

WOODINVILLE FIRE & RESCUE

Tuesday, March 2, 2021

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 1602 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)

Commissioner van Veen

Commissioner Halbert

Commissioner Osgood

Commissioner Millman

Staff

Fire Chief Greg Ahearn

Deputy Chief Doug McDonald

Chief Administrative Officer Joan Montegary

Board Secretary Nicole Frisch

Consideration and Approval of Agenda in Content and Order

Commissioner Collins suggested an amendment to the agenda as follows:

- Public Comment moved to Item 2.
- Executive Session added as Item 3.

MOTION: Commissioner Millman moved to approve the agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.

1. Fire Benefit Charge Appeals Hearing

MOTION: Commissioner Millman moved to open the public hearing portion of the Benefit Service Charge appeals hearing. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

MOTION: Commissioner Millman moved to open the public testimony portion of the Benefit Service Charge appeals hearing. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.

Public Comment

Woodinville resident Vesa Suomalainen commented to say he is waiting to see whether his appeal is approved. CAO Montegary notified him that his appeal has been recommended to the Board for approval.

MOTION: *Commissioner Millman moved to close the public testimony portion of the Benefit Service Charge appeals hearing. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.*

CAO Montegary presented Staff Report 21-001 as attached hereto.

MOTION: *Commissioner van Veen moved that the Board of Fire Commissioners accept staff's recommendations to approve and deny the appeals as presented; and to authorize the Board Chair to sign the letters responding to the appeals. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

MOTION: *Commissioner Millman moved to close the public hearing portion of the Benefit Service Charge appeals hearing. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

2. Executive Session

At 4:24 p.m., the Board moved into Executive Session for 15 minutes pursuant to RCW 42.30.140(4)(b), to discuss the strategy or position to be taken by the governing body during the course of collective bargaining.

The Board reconvened at 4:40 p.m. No decisions were made.

3. Public Comment

Peter Briner, President IAFF Local 2950

4. Staff Report 21-002 – Adoption of Policy 2123, WA Paid Sick Leave (Non-Exempt Day Staff) (attached hereto)

CAO Montegary presented the staff report that is attached hereto.

MOTION: *Commissioner van Veen moved that the Board of Fire Commissioners adopt Resolution 2021-01, A Resolution Adopting Policy No. 2123, WA Paid Sick Leave (Non-Exempt Day Staff). The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

5. Cell Tower Lease Extensions (Fire Stations #33 and #35)

Board Chair Collins reported that the cell tower lease extensions will be discussed at the April 6, 2021 regular meeting.

6. Fire Chief's Report (attached hereto)

Chief Ahearn presented the Fire Chief's Report that is attached hereto.

7. Consent Agenda (attached hereto)

- a. Approval of Minutes from the February 2, 2021 regular meetings
- b. Approval of Payroll Voucher ACH 21-3 for \$373,945.74 and ACH 21-4 for \$479,704.51
- c. Approval of General Vouchers for \$10,124.15, \$18,059.08, \$29,410.94, and \$61,692.40

MOTION: Commissioner Osgood moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

8. Reports and Requests from the Commissioners/Good of the Order

None.

9. Adjournment

MOTION: Commissioner Osgood moved to adjourn the meeting. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.

The meeting adjourned at 1654 hours.

Nicole Frisch

Nicole Frisch, Board Secretary

Derek van Veen

Derek van Veen, Commissioner, Position 1

Doug Halbert

Doug Halbert, Commissioner, Position 2

Tim Osgood

Tim Osgood, Commissioner, Position 3

Mike Millman

Mike Millman, Commissioner, Position 4

Roger Collins

Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

REGULAR MEETING **SPECIAL TIME** OF THE BOARD OF FIRE COMMISSIONERS

Tuesday, March 2, 2021

4:00 p.m.

Meeting will be held virtually, via Zoom. Use the link below to attend live.

<https://us02web.zoom.us/j/83196998149?pwd=VjJoQytPcVNubktEdy9KaGtaN2MyZz09>

To listen live, call 253-215-8782 and enter the Meeting ID and Password.

Meeting ID: 831 9699 8149

Passcode: 466941

AGENDA

Call to Order/Roll Call

Approval of Agenda in Content and Order

Board Business Items

1. Fire Benefit Charge Appeals Hearing
2. Executive Session for 15 minutes pursuant to RCW 42.30.140(4)(b), to discuss the strategy or position to be taken by the governing body during the course of collective bargaining.
3. Public Comments (Please submit public comment via email to NFrisch@wf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)
4. Staff Report 21-001 – Adoption of Policy 2123, WA Paid Sick Leave; and Resolution 2021-01
5. Cell Tower Lease Extensions (Fire Stations #33 and #35)
6. Fire Chief's Report
7. Consent Agenda
 - a. Approval of Minutes from the February 2, 2021 regular meetings
 - b. Approval of Payroll Vouchers ACH 21-3 for \$373,945.74 and ACH 21-4 for \$479,704.51
 - c. Approval of General Vouchers for \$10,124.15, \$18,059.08, \$29,410.94, and \$61,692.40
8. Reports and Requests from the Commissioners/Good of the Order
9. Adjournment

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: March 2, 2021

TO: Roger Collins, Chair
Board of Fire Commissioners

FROM: Joan Montegary, Chief Administrative Officer *JSM*

SUBJECT: **Staff Report 21-001**
2021 Benefit Charge Appeals – Staff Recommendations

Background

The District received 12 official appeals of the 2021 Fire Benefit Charge. Staff reviewed each appeal, investigated the merits, and validated the basis of each appeal in order to make a recommendation to the Board of Fire Commissioners.

The attached spreadsheet provides a synopsis of each of the 12 appeals and staff's recommendations.

Recommendations

Staff recommends that the Board approve 11 appeals and deny 1 appeal as per the attached document. Upon Board action, letters will be sent to each of the appealing citizens.

JSM/nmf

Attachment

PROPOSED MOTION

I move that the Board of Fire Commissioners accept Staff's recommendations to approve and deny the appeals as presented. I further move that the Board authorize the Board Chair to sign the letters prepared and presented by Staff.

2021 Benefit Charge Appeals								
Petition #	Parcel #	Name	Address	City	Zip	Phone	Notes	Approve/ Deny
21-01	8078700070	[REDACTED]	[REDACTED]	WDVL	98072-5305	[REDACTED]	Sprinklers	Approve
21-02	3407700035	[REDACTED]	[REDACTED]	WDVL	98072-8957	[REDACTED]	Sprinklers	Approve
21-03	2896400400	[REDACTED]	[REDACTED]	WDLV BLVU F	98072-4321 98005-2417	[REDACTED]	Sq Ft; never had an incident	Deny; left VM no return call, so processing
21-04	1726069119	[REDACTED]	[REDACTED]	WDVL	98077-7723	[REDACTED]	Sprinklers	Approve
21-05	1926069180	[REDACTED]	[REDACTED]	WDVL	98072-6304	[REDACTED]	Sprinklers	Approve
21-06	1026069049	[REDACTED]	[REDACTED]	WDVL	98077-7433	-	Sprinklers	Approve
21-07	0926069012	[REDACTED]	[REDACTED]	WDVL	98077-9265	[REDACTED]	No building on property; trailer removed years ago.	Approve; SQ ft = 0
21-08	0226059190	[REDACTED]	[REDACTED]	WDVL	98072-4454	[REDACTED]	Sprinklers	Approve
21-09	0326069153	[REDACTED]	[REDACTED]	WDVL	98077-6773	[REDACTED]	Sprinklers	Approve
21-10	1726069196	[REDACTED]	[REDACTED]	WDVL	98077-7828	[REDACTED]	Sprinklers	Approve
21-11	0126059234	[REDACTED]	[REDACTED]	WDVL	98072-7056	[REDACTED]	Sprinklers	Approve
21-12	0826069086	[REDACTED]	[REDACTED]	WDVL	98077-9474	[REDACTED]	Sprinklers	Approve

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: March 2, 2021

TO: Roger Collins, Chair
Board of Fire Commissioners

FROM: Joan Montegary, Chief Administrative Officer *JBM*

SUBJECT: **Staff Report 21-002**
Policy Adoption
Policy 2123, WA Paid Sick Leave (Non-Exempt Day Staff)

Background

Your packet contains the above-referenced policy and corresponding Resolution for approval and adoption by the Board.

The policy has been reviewed by the executive team, the Local's executive board, and legal counsel. This policy was released early via Chief's Memo on February 22, 2021.

Requested Action

Staff requests that the Board adopt Resolution 2021-01, which adopts new Policy 2123, WA Paid Sick Leave (Non-Exempt Day Staff). The Resolution is detailed in the proposed motion at the end of this memorandum.

