

**WOODINVILLE FIRE & RESCUE**

**Tuesday, July 13, 2021**

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins called the virtual meeting to order at 5:00 p.m. Roll call was taken and was as follows:

**Roll Call**

Commissioner Collins (Chair)  
Commissioner van Veen  
Commissioner Halbert  
Commissioner Osgood  
Commissioner Millman

**Staff**

Fire Chief Greg Ahearn  
Interim Deputy Chief Doug McDonald  
Chief Administrative Officer Joan Montegary  
Board Secretary Nicole Frisch

**Consideration and Approval of Agenda in Content and Order**

***MOTION:*** Commissioner Osgood moved to approve the agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

**Public Comment**

Peter Briner, IAFF Local 2950

**1. Staff Report 21-004 – Firefighter Eligibility List (attached hereto)**

CAO Montegary presented the Staff Report that is attached hereto.

***MOTION:*** Commissioner Halbert moved that the Board accept staff's recommendation and approve and certify the Firefighter eligibility list as presented. The motion was seconded by Commissioner Millman. The motion passed, 5-0.

**2. Resolution 2021-02 – A Resolution Adopting Rules of Procedure for the Board of Fire Commissioners (attached hereto)**

***MOTION:*** Commissioner Osgood moved that the Board of Fire Commissioners adopt Resolution 2021-02, A Resolution adopting rules of procedure for the Board of Fire Commissioners. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

### **3. Next Steps Subcommittee Report**

Commissioner Millman and Commissioner van Veen provided an update on the Next Steps Subcommittee.

- a. The Board discussed regionalization and a contract for service with Eastside Fire & Rescue.

Chief Ahearn and Chief Clark presented information on the proposed contract.

**MOTION:** *Commissioner Millman moved to approve the Interlocal Agreement for Fire and Emergency Medical Services between Woodinville Fire & Rescue and Eastside Fire & Rescue as revised with respect to Recital 4 and Sections 3.3 and 11.4, and to authorize and direct the Fire Chief to execute the same and to take all other actions necessary to implement such agreement on behalf of Woodinville Fire & Rescue. The motion was seconded by Commissioner van Veen.*

**MOTION:** *Commissioner Halbert moved to delay the current vote and call for a special meeting at a later date in lieu of approving Commissioner Millman's motion. The motion was seconded by Commissioner Osgood. The motion did not pass, with Commissioners Halbert and Osgood voting in favor, and Commissioners van Veen, Millman, and Collins voting against.*

**MOTION:** *Commissioner Millman's original motion to approve the Interlocal Agreement for Fire and Emergency Medical Services between Woodinville Fire & Rescue and Eastside Fire & Rescue as revised with respect to Recital 4 and Sections 3.3 and 11.4, and to authorize and direct the Fire Chief to execute the same and to take all other actions necessary to implement such agreement on behalf of Woodinville Fire & Rescue passed, with Commissioners van Veen, Millman, and Collins voting in favor, and Commissioners Halbert and Osgood voting against.*

### **4. Fire Chief's Report (attached hereto)**

Chief Ahearn presented the Fire Chief's Report that is attached hereto.

### **5. Consent Agenda (attached hereto)**

- a. Approval of Minutes from the June 1, 2021 regular meeting.
- b. Approval of Payroll Vouchers ACH 21-11 for \$399,881.61, ACH 21-12 for \$495,288.88, and ACH 21-13 for \$524,611.25
- c. Approval of General Vouchers for \$42,654.67, \$50,956.72, and \$84,710.35

**MOTION:** *Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

## **6. Reports and Requests from the Commissioners/Good of the Order**

Commissioner Osgood asked the Board to consider scheduling a Special Meeting to discuss impact bargaining. The Board decided to meet on July 27 at 5:00 p.m. The agenda will include a discussion about next steps and an Executive Session to discuss impact bargaining.

Commissioner Halbert requested a legal review of the recent Department of Natural Resources contract. Staff will investigate further.

Commissioner Van Veen – none.

Commissioner Millman – none.

Commissioner Collins – none.

## **7. Executive Session**

At 7:15 p.m., the Board moved into Executive Session for 30 minutes pursuant to RCW 42.30.140(4)(b) to discuss the strategy or position to be taken during the course of collective bargaining.

The Board reconvened at 7:45 p.m. No decisions were made.

## **8. Adjournment**

**MOTION:** *Commissioner Osgood moved to adjourn the meeting. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

**The meeting adjourned at 7:46 p.m.**

Nicole Frisch  
Nicole Frisch, Board Secretary

Derek van Veen  
Derek van Veen, Commissioner, Position 1

*Doug Halbert*  
Doug Halbert, Commissioner, Position 2

*Tim Osgood*  
Tim Osgood, Commissioner, Position 3

*Mike Millman*  
Mike Millman, Commissioner, Position 4

*Roger Collins*  
Roger Collins, Commissioner, Position 5





## **Woodinville Fire & Rescue**

### **REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**Tuesday, July 13, 2021**

**5:00 p.m.**

Meeting will be held virtually, via Zoom. Use the link below to attend live.

<https://us02web.zoom.us/j/81750054763?pwd=MU5UTHBHdktZMmtoZUN6MWVickJ2QT09>

To listen live, call 253-215-8782 and enter the Meeting ID and Password.

Meeting ID: 817 5005 4763

Passcode: 704730

### **AGENDA**

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to [NFrisch@wf-r.org](mailto:NFrisch@wf-r.org) at least one hour prior to start of meeting. Please limit comments to three minutes.)

#### **Board Business Items**

1. Staff Report 21-004 – Firefighter Eligibility List
2. Resolution 2021-02 – Adopting Rules of Procedure for the Board of Fire Commissioners
3. Next Steps Subcommittee Report
  - a. Regionalization/Contract for Service
4. Fire Chief's Report
5. Consent Agenda
  - a. Approval of Minutes from the June 1, 2021 Regular Meeting
  - b. Approval of Payroll Vouchers ACH 21-11 for \$399,881.61, ACH 21-12 for \$495,288.88, and ACH 21-13 for \$524,611.25
  - c. Approval of General Vouchers for \$42,654.67, \$50,956.72, and \$84,710.35
6. Reports and Requests from the Commissioners/Good of the Order
7. Executive Session pursuant to RCW 42.30.140(4)(b) to discuss the strategy or position to be taken during the course of collective bargaining.
8. Adjournment

# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: July 13, 2021

TO: Roger Collins, Chair  
Board of Fire Commissioners

FROM: Joan S. Montegary, Chief Administrative Officer *JSM*

SUBJECT: **Staff Report 21-004**  
**Firefighter Eligibility List**

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### **Background**

The District, with great employee participation, has completed another successful firefighter hiring process. We started with over 700 applications. After filtering down the list, we had a Committee application review process that reduced the list even further. We eventually saw 91 applicants for a rapid assessment and cognitive physical assessment conducted over two very full, very busy days. From that process, we invited 34 candidates to participate in panel interviews before two panels – one with response operations personnel and one with management personnel over three days. The panels came back with 13 candidates, 11 of which were invited to Chiefs' interviews on June 8 and 9. One candidate declined and we interviewed 10.

We are very happy with the quality of candidates and have made conditional offers to five candidates.

### **Results**

Attached is an unranked Eligibility List submitted for the Board's approval and certification. This Eligibility List will be valid for one year, until July 13, 2022, with an option to extend for up to one additional year.

### **Recommendation**

Staff recommends that the Board approve and certify the attached Firefighter Eligibility List as presented.

## **PROPOSED MOTION**

I move that the Board accept staff's recommendation and approve and certify the Firefighter Eligibility list as presented.



## Woodinville Fire & Rescue

P.O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072  
Phone 425-483-2131 • Fax 425-486-0361

### Firefighter Eligibility List

The Board of Fire Commissioners hereby certifies the “*Firefighter Eligibility List*” on Tuesday, July 13, 2021, to become effective on this date.

The unranked eligibility list, in alphabetical order, for the position of Firefighter is as follows:

Travis Dihn  
Kyle Dua  
Christopher Good  
Ira Holt  
Jordan Jackson-Brewer  
Shaun Killion  
Allison Kutz  
Hailey Michelsen  
Mitchell Nguyen  
Brady Winter  
Zachary Wright  
Korey Young

This list shall be valid for a one (1)-year period with a set expiration date of July 13, 2022. The Board of Fire Commissioners may, at the recommendation of staff, extend the validity of the list by up to one (1) year should circumstances warrant. At any time prior to the expiration of the list, the Fire Chief may determine that the list has been exhausted and begin a process to create a new list.

Roger Collins, Chair  
Board of Fire Commissioners

Gregory S. Ahearn, Fire Chief  
Woodinville Fire & Rescue

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2021-02**

**A RESOLUTION ADOPTING  
RULES OF PROCEDURE FOR THE BOARD OF FIRE COMMISSIONERS**

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**RECITALS**

**WHEREAS**, the Woodinville Fire & Rescue (“District”) Board of Fire Commissioners (“Board”) adopts Resolution 2021-02 establishing the Rules of Procedure for the Woodinville Fire & Rescue Board of Fire Commissioners; and

**WHEREAS**, Resolution 2021-02 supersedes all previous resolutions relating to Board rules of procedure; and

**WHEREAS**, the Board believes that establishing rules of procedure will facilitate the management of meetings and benefit the public’s interest in accomplishing business on behalf of the citizens of the District;

**NOW, THEREFORE**, it is resolved by the Woodinville Fire & Rescue Board of Fire Commissioners that:

The Board’s Rules of Procedure attached to this Resolution as Exhibit 1 and dated July 13, 2021 are adopted as the Board’s official procedures.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE  
COMMISSIONERS OF WOODINVILLE FIRE & RESCUE THIS 13<sup>th</sup> DAY OF JULY 2021.**

**WOODINVILLE FIRE & RESCUE  
COUNTY OF KING, WASHINGTON**

**Approved as to Form:**

/s/ Jeffrey Ganson  
Jeffrey Ganson, District Counsel

Derek van Veen  
Derek van Veen, Commissioner, Position 1

Doug Halbert  
Doug Halbert, Commissioner, Position 2

Tim Osgood  
Timothy Osgood, Commissioner, Position 3

Mike Millman  
Mike Millman, Commissioner, Position 4

Roger Collins  
Roger Collins, Commissioner, Position 5

**Attest:**

Nicole Frisch  
Nicole Frisch, Board Secretary



## **BOARD OF FIRE COMMISSIONERS RULES OF PROCEDURE**

**ADOPTED July 13, 2021  
By RESOLUTION 2021-02**

## **Woodinville Fire & Rescue Board Rules of Procedure**

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## **1.0 General Information**

- 1.1. These rules constitute the official Rules of Procedure (“Rules”) for the Woodinville Fire & Rescue (“District”) Board of Fire Commissioners (“Board”). The Washington Fire Commissioners Association Commissioner’s Handbook may be referenced as a basic guide to understanding the various roles, duties and responsibilities of being a Fire Commissioner.
- 1.2. The Rules do not grant any rights or privileges, or provide an independent cause of action, to members of the public or third parties. They are adopted for the sole benefit of the Commissioners to assist them in the orderly conduct of Board business.
- 1.3. In all matters not addressed in the Rules, the Board shall be governed by applicable statutory requirements, District policies and Robert’s Rules of Order.
- 1.4. In the event the Rules conflict with state law, the Board shall follow the applicable statutory requirements and promptly amend the Rules.
- 1.5. The Board may, by a simple majority vote, temporarily waive any provision, in whole or part, contained in the Rules, but only to the extent such waiver does not result in a violation of state law.
- 1.6. The Board may review the Rules periodically as needed, but no less than once every two (2) years in every even numbered year.

## **2.0 Elections**

- 2.1. At the first meeting of each calendar year, the Board shall elect a Chair and Vice-Chair. Such elections may be postponed up to thirty (30) days upon Board motion. Elected officers shall serve for a term of one (1) year or until a successor is elected.
- 2.2. In the event the Chair or Vice-Chair is unable to complete the term of office, the Board shall elect a new Chair or Vice-Chair at the next regular meeting or as expeditiously as possible.

## **3.0 Oath of Office**

- 3.1. As provided by RCW 29A.20.040, Commissioners shall take the oath either: (a) up to ten (10) days prior to the day the Commissioner’s term of office begins, or (b) at the last regular meeting of the Board held before the new Commissioner is to assume office.



## **4.0 Officers**

### **4.1. Presiding Officers:**

- 4.1.1. The Chair, or in his/her absence, the Vice-Chair shall preside at all Board meetings. It shall be the duty of the Presiding Officer to ensure that the transaction of Board business is in accordance with these Rules of Procedure.
- 4.1.2. In the absence of both the Chair and the Vice-Chair at a Board meeting, the remaining Commissioners shall appoint a Commissioner to serve as a temporary Presiding Officer.

### **4.2. Presiding Officer's Duties:**

- 4.2.1. Call all Board meetings to order.
- 4.2.2. Adhere to the Board's approved meeting agenda.
- 4.2.3. Permit and manage public participation in Board meetings.
  - 4.2.3.1. Require all speakers when recognized by the Chair to state their name and place of residence, speak to the issue at hand, and observe the Board's meeting decorum rules.
- 4.2.4. Manage Board discussion to ensure orderly participation of Commissioners.
  - 4.2.4.1. Provide each Commissioner who requests to speak an opportunity to speak when recognized by the Chair.
- 4.2.5. State each motion before it is discussed and before it is voted on.
- 4.2.6. Put motions to a vote and announce the results.

### **4.3. Officer Removal:**

- 4.3.1. The Board may remove the Chair or Vice-Chair from their position by a simple majority vote.

## **5.0 Committees**

- 5.1. The Board may establish Standing Committees and Special Committees of not more than two (2) Commissioners. The Board Chair shall appoint all Committee Chairs and may also appoint a Commissioner to serve as an alternate committee

member to either the Standing or Special Committees, with the concurrence of the Board. Alternate committee members shall attend committee meetings only in the absence of one of the regular committee members.

**5.1.1. Standing Committees:**

5.1.1.1. Standing Committees include but are not limited to: (a) Executive, (b) Finance, (c) System Performance, (d) Intergovernmental Relations and (e) Human Resources.

**5.1.2. Special Committees:**

5.1.2.1. The District's Fire Chief, with the concurrence of the Board, shall be responsible for identifying Special Committee projects. Generally, Special Committees will be formed for the purpose of addressing the District's strategic plan.

