof	001 000 522 General Expens	10,645.78	Financial Software; Invoice B000266
18839	12/31/2020	01/25/2021	839 STERICYCLE	180.33	Medical Waste Disposal - Dec
	522 20 31	10-05 Supplies - EMS Supplie:	001 000 522 General Expens	180.33	
18840	01/15/2021	01/25/2021	897 UNITED OIL 23165	304.61	Gas/Diesel - 1/1/21-1/15/21
	522 60 32	10-01 Vehicles - Gas/Diesel/Dl	001 000 522 General Expens	304.61	
18878	12/13/2020	01/25/2021	1073 VALLEY MEDICAL CENTER	1,130.00	HazMat Physicals
	522 22 29	50-01 Physicals - Hazmat (12)	001 000 522 General Expens	1,130.00	2020 Expense
18842	11/19/2020	01/25/2021	914 VFIS	2,322.00	Accident/Sickness Renewal 1/19/21-1/19/22
	522 10 46	10-01 Insurance - Bldgs/Appar	001 000 522 General Expens	2,322.00	Insurance-Vol Policy; Invoice 193970121
18843	01/01/2021	01/25/2021	944 WASTE MANAGEMENT OF WA SNOKING	158.90	St 31 Training Dumpster - Dec
	522 50 47	31-01 Utilities - 31/HQ/Annex	001 000 522 General Expens	158.90	
18845	01/11/2021	01/25/2021	968 WOOD FIRE PETTY CASH FUND	148.50	L1 Retiree Medicare Prem - Jan
	522 10 22	30-01 LEOFF 1 - Medicare/M	001 000 522 General Expens	148.50	
18846	01/01/2021	01/25/2021	348 ZIPLY FIBER	1,503.90	Phone Service - Jan
	522 10 42	31-01 Communication - HQ Ph	001 000 522 General Expens	657.17	St 31 Phones
	522 10 42	31-01 Communication - HQ Ph	001 000 522 General Expens	214.99	Alarm/911
	522 10 42	33-01 Communication - St 33 l	001 000 522 General Expens	306.18	St 33 Phones
	522 10 42	35-01 Communication - St 35 l	001 000 522 General Expens	325.56	St 35 Phones

Report Total: 117,128.76

Fund

001 General Expense Fund (10-036-0010) 117,128.76

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

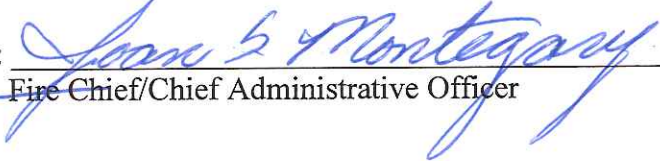
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This report has been reviewed by:

Signature: 
Fire Chief/Chief Administrative Officer

Date: 1-19-21