PROPOSED MOTION

I move that the Board of Fire Commissioners adopt Resolution 2021-01, A

Resolution Adopting Policy No. 2123, WA Paid Sick Leave (Non-Exempt Day Staff).

Woodinville Fire & Rescue

Policy/Procedure/Practice



Subject:	WA Paid Sick Leave (Non-Exempt Day Staff)	Number:	2123
Effective Date:	April 1, 2021	Revision Date:	

1.0 Policy Statement

- 1.1. It is the policy of Woodinville Fire & Rescue (the "District") to comply with Washington State law for non-exempt employees regarding paid sick leave.

2.0 Applicability and Scope

- 2.1. This policy applies to all non-exempt employees while assigned to a day shift schedule (hereinafter, "N/E Day Staff"), whether they are represented or not.
- 2.2. This policy only applies to Washington Paid Sick Leave. This policy does not apply to sick leave granted under the terms of any collective bargaining agreement, which is unaffected by this policy and governed exclusively by the terms of the applicable collective bargaining agreement.

3.0 Responsibility

- 3.1. It is the responsibility of all employees to whom this policy applies to be familiar with and to comply with the policy.
- 3.2. It is the responsibility of all supervisors to apply this policy appropriately.
- 3.3. It is the responsibility of the Accounting/Payroll Specialist to maintain the paid sick leave records (accrual and use) of all employees.

4.0 Procedures

- 4.1. WA Paid Sick Leave ("WPSL") Accrual and Availability
 - 4.1.1. N/E Day Staff shall accrue one hour of WPSL for every 40 hours worked. This accrual is separate from any sick leave accrued under the terms of any applicable collective bargaining agreement.
 - 4.1.2. N/E Day Staff are not entitled to accrue WPSL for hours paid while not worked (e.g., vacation, paid holidays, or while using any form of paid sick leave).

4.1.3. N/E Day Staff are entitled to use their accrued, unused WPSL beginning on the 90th calendar day after the start of their employment.

4.1.4. After this 90-day period, the District shall make WPSL available to N/E Day Staff for use.

4.2. Authorized Use of WA Paid Sick Leave

4.2.1. Care of the employee or the employee's family member

4.2.1.1. N/E Day Staff may use their accrued, unused WPSL hours for themselves or to care for a family member (defined below) for:

4.2.1.1.1 Mental or physical illnesses, injuries, or health conditions;

4.2.2.1.1 The need for medical diagnosis, care, or treatment of mental or physical illnesses, injuries, or health conditions; or

4.2.3.1.1 The need for preventive medical care.

4.2.1.2. Family member is defined as:

4.2.1.2.1 A child, including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;

4.2.2.2.1 A parent, including a biological, adoptive, de factor, or foster parent, step-parent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;

4.2.3.2.1 A spouse or registered domestic partner;

4.2.4.2.1 A grandparent;

4.2.5.2.1 A grandchild; or

4.2.6.2.1 A sibling.

4.2.2. Certain closures of the District or the employee's child's school or place of care as follows:

4.2.2.1. N/E Day Staff may use their accrued, unused WPSL when the District has been closed by order of a public official for any health-related reason; or

4.2.2.2. When an employee's child's school or place of care has been closed by order of a public official for any health-related reason (please see the definition of "child" above).

4.2.3. To address issues related to domestic violence, sexual assault, or stalking

4.2.3.1. N/E Day Staff may use their accrued, unused WPSL to:

4.2.1.1.1 Seek legal or law enforcement assistance or remedies to ensure the health and safety of the employee and their family members including, but not limited to: preparing for, or participating in, any civil or criminal legal proceeding related to or derived from domestic violence, sexual assault, or stalking;

4.2.2.1.1 Seek treatment by a health care provider for physical or mental injuries caused by domestic violence, sexual assault, or stalking;

4.2.3.1.1 Attend health care treatment for a victim who is the employee's family member;

4.2.4.1.1 Obtain, or assist the employee's family member(s) in obtaining, services from a domestic violence shelter; a rape crisis center; or a social services program for relief from domestic violence, sexual assault, or stalking.

4.2.5.1.1 Obtain, or assist a family member in obtaining mental health counseling related to an incident of domestic violence, sexual assault, or stalking in which the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking.

- 4.2.6.1.1 Participating, for the employee or for the employee's family member(s), in safety planning; temporary or permanent relocation; or other actions to increase the safety from future incidents of domestic violence, sexual assault, or stalking.
- 4.2.4. For purposes of leave related to domestic violence, sexual assault, or stalking, "family member" has the following definition:
 - 4.2.4.1. Any individual whose relationship to the employee can be classified as a child, spouse, parent, parent-in-law, grandparent, or person with whom the employee has a dating relationship.
- 4.3. Reasonable Notice for the Use of WA Paid Sick Leave. N/E Day Staff must provide reasonable notice of an absence from work for the use of WPSL for themselves or to care for a family member, or because the employee's child's school or place of care is closed by order of a public official for any health-related reason. Such notice must not interfere with an employee's lawful use of WPSL. Any information provided will be kept confidential.
 - 4.3.1. Reasonable Notice for Foreseeable Use of WA Paid Sick Leave. If an employee's absence is foreseeable, the employee must provide notice to his/her immediate supervisor at least 10 days, or as early as practicable, before the first day WPSL is used. If possible, notification should include the expected duration of the absence.
 - 4.3.2. Reasonable Notice for Unforeseeable Use of WA Paid Sick Leave. In the case of an unforeseeable absence, the N/E Day Staff employee must contact his/her immediate supervisor as soon as possible before the required start of their shift.
 - 4.3.2.1. As a best practice, and if circumstances allow, employees should provide notice as soon as the employee learns of the need for WPSL.
 - 4.3.2.2. In the event it is not practicable to provide notice of an unforeseeable absence, a person on the employee's behalf may provide such notice.
 - 4.3.2.3. If possible, this notification should include the expected duration of the absence.

4.4. Reasonable Notice for Use of WA Paid Sick Leave for Domestic Violence Leave.

4.4.1. Reasonable Notice for Foreseeable Use of WA Paid Sick Leave. An employee must give advance oral or written notice to his/her immediate supervisor as soon as possible for the foreseeable use of WPSL to address issues related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking.

4.4.2. Reasonable Notice of Unforeseeable Use of WA Paid Sick Leave. If an employee is unable to give advance notice because of an emergent or unforeseen circumstance related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking, the employee or their designee must give oral or written notice to his/her immediate supervisor no later than the end of the first day that the employee takes such leave.

4.5. Verification for Absences Exceeding Three Days. If an employee has used WPSL on more than three consecutive days during which the employee is required to work, the employee may be required to provide verification that establishes or confirms that the use of WPSL is for an authorized purpose, provided that the District will not require disclosure of the nature of the illness or other private medical information unless necessary to also evaluate a request for reasonable accommodation of a disability or for other lawful reason. Verification must be provided within 10 calendar days of the first day the employee uses WPSL.

4.5.1. When an employee or the employee's family member has been a victim of domestic violence, sexual assault, or stalking, verification must be provided in a timely manner. In the event that advance notice of the leave cannot be given because of an emergency or unforeseen circumstances due to domestic violence, sexual assault, or stalking, verification must be provided to the employer within a reasonable time period during or after the leave. Any one or more of the following documents satisfies this verification requirement:

4.5.1.1. A written statement that the employee or an employee's family member is a victim of domestic violence, sexual assault, or stalking, and that the leave was taken to address related issues;

4.5.1.2. A police report indicating that the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking;

- 4.5.1.3. Evidence from a court or prosecuting attorney showing that the employee or the employee's family member appeared, or is scheduled to appear, in court in connection with an incident of domestic violence, sexual assault, or stalking;
- 4.5.1.4. A court order of protection;
- 4.5.1.5. Documentation from any of the following persons from whom an employee or an employee's family member sought assistance in addressing the domestic violence situation indicating that the employee or the employee's family member is a victim:
 - 4.5.1.5.1 An advocate for victims of domestic violence, sexual assault, or stalking;
 - 4.5.2.5.1 An attorney;
 - 4.5.3.5.1 A member of the clergy; or
 - 4.5.4.5.1 A licensed medical professional.
- 4.5.2. In the event the District or the employee's child's school or place of care is closed by order of a public official for any health-related reason, acceptable verification is written notice of closure by order of a public official that the employee received regarding the employee's child's school or place of care. Such verification must be provided to the District within 10 calendar days of the first day an employee used WPSL for this purpose.
- 4.6. Unreasonable Burden or Expense for Verification. If an employee believes that obtaining verification for use of WPSL would result in an unreasonable burden or expense on the employee, the employee must contact his/her immediate supervisor orally or in writing.
 - 4.6.1. The employee must indicate that the absence is for an authorized purpose and explain why verification would result in an unreasonable burden or expense on the employee. If an employee chooses to put this in writing, an email to the employee's immediate supervisor with a copy to the Chief Administrative Officer ("CAO") would suffice.