**5.1.3. Human Resources:**

5.1.3.1. The Board vests the responsibility for initially considering with District staff and providing recommendations to the Board on District human resources matters in the Human Resources Committee. The Human Resources Committee possesses no independent authority to act or make final decisions and shall forward its recommendations for consideration and action to the Board.

**6.0 Board Secretary**

6.1. The Fire Chief's Executive Assistant, or a designee, shall serve as the Board's Secretary, and provide administrative support to the Board.

**6.1.1. Commissioner Requests for Staff Assistance:**

6.1.1.1. To minimize interference with District operations, Commissioners shall submit all requests for staff assistance on District matters to the Board Secretary, whether those requests relate to Board committee work or a Commissioner's individual inquiry.

6.1.1.2. The Board Secretary, in consultation with the Board Chair, shall arrange for staff to respond to the request, and advise the requesting Commissioner and Board Chair when the requested assistance may be available, or why the request may not be addressed within a reasonable period of time.

- 6.2. The Board Secretary shall serve proper legal notice of all Board meetings and public hearings and prepare the agenda for regular and special meetings.
- 6.3. The Board Secretary shall attend all the Board's regular and special meetings. If the Board Secretary is not available for a Board meeting, the Fire Chief shall appoint a member of the District's staff to act as Board Secretary for the meeting.
- 6.4. The Board Secretary shall keep and maintain a current year-to-date record of each Commissioner's attendance at all meetings.
- 6.5. The Board Secretary shall keep the minutes of all regular and special meetings of the Board and maintain all Board and committee records.

## **7.0 Preliminary Meeting Agenda Preparation**

- 7.1. The Board Secretary, or designee, shall prepare a preliminary agenda for each Board meeting, specifying the time and place of the meeting and stating a brief description of each item to be considered by the Board. The preliminary agenda is subject to review by the Executive Committee prior to issuance.
  - 7.1.1. An item for a Board Meeting may be placed on the preliminary agenda by any of the following methods: (a) majority vote of the Board; (b) Board Consensus, (c) Board Chair or Vice-Chair, (d) Board Committee, or (e) Fire Chief.
  - 7.1.2. The preliminary agenda will be emailed to all employees, posted to the District's website and posted on the bulletin board outside the District Headquarters office door at Station 31 at least 24 hours prior to the scheduled Board meeting. To the extent possible, the preliminary agenda will be distributed by 6:00 p.m. the Friday preceding the Board meeting date.
  - 7.1.3. Board meeting packets, containing materials to be considered at the next Board meeting will be available for the Board's review at least 24 hours prior to the scheduled Board meeting. To the extent possible, meeting materials will be available for the Board's review by 6:00 p.m. the Friday preceding the Board meeting date.

## **8.0 Public Notice Meetings and Hearings**

### **8.1. Notice of Regular and Special Meetings:**

- 8.1.1. All meetings will be announced in a timely fashion with the appropriate location and time and notice shall be posted on the District website and

on the bulletin board outside the District Headquarters office door at Station 31.

**8.2. Notice of Public Hearings and Quasi-Judicial Hearings:**

- 8.2.1. A public hearing, such as those held annually on the budget or tax levy and those relating to benefit charges, must be advertised in two consecutive notices of a local newspaper, the last date no more than ten (10) nor less than three (3) days before the hearing. The notice shall state the purpose, time, date and place of the hearing.

**9.0 Meetings**

**9.1. Open Public Meetings Act:**

- 9.1.1. All Board and Committee meetings shall comply with the requirements of RCW 42.30, Open Public Meetings Act.
- 9.1.2. Communication between three or more Board members via telephone, email, in-person or any social media website, may constitute a “meeting” under the Open Public Meetings Act. Therefore, consistent with the spirit and intent of the Open Public Meetings Act:
  - 9.1.2.1. Commissioners shall not participate in a conference call where three or more Board members participate on the call, unless such conference call is duly noticed and conducted as an open meeting.
  - 9.1.2.2. Commissioners shall not participate in email discussions where three or more Board members are participants in the discussion on the email thread.
  - 9.1.2.3. Commissioners shall not, for the purpose of making a decision, engage in a series of meetings (by phone, email, social media or in-person), none of which include a majority of the Board but collectively do involve a majority of the Board (serial or chain meetings).
  - 9.1.2.4. Commissioners shall not engage in any communication on any District sponsored social media website.

**9.2. Regular Meetings:**

- 9.2.1. The Board shall meet the first Tuesday of each month beginning at 1700 hours. The third Tuesday of each month shall be reserved for a study session or second regular meeting, if needed. Regular meetings shall be

held at District Headquarters, Fire Station 31, 17718 Woodinville Snohomish Road NE, Woodinville, WA 98072, unless public notice is given of another location.

- 9.2.2. Should any scheduled meeting fall on a legal holiday, the meeting shall be held at the same hour and place on the next business day in accordance with RCW 42.30.070, Times and places for meetings-Emergencies-Exceptions. The Board may cancel the meeting with appropriate notice to all parties and the public.
- 9.2.3. Regular meetings may be canceled, continued or adjourned to a specific date and time provided notice is provided at least 24 hours in advance of the meeting and in the same manner as for special meetings. The Board must hold a minimum of one (1) regular meeting each month.

**9.3. Special Meetings:**

- 9.3.1. Special meetings may be held by the Board subject to notice requirements in accordance with RCW 42.30.080, Special meetings. Special meetings may be called by the Chair or by a quorum of the Board, by written notice delivered to each Commissioner.
- 9.3.2. Special meeting notices shall be posted on the District website, at District Headquarters, Fire Station 31, and by email to District employees at least 24 hours prior to the meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. The Board shall not take final action on subjects other than those specified in the notice.
- 9.3.3. Notice of special meetings shall be given to any news media that have on file with the District a written request for meeting notices at least 24 hours prior to the meeting.

**9.4. Executive Sessions/Closed Sessions:**

- 9.4.1. Executive sessions may be held for those purposes identified in RCW 42.30.110, Executive sessions. Closed sessions may be held for those purposes identified in RCW 42.30.140.
- 9.4.2. Under RCW 42.30.110(2), before going into Executive Session, the Presiding Officer must publicly announce the purpose for the Executive Session, citing the appropriate section of the statute, and state the length of the session.

- 9.4.3. Should the session require additional time, the Presiding Officer or designee shall make a public announcement that the session is being extended and state the length of the extension.
- 9.4.4. The Board may include or exclude any and all persons and members of the public in an Executive or Closed Session.
- 9.4.5. All written materials and verbal information provided to Commissioners during Executive Sessions shall be kept confidential to ensure that the District's position is not compromised.

**9.5. Committee Meetings:**

- 9.5.1. Standing and special committee meetings may be held at times, dates and locations determined by the committee members.

**9.6. Excused Absences:**

- 9.6.1. As provided by RCW 52.14.050, Vacancies, if appropriate notice of a meeting is given, a Commissioner shall forfeit his/her office by failing to attend three (3) consecutive regular meetings of the Board without being excused by the Board.
- 9.6.2. Commissioners may be excused from attending a meeting by contacting the Board Chair or Secretary prior to the meeting and stating the reason for his/her inability to attend the meeting. If email is used to communicate the absence, a response must be received prior to the meeting in order for the absence to be excused.
- 9.6.3. Following the Roll Call, the Board Chair or Board Secretary shall inform the Board of the Commissioner's absence and state the reason for the absence.
- 9.6.4. The absence may be excused by approval of a motion which shall be non-debatable. Upon passage of the motion by a majority of the Commissioners present, the absent Commissioner shall be considered excused.

**9.7. Attendance of Executive Team Members:**

- 9.7.1. The Fire Chief, or the acting Fire Chief, shall attend all Board meetings. When requested by the Board, District Executive Team members shall attend a Board meeting and remain for such time as the Board directs.

**9.8. Meeting Decorum:**

- 9.8.1. In Board meetings, Commissioners should be addressed as “Commissioner (surname)” or “Mr., Madam, or Ms. (surname)”. The Chair should be addressed as “Mr., Madam, or Ms. Chair”.
- 9.8.2. Board appropriate attire will be casual business attire, which includes District logo wear.
- 9.8.3. While the Board is in session, Commissioners must preserve order and decorum. A Commissioner shall not delay or interrupt, by side conversation, debate with the public, or otherwise, the proceedings of the Board, nor disrupt any Commissioner while speaking.
- 9.8.4. Each Commissioner shall have the right to express dissent from or protest against any matter before the Board and have the reason for such dissent or protest entered into the minutes.
- 9.8.5. In accordance with RCW 42.30.050, Interruptions-Procedure, any person making personal, impertinent or slanderous remarks or who becomes boisterous while participating in a Board meeting may be asked by the Presiding Officer to leave the Board meeting.

**10.0 Quorum:**

- 10.1. A quorum of the Board is three (3) Commissioners. The Board may take action at a meeting only when a quorum of the Commissioners is present.
- 10.2. In the absence of a quorum, no action may be taken except to adjourn the meeting to a subsequent date and time. Adequate notice of an adjourned meeting shall be given to any absent Commissioners, in the event it is not the next regularly scheduled Board meeting.

**11.0 Order of Business during Regular Meetings**

- 11.1. The order of business for each regular meeting shall be as follows, unless modified by the Board:
  - 11.1.1. Call to Order
  - 11.1.2. Pledge of Allegiance
  - 11.1.3. Roll Call
  - 11.1.4. Consideration and Approval of Agenda in Content and Order

- 11.1.5. Public Comment
- 11.1.6. Board Business
  - 11.1.6.1. Presentations
  - 11.1.6.2. Staff Reports and/or Resolutions
  - 11.1.6.3. Fire Chief's Report
- 11.1.7. Consent Agenda
- 11.1.8. Reports and Requests from the Commissioners/Good of the Order
- 11.1.9. Executive Session (if necessary)

## **12.0 Public Participation**

### **12.1. Comments & Material Provided by Citizens:**

- 12.1.1. Citizens wishing to address the Board shall sign in prior to the start of the Board meeting. At their discretion, the Board may allow citizens who have not signed in to speak.
- 12.1.2. For the record, citizens must state their name, address and the organization (if any) they represent.
- 12.1.3. Individual citizens may speak for three (3) minutes or less. However, this rule may be suspended at the discretion of the Chair or by majority vote of the Board.
- 12.1.4. The Board Chair or Board Secretary shall instruct the speaker that their comments are being recorded.
- 12.1.5. No person shall be allowed to address the Board while it is in session without first being recognized by the Chair. All speakers shall speak from the lectern unless an exception is made at the discretion of the Chair.
- 12.1.6. Citizens may provide documents or materials to the Board Secretary before or after speaking at the lectern for future consideration by the Board.

### **12.2. Board Response:**

- 12.2.1. The Board shall have the discretion to address any issue raised during the Public Comment period or may refer the matter for future consideration to staff or at a subsequent Board meeting.



- 12.2.2. Commissioners are encouraged to ask questions of citizens during the Public Comment period. The Board Chair has the discretion to curtail such discussion at any time, so that the business of the Board may continue without undue delay.

### **13.0 Voting**

- 13.1. When a quorum of Commissioners is present, the Board acts by simple majority vote. This requirement cannot be modified by any procedural rule. There shall be no voting by proxy. No matter may be voted upon unless:
  - 13.1.1. The matter has been discussed by the Board at a previous meeting; or
  - 13.1.2. The matter has been placed on the agenda prior to the meeting; or
  - 13.1.3. The matter is considered by a majority vote of the Board to constitute an exigent circumstance that warrants immediate consideration and possible action.
- 13.2. All votes shall be taken by voice, except that at the request of any Commissioner, a roll call vote shall be taken by the Board Secretary.
- 13.3. In the event of a tie vote on a matter, that matter shall be considered defeated.
- 13.4. Each Commissioner, including the Chair, may vote on any motions before the Board, unless an actual or apparent conflict of interest or an appearance of fairness question is presented.

### **14.0 Meeting Minutes**

- 14.1. The District's audio or video recording of a Board meeting shall constitute the official transcript of the proceedings in the absence of or until such time that there are approved minutes. In the event there is no District audio or video recording of the meeting, the approved minutes shall constitute the official transcript.
- 14.2. To the extent possible, the minutes of all meetings should be finalized and available for Board review by 5:00 p.m. on the Thursday following each meeting.

### **15.0 Code of Ethics / Appearance of Fairness**

- 15.1. Commissioners shall comply with RCW 42.23, Code of Ethics for Municipal Officers – Contract Interests, and RCW 42.36, Appearance of Fairness Doctrine - Limitations.
- 15.2. In order to ensure the public's confidence that all Board actions and transactions are fair and equitable, and the integrity of the Board of Fire Commissioners, each

Commissioner shall conduct business on behalf of the District without any actual or apparent conflict of interest between the public trust and their private interests.

- 15.3. Actual and apparent conflicts of interest occur where a Commissioner has a personal or financial interest in an entity seeking to or doing business with the District, and that Commissioner has responsibility over, or participates in, an action or transaction involving that entity as a Commissioner.
- 15.4. As an abstention or recusal does not always cure a conflict of interest or appearance of fairness question, Commissioners who abstain from voting or recuse themselves from participating in Board deliberation, transaction or action shall state the reason for their abstention or recusal for the record prior to the relevant Board vote.

## **16.0 Confidentiality**

- 16.1. Each Commissioner shall keep confidential all attorney/client communications, and all written material and verbal information provided to them during Executive Sessions under RCW 42.30.110.
- 16.2. If during an Executive Session, the Board directs District staff to manage an issue, each Commissioner acknowledges that all contact between the District and any other party concerning the issue is best conducted by District staff. This ensures the District's clarity and consistency with communication on that issue. Prior to discussing the issue with anyone other than other Commissioners, District counsel, the Fire Chief or his/her designee, Commissioners shall confer with the Chairperson for the Board of Fire Commissioners and the Fire Chief.
- 16.3. When District staff has determined that certain information provided to a Commissioner outside of an Executive Session is exempt from public disclosure under the Public Records Act or state law, the Commissioner receiving such information shall keep the same confidential.
- 16.4. If it is determined to be in the best interests of the District to release certain information previously held as exempt from public disclosure, or District staff determines that once applicable exemptions no longer apply to certain non-disclosed information, Commissioners may release that information.

## **17.0 Public Records Requests**

- 17.1. The District's administrative staff shall be principally responsible for accepting and responding to all records requests in accordance with RCW 42.56, Public Records Act.