4.6.2. Within 10 calendar days of receiving the employee's request, the CAO will work with the employee to identify an alternative for the employee to meet the verification requirement in a way that does not result in an unreasonable burden or expense. Possible options may include, but are not limited to:

4.6.2.1. Sharing the cost of getting a note from a health care provider;

4.6.2.2. Providing a note of explanation in lieu of other forms of verification; or

4.6.2.3. Exempting the employee from the verification requirement on the explanation provided.

4.7. Increments of Use and Rate of Pay

4.7.1. WPSL may be used in increments of 15 minutes.

4.7.2. Employees must be paid their normal hourly rate for each hour (or portion thereof) of WPSL used.

4.7.3. For employees who use WPSL for hours that would have been overtime hours if worked, the District is not required to apply overtime standards to an employee's normal hourly compensation.

4.8. Carryover of Accrued, Unused WA Paid Sick Leave

4.8.1. Accrued, unused WPSL balances of up to a maximum of 40 hours will carry over to the following year. The accrual year is January 1 – December 31.

4.8.2. If an employee carries over unused WPSL to the following year, accrual of WPSL in the subsequent year is in addition to the hours carried over.

4.9. Separation and Reinstatement

4.9.1. WPSL is not cashed out upon separation from employment or in any other circumstance.

4.9.2. If an employee is rehired within 12 months of separation, the District will reinstate that employee's previously accrued, unused WPSL balance.

4.9.2.1. If rehired within 12 months of separation, there will be no waiting period for the employee to use their accrued, unused WPSL provided the employee met the requirement during the previous period of employment.

4.9.2.2. If the waiting period had not been met, the time the employee worked during the previous period of employment will count towards the waiting period for purposes of determining the employee's eligibility to use their accrued, unused WPSL.

4.9.3. If an employee is rehired after being separated for more than 12 months, the District may reinstate a maximum balance of 40 hours of the employee's previously accrued, unused WPSL.

4.9.4. Upon rehire, the District will provide notification to the employee of the amount of WPSL available for use by the employee.

4.10. Retaliation Prohibited by Law

4.10.1. Any discrimination or retaliation against an employee for the lawful exercise of WPSL rights is not allowed. The District will not discriminate or retaliate against an employee for the lawful exercise of Minimum Wage Act rights.

5.0 Reference

5.1. RCW 52.14.100 - Meetings, powers and duties of the Board.

5.2. Woodinville Fire & Rescue Board of Fire Commissioners – Resolution 2021-01.

5.3. RCW 49.46.210 - Paid sick leave – Authorized purposes – Limitations – “Family member” defined.

5.4. Author(s)

5.4.1. Originator

Name	Joan S. Montegary
Rank	Chief Administrative Officer
Assignment	Administration
Date	July 29, 2020

6.0 Appendix – N/A

7.0 Practice – N/A

**WOODINVILLE FIRE & RESCUE
RESOLUTION NO. 2021-01**

**A RESOLUTION ADOPTING POLICY NO 2123,
WA PAID SICK LEAVE (NON-EXEMPT DAY STAFF)**

RECITALS

WHEREAS, the State of Washington has vested in the governing bodies of fire protection districts the authority to adopt reasonable rules to govern the district and to perform its functions, and generally to perform all such acts as may be necessary to carry out the objects of the creation of the district under RCW 52.14.100; and

WHEREAS, the Board of Fire Commissioners of Woodinville Fire & Rescue (“District”) has vested the responsibility of the day-to-day operation of the District in the Fire Chief; and

WHEREAS, the Board of Fire Commissioners has determined that it is necessary to establish and maintain a set of policies, procedures, and practices to ensure the efficient and effective management of the District’s affairs; and

WHEREAS, the District provided Local 2950 with a copy of the proposed new policy under an agreed District/Local policy review process; and

WHEREAS, the District and Local 2950 spent time discussing the policy and Local 2950 had a period of two weeks to review the policy and provide feedback.

NOW, THEREFORE, it is resolved that the Board of Fire Commissioners of the District has adopted Policy 2123, WA Paid Sick Leave (Non-Exempt Day Staff) and that the content of the paragraph shown below shall become the policy segment of said policy.

Policy Section 2123, WA Paid Sick Leave (Non-Exempt Day Staff)

1.0 Policy Statement

- 1.1. It is the policy of Woodinville Fire & Rescue (the “District”) to comply with Washington State law for non-exempt employees regarding paid sick leave.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF WOODINVILLE
FIRE & RESCUE THIS 2nd day of March 2021.

WOODINVILLE FIRE & RESCUE
COUNTY OF KING, WASHINGTON

Approved as to Form:

/s/ Jeffrey Ganson
Jeffrey Ganson, District Counsel

Derek van Veen
Derek van Veen, Commissioner, Position 1

Doug Halbert
Doug Halbert, Commissioner, Position 2

Tim Osgood
Timothy Osgood, Commissioner, Position 3

Mike Millman
Michael Millman, Commissioner, Position 4

Roger Collins
Roger Collins, Commissioner, Position 5

Attest:

Nicole Frisch
Nicole Frisch, Board Secretary

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: March 2, 2021
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory S. Ahearn, Fire Chief
SUBJECT: **Fire Chief's Report – March 2, 2021**

Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

Incidents

The District responded to 212 incidents since your last regular meeting on February 2, 2021.

Budget

Staff has no concerns with the 2021 budget. The January and February 2021 budget reports will be presented at your April meeting.

Consolidation Update

We successfully completed the Boundary Review Process and received official approval on February 25. Northshore Fire's resolution to merge into Woodinville Fire & Rescue was submitted to King County Elections on Friday, February 26, ensuring placement on the April 27 ballot. Thanks to all who worked so hard to get to this point.

I'm pleased to report the Woodinville City Council has passed a Resolution supporting the merger between Woodinville Fire & Rescue and the Northshore Fire Department. I appreciate the longstanding partnership with the City Council, City Manager Buchanan, and city staff.

Fire Department Administration continues to participate in monthly meetings with Liz Loomis Public Affairs and the communications subcommittee, which consists of members of both Boards of Commissioners, CSO/PIO Breault, PIO Booth, and representatives from both Locals. The last meeting was yesterday, March 1.

Fire Department Administration continues to meet with both Local 2950 and Local 2459 the Thursday following the Joint Board of Fire Commissioners meeting. The intent of this meeting is to update the Locals on the merger initiative and to address questions and/or concerns the Locals may have.

COVID-19 Update

The District has been successful in maintaining a 30-day supply of personal protective equipment for our emergency responders.

The District continues to strongly encourage our employees to get vaccinated. The District is working with our community partners at Redmond Medic One and Evergreen Health, who are facilitating the vaccination process for our employees. All employees who initially chose to get vaccinated when offered have received their second doses and are now fully vaccinated.

As reported out at your last meeting, the District has been working with King County Public Health and King County EMS to get some of our firefighters trained to administer vaccines to the Woodinville community. They have completed our adult family homes and are now providing vaccinations within our assisted living facilities.

As of yesterday, March 1, the business office is open to the public and all support staff personnel are back in the office full time. Special thanks to our support personnel for their flexibility throughout the last year.

Personnel

We have one firefighter off-line due to a duty related injury.

After 23 years with the District, Firefighter Jeff Smith announced his retirement and his last day with the District was this past Sunday.

Staff has initiated entry level firefighter recruitment for North King County Training Consortium Fire Academy #1. The job is posted on National Testing Network and the District website and has been advertised on all social media platforms. The job post will be open until April 26 for a start date of August 23, 2021.



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: March 9, 2021

Approved for payment:

Derek van Veen
Commissioner, Position 1

Doug Halbert
Commissioner, Position 2

[Signature]
Commissioner, Position 3

Mike Millman
Commissioner, Position 4

[Signature]
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 21-3	2/9/2021, 2/10/2021	\$ 373,945.74

Joan Montegary
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
2/9/2021	Net Pay: Direct Deposits/Live Checks	230,939.70
2/9/2021	DSHS - WA State (garnishment)	291.52
2/10/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	50,888.64
2/9/2021	Agency Checks	7,546.01
		-
		-
		-
	Quarterly L&I	-
2/10/2021	PAYCHEX INVOICE	639.25
		290,305.12

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
2/10/2021	WDVL FF Union Dues/Assessment	5,151.34
2/10/2021	WDVL Benevolent Fund	484.50
	Total Deposit	5,635.84

PAY32 TRANSACTION TOTALS

\$

295,940.96


 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Feb 10, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debit Pay Code (COLXX) _____
 ☒ Automatic Withdrawl
☐ Book Transfers (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	50,588.13
3	DCP	100360010			24219		00000	12,916.72
4							00000	
5							00000	
6							00000	
Total								\$63,504.85

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext Fax # 425-486-0361

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan Montegary Title Chief Administrative Officer Date Feb 8, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Feb 10, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debit Pay Code (COLXX) _____
 ☒ Automatic Withdrawl
☐ Book Transfers (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,499.93
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$14,499.93

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan Montegary Title Chief Administrative Officer Date Feb 8, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: March 9, 2021

Approved for payment:

Derek van Veen

Commissioner, Position 1

Doug Halbert

Commissioner, Position 2

[Signature]

Commissioner, Position 3

Mike Millman

Commissioner, Position 4

[Signature]

Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 21-4	2/24/21, 2/25/21	\$ 479,704.51

Joan Montegary

Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
2/24/2021	Net Pay: Direct Deposits/Live Checks	222,403.04
2/24/2021	DSHS - WA State (garnishment)	291.52
2/25/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	48,534.28
2/24/2021	Agency Checks	125,902.85
		-
		-
		-
	Quarterly L&I	-
2/25/2021	PAYCHEX INVOICE	655.17
		397,786.86

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
2/25/2021	WDVL FF Union Dues/Assessment	4,916.98
2/25/2021	WDVL Benevolent Fund	514.50
	Total Deposit	5,431.48

PAY32 TRANSACTION TOTALS	\$	403,218.34
---------------------------------	-----------	-------------------


 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Feb 26, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____ ☐ ACH Debit Pay Code (COLXX) _____ ☒ Automatic Withdrawl
☐ Book Transfers (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	49,260.92
3	DCP	100360010			24219		00000	12,916.72
4							00000	
5							00000	
6							00000	
Total								\$62,177.64

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan Montegary Title Chief Administrative Officer Date Feb 24, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Feb 25, 2021

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____ ☐ ACH Debit Pay Code (COLXX) _____ ☒ Automatic Withdrawl
☐ Book Transfers (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (6 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,308.53
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$14,308.53

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION Certification for Payment (By Authorized Signer RCW 42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan Montegary Title Chief Administrative Officer Date Feb 24, 2021
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/16/2021

Total Amount: \$10,124.15

Control Total: 19

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210209143809.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charles Ianman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Joan Montegary</u>	<u>02/09/2021</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>03/02/21</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>2/25/21</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>03/02/21</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>2/25/21</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>03/02/21</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210209143809.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			210202001	02/16/2021	\$109.53	
BANK OF AMERICA (MCCAMBRIDGE)			210202002	02/16/2021	\$413.15	
BANK OF AMERICA (MICHELMAN)			210202003	02/16/2021	\$297.91	
BANK OF AMERICA (MONTEGARY)			210202004	02/16/2021	\$168.38	
BEAR COMMUNICATIONS INC			210202005	02/16/2021	\$869.16	
CITY OF WOODINVILLE			210202006	02/16/2021	\$1,298.75	
CLOTH TATTOO LLC			210202007	02/16/2021	\$132.12	
COMCAST			210202008	02/16/2021	\$37.45	
DANIEL T BRADY DDS			210202009	02/16/2021	\$95.00	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			210202010	02/16/2021	\$1,580.53	
GEORGE M HUSSEY DDS			210202011	02/16/2021	\$381.00	
GRAINGER INC			210202012	02/16/2021	\$56.57	
HAGGARD & GANSON LLP			210202013	02/16/2021	\$275.00	
HILL STREET CLEANERS INC			210202014	02/16/2021	\$52.26	
SHELL FLEET PLUS C/O WEX BANK			210202015	02/16/2021	\$1,799.23	
US POSTAL SERVICE			210202016	02/16/2021	\$342.00	
WASTE MANAGEMENT OF WA SNOOKING			210202017	02/16/2021	\$1,444.41	
WESTERN EXTERMINATOR COMPANY			210202018	02/16/2021	\$192.50	
WOODINVILLE WATER DISTRICT			210202019	02/16/2021	\$579.20	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/16/2021

Time: 14:34:29 Date: 02/09/2021

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18921	01/27/2021	02/16/2021 25	AIRGAS USA LLC	109.53	OX USPDAC (4)
	522 20 31	10-05 Supplies - EMS Supplie	001 000 522 General Expens	109.53	
18922	01/07/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	115.47	St 31 Chainsaw Gas Moto Mix
	522 20 35	10-07 Chainsaw Maint & Repa	001 000 522 General Expens	115.47	
18925	01/07/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	91.47	St 31 No Idling Sign
	522 50 48	31-13 St 31/Annex - Misc. Ma	001 000 522 General Expens	91.47	
18926	01/11/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	14.72	St 33 Hex Bit
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	14.72	
18927	01/11/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	21.54	St 33 Plumbing Supplies
	522 50 48	33-07 St 33 - Misc. Repair/Ma	001 000 522 General Expens	21.54	
18928	01/12/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	11.36	St 31 Radio Repair Shipping
	522 20 42	20-02 Radio/Headset Maint &	001 000 522 General Expens	11.36	
18929	01/20/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	99.92	St 31 Plumbing Fixtures
	522 50 48	31-13 St 31/Annex - Misc. Ma	001 000 522 General Expens	99.92	
18930	01/21/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	48.38	St 31 Plumbing Fixtures
	522 50 48	31-13 St 31/Annex - Misc. Ma	001 000 522 General Expens	48.38	
18931	01/21/2021	02/16/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	10.29	St 31 Plumbing Fixtures
	522 50 48	31-13 St 31/Annex - Misc. Ma	001 000 522 General Expens	10.29	
			Total BANK OF AMERICA (MCCAMBRIDGE)	413.15	
18923	01/29/2021	02/16/2021 78	BANK OF AMERICA (MICHELMAN)	77.91	Probationary FF Lunch
	522 10 31	40-03 Meetings - Panels (Inter	001 000 522 General Expens	77.91	
18924	01/29/2021	02/16/2021 78	BANK OF AMERICA (MICHELMAN)	220.00	Postage Stamps
	522 10 31	10-01 Office Supplies - Postag	001 000 522 General Expens	220.00	
			Total BANK OF AMERICA (MICHELMAN)	297.91	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/16/2021

Time: 14:34:29 Date: 02/09/2021

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18932	01/28/2021	02/16/2021 79	BANK OF AMERICA (MONTEGARY)	168.38	St 31 Admin Kitchen Shelf Liners
	522 10 31	10-02 Office Supplies - General	001 000 522 General Expens	168.38	Shelf Liner For Admin Kitchen
18933	01/27/2021	02/16/2021 94	BEAR COMMUNICATIONS INC	869.16	Collar Mics For Radios (10)
	522 20 42	20-02 Radio/Headset Maint &	001 000 522 General Expens	869.16	
18935	01/31/2021	02/16/2021 169	CITY OF WOODINVILLE	1,298.75	4th Qtr 2020 IFC Permits (5%)
	522 30 41	10-01 COW 5% Of Permit Fee	001 000 522 General Expens	1,298.75	
18934	01/26/2021	02/16/2021 174	CLOTH TATTOO LLC	132.12	Hat Embroidery (8)
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	132.12	
18950	01/26/2021	02/16/2021 992	COMCAST	37.45	St 35 HDTV 2/8/21-3/7/21
	522 10 42	35-02 Communication - St 35	001 000 522 General Expens	37.45	
18951	01/28/2021	02/16/2021 1210	DANIEL T BRADY DDS	95.00	L1 Retiree Heuslein
	522 10 22	30-02 LEOFF 1 - Dental Reim	001 000 522 General Expens	95.00	
18936	02/01/2021	02/16/2021 293	EASTSIDE PUBLIC SAFETY COMMUNICATIONS	1,580.53	Monthly Radio Access Fees - Feb
	522 20 42	60-01 Communication - 800 M	001 000 522 General Expens	1,580.53	
18952	01/26/2021	02/16/2021 1211	GEORGE M HUSSEY DDS	381.00	L1 Retiree Heuslein
	522 10 22	30-02 LEOFF 1 - Dental Reim	001 000 522 General Expens	381.00	
18937	01/11/2021	02/16/2021 375	GRAINGER INC	56.57	St 31 Batteries
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	56.57	
18938	02/01/2021	02/16/2021 1188	HAGGARD & GANSON LLP	275.00	Legal Services - General - Jan
	522 10 41	10-02 Prof Svcs - Legal (PFR)	001 000 522 General Expens	275.00	Legal Svcs For Jan 2021; Invoice 11
18939	01/29/2021	02/16/2021 395	HILL STREET CLEANERS INC	52.26	Uniform Dry Cleaning - Jan
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	8.91	Chief Ahearn
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	17.22	DFM Carolan
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	8.31	Capt D'Ambrosia
	522 20 25	10-09 Uniforms - Dry Cleaning	001 000 522 General Expens	17.82	BC Garat
18953	02/06/2021	02/16/2021 805	SHELL FLEET PLUS C/O WEX BANK	1,799.23	Gas/Diesel - Jan