- 17.2. In the event a records request is made by a member of the public to a Commissioner, the Commissioner receiving the request shall immediately provide the requestor with the Board Secretary's contact information, encourage requestors to put their request in writing using the District's form (Form 1015-A, Request for Public Record), and forward to the Board Secretary the requestor's contact information with a description of the information requested.
- 17.3. Each Commissioner is personally responsible for identifying, gathering and forwarding to the District in a timely fashion all records in their possession and control that are responsive to a records request.

## **18.0 Equipment Issue**

- 18.1. Commissioners will be issued the following upon their appointment: (a) ID card and badge case; (b) gold badge; (c) business cards; and (d) headquarters key and lock combination. Additionally, Commissioners may be issued the following: (a) logo wear (shirts, hat, and jacket); and (b) name badge.
- 18.2. Commissioners will not be issued radios, pagers or turn-out gear, and are not expected or encouraged to respond to fire or emergency calls.
- 18.3. When a Commissioner's term expires, Commissioners shall promptly return all District-issued equipment to the District.

## **19.0 Commissioner Compensation**

- 19.1. Commissioners receive the compensation allowed by law for each meeting attended, with no restriction on the number of meetings per month, but with an annual compensation limit, adjusted every five years, as outlined in RCW 52.14.010, Commissioners - Number—Qualifications—Insurance—Compensation and expenses—Service as volunteer firefighter.
- 19.2. Commissioners may not "bank" attendance at meetings in one year and make a monetary claim for those meetings in the next fiscal year. RCW 52.14.010 contemplates that compensation to Commissioners for attendance at meetings is paid monthly as it is earned.
- 19.3. The Board shall establish which services a Commissioner may perform on behalf of the District for compensation. The guidelines for approval shall include only official District business in a group setting and shall not include one-on-one meetings with staff, other Commissioners, consultants, or suppliers. The meetings must be at least one hour to qualify for compensation. The following list of activities are pre-approved by the Board for compensation:

- 19.3.1. All scheduled meetings of the Board, regular and special.
- 19.3.2. Board-level committee meetings, whether standing or special committees.
- 19.3.3. King County Fire Commissioners Association general and board of director meetings. Estimated annual expenses for such meetings shall be approved by the Board during the annual budget process.
- 19.3.4. Washington Fire Commissioners Association meetings, seminars, and conferences. Estimated expenses for such meetings, seminars, and conferences shall be approved by the Board during the annual budget process.
- 19.4. All other District related activities for which Commissioners wish to receive compensation must be preapproved by the Board during a public meeting. Activities for which Commissioners wish to receive compensation but were not preapproved will be included in Board materials for review and approval at the next scheduled meeting following the request. Such compensation requests, if approved by the Board, will be paid during the next regularly scheduled payroll cycle. Examples of events that could be approved include:
  - 19.4.1. Fire District-related seminars and educational classes
  - 19.4.2. Fire District public functions (e.g., pancake breakfast, open house, etc.).
  - 19.4.3. Other District-Related Activities with two or more participants.
- 19.5. Commissioners are responsible for completing the Commissioner Remuneration Form for each pay period. The completed form shall be submitted to the Board Secretary by 1700 hours on the last day of the pay period. The following information must be included for each compensable activity:
  - 19.5.1. Date.
  - 19.5.2. Duty performed.
  - 19.5.3. Start and end time.
  - 19.5.4. Date of Board approval (or “N/A” if pre-approved).
  - 19.5.5. Details to include location, attendees, class title, etc. as applicable.
  - 19.5.6. Any supporting documentation as necessary.

- 19.6. The Board Secretary shall verify the entries to the best of his/her ability, fill in the total amount due, attach any supporting documentation as necessary, sign and date the form, and submit the completed form to Payroll.
- 19.7. Missing or incomplete forms will result in a delay in the remuneration to the Commissioner.

## **20.0 Travel**

- 20.1. The Commissioners may attend any and all meetings of the King County Fire Commissioners or the Washington State Fire Commissioners Associations and/or committees thereof and may perform administrative services on behalf of the District with prior approval of the Board.
- 20.2. The Board Secretary will assist in processing requests for travel/training by processing registrations, the *Travel Advance* form and booking travel and lodging.
- 20.3. Any tickets, vouchers, gift certificates or similar materials in an amount exceeding \$25 that are or could be perceived as gratuity or monetary benefit while traveling or conducting business on behalf of Woodinville Fire & Rescue shall become and remain the property of Woodinville Fire & Rescue. Any such items shall be reported to the Fire Chief immediately. Door prizes, raffles and drawings are exempt from this policy.
- 20.4. Commissioners will follow the procedure in District Policy 2206, Travel Authorization and Expenses for travel approval and reimbursement.

## **21.0 Personal Liability Protection**

- 21.1. Commissioners shall be included as named insureds on all applicable District insurance policies. In the event a Commissioner shall be individually named as a defendant in any litigation arising out of the performance by the Commissioner of District business and the District's insurance carrier shall deny coverage and refuse to provide defense to the action, the District shall provide the Commissioner with separate legal counsel and indemnification subject to the following conditions:
  - 21.1.1. The cause of the action must have arisen as a result of the action or non-action of the Commissioner while acting within the scope and authority of the office of Commissioner.
  - 21.1.2. The cause of action must not have arisen as a result of intentional, willful or criminal conduct of the Commissioner.

## **21.2 Requests for Defense and Liability Coverage**

- 21.2.1. The following procedure shall be used to determine if the District shall provide the defense and liability coverage for a Commissioner under a District policy.
  - 21.2.1.1. The matter shall be referred to the District's attorney for investigation and review.
  - 21.2.1.2. The District's attorney shall fully investigate the facts and circumstances of the litigation and the actions of the defendant Commissioner.
  - 21.2.1.3. The District's attorney shall report to the Board of Commissioners, in writing, the results of the investigation and research. A copy of the report shall be furnished to each Commissioner under the attorney/client communication privilege.
  - 21.2.1.4. The Board of Commissioners shall make the final determination based on the report and investigation of the attorney.

## **INTERLOCAL AGREEMENT FOR FIRE AND EMERGENCY MEDICAL SERVICES**

This Agreement is entered into between EASTSIDE FIRE & RESCUE ("EASTSIDE"), a nonprofit corporation organized under chapter 24.03 RCW, and WOODINVILLE FIRE & RESCUE ("WFR").

### **RECITALS**

1. Eastside currently provides fire and emergency medical services to the cities of Issaquah, North Bend, and Sammamish, and within King County Fire District Nos. 10 and 38, including the city of Carnation and other unincorporated areas in the eastern Puget Sound region.
2. WFR currently provides fire and emergency medical services to approximately 30 square miles within the City of Woodinville and surrounding areas in unincorporated King County.
3. Eastside and WFR each maintain and operate their own fire departments to provide fire protection, fire suppression and emergency medical services in their respective jurisdictions.
4. The WFR Board of Commissioners has determined that fire and emergency medical services can be more efficiently and effectively provided to its residents by contracting with another service provider.
5. The purpose of this Agreement is to allow Eastside to provide fire protection, fire suppression, emergency medical, and related administrative services to WFR.

### **TERMS OF AGREEMENT**

To carry out the purposes of this Agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

#### **1. DEFINITIONS.**

1.1. The following terms, when used in this Agreement, are defined as follows:

(a) "Fire Chief" means the duly appointed Fire Chief, or acting Fire Chief, of Eastside.

(b) "Material Breach" means either:

(i) Eastside's failure to provide services at the level specified in Section 3 of this Agreement;

(ii) WFR's failure to pay the amounts specified in this Agreement; or

(iii) Any other failure of a party to perform a contractual obligation that prohibits the other party from performing its payment or service obligations.

## **2. TERM, RENEWALS, AND TERMINATION.**

**2.1. Initial Term.** This Agreement takes effect on October 1, 2021 ("Commencement Date") and shall remain in effect through December 31, 2031 ("Initial Term") unless earlier terminated for Material Breach in accordance with Section 2.5. The "Implementation Date" of this Agreement shall be October 1, 2021, unless the parties mutually agree in writing to delay implementation to a later date certain. The Implementation Date is the date on which Eastside's service obligations will begin, WFR's payment obligations begin, and the employees and assets are transferred.

**2.2. Renewals Terms.** At the conclusion of the Initial Term, this Agreement shall automatically renew for successive ten-year terms (each a "Renewal Term"), unless a written notice of termination is given pursuant to Section 2.3.

**2.3. Voluntary Termination.** The parties acknowledge that in entering into this Agreement, significant financial and personnel resources have been expended and substantial planning efforts have been undertaken and relied on. Therefore, termination of this Agreement shall not be effective unless a party transmits to the other party a written notice of termination in January 2029, or in January of the eighth year of any Renewal Term, as applicable. If such written notice is timely provided, the termination shall be effective as of the end of the then-current Initial Term or Renewal Term, as applicable.

### **2.4. Responsibility and Liability Upon Termination.**

(a) If Eastside lays off any employees as a result of WFR's termination of this Agreement, WFR shall be responsible for payment of accrued employee benefits, continuation of employee benefits required by law, and unemployment compensation for a period not to exceed five years. For purposes of this paragraph, "employee" means an individual whose employment with Eastside has been terminated as a direct result of WFR's termination of this Agreement. If WFR establishes its own fire department upon termination of this Agreement, it shall collectively bargain with the International Association of Firefighters Local 2878 ("Eastside Union") to assume employment of laid-off employees upon substantially the same terms of employment as contained in the collective bargaining agreement ("CBA") negotiated between Eastside and the Eastside Union. If WFR contracts for service with another entity, WFR shall collectively bargain with the Eastside Union and transition employment of laid-off employees to the new entity providing service to WFR.



(b) Upon termination of this Agreement, WFR shall remain liable and responsible for its pro rata share of all liabilities, payments, and obligations incurred by or attributed to WFR during the Initial Term (or any Renewal Term). In addition, WFR shall be liable for all expenses incurred by Eastside attributable to requests and directions made by WFR pursuant to termination, including payment of overtime if WFR requests that Eastside refrain from hiring employees prior to termination. Within 30 days after the date of termination, Eastside shall settle with WFR all liabilities, payments, and obligations that became fixed on or before the date of termination. Within 30 days after any liabilities, payments, or obligations became fixed after the date of termination, Eastside shall settle such liabilities, payments, and obligations with WFR.

(c) Eastside shall return all separate real property and separate personal property, as identified in the Exhibits hereto, to WFR on or before the effective date of termination. Eastside shall determine the fair market value of all joint real property and joint personal property. On or before the effective date of the termination, WFR shall receive or pay, as applicable, in cash or property, its percentage or ratio of the net fair market value of any joint real property and joint personal property, as determined in accordance with Eastside's financial statements for the year of termination. If WFR disputes Eastside's determination of fair market value of the joint real property or joint personal property or WFR's proportionate share thereof, WFR shall pay for and accept an appraisal of the fair market value of the property by an appraiser selected jointly by WFR and Eastside.

**2.5. Termination for Material Breach.** Notwithstanding the provisions of Sections 2.2 and 2.3, above, either party may terminate this Agreement in the event of a Material Breach by the other party, pursuant to the following process:

(a) The non-breaching party shall provide the breaching party with written notice which sets forth the alleged Material Breach(es)

(b) The breaching party shall have ninety (90) days following receipt of the notice from the non-breaching party (the "Cure period") to cure such alleged Material Breach(es), or within such longer period of time as allowed by the non-breaching party in its notice.

(c) In the event that the breaching party fails to cure such Material Breaches during the Cure Period, the non-breaching party may terminate this Agreement upon the expiration of the Cure Period by providing the breaching party with written notice of termination of this Agreement. In that event, the termination shall be subject to the Wind-Up provisions set forth in Section 2.5(d). The right to terminate this Agreement set forth in this paragraph shall be in addition to the other rights and remedies available to the parties under applicable law.

(d) In the event of a Material Breach of this Agreement that has not been cured by the expiration of the Cure Period, the parties shall, unless the parties mutually agree otherwise in writing, continue to perform their respective obligations under this Agreement for a minimum of twelve (12) months after the expiration of the Cure Period (the "Wind-Up Period"). The Wind-Up Period shall be reduced to six months if the Material Breach involves WFR's failure to make the required payments or Eastside's failure to provide the services required as set forth in Section 3. During the Wind-Up Period, the parties shall coordinate their efforts to transition services in a reasonable and efficient manner. If Eastside continues to provide all services as defined in Section 3 during the Wind-Up Period, WFR will be responsible for all payments required under this Agreement until the conclusion of the Wind-Up Period.

**2.6. Termination Pursuant to Membership in Eastside.** If WFR later decides to join Eastside as a voting member governed by the Eastside Fire & Rescue Interlocal Agreement or any successor agreement thereto ("Eastside ILA"), then the parties to this Agreement shall mutually decide on a termination date and an appropriate plan and process for WFR's becoming a member of Eastside, subject to approval by the governing bodies of Eastside's then-current members through the process provided in the Eastside ILA.

### **3. SERVICES PERFORMED BY EASTSIDE FOR WFR**

**3.1. Fire Suppression Services.** Eastside shall furnish fire protection, fire suppression, and all hazard emergency response services necessary for the protection of life and property to all properties and persons presently within the boundaries of, or annexed to, WFR, including all real and personal properties owned or leased by WFR. Eastside shall render these services to WFR on the same basis as they are rendered to other areas served by Eastside, without regard to political boundaries but rather with regard to providing the most efficient and effective service to the entire area served by Eastside.

**3.2. Emergency and Non-emergency Medical Services.** EFR shall furnish emergency medical services, and non-emergency medical services under RCW 35.21.930, to all properties and persons presently within or annexed to WFR, including all real and personal properties leased or owned by WFR. Eastside shall render these services to WFR on the same basis as they are rendered to other areas served by Eastside, without regard to political boundaries but rather with regard to providing the most efficient and effective service to the entire area served by Eastside.

**3.3. Level of Service.** Eastside shall maintain the following staffing levels to support fire suppression and emergency medical services to WFR during the term of this Agreement:

**(i) Station 31 Staffing.** One ladder truck, one aid car, and one Battalion Chief truck, with one Battalion Chief, one Officer, one Engineer, and three Firefighters.

**(ii) Station 33 Staffing.** One engine (cross-staffed with an aid car), with one Officer, one Engineer, and one Firefighter.

**(iii) Station 35 Staffing.** One engine (cross-staffed with an aid car), with one Officer, one Engineer, and one firefighter.