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/16/2021

Time: 14:34:29 Date: 02/09/2021

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 60 32 10-01	Vehicles - Gas/Diesel/DI		001 000 522 General Expens	1,799.23	
18941 02/01/2021 02/16/2021 902			US POSTAL SERVICE	342.00	PO Box Renewal (12 Months)
522 10 31 10-01	Office Supplies - Postag		001 000 522 General Expens	342.00	
18942 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	422.80	St 31 Garbage - Jan
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	422.80	
18943 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	323.73	St 31 Recycle - Jan
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	323.73	
18944 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	162.88	Annex Recycle - Jan
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	162.88	
18945 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	198.93	St 33 Garbage/Recycle - Jan
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	198.93	
18946 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	166.57	St 35 Garbage - Jan
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	166.57	
18947 02/01/2021 02/16/2021 944			WASTE MANAGEMENT OF WA SNOKING	169.50	St 35 Recycle - Jan
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	169.50	
			Total WASTE MANAGEMENT OF WA SNOKING	1,444.41	
18948 01/22/2021 02/16/2021 1105			WESTERN EXTERMINATOR COMPANY	82.50	Annex Pest Control - Jan
522 50 48 10-05	All Stations - Pest Contr		001 000 522 General Expens	82.50	
18949 01/22/2021 02/16/2021 1105			WESTERN EXTERMINATOR COMPANY	110.00	St 31 Pest Control - Jan
522 50 48 10-05	All Stations - Pest Contr		001 000 522 General Expens	110.00	
			Total WESTERN EXTERMINATOR COMPANY	192.50	
18954 02/01/2021 02/16/2021 984			WOODINVILLE WATER DISTRICT	579.20	St 35 Water 11/19/20-1/21/21
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	579.20	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/16/2021

Time: 14:34:29 Date: 02/09/2021
Page: 4

Accts		Vendor	Amount	Memo
Pay #	Received			
		Report Total:	10,124.15	
		Fund		
		001 General Expense Fund (10-036-0010)	10,124.15	

This report has been reviewed by:

Signature: Joan Montegary
Fire Chief/Chief Administrative Officer

Date: _____



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 03/01/2021

Total Amount: \$18,059.08

Control Total: 16

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210223144048.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Joan Montegary
Authorized District Signature

02/23/2021
Date

Doug Halbert
Authorized District Signature

03/02/21
Date

[Signature]
Authorized District Signature

2/25/21
Date

Mike Millman
Authorized District Signature

03/02/21
Date

[Signature]
Authorized District Signature

2/25/21
Date

Derek van Veen
Authorized District Signature

03/02/21
Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 03/01/2021

Time: 14:21:30 Date: 02/23/2021

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
19015	02/10/2021	03/01/2021 24	AIR EXCHANGE INC	757.95	St 31 Plymovent Annual Service
	522 50 48 10-10	All Stations - Plymov Tr	001 000 522 General Expens	757.95	
19016	02/09/2021	03/01/2021 25	AIRGAS USA LLC	203.66	OX USPDAC (9)
	522 20 31 10-05	Supplies - EMS Supplie	001 000 522 General Expens	203.66	
19009	01/04/2021	03/01/2021 758	BACKDRAFT OPCO LLC	2,953.42	Fire Prevention Software Subscription
	522 30 49 20-02	Subscription - Inspecti	001 000 522 General Expens	2,953.42	
18996	01/22/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	329.64	St 31 Refrigerator Filters (6)
	522 50 48 10-00	Maintenance / Repair Gr	001 000 522 General Expens	329.64	
18997	01/27/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	1,849.51	St 33 Drain Line Between Kitchen And Septic System
	522 50 48 33-00	Maintenance / Repair - 2	001 000 522 General Expens	1,849.51	
18998	01/27/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	58.02	St 31 Moisture Meter
	522 50 48 10-08	All Stations - Misc Tool	001 000 522 General Expens	58.02	
18999	01/29/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	703.54	St 33 Drain Cleaning And Vent Installation
	522 50 48 33-07	St 33 - Misc. Repair/Ma	001 000 522 General Expens	703.54	
19000	02/01/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	38.45	St 35 Recruit Notebooks
	522 45 31 10-05	Supplies - Vehicles/Durr	001 000 522 General Expens	38.45	
19001	02/01/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	63.62	St 35 Tubs For Bunker Gear
	522 20 25 20-01	Uniforms - Bunker Gear	001 000 522 General Expens	63.62	
19002	02/10/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	760.48	St 31 Cleaning Supplies
	522 50 31 10-01	District Cleaning Suppli	001 000 522 General Expens	760.48	
19003	02/04/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	321.77	St 31 Cleaning Supplies
	522 50 31 10-01	District Cleaning Suppli	001 000 522 General Expens	321.77	
19004	02/10/2021	03/01/2021 75	BANK OF AMERICA (MCCAMBRIDGE)	145.29	St 31 Snow Shovels
	522 50 48 10-08	All Stations - Misc Tool	001 000 522 General Expens	145.29	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 03/01/2021

Time: 14:21:30 Date: 02/23/2021

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
19005	02/10/2021	03/01/2021	75	BANK OF AMERICA (MCCAMBRIDGE)	380.34 St 33 LED Lighting For Day Room
	522 50 48 35-11	St 35 - LED Retrofit	001 000 522 General Expens	380.34	
Total BANK OF AMERICA (MCCAMBRIDGE)				4,650.66	
19006	02/08/2021	03/01/2021	78	BANK OF AMERICA (MICHELMAN)	35.20 Mailbox Nameplates
	522 10 31 10-02	Office Supplies - Genera	001 000 522 General Expens	35.20	
19007	02/08/2021	03/01/2021	78	BANK OF AMERICA (MICHELMAN)	49.50 Working Labor Lunch
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	49.50	
Total BANK OF AMERICA (MICHELMAN)				84.70	
19008	02/10/2021	03/01/2021	79	BANK OF AMERICA (MONTEGARY)	41.07 Working Exec Lunch
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	41.07	Working Lunch For 3 - Teriyaki Bowl
19010	02/05/2021	03/01/2021	1083	DAVID MAIN DBA MAINLY LAWN & GARDEN	675.00 Monthly Landscaping Services - Feb
	522 50 48 31-10	St 31 - Landscaping	001 000 522 General Expens	675.00	
19020	02/09/2021	03/01/2021	226	DAVIS DOOR SERVICE INC	397.93 St 35 Bay Door Repairs
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	397.93	
19011	02/10/2021	03/01/2021	352	GALLS LLC	643.72 Uniforms - Pants (4)
	522 20 25 10-05	Uniforms - Class B Repl	001 000 522 General Expens	643.72	2020 PO 58279
19021	02/15/2021	03/01/2021	507	LIFE ASSIST INC	1,000.63 Replacement O2 Cylinder Regulators And O2 Kit Bags
	522 20 31 10-05	Supplies - EMS Supplie	001 000 522 General Expens	1,000.63	
19022	02/05/2021	03/01/2021	507	LIFE ASSIST INC	3,876.91 EMS Supplies Restock
	522 20 31 10-05	Supplies - EMS Supplie	001 000 522 General Expens	3,876.91	
Total LIFE ASSIST INC				4,877.54	
19012	02/05/2021	03/01/2021	560	MERCURY FITNESS	231.00 St 33 Treadmill
	522 24 35 10-01	Wellness Equipment Ma	001 000 522 General Expens	231.00	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 03/01/2021

Time: 14:21:30 Date: 02/23/2021

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
19013	02/16/2021	03/01/2021	3 PURCELL TIRE AND SERVICE	92.73	#1333 Alignment
	522 60 48 20-01	Vehicles - Support Veh	001 000 522 General Expens	92.73	
19014	01/29/2021	03/01/2021	736 RADIO COMMUNICATION SERVICES	736.73	Radio #722080 Repair
	522 20 42 20-02	Radio/Headset Maint &	001 000 522 General Expens	736.73	
19017	02/09/2021	03/01/2021	850 SUNBELT RENTALS INC	85.38	Diesel For Rented Forklift
	522 21 31 10-02	Supplies - Prop Supplies	001 000 522 General Expens	85.38	
19018	02/10/2021	03/01/2021	1127 YOUR TOW COMPANY	123.00	Vehicle Donation - Chevy Suburban
	522 21 35 10-01	Tools/Equip - Large Veh	001 000 522 General Expens	123.00	
19019	02/01/2021	03/01/2021	348 ZIPLY FIBER	1,504.59	Phone Service - Feb
	522 10 42 31-01	Communication - HQ PI	001 000 522 General Expens	657.86	St 31 Phones
	522 10 42 31-01	Communication - HQ PI	001 000 522 General Expens	214.99	Alarm/911
	522 10 42 33-01	Communication - St 33	001 000 522 General Expens	306.18	St 33 Phones
	522 10 42 35-01	Communication - St 35	001 000 522 General Expens	325.56	St 35 Phones

Report Total: 18,059.08

Fund

001 General Expense Fund (10-036-0010) 18,059.08

This report has been reviewed by:

Signature: Joan Montegary
Fire Chief/Chief Administrative Officer

Date: 02/23/2021



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/22/2021

Total Amount: \$29,410.94

Control Total: 23

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210217124000.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Derek van Veen

Authorized District Signature

03/02/21

Date

Mike Millman

Authorized District Signature

03/02/21

Date

[Signature]

Authorized District Signature

02/17/2021

Date

[Signature]

Authorized District Signature

2/25/21

Date

[Signature]

Authorized District Signature

2/25/21

Date

Doug Halbert

Authorized District Signature

03/02/21

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210217124000.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (BEVERLY)			210203001	02/22/2021	\$727.65	
BANK OF AMERICA (BREAUPT)			210203002	02/22/2021	\$976.29	
BANK OF AMERICA (FOLEY)			210203003	02/22/2021	\$41.21	
BANK OF AMERICA (FRISCH)			210203004	02/22/2021	\$63.84	
BANK OF AMERICA (LANGAN)			210203005	02/22/2021	\$296.11	
BANK OF AMERICA (MONTEGARY)			210203006	02/22/2021	\$128.76	
BANK OF AMERICA (PLUSH)			210203007	02/22/2021	\$378.24	
COMCAST			210203008	02/22/2021	\$20.95	
EAGLE PEST ELIMINATORS INC			210203009	02/22/2021	\$71.57	
EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS			210203010	02/22/2021	\$7,780.78	
FIRE FLEET MAINTENANCE LLC			210203011	02/22/2021	\$7,029.09	
GALLS LLC			210203012	02/22/2021	\$321.86	
GARY HEUSLEIN			210203013	02/22/2021	\$148.50	
HUGHES FIRE EQUIPMENT			210203014	02/22/2021	\$70.75	
KING COUNTY FINANCE			210203015	02/22/2021	\$1,681.00	
LIFE ASSIST INC			210203016	02/22/2021	\$234.51	
MERCURY FITNESS			210203017	02/22/2021	\$231.00	
PUGET SOUND ENERGY			210203018	02/22/2021	\$4,548.64	
RICOH USA PROGRAM			210203019	02/22/2021	\$560.15	
STERICYCLE			210203020	02/22/2021	\$126.06	
SUNBELT RENTALS INC			210203021	02/22/2021	\$3,456.76	
WASTE MANAGEMENT OF WA SNOKING			210203022	02/22/2021	\$161.89	
WOODINVILLE WATER DISTRICT			210203023	02/22/2021	\$355.33	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/22/2021

Time: 12:34:46 Date: 02/17/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18955	01/24/2021	02/22/2021	1086 BANK OF AMERICA (BEVERLY)	726.66	LogMeIn Remote Support 1 Yr
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expens	726.66	
18956	02/07/2021	02/22/2021	1086 BANK OF AMERICA (BEVERLY)	0.99	iTunes 50 GB Phone Upgrade BC/LT
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expens	0.99	
Total BANK OF AMERICA (BEVERLY)				727.65	
18957	01/11/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	9.95	Graphic Design Software
	522 41 48 30-01	Software Licensing - Ad	001 000 522 General Expens	9.95	
18958	01/15/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	58.34	Adobe Creative Suite - Jan
	522 41 48 30-01	Software Licensing - Ad	001 000 522 General Expens	58.34	
18959	01/18/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	16.50	Email Newsletter Subscription
	522 41 48 30-01	Software Licensing - Ad	001 000 522 General Expens	16.50	
18960	01/18/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	300.00	Website Annual Hosting
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expens	300.00	
18961	01/25/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	337.50	Website - Merger Page Set Up
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expens	337.50	
18962	02/03/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	33.02	Adobe Stock Assets
	522 41 48 30-01	Software Licensing - Ad	001 000 522 General Expens	33.02	
18963	02/05/2021	02/22/2021	1108 BANK OF AMERICA (BREAUULT)	220.98	Web Archiving 12/1/20-4/28/21
	522 10 48 30-14	IT - Archiving Software	001 000 522 General Expens	220.98	
Total BANK OF AMERICA (BREAUULT)				976.29	
18964	02/02/2021	02/22/2021	1170 BANK OF AMERICA (FOLEY)	41.21	Exec Working Lunch (4)
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	41.21	
18965	01/12/2021	02/22/2021	1138 BANK OF AMERICA (FRISCH)	63.84	St 31 Crew Kitchen Bowls
	522 50 48 31-06	St 31 - Furniture/Kitchen	001 000 522 General Expens	63.84	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/22/2021

Time: 12:34:46 Date: 02/17/2021

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18966	02/08/2021	02/22/2021	73 BANK OF AMERICA (LANGAN)	296.11	Utility Gloves
	522 20 25	20-00	Uniforms - Bunker Gear 001 000 522 General Expens	296.11	
18967	02/04/2021	02/22/2021	79 BANK OF AMERICA (MONTEGARY)	128.76	Dish TV Subscription - HQ
	522 10 42	31-02	Communication - HQ D 001 000 522 General Expens	128.76	
18968	02/01/2021	02/22/2021	1172 BANK OF AMERICA (PLUSH)	378.24	Disposable Ear Pieces
	522 22 35	10-02	Z1 EHMT Consortium (001 000 522 General Expens	378.24	
18969	02/10/2021	02/22/2021	1131 COMCAST	20.95	St 33 TV 2/10/21-3/9/21
	522 10 42	33-02	Communication - St 33 001 000 522 General Expens	20.95	
18970	02/05/2021	02/22/2021	260 EAGLE PEST ELIMINATORS INC	71.57	St 33 Pest Control - Feb
	522 50 48	10-05	All Stations - Pest Contr 001 000 522 General Expens	71.57	
18971	02/02/2021	02/22/2021	1182 EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS	7,780.78	Election Communication - Jan
	522 10 49	80-01	Unexpected Costs (Inclv 001 000 522 General Expens	7,780.78	
18972	01/12/2021	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	235.13	#1333 Electrical Diagnostics & Repairs
	522 60 48	20-01	Vehicles - Support Veh 001 000 522 General Expens	235.13	
18973	01/12/2021	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	947.32	#7321 Door Repairs And PM
	522 60 48	30-01	Vehicles - Aid Unit Mair 001 000 522 General Expens	947.32	
18974	01/12/2021	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	324.82	#2307 Marker Lighting, Mud Flap, Support Bracket
	522 60 48	20-01	Vehicles - Support Veh 001 000 522 General Expens	324.82	
18975	01/26/2021	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	163.27	#8317 Repairs
	522 60 48	40-01	Vehicles - Suppression M 001 000 522 General Expens	163.27	
18976	12/01/2020	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	598.13	Fleet Consulting Dec 2020/Jan 2021
	522 60 41	10-01	Prof Services - Fleet Co 001 000 522 General Expens	598.13	Invoice #4491
18977	01/26/2021	02/22/2021	321 FIRE FLEET MAINTENANCE LLC	543.15	#9303 Repairs
	522 60 48	40-01	Vehicles - Suppression M 001 000 522 General Expens	543.15	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/22/2021