**(iv) Overall Staffing Levels.** For purposes of this Agreement, the parties anticipate that Eastside will maintain employment of 53 uniformed firefighters that are primarily assigned to WFR's Stations 31, 33, and 35 to maintain appropriate coverage at each worksite.

Eastside reserves the right to temporarily modify staffing levels from time to time as circumstances may require in its sole reasonable discretion.

**3.4. Fire Prevention Services.** Eastside shall provide fire prevention and public education services to property owners, residents, and businesses located within WFR's service area. It is assumed that Eastside, will, throughout the year, receive from residents, property owners, and/or businesses within the City, requests for other prevention and education services and Eastside will accommodate those requests, as staffing allows, as it would do under similar circumstances for requests elsewhere within the Eastside service area.

**3.5. Fire Marshal Services (fire code compliance and inspection).** Eastside agrees to provide the following Fire Marshal services for properties and projects within WFR's service area, utilizing State Codes and local ordinances as applicable: pre-construction plan review and approval; testing of sprinkler and other fire suppression systems and detection systems in new construction; occupancy inspections; wood stove inspections; fireworks permits and other related permits; code interpretation in conjunction with construction; inspection of commercial buildings and witness testing of fire alarm systems for certification in new construction; and ongoing existing building, facilities, and properties inspections. In connection with providing Fire Marshal services, Eastside shall also be available for periodic meetings with and consulting for appropriate city, county, or district staff and officials for whom WFR is currently providing Fire Marshal services. WFR shall reimburse Eastside directly for any plan review services that Eastside does not have the in-house expertise to review and that would require Eastside to retain an outside resource. The parties recognize that King County has statutory jurisdiction to enforce the King County fire code within the unincorporated areas served by WFR. Additionally,

it is the Parties' intention that Eastside will provide Fire Marshal services to the City of Duvall, either under the existing contract between WFR and Duvall (provided that City of Duvall approves of assignment of such responsibility from WFR to Eastside), or under a new contract to be negotiated and executed between Eastside and Duvall. If Eastside and Duvall elect to enter into a new contract for Fire Marshal services, WFR will cooperate to effectuate termination of the existing contract between WFR and Duvall.

(a) WFR shall designate Eastside's Fire Marshal to be the fire marshal and fire prevention officer of WFR. Eastside shall assume all of WFR's obligations and authorities under the Interlocal Agreement Between the City of Woodinville and Woodinville Fire & Rescue Relating to the Administration of a Fire and Life Safety Inspection and Permitting Program in the City of Woodinville, dated November 1, 2016 and as amended on March 14, 2017 ("Woodinville ILA"). For purposes of the Woodinville ILA, Eastside's Fire Chief shall serve as the City of Woodinville's Fire Chief and fire code official.

(b) Eastside shall report fire code violations to WFR and shall cooperate with city and county building and code enforcement officials to administer and enforce the applicable fire codes, but Eastside shall have no direct responsibility for code enforcement, which shall remain the responsibility of the building, planning, and/or code enforcement officers of the cities and/or counties within WFR's service area. Any legal costs incurred by Eastside in the enforcement of fire codes shall be paid by WFR and shall not be an operating expense of Eastside. Any awards of costs, attorneys' fees, penalties, or fines in an enforcement action shall be the property of the enforcing city or county.

(c) All permits shall be issued by and under the authority of the permitting authorities within WFR's service area. Eastside shall work closely with such authorities as needed to carry out the fire code and ensure a timely and coordinated permitting process.

**3.6. Hazardous Materials Incident Response.** Eastside shall provide operational level hazardous materials response capabilities at the same level currently provided to its service area, either by Eastside employees or by contract. The service to be provided by Eastside does not include cleanup, remediation, or cost recovery from hazardous materials, nor shall Eastside be responsible for response levels beyond that of "Operations" as identified in NFPA 472.

Eastside shall not bear any responsibility for any costs of Hazmat Response within WFR's jurisdictional boundaries.

**3.7. Dispatch Services.** Dispatch services shall be provided to WFR through Eastside's contractual arrangement with NORCOM.

**3.8. Fire Chief and Administrative Services.**

**(a) Fire Chief.** WFR shall designate Eastside's duly appointed Fire Chief, or acting Fire Chief, as the fire chief of WFR. Eastside's Fire Chief shall have and exercise all powers granted to the fire chief in WFR's governing documents. Eastside's Fire Chief shall hire, discipline, discharge, and supervise all employees and volunteers of Eastside, including all employees and volunteers who provide service within WFR's service area.

**(b) Administrative Services.** Eastside shall provide all administrative oversight and support functions necessary to effectively deliver the services provided under this Agreement, including WFR's accounts payable, accounts receivable, audit, and bookkeeping functions, as well as personnel management and supervision.

#### **4. PAYMENT FOR SERVICES.**

**4.1. Charges Due Annually.** For the services provided by Eastside pursuant to this Agreement, WFR shall pay Eastside the following amounts annually:

**(a) Personnel Costs.** Personnel Costs consisting of all employee and employee-related expenses, including wages, benefits, and overtime costs incurred to render services described in Section 3. For 2022, WFR shall pay Personnel Costs of **\$10,232,973**, subject to the adjustments described in Sections 4.3(b) and 4.3(c) below.

**(b) Operations Costs.** Operations Costs consisting of all operating expenses incurred annually to adequately render services described in Section 3 to WFR. For 2022, WFR shall pay Operations Costs of **\$1,560,702**, subject to the adjustments described in Section 4.3(a) below.

**(c) Contract Administration Charge.** An annual Contract Administration Charge equal to ten percent (10%) of the sum of Personnel Costs and Operations Costs. For 2022, the Contract Administration Charge is **\$1,179,367**. The Contract Administration Charge is not subject to the Reconciliation adjustment described in Section 4.3(b) below.

**(d) Equipment Replacement Charge.** An annual Equipment Replacement Charge to cover routine replacement of items listed in **Exhibit A**. For 2022, the Equipment Replacement Charge is **\$170,477**. The annual Equipment Replacement Charge does not include or offset WFR's apparatus and vehicle replacement obligations under Section 5.6 below.

(e) **Capital Facilities Maintenance Charge.** An annual Capital Facilities Maintenance Charge to cover routine maintenance of capital facilities to meet the Eastside facility standards as set forth in Eastside Board Policy 0005 (as currently in effect or as subsequently amended). See **Exhibit D**. For 2022, the Capital Facilities Maintenance Charge is **\$75,000**.

(f) **North King County Training Consortium (NKCTC) Charge.** In order to fulfill WFR's current obligations to employ the NKCTC Director, WFR will pay to Eastside \$211,824. WFR will continue to receive the revenue offset of \$209,250 from NKCTC. Should Eastside determine that involvement in the NKCTC is no longer necessary, this charge will cease.

**4.2. Start-Up Costs.** As a one-time fee to cover WFR's proportionate share of Eastside's Liability Reserve Fund, as set forth in Eastside Board Financial Policy 0002, Section 5.5 (as currently in effect or as subsequently amended), WFR shall be responsible for paying Eastside the sum of five hundred thirty-three thousand, seven hundred ninety-five dollars (**\$533,795**) on or before the Implementation Date of this Agreement. Additionally, on or before the Implementation Date of this Agreement, WFR shall pay a one-time charge of two hundred forty-four thousand dollars (**\$244,000**) representing the cost to Eastside of adding 61 employees to the VEBA health reimbursement arrangement plan for qualified medical expenses.

**4.3. Annual Adjustments to Charges.**

(a) **Annual Escalator.** The annual charge to WFR for Operations Costs, Equipment Replacement and Capital Facilities Maintenance described in Section 4.1 above shall increase by three percent (3%) annually.

(b) **Reconciliation.** The annual charge to WFR shall be subject to the following process to reconcile the Personnel Costs and NKCTC Charge estimated at the beginning of the year to the Actual Personnel Costs (see subsection 4.3(c) below) and NKCTC Charge incurred by Eastside over the course of the year ("Reconciliation Adjustment"):

(c) **Actual Personnel Costs.** WFR shall pay to Eastside the Actual Personnel Costs incurred to render services described in Section 3. Actual Personnel Costs shall include the fully burdened rate based on actual wages (including overtime) and benefits paid and accrued during the year. The initial calculation of Personnel Costs for a particular year shall be established by October 15<sup>th</sup> based on budgeted personnel cost for the subsequent calendar year, and such budgeted amount shall then be reconciled to the Actual Personnel Costs by no later than February 15<sup>th</sup> of the year following the contract year. Example: By October 15<sup>th</sup>, 2021, Eastside will establish a budgeted Personnel Cost for calendar year 2022. WFR will pay this amount for services rendered in 2022. Eastside will then reconcile the budgeted amount to the Actual Personnel Cost and provide WFR with a

reconciliation for 2022 no later than February 15, 2023. WFR shall pay any difference between the initial Personnel Costs and Actual Personnel Costs by no later than April 1<sup>st</sup> immediately following receipt of the reconciliation from Eastside; provided, that if initial Personnel Costs paid by WFR exceed Actual Personnel Costs for a given year, such difference shall be credited against Personnel Costs due for the following year, unless this Agreement will expire at the end of the year for which such costs were paid by WFR, in which case such difference shall be refunded to WFR.

**4.4. Payment Procedures.** Eastside shall invoice WFR on a monthly basis for the expenses described in Section 4.1 above, and WFR shall pay all invoiced amounts within 30 days. In the event the Implementation Date is established on a date prior to January 1, 2022, the cost of services for that portion of 2021 following the Implementation Date shall be prorated on a 365 day basis. (For example, if the Implementation Date is November 1, WFR would pay 61/365 (17%) of the full annual amount.)

**4.5. Charges Under RCW 52.30.020.** Eastside may exercise its powers under RCW 52.30.020 or other provisions of state or federal law related to fire protection and emergency medical services by contracting directly with state agencies, state institutions, or municipal corporations owning real property or improvements within WFR's service area.

**5. PROPERTY OWNERSHIP AND FUNDING.** All real and personal property that is owned or acquired by WFR for use by Eastside in carrying out this Agreement shall be owned and funded as follows:

**5.1. Real Property Ownership.** Station 31, 33, and 35 and the real property upon which they are situated, and all other real property that is acquired by WFR prior to the Commencement Date of this Agreement shall remain the real property of WFR. Following execution of this Agreement and before the Commencement Date, WFR shall file with Eastside's Fire Chief an inventory of such before-acquired real property. All real property acquired jointly by WFR and Eastside after the Commencement Date shall be the joint real property of WFR and Eastside, and all real property acquired separately by WFR or Eastside after the Commencement Date shall be the separate real property of that party. Eastside shall have exclusive access to and control over all real property listed in **Exhibit B**, attached hereto. Such real property shall be under the exclusive direction and control of Eastside, subject to WFR's right, with reasonable notice, to enter the premises to inspect the facilities and equipment, and to otherwise assure compliance with the terms of this Agreement and applicable laws and regulations. Additionally, Eastside acknowledges that WFR has a contractual relationship with the City of Redmond to house Medic One operations at Station 35 and that Medic One's operations will continue to be accommodated while this Agreement remains in effect.

- 5.2. Real Property Maintenance and Repair.** The Eastside Board of Directors shall fund the maintenance and repair of all real property in accordance with **Exhibit C** and **Exhibit D**. **Exhibit D** shall include the establishment and funding of a special account for maintenance and repair of real property. In conjunction with Eastside's budgeting process, the Eastside Board of Directors may, by motion, amend **Exhibit C** and **Exhibit D**. Any such motion shall be reduced to writing, filed with the Secretary of the Board, and attached to this Agreement.
- 5.3. Improvements to Real Property.** The Eastside Board shall determine and carry out all improvements to real property. Upon request by WFR, the Eastside Board may carry out improvements to WFR's separate real property that are paid for entirely by WFR.
- 5.4. Personal Property Ownership.** Following execution and before the Effective Date of this Agreement, WFR shall file with Eastside's Fire Chief an inventory, a statement of fair market value, and a depreciation schedule of all personal property acquired by WFR prior to the Commencement Date. **Exhibit B**, which is incorporated in and attached to this Agreement, lists and describes the personal property over which Eastside has exclusive access and control while this Agreement remains in effect, and indicates whether the personal property is considered separate personal property of WFR or joint personal property of Eastside and WFR.
- 5.5. Personal Property Replacement.** The Eastside Board of Directors shall fund, replace, value, and depreciate all personal property listed and described in **Exhibit B** and **Exhibit C**, including the establishment and funding of a special account for replacement of personal property. In conjunction with Eastside's budgeting process, the Board may, by motion, amend **Exhibit B** and **Exhibit C**; provided, that no transfer of ownership of real property from WFR to Eastside may be effectuated without the approval of WFR's Board of Fire Commissioners. Any such motion shall be reduced to writing, filed with the Secretary of the Board, and attached to this Agreement. WFR shall provide Eastside with all applicable service and maintenance records, shop manuals, and other documents related to WFR's personal property.
- 5.6. Apparatus and Vehicle Replacement.** Except as provided in Section 5.7 below, WFR shall be responsible for purchasing replacement apparatus and vehicles to be used by Eastside in providing services under this Agreement in accordance with WFR's adopted capital equipment replacement schedule, attached hereto as **Exhibit E**.
- 5.7. Capital Improvements.** Eastside shall be responsible for the equipment replacement and capital facilities maintenance expenditures ("Capital Expenditures Program") identified in **Exhibit D**. Eastside shall update its Capital Expenditures Program in conjunction with its budgeting process with input from WFR's Board of Commissioners. In the event of a dispute between Eastside and WFR over the Capital Expenditures Program or the funding of



capital improvements or equipment, such dispute shall be resolved in accordance with the Dispute Resolution process set forth in Section 12.

- 5.8. Records.** Except as specifically provided elsewhere in this Agreement, there will be no transfers of records between the parties.
- 5.9. Utilities.** Eastside shall be responsible for payment of all utilities for the real property.
- 5.10. SEPA Mitigation.** WFR, under certain circumstances, has the ability to require actions of mitigation which may have an impact upon fire protection for development or other activities within WFR's service area. Prior to the City of Woodinville's issuance of a SEPA threshold determination for development or other activity within WFR's service area which: (i) may materially increase the cost of providing the administrative and operational services specified herein; and for which WFR may require mitigation, WFR and Eastside shall meet and discuss the impact on the services provided under this Agreement and the appropriate mitigation, if any, to recommend to the City of Woodinville's SEPA responsible official.