Time: 12:34:46 Date: 02/17/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18978	01/26/2021	02/22/2021 321	FIRE FLEET MAINTENANCE LLC	2,943.92	#7320 PM
	522 60 48 40-01 Vehicles - Suppression		001 000 522 General Expens	2,943.92	24530 A133 Preventitive/batteries
18979	01/26/2021	02/22/2021 321	FIRE FLEET MAINTENANCE LLC	1,273.35	#7322 PM & Repairs
	522 60 48 30-01 Vehicles - Aid Unit Main		001 000 522 General Expens	1,273.35	
Total FIRE FLEET MAINTENANCE LLC				7,029.09	
18980	01/25/2021	02/22/2021 352	GALLS LLC	321.86	Pants (2) - Rourk
	522 20 25 10-05 Uniforms - Class B Repl		001 000 522 General Expens	321.86	
18981	01/11/2021	02/22/2021 355	GARY HEUSLEIN	148.50	L1 Retiree Medicare Prem - Mar
	522 10 22 30-01 LEOFF 1 - Medicare/M		001 000 522 General Expens	148.50	
18982	02/09/2021	02/22/2021 404	HUGHES FIRE EQUIPMENT	70.75	#8319 Switch Proximity Replacements
	522 60 48 40-01 Vehicles - Suppression		001 000 522 General Expens	70.75	
18983	02/09/2021	02/22/2021 1081	KING COUNTY FINANCE	1,681.00	INET All Stations - Jan
	522 10 48 30-17 IT - Fiber Optic		001 000 522 General Expens	1,681.00	
18940	01/11/2021	02/22/2021 507	LIFE ASSIST INC	-970.04	Return - Original Invoice 1035784
	522 20 31 10-05 Supplies - EMS Supplie:		001 000 522 General Expens	-970.04	
18984	01/26/2021	02/22/2021 507	LIFE ASSIST INC	1,204.55	Replacement AED Cases
	522 20 31 10-05 Supplies - EMS Supplie:		001 000 522 General Expens	1,204.55	
Total LIFE ASSIST INC				234.51	
18985	01/28/2021	02/22/2021 560	MERCURY FITNESS	231.00	St 33 Treadmill Service
	522 24 35 10-01 Wellness Equipment Ma		001 000 522 General Expens	231.00	
18986	02/11/2021	02/22/2021 725	PUGET SOUND ENERGY	34.56	St 31 Gas 1/12/21-2/10/21
	522 50 47 31-01 Utilities - 31/HQ/Annex		001 000 522 General Expens	34.56	
18987	02/11/2021	02/22/2021 725	PUGET SOUND ENERGY	431.94	Annex Electric/Gas 1/13/21-2/11/21
	522 50 47 31-01 Utilities - 31/HQ/Annex		001 000 522 General Expens	187.74	Electric

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/22/2021

Time: 12:34:46 Date: 02/17/2021

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	244.20	Gas
18988	02/11/2021	02/22/2021	725	PUGET SOUND ENERGY	2,081.97 St 31 Electric 1/12/21-2/10/21
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	2,081.97	
18989	02/10/2021	02/22/2021	725	PUGET SOUND ENERGY	1,461.00 St 35 Electric/Gas 1/11/21-2/9/21
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	668.41	Electric
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	792.59	Gas
18990	02/10/2021	02/22/2021	725	PUGET SOUND ENERGY	539.17 St 33 Electric/Gas 1/11/21-2/9/21
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	511.69	Electric
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	972.63	Gas
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	-945.15	
Total PUGET SOUND ENERGY				4,548.64	
18991	02/02/2021	02/22/2021	762	RICOH USA PROGRAM	560.15 Copier Lease 2/21/21-3/20/21
522 10 45 10-02	Lease - Copiers (include		001 000 522 General Expens	560.15	
18992	01/31/2021	02/22/2021	839	STERICYCLE	126.06 Medical Waste Disposal - Jan
522 20 31 10-05	Supplies - EMS Supplie		001 000 522 General Expens	126.06	
18993	02/01/2021	02/22/2021	850	SUNBELT RENTALS INC	3,456.76 Telehandler For 1/18/21 Extrication Drill
522 21 31 10-02	Supplies - Prop Supplies		001 000 522 General Expens	3,456.76	
18994	02/01/2021	02/22/2021	944	WASTE MANAGEMENT OF WA SNOKING	161.89 St 31 Training Dumpster - Jan
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	161.89	
18995	02/08/2021	02/22/2021	984	WOODINVILLE WATER DISTRICT	355.33 St 33 Water 11/26/20-1/28/21
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	355.33	
Report Total:				29,410.94	
Fund					
001 General Expense Fund (10-036-0010)			29,410.94		

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/22/2021

Time: 12:34:46 Date: 02/17/2021

Page: 5

Accts

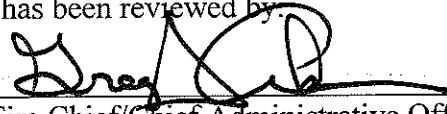
Pay # Received Date Due

Vendor

Amount Memo

This report has been reviewed by:

Signature:



Fire Chief/Chief Administrative Officer

Date:

02/17/2021



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/08/2021

Total Amount: \$61,692.40

Control Total: 28

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210202130703.csv

Fund #: 100360010

CONTACT INFORMATIONPreparer's Name: Charlene InmanEmail Address: cinman@wf-r.org**PAYMENT CERTIFICATION**

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Derek van Veen

Authorized District Signature

03/02/21

Date

Authorized District Signature

Date

Doug Halbert

Authorized District Signature

03/02/21

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20210202130703.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ADVANCE MARKING SYSTEMS			210201001	02/08/2021	\$104.58	
AFFORDABLE WASHINGTON BACKFLOW, LLC			210201002	02/08/2021	\$249.70	
ARLENE LYONS			210201003	02/08/2021	\$178.00	
BANK OF AMERICA (MERRITT)			210201004	02/08/2021	\$804.79	
BANK OF AMERICA (MICHELMAN)			210201005	02/08/2021	\$277.99	
BRAVO ENVIROMENTAL			210201006	02/08/2021	\$1,331.00	
BRUCE AARON BLACKER DBA WILD EDGEWOODS			210201007	02/08/2021	\$3,276.00	
CHARLENE INMAN			210201008	02/08/2021	\$19.31	
CLOTH TATTOO LLC			210201009	02/08/2021	\$239.25	
DAVID MAIN DBA MAINLY LAWN & GARDEN			210201010	02/08/2021	\$675.00	
DAVIS DOOR SERVICE INC			210201011	02/08/2021	\$889.02	
DELL MARKETING LP			210201012	02/08/2021	\$350.17	
GRAINGER INC			210201013	02/08/2021	\$1,770.76	
HARMSEN LLC			210201014	02/08/2021	\$1,237.50	
JIM WEBBER TRAINING-CONSU JAMES C WEBBER			210201015	02/08/2021	\$1,750.00	
LN CURTIS & SONS			210201016	02/08/2021	\$5,973.99	
PUGET SOUND ENERGY			210201017	02/08/2021	\$5,606.27	
REMOTE SATELLITE SYSTEMS			210201018	02/08/2021	\$55.00	
RICOH USA INC			210201019	02/08/2021	\$124.30	
SUMMIT LAW GROUP PLLC			210201020	02/08/2021	\$2,310.00	
TRI TEC COMMUNICATIONS			210201021	02/08/2021	\$121.11	
UNITED OIL 23165			210201022	02/08/2021	\$342.02	
VALLEY MEDICAL CENTER			210201023	02/08/2021	\$2,015.00	
VERIZON WIRELESS			210201024	02/08/2021	\$1,658.28	
VFIS			210201025	02/08/2021	\$26,360.00	
WEST COAST CONSULTANTS INC			210201026	02/08/2021	\$441.44	
WOOD FIRE PETTY CASH FUND			210201027	02/08/2021	\$1,788.06	
WOODINVILLE WATER DISTRICT			210201028	02/08/2021	\$1,743.86	

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 02/08/2021

Time: 13:04:19 Date: 02/02/2021

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18903	01/28/2021	02/08/2021 15	ADVANCE MARKING SYSTEMS	104.58	Passport Nametags - Prob FFs(5)
	522 20 25	10-08 Uniforms - New Hires (C	001 000 522 General Expens	104.58	
18904	11/19/2020	02/08/2021 1114	AFFORDABLE WASHINGTON BACKFLOW, LLC	64.90	St 33 Blow Out - Irrigation Winterization
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	64.90	2020 Expense
18905	11/19/2020	02/08/2021 1114	AFFORDABLE WASHINGTON BACKFLOW, LLC	103.40	St 31 Blow Out - Irrigation Winterization
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	103.40	2020 Expense
18906	11/19/2020	02/08/2021 1114	AFFORDABLE WASHINGTON BACKFLOW, LLC	81.40	St 35 Blow Out - Irrigation Winterization
	522 50 48	10-01 All Stations - Maint/Rep	001 000 522 General Expens	81.40	2020 Expense
Total AFFORDABLE WASHINGTON BACKFLOW, LLC				249.70	
18907	12/30/2020	02/08/2021 56	ARLENE LYONS	178.00	Uniform Embroidery
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	178.00	2020 Expense
18879	01/18/2021	02/08/2021 76	BANK OF AMERICA (MERRITT)	804.79	St 33 Emergency Plumbing Repair
	522 50 48	33-07 St 33 - Misc. Repair/Ma	001 000 522 General Expens	804.79	
18880	01/06/2021	02/08/2021 78	BANK OF AMERICA (MICHELMAN)	277.99	ACA Software And Tax Forms For 2020 Filing
	522 10 31	10-02 Office Supplies - Genera	001 000 522 General Expens	277.99	
18908	01/12/2021	02/08/2021 117	BRAVO ENVIROMENTAL	1,331.00	St 33 Storm Drain Repair - Vactor Truck
	522 50 48	10-07 All Stations - Storm Dra	001 000 522 General Expens	1,331.00	
18909	01/03/2021	02/08/2021 1209	BRUCE AARON BLACKER DBA WILD EDGEWOC	3,276.00	St 31 Crew Table
	522 50 48	31-06 St 31 - Furniture/Kitchen	001 000 522 General Expens	3,276.00	
18910	01/27/2021	02/08/2021 152	CHARLENE INMAN	19.31	1099-NEC Tax Forms
	522 10 31	10-02 Office Supplies - Genera	001 000 522 General Expens	19.31	
18911	11/04/2020	02/08/2021 174	CLOTH TATTOO LLC	239.25	Uniform Embroidery
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	239.25	2020 Expense
18913	01/05/2021	02/08/2021 1083	DAVID MAIN DBA MAINLY LAWN & GARDEN	675.00	St 31 Monthly Landscaping - Jan