## **6. EMPLOYEE TRANSFERS.**

- 6.1. Employer.** Eastside shall serve as the employer of all employees and shall employ all employees and volunteers necessary to fulfill the purposes of this Agreement, consistent with applicable laws and regulations. Eastside assumes all retirement system obligations with respect to employees who transition from WFR to Eastside pursuant to this Agreement, except as set forth in Section 6.5 below. The adopted budget of Eastside shall contain sufficient funds to pay all wages, salaries, employee benefits, payroll taxes, and other expenses of employees and volunteers.
- 6.2. Transition of WFR Employees to Eastside.** In taking on additional personnel to provide services under this Agreement, Eastside will give first consideration to WFR employees.
- 6.3. Collective Bargaining.** Each party shall undertake to collectively bargain the impacts of this Agreement upon the respective labor unions representing each party's employees. The Eastside Union and the International Association of Firefighters Local 2950 ("WFR Union") shall each independently approve agreements, with Eastside and WFR respectively, establishing the conditions under which the WFR firefighters will be integrated into the Eastside Union.
- 6.4. Indemnification Regarding WFR Personnel Claims.** WFR shall indemnify, defend, and hold Eastside harmless from any and all demands, claims, actions, judgments, or liabilities of any kind (including defense costs and awards of attorney fees) by former WFR personnel, that arise out of or relate to WFR's acts or omissions prior to the Commencement Date of this Agreement.

**6.5. WFR LEOFF 1 Responsibility.** WFR shall retain the liability for retired LEOFF 1 WFR employees to include medical and long-term care insurance payments and any other expenses incurred by WFR LEOFF 1 personnel in accordance with WFR policies and procedures.

**6.6. Accrued Employee Leave Balances.** WFR shall be responsible for the full amount of WFR employee leave balances existing on the Commencement Date of this Agreement.

## **7. OVERSIGHT AND ADMINISTRATION.**

**7.1. WFR Meetings.** Eastside will provide a WFR Liaison (appointed by Eastside) to attend WFR's Board of Commissioners meetings and other such duties as assigned by the Fire Chief, provided that such duties do not, in the opinion of the Fire Chief, interfere with or disrupt the overall operation and management of Eastside. The Liaison shall provide WFR's Board of Commissioners with regular updates on Eastside operations.

**7.2. Annual Report.** The Fire Chief or designee shall provide an annual report to the WFR Board of Commissioners regarding the services provided under this Agreement on or before July 1 of each year beginning in 2022.

**7.3. Administration of Agreement.** The Fire Chief shall be the administrator of this Agreement. The Fire Chief shall have authority to establish administrative policies and procedures to carry out the purposes of this Agreement.

## **8. EXISTING AGREEMENTS.**

**8.1. Mutual and Automatic Aid Agreements.** Eastside shall assume WFR's contractual responsibility and obligations for the provision of mutual and automatic aid under agreements between WFR and other fire agencies. At such time as these agreements are renegotiated and re-executed, Eastside will represent WFR's interests and shall be signatory to the agreements. WFR's Board of Fire Commissioners shall not have authority to approve Eastside's execution of mutual aid agreements (or amendments to existing agreements) unless the other parties to such agreements specifically require that WFR be a named party to such agreements.

## **9. INDEMNIFICATION AND HOLD HARMLESS.**

**9.1.** WFR shall protect, defend, indemnify, and hold harmless Eastside (including its officers, employees, and agents) from any and all costs, claims, judgments, or awards of damages, including attorney fees, arising out of or in any way resulting from the negligent acts or omissions of WFR (including its officers, employees, and agents) in performing any obligations or exercising any authorities under this Agreement. Eastside shall protect, defend, indemnify, and hold harmless WFR (including its officers, employees, and agents) from any and all costs, claims, judgments, or awards of damages, including attorney

fees, arising out of or in any way resulting from the negligent acts or omissions of Eastside (including its officers, employees, and agents) in performing any obligations or exercising any authorities under this Agreement.

## **10.INSURANCE.**

**10.1. Eastside Insurance.** Eastside shall provide insurance coverage for all of Eastside and WFR's operations, facilities, equipment, and personnel. The insurance coverage shall include all risk property insurance, insuring fire station contents at replacement cost, and general liability insurance, including errors and omissions coverage.

## **11.INDEPENDENT MUNICIPAL GOVERNMENTS.**

**11.1. Independent Governments.** The parties recognize and agree that Eastside, its members, and WFR are independent government agencies. Except for the specific terms of this Agreement, nothing herein shall be construed to limit the discretion of the governing bodies of the parties. This Agreement shall not be construed as creating an association, joint venture, or partnership between the parties, nor to impose any partnership obligations or liabilities on either party.

**11.2. No Agency.** Except as specifically provided in this Agreement, neither party has any right, power or authority to enter into any binding agreement or undertaking with a third party for or on behalf of the other party.

**11.3. Debts and Obligations.** Neither WFR nor Eastside, except as expressly stated in this Agreement, or as required by law, shall be liable for any debts or obligations of the other party.

**11.4. Assignment of Resources.** Eastside shall have the sole discretion to temporarily allocate and assign the resources available to it without regard to political boundaries and to determine the exact method by which the services described in this Agreement are provided within the jurisdictional boundaries of Eastside and WFR.

## **12.DISPUTE RESOLUTION.**

**12.1.** Prior to any other action, the Chair of the WFR Board of Commissioners and the Fire Chief shall meet and attempt to negotiate a resolution to any and all disputes.

**12.2.** If the parties are unable to resolve the dispute through negotiation, either party may demand mediation with a mediator selected by mutual agreement. Mediation shall occur within 30 days of the demand for mediation, unless the chosen mediator is unavailable within that time frame and the parties agree to a delay to accommodate the mediator's schedule. The parties shall share equally the costs of mediation and shall be responsible for their own costs in

preparation and participation in the mediation, including expert witness fees and attorney fees.

- 12.3.** If a mediator or the timing of the mediation cannot be agreed upon, or if the mediation fails to resolve the dispute, then either party may submit the matter to the American Arbitration Association for binding arbitration according to its Commercial Arbitration Rules, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a single disinterested arbitrator with both parties sharing equally in the cost of the arbitrator and arbitration. The location of the arbitration shall be mutually agreed or established by the arbitrator, and the laws of Washington will govern its proceedings. Each party shall be responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and attorney fees.
- 12.4.** Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive, and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application, or breach, regardless of whether the dispute is based in contract, tort, a violation of federal law, state statute, or local ordinance, or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded. A party may enforce the final arbitration award in any court of competent jurisdiction.

### **13. MISCELLANEOUS**

- 13.1. Non-Exclusive Agreement.** The parties to this Agreement acknowledge that Eastside retains authority to enter into similar agreements with other municipal agencies.
- 13.2. Non-Waiver of Breach.** The failure of either party to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances, shall not be construed to be a waiver, estoppel, or abandonment of those covenants, agreements, or options, all of which shall remain in full force and effect.
- 13.3. Governing Law.** This Agreement shall be interpreted, construed, and enforced in accordance with the laws of the State of Washington.
- 13.4. Assignment.** Any assignment of this Agreement by either party without the prior written consent of the non-assigning party is void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment may be made without additional written consent.
- 13.5. Modification.** No waiver, alteration, or modification of any of the provisions of this Agreement is binding unless in writing and signed by a duly authorized representative of each party and subject to ratification by the governing body

of each party. This Agreement may not be modified, supplemented, or otherwise affected by the parties' course of dealing or course of performance.

**13.6. Compliance with Laws.** Each party agrees to comply with all local, federal, and state laws, rules, and regulations that are now effective or in the future become applicable to this Agreement.

**13.7. Entire Agreement.** This Agreement, together with the Exhibits hereto, constitutes the entire Agreement between the parties. The written terms and provisions of this Agreement, together with the Exhibits hereto, supersede all prior communications, negotiations, representations, and/or agreements, whether verbal or written, between the parties.

**13.8. Severability.** If any section of this Agreement or its application to particular person or entity is adjudicated to be invalid, such action shall not affect the validity of any other section not so adjudicated or its applicability to other persons or entities.

**13.9. Interpretation.** Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Agreement. The language in this Agreement shall not be construed strictly for or against any party.

**13.10. Notices.** All notices, requests, demands, and other communications required by this Agreement shall be in writing to the addresses listed below, and, except as provided elsewhere in this Agreement, shall be deemed to have been given at the time of delivery if personally delivered to the recipient, or three calendar days after the time of mailing if mailed by first class mail, postage prepaid.

Eastside Fire & Rescue:  
Attn: Fire Chief  
175 Newport Way NW  
Issaquah, WA 98027

Woodinville Fire & Rescue  
Attn: Board Chair  
P.O. Box 2200  
Woodinville, WA 98072-2200

**13.11. Benefits.** This Agreement is entered into for the benefit of the parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

**13.12. Survival.** The rights and duties of Sections 2.4, 6, 9, and 12 shall survive expiration or termination of this Agreement.

**13.13. Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which together constitute this one Agreement.

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ACKNOWLEDGED AND AGREED TO BY:

**EASTSIDE FIRE & RESCUE**

By: 

Print Name: JEFF CLARK

Its FIRE CHIEF

DATE: July 15, 2021

**APPROVED AS TO FORM:**



David A. Linehan  
Attorney for Eastside Fire & Rescue

**WOODINVILLE FIRE & RESCUE**

By: 

Print Name: Roger Collins

Its Board Chair

DATE: July 15, 2021

**APPROVED AS TO FORM:**

/s/ Jeffrey Ganson

Jeffrey Ganson  
Attorney for Woodinville Fire & Rescue

## EXHIBIT A

### WFR ANNUAL CONTRIBUTION TO EASTSIDE EQUIPMENT REPLACEMENT FUND

WFR Annual Contribution to EF&R Equipment Replacement Plan		
Type	2021	2022
Gas Detectors	\$920	\$948
SCBA - 42 & 84 bottles (2037)	\$44,521	\$45,857
Defib	\$7,237	\$7,454
SCBA Compressors	\$8,216	\$8,462
TI Camera	\$1,137	\$1,171
Bunker Gear	\$37,015	\$38,125
Ballistic Vests	\$3,361	\$3,462
Computers(MDC inc 2023+)	\$49,666	\$51,156
PT Equipment	\$5,412	\$5,574
Rescue Tool/Airbags	\$3,972	\$4,091
Hose	\$9,020	\$9,291
Annual Total:	\$170,477	\$175,591

Radios - WFR is responsible for their share of PSERN transfer when it occurs

\*Replacement schedule for each item will take place as identified in EF&R Equipment Replacement Plan

## **EXHIBIT B**

### **WFR REAL AND PERSONAL PROPERTY UNDER EASTSIDE EXCLUSIVE ACCESS & CONTROL**

Fire Station 31 - 17718 Woodinville Snohomish Rd NE Woodinville, WA 98072 (parcel 9517100095); *except* the following portions of Fire Station 31, which shall remain under the exclusive control of WFR: one secured office (space to be determined) for use by the Board of Fire Commissioners.

Fire Station 33 - 19401 NE 133rd St Woodinville, WA 98077 (parcel 0625100025).

Fire Station 35 - 17825 Avondale Rd NE Woodinville, WA 98077 (parcel 0726069092).

Annex Building – 17730 Woodinville Snohomish Rd NE Woodinville, WA 98072 (parcel 9517100081).

Parcel behind the Annex Building (parcel 951700080), subject to any pre-existing easements held by third parties.

All vehicles titled to WFR at time of contract implementation (see table below).



 <b>Woodinville Fire &amp; Rescue</b> <b>Current Vehicle Inventory</b>					
Veh #	Sta	Assignment	Year	Make/Model	License
<b>Staff Vehicles</b>					
1324	31	Motorpool	2005	Chevrolet Silverado	73756C
1328	31	Motorpool	2006	Ford Pickup 1/2 Ton F150 4X4	76901C
1329	31	Motorpool	2008	Ford F150 Pickup	86950C
1330	31	Battalion 132	2009	Chevrolet Suburban 2500	87219C
1331	31	Chief Ahearn	2016	Chevrolet Tahoe	81311C
1332	31	Deputy Chief	2016	Chevrolet Tahoe	81310C
1333	31	Battalion 131	2016	Chevrolet Silverado 2500	81309C
1334	31	Training Capt	2016	Chevrolet Silverado 2500	A7709C
1335	31	CRR Capt	2018	Ford Escape	88604C
1336	31	DFM Kerth	2018	Ford Escape	88605C
1337	31	CSO Breault	2018	Ford Escape	88606C
1338	31	Maintenance	2018	Ford Transit Cargo Van	88611C
<b>Support Vehicles/Equipment</b>					
2304	31	Special Ops	2004	John Deere GATOR	N/A
2308	31	Special Ops	2010	Flatbed Trailer	91989C
2309	31	Forklift	1994	Hyster Forklift	N/A
2310	31	EVIP	2015	Wells Cargo 24'	A7707C
2311	31	Tech Rescue	2015	Wells Cargo 20'	A5504C
2312	31	Scissor Lift	1995	Scissor Lift	N/A
<b>Aid Cars</b>					
7319	35	Reserve	2009	Braun/North Star	95211C
7320	33	Aid 133	2019	Horton 623F / Ford 550	C9527C
7321	31	Aid 131	2019	Horton 623F / Ford 550	C9528C
7322	35	Aid 135	2019	Horton 623F / Ford 550	C9529C
<b>Engines/Ladder</b>					
8316	31	Engine 132	2009	Pierce Arrow XT	87223C
8317	33	Engine 133	2017	Pierce Arrow XT	86442C
8318	31	Engine 131	2017	Pierce Arrow XT	86438C
8319	35	Engine 135	2017	Pierce Arrow XT	86439C
9302	31	Ladder 231	2002	American LaFrance Tiller Truck	56465C
9303	31	Ladder 131	2019	Pierce Arrow XT Tractor Drawn Aerial	C3443C
<b>Special Vehicles</b>					
2307	31	Brush 131	2007	Ford 550 Flatbed	77599C

All vehicles listed will be utilized for their useful life. However, only those that are also identified in Exhibit E will be included in future replacement by WFR. Additionally, any of these vehicles that end up identified in the 2023 – 2024 EF&R Equipment Replacement Plan will be included for future replacement at Eastside's expense. All vehicles will remain titled to WFR until replacement, at which time the funding party will take title to the new vehicle, and the old vehicle will be surplussed with the proceeds remitted to the original purchaser.

**EXHIBIT C**  
**EASTSIDE PERSONAL PROPERTY**

The ownership of all personal property not expressly identified in Exhibit B is owned by Eastside (a Non-Profit Corporation), to include items listed in Table 1 below.

Replacement and maintenance of these items will be purchased out of the Eastside General Fund or the jointly funded Equipment Replacement Fund.

Table 1

1. IT Equipment
2. Bunker Gear
3. Self-Contained Breathing Apparatus
4. Rescue Equipment
5. Office Supplies
6. Radios
7. Furniture
8. Uniforms
9. Hose
10. Any other property not expressly listed in Exhibit B

## **EXHIBIT D**

### **EASTSIDE CAPITAL EXPENDITURES PROGRAM**

Per paragraph 5.2, this exhibit “shall include the establishment and funding of a special account for maintenance and repair of real property”. The Eastside Board of Directors has adopted, and maintains, two policies in direct support of this exhibit: (i) Policy 0008 - Equipment Replacement Fund, and (ii) Policy 0005 – Capital Facilities Maintenance Fund.

The Equipment Replacement and Capital Facilities Maintenance schedules adopted by the Eastside Board shall serve as Exhibit D and shall be updated in connection with Eastside’s annual/biennial budget process.

WFR-owned facilities will be added to Exhibit D as part of the comprehensive 2023-2024 budget creation and adoption process.

# Equipment Replacement Fund (ERF) Schedule (2021-2022)

				2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000
Grand Totals				\$1,038,340	\$2,037,171	\$1,243,087	\$2,732,180	\$2,648,410	\$2,648,410	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,243,087	\$1,2																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					

**Equipment Replacement Fund (ERF) Schedule (2021-2022)**  
**Facility Standard (useful life)**

<b>Item</b>	<b>Career</b>	<b>Volunteer</b>	<b>Admin/Shop</b>
	<b>Less than (years)</b>	<b>Less than (years)</b>	<b>Less than (years)</b>
Flooring (Vinyl)	20	30	20
Flooring (Tile)	30	40	30
Flooring (Concrete)	25	25	25
Carpet	15	30	20
Paint (Interior)	20	30	20
Paint (exterior)	20	25	20
Generator	25	35	25
Cabinetry	25	35	25
Windows	50	50	50
Vehicle Exhaust	25	35	25
Septic System(s)	40	50	40
Shop Lifts	0	0	30
Roof 40 yr	40	40	40
Roof 50 yr	50	50	50
Roof 30 yr	30	30	30
HVAC	15	30	15
Blank	0	0	0
Garage Door (roll-up)	25	35	25
Garage Door (bi-fold)	50	50	50
Asphalt (replace)	50	50	50
Asphalt (seal)	5	5	5
Communications Systems	20	20	20
Deck	25	25	25
Fixtures	25	35	25
Appliances	15	30	15
Walkways	50	50	50
Entry Hardware (key way)	5	5	5
Entry Hardware (cardlock)	15	15	15
Hot Water	8	12	8

- 1) **Carpet (when due for replacement) will be replaced by solid surface flooring (example; vinyl, polished concrete, laminate).**
- 2) **Septic systems shall be connected to sewer, if available, when due for replacement.**
- 3) **Roof replacement assumes replacement of gutters and skylights.**
- 4) **All stations will be upgraded to a cardlock system no later than 12/31/19.**
- 5) **Parking lot sealing includes lot striping.**
- 6) **Interior paint includes ceiling tile replacement when applicable.**

EXHIBIT D - CPMF Scheduled Maintenance Expenditures				
Description	Station	2020	2021	2022
Roof Repair	87	\$ 1,000.00		
	HQ		\$ 9,000.00	
	74			\$ 5,000.00
	85		\$ 5,000.00	
HVAC	71		\$ 10,000.00	\$ 10,000.00
	82		\$ 30,000.00	
	83		\$ 20,000.00	
Painting - Exterior	71	\$ 15,000.00		
	76			\$ 3,000.00
	82		\$ 8,000.00	
	83		\$ 8,000.00	
	88			\$ 10,000.00
Boilers - Replace	88			\$ 6,000.00
Locks	74		\$ 6,000.00	
	76	\$ 6,000.00		
	81	\$ 6,000.00		
	82	\$ 3,000.00		
	88	\$ 6,000.00		
Update Flooring	71	\$ 25,000.00		
	81	\$ 8,000.00		
	82	\$ 14,000.00		
	83	\$ 14,000.00		
Kitchen-Remodel	71		\$ 30,000.00	
	83		\$ 30,000.00	
Extractors - Replace	72			\$ 10,000.00
Septic/Sewer updates	81		\$ 10,000.00	
	88			\$ 30,000.00
Fire Code Issues	71		\$ 2,500.00	
	76		\$ 2,500.00	
	82		\$ 2,500.00	
	83		\$ 2,500.00	
	85		\$ 2,500.00	
Hazardous Tree Removal	HQ			\$ 3,000.00
	71		\$ 2,500.00	
	82	\$ 15,000.00	\$ 10,000.00	
Decon	71			\$ 5,000.00
	76		\$ 5,000.00	
	81	\$ 5,000.00		
	82		\$ 5,000.00	
	83		\$ 5,000.00	
	85	\$ 5,000.00		
Exhaust Equipment	shop	\$ 20,000.00		
MISC				
Vehicle Lift System Upgrade	HQ	\$ 36,000.00		
Classroom soundproofing	HQ		\$ 15,000.00	
Parts storage upgrade	HQ			\$ 10,000.00
Improve Generator	76			\$ 20,000.00
Generator Upgrade	81			\$ 20,000.00
Generator Separation	82			\$ 15,000.00
Generator Upgrade	82			\$ 20,000.00
Generator Separation	83			\$ 15,000.00
Generator Upgrade	83			\$ 20,000.00
Total:		\$ 179,000	\$ 221,000	\$ 202,000



## EXHIBIT E

### Woodinville Fire & Rescue Capital Equipment Replacement Schedule

				2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2034	2035	2036
Cash Balance				\$4,250,000	\$4,149,917	\$4,249,917	\$4,352,917	\$4,459,007	\$4,568,279	\$4,680,830	\$4,796,758	\$4,916,163	\$3,905,435	\$4,032,112	\$4,162,589	\$2,078,520	\$2,216,943	\$469,328	\$462,735	\$613,993	\$637,732
Woodinville Contributions				\$0	\$100,000	\$103,000	\$106,090	\$109,273	\$112,551	\$115,927	\$119,405	\$122,987	\$126,677	\$130,477	\$134,392	\$138,423	\$142,576	\$146,853	\$151,259	\$155,797	\$160,471
Purchases				\$100,083	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,133,715	\$0	\$0	\$2,218,461	\$0	\$1,890,191	\$153,447	\$0	\$132,058	\$0
Net				\$4,149,917	\$4,249,917	\$4,352,917	\$4,459,007	\$4,568,279	\$4,680,830	\$4,796,758	\$4,916,163	\$3,905,435	\$4,032,112	\$4,162,589	\$2,078,520	\$2,216,943	\$469,328	\$462,735	\$613,993	\$637,732	\$798,203
Type	New	Replace	Replace	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2034	2035	2036
8317	Engine 133	2017	15	2032												\$1,008,391					
8319	Engine 135	2017	15	2032												\$1,008,391					
8318	Backup Engine	2017	15	2032	Best remaining engine trickles down for 10 years of Reserve status																
Subtotal					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,016,783	\$0	\$0	\$0	\$0	\$0
Tax					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$201,678	\$0	\$0	\$0	\$0	\$0
Total					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,218,461	\$0	\$0	\$0	\$0	\$0
Type	New	Replace	Replace	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2034	2035	2036
7320	Aid 133	2019	10	2029								\$257,224									
7321	Aid 131	2019	10	2029								\$257,224									
7322	Aid 135	2019	10	2029								\$257,224									
7319	Back up Aid Unit	2009	20	2029	Aid unit with best remaining service life trickles down in 2029																
Subtotal					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$771,673	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tax					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,167	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$848,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Type	New	Replace	Replace	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2034	2035	2036
9303	Ladder 131	2019	15	2034													\$1,718,356				
Subtotal					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,718,356	\$0	\$0	\$0	\$0
Tax					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$171,836	\$0	\$0	\$0	\$0
Total					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,890,191	\$0	\$0	\$0	\$0
Type	New	Replace	Replace	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2304	2035	2036
1333	BC 131	2021	8	2029	\$90,985							\$106,603									\$120,052
2307	Brush 131	2007	20	2027								\$152,374									
Subtotal					\$90,985	\$0	\$0	\$0	\$0	\$0	\$0	\$258,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,052	\$0
Tax					\$9,098	\$0	\$0	\$0	\$0	\$0	\$0	\$25,898	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,005	\$0
Total					\$100,083	\$0	\$0	\$0	\$0	\$0	\$0	\$284,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,058	\$0
Type	New	Replace	Replace	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2033	2034	2035	2036
AFM (Fort Escape)	2018	15	2033																\$57,130		
Facilities	2018	15	2033																\$82,367		
Subtotal					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,497	\$0	\$0	\$0
Tax					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,960	\$0	\$0	\$0
Total					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153,447	\$0	\$0	\$0
Subtotal					\$90,985	\$0	\$0	\$0	\$0	\$0	\$0	\$1,030,650	\$0	\$0	\$2,016,783	\$0	\$1,718,356	\$138,497	\$0	\$120,052	\$0
Tax					\$9,098	\$0	\$0	\$0	\$0	\$0	\$0	\$103,065	\$0	\$0	\$201,678	\$0	\$171,836	\$13,960	\$0	\$12,005	\$0
Total					\$100,083	\$0	\$0	\$0	\$0	\$0	\$0	\$1,133,715	\$0	\$0	\$2,218,461	\$0	\$1,890,191	\$153,447	\$0	\$132,058	\$0

# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: July 13, 2021  
TO: Roger Collins, Chair  
Board of Fire Commissioners  
FROM: Gregory S. Ahearn, Fire Chief  
SUBJECT: **Fire Chief's Report – July 13, 2021**

---

### **Fire Chief's Report/Activities**

I am pleased to present the following summary of District activities since the Board's last regular meeting:

#### **Incidents**

The District responded to 429 incidents since your last regular meeting on June 1, 2021. We upstaffed the district on the day we experienced the excessive heat. We also upstaffed units over the 4<sup>th</sup> of July holiday. I am pleased to report we had no major incidents or injuries related to fireworks this year.

#### **Budget**

Staff has no concerns with the 2021 budget. The budget report for the period ending May 31, 2021 is attached for your review.

#### **COVID-19 Update**

The District has implemented a mask exemption process for employees who show proof of full vaccination. Those not eligible for the mask exemption will continue to comply with the current mask and social distancing mandate while on District property and in District apparatus. Masks will continue to be worn while engaging with the public regardless of vaccination status.

#### **Personnel**

We have one firefighter off-line due to a duty related injury.

Please join me in congratulating our new newest retirees! Lt. Jim Rodgers worked his last shift on June 29 at Station 35 after 28 years with the District. Lt. Tony Woods worked his last shift on June 30 at Station 35 after 28 years with the District. We wish them the best in this new chapter of their lives.

We have completed the pre-employment screening for our four new hires. Christopher Good, Shaun Killion, Hailey Michelsen, and Brady Winter will be starting with the District on August 23 and will be attending North King County Training Consortium Fire Academy #1 starting August



Roger Collins, Chair  
Board of Fire Commissioners  
July 13, 2021  
Page 2 of 2

30, 2021. Lieutenant Kurt McGowan will be representing the District as an instructor. We anticipate our four new recruits will be on-line on or about February 1, 2022.

CSO/PIO Breault and response ops personnel from our community engagement team will be representing the District at the Celebrate Woodinville summer concert series over the next several weeks. Stop by the Woodinville Fire & Rescue booth to say hi July 14, July 21, July 28, or August 4 between 5:30 and 8:00 p.m. at Wilmot Gateway Park.

The District is once again taking part in the Northshore Schools Foundation's Backpack for Kids school supply collection drive. The most-needed supplies include backpacks, crayons, glue sticks, pencils, markers, scissors, colored pencils, pens, and highlighters. We will have collection bins at all three stations starting Monday, July 19.

GSA/nmf

**Woodinville Fire & Rescue**  
 Budget Performance Report  
 For the month ended May 31, 2021

**Cash/Investment Balances by Fund**

Cash/Investment Balance	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
May 31, 2021	\$9,573,975	\$0	\$751,558	\$13,821,147	\$1,964,038	\$26,110,718
December 31, 2020	\$7,053,049	\$0	\$771,758	\$13,774,558	\$1,957,859	\$23,557,224
Dollar Increase (Decrease)	\$2,520,926	\$0	(\$20,200)	\$46,588	\$6,179	\$2,553,494
Percentage Increase (Decrease)	35.7%	.0%	(2.6%)	.3%	.3%	10.8%

For historical reference, 2015 through 2018 year-end cash/investment balances are shown below.