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	522 50 48 31-10	St 31 - Landscaping	001 000 522 General Expens	675.00	
18912	12/31/2020	02/08/2021	226	DAVIS DOOR SERVICE INC	889.02 St 31 Bay Door Repairs
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	889.02	2020 Expense
18881	01/21/2021	02/08/2021	234	DELL MARKETING LP	350.17 Extended Warranty - 2 MDCs
	522 10 48 30-12	IT - TBD (Hardware/So	001 000 522 General Expens	350.17	
18882	01/18/2021	02/08/2021	375	GRAINGER INC	116.35 Calibration Gas
	522 22 31 10-01	Supplies - Decon/test St	001 000 522 General Expens	116.35	
18883	01/21/2021	02/08/2021	375	GRAINGER INC	201.44 Calibration Gas
	522 22 31 10-01	Supplies - Decon/test St	001 000 522 General Expens	201.44	
18914	01/22/2021	02/08/2021	375	GRAINGER INC	1,162.37 Refrigerant Leak Detector
	522 22 35 10-02	Z1 EHMT Consortium (001 000 522 General Expens	1,162.37	
18915	01/21/2021	02/08/2021	375	GRAINGER INC	290.60 Refrigerant Leak Detector
	522 22 35 10-01	Tools / Equipment - Haz	001 000 522 General Expens	290.60	
			Total GRAINGER INC	1,770.76	
18884	01/13/2021	02/08/2021	1189	HARMSSEN LLC	1,237.50 Consolidation Land Survey
	522 10 49 80-01	Unexpected Costs (Incl	001 000 522 General Expens	1,237.50	
18916	01/20/2021	02/08/2021	1103	JAMES C WEBBER, JIM WEBBER TRAINING-CO	1,750.00 Leadership Harrassment Prevention Training
	522 45 41 10-01	Prof Services - Anti-Har	001 000 522 General Expens	1,750.00	
18885	12/15/2020	02/08/2021	513	LN CURTIS & SONS	5,973.99 Recruit Kema-Kaleiwahea PPE
	522 20 25 20-03	Uniforms - Bunker Gear	001 000 522 General Expens	5,973.99	2020 Expense; PO 58001
18886	01/13/2021	02/08/2021	725	PUGET SOUND ENERGY	2,219.21 St 31 Electric 12/12/20-1/12/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	2,219.21	
18887	01/13/2021	02/08/2021	725	PUGET SOUND ENERGY	34.56 St 31 Gas 12/12/20-1/12/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	34.56	

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18888	01/13/2021	02/08/2021	725 PUGET SOUND ENERGY	464.47	Annex Gas/Electric 12/14/20-1/13/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	204.48	Electric
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	259.99	Gas
18889	01/12/2021	02/08/2021	725 PUGET SOUND ENERGY	1,410.44	St 33 Gas/Electric 12/11/20-1/11/21
	522 50 47 33-01	Utilities - 33	001 000 522 General Expens	564.47	Electric
	522 50 47 33-01	Utilities - 33	001 000 522 General Expens	845.97	Gas
18890	01/12/2021	02/08/2021	725 PUGET SOUND ENERGY	1,477.59	St 35 Electric/Gas 12/11/20-1/11/21
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	661.08	Electric
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	816.51	Gas
Total PUGET SOUND ENERGY				5,606.27	
18891	01/09/2021	02/08/2021	757 REMOTE SATELLITE SYSTEMS	55.00	Satellite Phone Service Feb/Airtime Dec
	522 10 42 10-01	Communication - Remot	001 000 522 General Expens	55.00	
18902	01/21/2021	02/08/2021	761 RICOH USA INC	124.30	Copies 12/21/20-1/20/21
	522 10 45 10-02	Lease - Copiers (include	001 000 522 General Expens	124.30	
18892	01/20/2021	02/08/2021	849 SUMMIT LAW GROUP PLLC	1,056.00	Legal Services - Local - Dec
	522 10 41 10-04	Prof Svcs - Legal (Summ	001 000 522 General Expens	1,056.00	Legal Svcs-labor; Invoice 120882
18893	01/20/2021	02/08/2021	849 SUMMIT LAW GROUP PLLC	1,254.00	Legal Services - General - Dec
	522 10 41 10-04	Prof Svcs - Legal (Sumr	001 000 522 General Expens	1,254.00	Legal-general Advice; Invoice 120881
Total SUMMIT LAW GROUP PLLC				2,310.00	
18894	01/18/2021	02/08/2021	886 TRI TEC COMMUNICATIONS	121.11	VM To EMail Setup
	522 10 42 10-05	Communication - Phone	001 000 522 General Expens	121.11	
18920	01/31/2021	02/08/2021	897 UNITED OIL 23165	342.02	Gas/Diesel 1/16/21-1/31/21
	522 60 32 10-01	Vehicles - Gas/Diesel/DI	001 000 522 General Expens	342.02	
18917	01/12/2021	02/08/2021	1073 VALLEY MEDICAL CENTER	2,015.00	HazMat Physicals
	522 22 29 50-01	Physicals - Hazmat (12)	001 000 522 General Expens	2,015.00	

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18896	01/09/2021	02/08/2021 912	VERIZON WIRELESS	1,658.28	Cell Phones/MDC Fees 12/10/20-1/9/21
	522 10 42 10-02	Communication - Cell P	001 000 522 General Expens	1,658.28	
18895	01/02/2021	02/08/2021 914	VFIS	26,360.00	Insurance Installment 2 Of 4
	522 10 46 10-01	Insurance - Bldgs/Appar	001 000 522 General Expens	26,360.00	Insurance; Invoice 34377122
18918	01/15/2021	02/08/2021 1186	WEST COAST CONSULTANTS INC	441.44	December 2020 Inspections
	522 10 49 80-01	Unexpected Costs (Incl	001 000 522 General Expens	441.44	Invoice 2020-WFR-DEC
18897	01/07/2021	02/08/2021 968	WOOD FIRE PETTY CASH FUND	19.59	Amazon Order Charged To Personal CC - Michelman
	522 10 31 10-02	Office Supplies - Genera	001 000 522 General Expens	19.59	
18898	01/07/2021	02/08/2021 968	WOOD FIRE PETTY CASH FUND	1,635.72	Gas/Diesel - Dec
	522 60 32 10-01	Vehicles - Gas/Diesel/Dl	001 000 522 General Expens	1,635.72	
18919	01/04/2021	02/08/2021 968	WOOD FIRE PETTY CASH FUND	132.75	DISH TV Subscription - HQ
	522 10 42 31-02	Communication - HQ D	001 000 522 General Expens	132.75	
Total WOOD FIRE PETTY CASH FUND				1,788.06	
18899	01/19/2021	02/08/2021 984	WOODINVILLE WATER DISTRICT	108.96	Annex Water/Sewer 11/5/20-1/7/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	108.96	
18900	01/19/2021	02/08/2021 984	WOODINVILLE WATER DISTRICT	228.20	St 31 Irrigation 11/5/20-1/7/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	228.20	
18901	01/19/2021	02/08/2021 984	WOODINVILLE WATER DISTRICT	1,406.70	St 31 Water/Sewer 11/5/20-1/7/21
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	1,406.70	
Total WOODINVILLE WATER DISTRICT				1,743.86	
Report Total:				61,692.40	
Fund					
001 General Expense Fund (10-036-0010)				61,692.40	

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This report has been reviewed by:

Signature: _____

Joan S Montegay
Fire Chief/Chief Administrative Officer

Date: _____

2/2/21