	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042
December 31, 2018	\$7,132,960	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,279,664
December 31, 2017	\$5,934,376	\$0	\$32,394	\$8,731,037	\$1,833,195	\$16,530,200
December 31, 2016	\$6,241,472	\$0	\$152,400	\$6,044,333	\$1,840,426	\$14,278,630

**Woodinville Fire & Rescue**  
**Budget Performance Report**  
For the month ended May 31, 2021

**Expense Fund - YTD Financial Statement**

Budget Performance by Fund	2021 Annual Budget	2021 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
<b>Revenues</b>				
<b>Cash Balance Beginning of year</b>	<b>\$7,053,049</b>	<b>\$7,053,049</b>	\$0	0.0%
<b>Current Year Revenues</b>				
Property Tax	\$8,943,031	\$4,694,489	(\$4,248,542)	-47.5%
EMS	\$604,432		(\$604,432)	-100.0%
BLS Core - CMT Program		\$45,772	\$0	#DIV/0!
Permit/Plan Review Fees		\$45,772	\$45,772	#DIV/0!
Miscellaneous Other	\$175,000	\$325,599	\$150,599	86.1%
<b>Inter-Fund Transfers - IN</b>				
Benefit Charge Fund	\$5,771,704	\$3,032,884	(\$2,738,820)	-47.5%
Reserve Fund			\$0	
<b>Total Current Year Revenue</b>	<b>\$15,494,167</b>	<b>\$8,098,744</b>	<b>(\$7,395,423)</b>	<b>-47.7%</b>
<b>Total Resources (BFB + Revenue)</b>	<b>\$22,547,216</b>	<b>\$15,151,793</b>	<b>(\$7,395,423)</b>	<b>-32.8%</b>
<b>Expenditures</b>				
Salaries & Wages	\$7,699,124	\$2,977,797	\$4,721,327	61.3%
Benefits	\$3,748,733	\$1,634,179	\$2,114,553	56.4%
Overtime - Operations	\$843,875	\$234,960	\$608,915	72.2%
Overtime - Training & Admin	\$205,730	\$30,012	\$175,718	85.4%
Office & Operating Supplies	\$227,266	\$26,462	\$200,804	88.4%
Vehicle Maintenance & Fuel	\$222,500	\$51,135	\$171,366	77.0%
Small Tools & Equipment	\$203,075	\$65,220	\$137,855	67.9%
Elections & Info	\$0	\$0	\$0	#DIV/0!
Professional Services	\$583,589	\$95,741	\$487,848	83.6%
Communications & Dispatch	\$289,913	\$131,700	\$158,213	54.6%
Travel	\$116,299	\$1,954	\$114,345	98.3%
Training & Education	\$169,616	\$17,894	\$151,722	89.5%
Advertising	\$12,950	\$2,569	\$10,381	80.2%
Leases, Insurance, Water/Utilities, etc.	\$231,500	\$98,504	\$132,996	57.4%
Repair & Maintenance	\$384,257	\$87,529	\$296,728	77.2%
Miscellaneous Other	\$220,223	\$118,095	\$102,128	46.4%
Covid-19 Response			\$0	#DIV/0!
Intergovernmental Services	\$8,600	\$4,068	\$4,532	52.7%
<b>Sub-total (not incl. Intra-fund transfers)</b>	<b>\$15,167,250</b>	<b>\$5,577,818</b>	<b>\$9,589,432</b>	<b>63.2%</b>

**Woodinville Fire & Rescue**  
 Budget Performance Report  
 For the month ended May 31, 2021

**Expense Fund - YTD Financial Statement**

Budget Performance by Fund	2021 Annual Budget	2021 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
<b>Inter-Fund Transfers - OUT</b>				
Benefit Liability Reserve Fund	\$0	\$0	\$0	#DIV/0!
Capital Fund	\$0	\$0	\$0	#DIV/0!
Reserve Fund	\$0	\$0	\$0	#DIV/0!
<b>Total Expenditures</b>	<b>\$15,167,250</b>	<b>\$5,577,818</b>	<b>\$9,589,432</b>	<b>63.2%</b>
<b>Current Year Resources less Expenditures</b>	<b>\$326,917</b>	<b>\$2,520,926</b>		
<b>Cash Balance - End of Month</b>	<b>\$7,379,966</b>	<b>\$9,573,975</b>	<b>\$2,194,009</b>	<b>29.7%</b>
<b>Total Expenditures &amp; EFB</b>	<b>\$22,547,216</b>	<b>\$15,151,793</b>	<b>(7,395,423)</b>	<b>-32.8%</b>



## Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

### ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

#### EXPENSE ACCOUNT

Fund # 10-036-0010

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: July 6, 2021

Approved for payment:

Derek van Veen  
Commissioner, Position 1

Doug Halbert  
Commissioner, Position 2

[Signature]  
Commissioner, Position 3

Mike Millman  
Commissioner, Position 4

Roger Collins  
Commissioner, Position 5

Reference #	ACH Request Date(s)	Total ACH Requests
ACH 21-11	6/9/21, 6/10/21	\$ 399,881.61

[Signature]  
Preauthorization signature (FC/DC/CAO)

## US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
6/9/2021	Net Pay: Direct Deposits/Live Checks	246,799.49
6/9/2021	DSHS - WA State (garnishment)	291.52
6/10/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	57,434.39
6/9/2021	Agency Checks	7,437.94
		-
		-
		-
	Quarterly L&I	-
6/10/2021	<b>PAYCHEX INVOICE</b>	623.33
		312,586.67

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
6/10/2021	WDVL FF Union Dues/Assessment	5,516.11
6/10/2021	WDVL Benevolent Fund	497.50
	<b>Total Deposit</b>	6,013.61

**PAY32 TRANSACTION TOTALS**

**\$**

**318,600.28**

Preauthorization signature (FC/DC/CAO)



# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jun 11, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	54,498.15
3	DCP	100360010			24219		00000	11,354.91
4							00000	
5							00000	
6							00000	
<b>Total</b>								\$65,853.06

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Jun 9, 2021  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jun 10, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	15,428.27
3							00000	
4							00000	
5							00000	
6							00000	
<b>Total</b>								<b>\$15,428.27</b>

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION

Typed or Printed  
 Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080  
 I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan Montegary* Title Chief Administrative Officer Date Jun 9, 2021  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org





## Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

### ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

#### EXPENSE ACCOUNT

Fund # 10-036-0010

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: July 6, 2021

Approved for payment:

Derek van Veen  
Commissioner, Position 1

[Signature]  
Commissioner, Position 3

Doug Halbert  
Commissioner, Position 2

Mike Millman  
Commissioner, Position 4

Roger Collins  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 21-12	6/24/21, 6/25/21	\$ 495,288.88

[Signature]  
Preauthorization signature (FC/DC/CAO)

## US BANK SINGLEPOINT - 3629 TRANSACTIONS

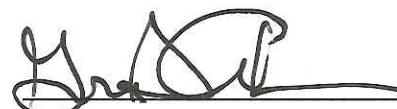
Trans. Date	Paychex Cash Requirement Debits	
6/24/2021	Net Pay: Direct Deposits/Live Checks	233,066.10
6/24/2021	DSHS - WA State (garnishment)	291.52
6/25/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	53,980.19
6/24/2021	Agency Checks	122,790.33
		-
		-
		-
	Quarterly L&I	-
6/25/2021	<b>PAYCHEX INVOICE</b>	649.87
		410,778.01

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
6/25/2021	WDVL FF Union Dues/Assessment	5,144.22
6/25/2021	WDVL Benevolent Fund	497.50
	<b>Total Deposit</b>	5,641.72

**PAY32 TRANSACTION TOTALS**

**\$**

**416,419.73**



Preauthorization signature (FC/DC/CAO)

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jun 25, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	52,035.46
3	DCP	100360010			24219		00000	11,347.57
4							00000	
5							00000	
6							00000	
							<b>Total</b>	<b>\$63,383.03</b>

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION

Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Jun 23, 2021  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jun 25, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	15,486.12
3							00000	
4							00000	
5							00000	
6							00000	
<b>Total</b>								\$15,486.12

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Jun 23, 2021  
 Print Name Gregory Ahearn Phone # 425-483-7911 Email gahearn@wf-r.org





## Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

### ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

#### EXPENSE ACCOUNT

Fund # 10-036-0010

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: July 13, 2021

Approved for payment:

Derek van Veen  
Commissioner, Position 1

Doug Halbert  
Commissioner, Position 2

Tim Osgood  
Commissioner, Position 3

Mike Millman  
Commissioner, Position 4

Roger Collins  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 21-13	7/6/21, 7/8/21, 7/9/21	\$ 524,611.25

Joan S. Montegary  
Preauthorization signature (FC/DC/CAO)

## US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
7/8/2021	Net Pay: Direct Deposits/Live Checks	253,086.15
7/8/2021	DSHS - WA State (garnishment)	291.52
7/9/2021	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	75,312.38
7/8/2021	Agency Checks	6,655.29
		-
		-
		-
7/6/2021	Quarterly L&I	91,478.76
7/9/2021	<b>PAYCHEX INVOICE</b>	644.59
		<b>427,468.69</b>

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
7/9/2021	WDVL FF Union Dues/Assessment	4,783.16
7/9/2021	WDVL Benevolent Fund	497.50
	<b>Total Deposit</b>	<b>5,280.66</b>

**PAY32 TRANSACTION TOTALS**

**\$**

**432,749.35**

  
 Preauthorization signature (FC/DC/CAO)

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jul 12, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	48,965.89
3	DCP	100360010			24219		00000	11,357.35
4							00000	
5							00000	
6							00000	
<b>Total</b>								\$60,323.24

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Jul 7, 2021  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jul 9, 2021

## PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debit Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawl  
☐ Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	31,538.66
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$31,538.66

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION Typed or Printed

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Signature *Joan S. Montegary* Title Chief Administrative Officer Date Jul 7, 2021  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org





## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/12/2021

Total Amount: \$42,654.67

Control Total: 33

Payment Method: WARRANT

District Name: Woodinville Fire &amp; Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210706115753.csv

Fund #: 100360010

**CONTACT INFORMATION**Preparer's Name: Charlene InmanEmail Address: cinman@wf-r.org**PAYMENT CERTIFICATION**

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Joan S Montegary</u>	<u>7-6-2021</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>7-6-21</u>
Authorized District Signature	Date

<u>Doug Halbert</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>07-13-2021</u>
Authorized District Signature	Date

**SUBMIT SIGNED DOCUMENT TO:**

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

**KING COUNTY FINANCE USE ONLY:**

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210706115753.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			210701001	07/12/2021	\$381.10	
BANK OF AMERICA (FOLEY)			210701002	07/12/2021	\$78.56	
BANK OF AMERICA (FRISCH)			210701003	07/12/2021	\$214.70	
BANK OF AMERICA (MARCUCCI)			210701004	07/12/2021	\$569.71	
BANK OF AMERICA (MCCAMBRIDGE)			210701005	07/12/2021	\$1,149.00	
BANK OF AMERICA (MONTEGARY)			210701006	07/12/2021	\$417.89	
BANK OF AMERICA (PLUSH)			210701007	07/12/2021	\$209.08	
BANK OF AMERICA (WINEMAN)			210701008	07/12/2021	\$105.65	
DATAQUEST LLC			210701009	07/12/2021	\$518.50	
DAVID CLARK COMPANY INC			210701010	07/12/2021	\$87.75	
DAVIS DOOR SERVICE INC			210701011	07/12/2021	\$788.08	
DAY WIRELESS SYSTEMS			210701012	07/12/2021	\$77.07	
DELL MARKETING LP			210701013	07/12/2021	\$7,693.34	
DETECTACHEM INC			210701014	07/12/2021	\$81.80	
GRAINGER INC			210701015	07/12/2021	\$1,359.51	
HAGGARD & GANSON LLP			210701016	07/12/2021	\$2,420.00	
LIFE ASSIST INC			210701017	07/12/2021	\$2,039.27	
MCKINSTRY CO LLC			210701018	07/12/2021	\$1,577.91	
MUNICIPAL EMERGENCY SERVICES INC			210701019	07/12/2021	\$170.66	
MUSCLE FOODS USA			210701020	07/12/2021	\$1,432.81	
NFPA			210701021	07/12/2021	\$1,520.50	
PELTON			210701022	07/12/2021	\$8,266.79	
PURCELL TIRE AND SERVICE			210701023	07/12/2021	\$907.70	
QAL-TEK ASSOCIATES LLC			210701024	07/12/2021	\$114.80	
RICOH USA INC			210701025	07/12/2021	\$238.53	
SEAWESTERN			210701026	07/12/2021	\$1,833.83	
SUMMIT LAW GROUP PLLC			210701027	07/12/2021	\$5,251.00	
UNITED OIL 23165			210701028	07/12/2021	\$832.17	
WASHINGTON ALARM			210701029	07/12/2021	\$240.96	
WASTE MANAGEMENT OF WA SNOKING			210701030	07/12/2021	\$1,545.44	
WESTERN EXTERMINATOR COMPANY			210701031	07/12/2021	\$192.68	
WOODINVILLE AUTO PARTS INC			210701032	07/12/2021	\$36.99	
YOUR TOW COMPANY			210701033	07/12/2021	\$300.89	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>19556</b>	<b>06/17/2021</b>	<b>07/12/2021</b>	<b>125 AIRGAS USA LLC</b>	<b>256.08</b>	<b>OX USPDAC (11)</b>
	522 20 31 10-05 Supplies - EMS Supplies -		001 000 522 General Expense	256.08	
<b>19572</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>125 AIRGAS USA LLC</b>	<b>125.02</b>	<b>Cylinder Testing (3)</b>
	522 20 31 10-05 Supplies - EMS Supplies		001 000 522 General Expense	125.02	
			Total AIRGAS USA LLC	381.10	
<b>19559</b>	<b>06/24/2021</b>	<b>07/12/2021</b>	<b>1170 BANK OF AMERICA (FOLEY)</b>	<b>78.56</b>	<b>Anti-Harassment Training Licenses (5)</b>
	522 45 41 10-01 Prof Services - Anti-Hara:		001 000 522 General Expense	78.56	
<b>19545</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>1138 BANK OF AMERICA (FRISCH)</b>	<b>214.70</b>	<b>Active 911 Annual Membership Dues</b>
	522 10 49 20-17 Dues / Subscriptions - Ac		001 000 522 General Expense	214.70	
<b>19560</b>	<b>06/14/2021</b>	<b>07/12/2021</b>	<b>1166 BANK OF AMERICA (MARCUCCI)</b>	<b>569.71</b>	<b>Tech Rescue Team Work Coats/Bibs (3)</b>
	522 20 25 20-01 Uniforms - Bunker Gear F		001 000 522 General Expense	569.71	
<b>19573</b>	<b>06/15/2021</b>	<b>07/12/2021</b>	<b>175 BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>272.49</b>	<b>St 35 Weedeater</b>
	522 50 48 35-08 St 35 - Misc Repair/Maint		001 000 522 General Expense	272.49	
<b>19574</b>	<b>06/16/2021</b>	<b>07/12/2021</b>	<b>175 BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>16.48</b>	<b>St 31 Oven Cleaner</b>
	522 50 31 10-01 District Cleaning Supplie:		001 000 522 General Expense	16.48	
<b>19575</b>	<b>06/16/2021</b>	<b>07/12/2021</b>	<b>175 BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>51.72</b>	<b>St 31 Plumbing Supplies</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	51.72	
<b>19576</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>175 BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>794.24</b>	<b>St 31 Cleaning Supplies</b>
	522 50 31 10-01 District Cleaning Supplie:		001 000 522 General Expense	794.24	
<b>19587</b>	<b>06/16/2021</b>	<b>07/12/2021</b>	<b>175 BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>14.07</b>	<b>St 31 Radio Repair Shipping</b>
	522 10 31 10-01 Office Supplies - Postage		001 000 522 General Expense	14.07	
			Total BANK OF AMERICA (MCCAMBRIDGE)	1,149.00	
<b>19546</b>	<b>06/18/2021</b>	<b>07/12/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>378.15</b>	<b>Payroll Source 2021 Edition</b>
	522 10 31 30-99 Library - No Budget		001 000 522 General Expense	378.15	
<b>19547</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>39.74</b>	<b>Leadership Books (2) - BC/LT Promotional Process</b>

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522 10 31	10-02	Office Supplies - General	001 000 522 General Expense	39.74	2 leadership books to preview for BC/LT promotional exam
Total BANK OF AMERICA (MONTEGARY)				417.89	
<b>19561</b>	<b>06/22/2021</b>	<b>07/12/2021</b>	<b>1172</b>	<b>BANK OF AMERICA (PLUSH)</b>	<b>99.00 Virtual HazMat Conference Registration</b>
522 22 41	20-01	Conf Reg - IAFC Confere	001 000 522 General Expense	99.00	
<b>19562</b>	<b>06/25/2021</b>	<b>07/12/2021</b>	<b>1172</b>	<b>BANK OF AMERICA (PLUSH)</b>	<b>110.08 RECON bag for HM engine responses</b>
522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	110.08	
Total BANK OF AMERICA (PLUSH)				209.08	
<b>19563</b>	<b>06/22/2021</b>	<b>07/12/2021</b>	<b>185</b>	<b>BANK OF AMERICA (WINEMAN)</b>	<b>105.65 Hydrant Maint Gas Torches (4)</b>
522 20 31	10-01	Supplies - Hydrant Maint	001 000 522 General Expense	105.65	
<b>19592</b>	<b>06/30/2021</b>	<b>07/12/2021</b>	<b>1222</b>	<b>DATAQUEST LLC</b>	<b>518.50 New Hire Background Checks (7)</b>
522 10 41	10-01	Prof Svcs - New Hires (Ba	001 000 522 General Expense	518.50	Background checks for new hires (7); invoice 15569
<b>19593</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>1126</b>	<b>DAVID CLARK COMPANY INC</b>	<b>87.75 E135 Radio Headset Repair</b>
522 20 42	20-02	Radio/Headset Maint & f	001 000 522 General Expense	87.75	
<b>19564</b>	<b>06/25/2021</b>	<b>07/12/2021</b>	<b>1226</b>	<b>DAVIS DOOR SERVICE INC</b>	<b>788.08 Sta 35 bay door transmitter reconfigure</b>
522 50 48	10-01	All Stations - Maint/Repa	001 000 522 General Expense	788.08	
<b>19586</b>	<b>05/17/2021</b>	<b>07/12/2021</b>	<b>1228</b>	<b>DAY WIRELESS SYSTEMS</b>	<b>77.07 Radio repair 722104 A131 Officer. Microphone and Speaker</b>
522 20 42	20-02	Radio/Headset Maint & f	001 000 522 General Expense	77.07	
<b>19557</b>	<b>06/26/2021</b>	<b>07/12/2021</b>	<b>1234</b>	<b>DELL MARKETING LP</b>	<b>7,693.34 Replace PCs (Frich, Montegary, Breault)</b>
522 10 48	30-07	IT - Hardware	001 000 522 General Expense	7,693.34	
<b>19591</b>	<b>04/22/2021</b>	<b>07/12/2021</b>	<b>11213</b>	<b>DETECTACHEM INC</b>	<b>81.80 Rule Out Powder Test Kit</b>
522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	69.80	
522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	12.00	
<b>19548</b>	<b>06/17/2021</b>	<b>07/12/2021</b>	<b>1375</b>	<b>GRAINGER INC</b>	<b>297.77 CO2 detectors calibration gas</b>
522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	297.77	

# ACCOUNTS PAYABLE

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<b>19558</b>	<b>06/25/2021</b>	<b>07/12/2021</b>	<b>1375 GRAINGER INC</b>	<b>563.84</b>	<b>HCN Calibration Gas</b>
	522 22 35 10-01 Tools / Equipment - Hazr		001 000 522 General Expense	563.84	
<b>19565</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>1375 GRAINGER INC</b>	<b>497.90</b>	<b>Dry Ice Cryogenic Gloves (4)</b>
	522 22 35 10-02 Z1 EHMT Consortium (Re		001 000 522 General Expense	248.95	
	522 22 35 10-02 Z1 EHMT Consortium (Re		001 000 522 General Expense	248.95	
			Total GRAINGER INC	1,359.51	
<b>19588</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1188 HAGGARD &amp; GANSON LLP</b>	<b>2,420.00</b>	<b>Legal Services - General - Jun</b>
	522 10 41 10-02 Prof Svcs - Legal (PFR)		001 000 522 General Expense	2,420.00	Legal fees for June 2021; invoice 76
<b>19549</b>	<b>06/14/2021</b>	<b>07/12/2021</b>	<b>1507 LIFE ASSIST INC</b>	<b>1,068.19</b>	<b>Replacement patient and N95 masks</b>
	522 20 31 10-05 Supplies - EMS Supplies		001 000 522 General Expense	1,068.19	
<b>19594</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>1507 LIFE ASSIST INC</b>	<b>971.08</b>	<b>Glucometry Test Strips</b>
	522 20 31 10-05 Supplies - EMS Supplies		001 000 522 General Expense	971.08	
			Total LIFE ASSIST INC	2,039.27	
<b>19577</b>	<b>06/22/2021</b>	<b>07/12/2021</b>	<b>1549 MCKINSTRY CO LLC</b>	<b>763.17</b>	<b>Sta 31 Annex thermostat replacement</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	763.17	
<b>19578</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>1549 MCKINSTRY CO LLC</b>	<b>814.74</b>	<b>Sta 33 Unit Heater repair</b>
	522 50 48 33-07 St 33 - Misc. Repair/Main		001 000 522 General Expense	814.74	
			Total MCKINSTRY CO LLC	1,577.91	
<b>19550</b>	<b>06/17/2021</b>	<b>07/12/2021</b>	<b>1588 MUNICIPAL EMERGENCY SERVICES INC</b>	<b>170.66</b>	<b>Compressor PM/Quarterly Air Sample</b>
	522 20 35 10-11 SCBA Maint & Repair		001 000 522 General Expense	170.66	
<b>19551</b>	<b>06/11/2021</b>	<b>07/12/2021</b>	<b>11001 MUSCLE FOODS USA</b>	<b>1,432.81</b>	<b>Rehab Food and Drink</b>
	522 24 31 10-01 Rehab Food/Beverages €		001 000 522 General Expense	1,432.81	
<b>19552</b>	<b>06/02/2021</b>	<b>07/12/2021</b>	<b>1614 NFPA</b>	<b>1,520.50</b>	<b>NFPA Annual Membership Dues - NFCSS and Individual</b>
	522 10 49 20-21 Dues / Subscriptions - NI		001 000 522 General Expense	1,520.50	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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<b>19597</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1218 PELOTON</b>	<b>8,266.79</b>	<b>3 Peloton Bikes w/1 yr subscription</b>
	522 24 35	10-01	Wellness Equipment Mai	001 000 522 General-Expense	2,877.19 3 Peloton bikes and annual subscriptions ---
	522 24 35	10-01	Wellness Equipment Mai	001 000 522 General Expense	2,712.04 3 Peloton bikes and annual subscriptions
	522 24 35	10-01	Wellness Equipment Mai	001 000 522 General Expense	2,677.56 3 Peloton bikes and annual subscriptions
<b>19566</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>13 PURCELL TIRE AND SERVICE</b>	<b>54.92</b>	<b>Flat Tire Repair</b>
	522 60 48	10-01	Vehicles - Repair/Body W	001 000 522 General Expense	54.92
<b>19567</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>13 PURCELL TIRE AND SERVICE</b>	<b>797.86</b>	<b>Tire Repair</b>
	522 60 48	40-01	Vehicles - Suppression M	001 000 522 General Expense	797.86
<b>19568</b>	<b>06/28/2021</b>	<b>07/12/2021</b>	<b>13 PURCELL TIRE AND SERVICE</b>	<b>54.92</b>	<b>Tire Repair</b>
	522 60 48	10-01	Vehicles - Repair/Body W	001 000 522 General Expense	54.92
			Total PURCELL TIRE AND SERVICE	907.70	
<b>19595</b>	<b>06/30/2021</b>	<b>07/12/2021</b>	<b>1150 QAL-TEK ASSOCIATES LLC</b>	<b>114.80</b>	<b>Sensit Sensor</b>
	522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	99.80
	522 22 35	10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	15.00
<b>19579</b>	<b>06/21/2021</b>	<b>07/12/2021</b>	<b>1761 RICOH USA INC</b>	<b>238.53</b>	<b>Copies 5/21/21-6/20/21</b>
	522 10 45	10-02	Lease - Copiers (includes	001 000 522 General Expense	238.53
<b>19553</b>	<b>06/23/2021</b>	<b>07/12/2021</b>	<b>1796 SEAWESTERN</b>	<b>1,833.83</b>	<b>Swivel Hose Bell Reducer</b>
	522 20 35	10-03	P2 Misc Tools & Equip	001 000 522 General Expense	1,833.83
<b>19554</b>	<b>06/22/2021</b>	<b>07/12/2021</b>	<b>1849 SUMMIT LAW GROUP PLLC</b>	<b>5,251.00</b>	<b>Legal Services - Local - May</b>
	522 10 41	10-04	Prof Svcs - Legal (Summi	001 000 522 General Expense	5,251.00 Legal services (Summit) for May 2021; labor related
<b>19590</b>	<b>06/30/2021</b>	<b>07/12/2021</b>	<b>1897 UNITED OIL 23165</b>	<b>832.17</b>	<b>Gas/Diesel 6/16/21-6/30/21</b>
	522 60 32	10-01	Vehicles - Gas/Diesel/DEI	001 000 522 General Expense	832.17
<b>19555</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1937 WASHINGTON ALARM</b>	<b>240.96</b>	<b>St 31 Alarm Monitoring 7/1/21-9/30/21</b>
	522 50 48	31-02	St 31 - Fire Alarm Monitc	001 000 522 General Expense	240.96
<b>19580</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>175.28</b>	<b>St 35 Recycle - Jun</b>
	522 50 47	35-01	Utilities - 35	001 000 522 General Expense	175.28
<b>19581</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>168.40</b>	<b>Annex Recycle - Jun</b>

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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	522 50 47 31-01 Utilities - 31/HQ/Annex		001 000 522 General Expense	168.40	
<b>19582</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>166.57</b>	<b>St 35 Garbage - Jun</b>
	522 50 47 35-01 Utilities - 35		001 000 522 General Expense	166.57	
<b>19583</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>411.26</b>	<b>St 31 Recycle - Jun</b>
	522 50 47 31-01 Utilities - 31/HQ/Annex		001 000 522 General Expense	411.26	
<b>19584</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>201.13</b>	<b>St 33 Recycle - Jun</b>
	522 50 47 33-01 Utilities - 33		001 000 522 General Expense	201.13	
<b>19585</b>	<b>07/01/2021</b>	<b>07/12/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>422.80</b>	<b>St 31 Garbage - Jun</b>
	522 50 47 31-01 Utilities - 31/HQ/Annex		001 000 522 General Expense	422.80	
			Total WASTE MANAGEMENT OF WA SNOKING	1,545.44	
<b>19589</b>	<b>06/15/2021</b>	<b>07/12/2021</b>	<b>1105 WESTERN EXTERMINATOR COMPANY</b>	<b>82.58</b>	<b>Annex Pest Control - Jun</b>
	522 50 48 10-05 All Stations - Pest Contro		001 000 522 General Expense	82.58	
<b>19596</b>	<b>06/15/2021</b>	<b>07/12/2021</b>	<b>1105 WESTERN EXTERMINATOR COMPANY</b>	<b>110.10</b>	<b>St 31 Pest Control - Jun</b>
	522 50 48 10-05 All Stations - Pest Contro		001 000 522 General Expense	110.10	
			Total WESTERN EXTERMINATOR COMPANY	192.68	
<b>19571</b>	<b>06/23/2021</b>	<b>07/12/2021</b>	<b>1973 WOODINVILLE AUTO PARTS INC</b>	<b>36.99</b>	<b>Adapter for trailer lights 7pin to 7 pin RV adapter</b>
	522 22 35 10-02 Z1 EHMT Consortium (Re		001 000 522 General Expense	36.99	
<b>19569</b>	<b>06/16/2021</b>	<b>07/12/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>147.53</b>	<b>Vehicle Donation - Ford Explorer</b>
	522 21 35 10-01 Tools/Equip - Large Vehic		001 000 522 General Expense	147.53	
<b>19570</b>	<b>06/17/2021</b>	<b>07/12/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>153.36</b>	<b>Vehicle Donation - 2006 Toyota Scion</b>
	522 21 35 10-01 Tools/Equip - Large Vehic		001 000 522 General Expense	153.36	
			Total YOUR TOW COMPANY	300.89	
			Report Total:	42,654.67	
	Fund				

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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			001 General Expense Fund (10-036-0010)	42,654.67	
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This report has been reviewed by:

Signature

Fire Chief/Chief Administrative Officer

Date:

07/09/2021





## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 06/28/2021

Total Amount: \$50,956.72

Control Total: 39

Payment Method: WARRANT

District Name: Woodinville Fire &amp; Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210622100149.csv

Fund #: 100360010

**CONTACT INFORMATION**Preparer's Name: Charlene InmanEmail Address: cinman@wf-r.org**PAYMENT CERTIFICATION**

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Juan S. Montegary</u>	<u>6/22/2021</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>7-6-21</u>
Authorized District Signature	Date

<u>Doug Halbert</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>07-13-2021</u>
Authorized District Signature	Date

**SUBMIT SIGNED DOCUMENT TO:**

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

**KING COUNTY FINANCE USE ONLY:**

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210622100149.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			210603001	06/28/2021	\$97.46	
AMERICAN PAYROLL ASSOCIATION			210603002	06/28/2021	\$262.00	
APEX UNIVERSAL INC			210603003	06/28/2021	\$2,001.16	
BANK OF AMERICA (BEVERLY)			210603004	06/28/2021	\$742.88	
BANK OF AMERICA (BREAUPT)			210603005	06/28/2021	\$18.98	
BANK OF AMERICA (D'AMBROSIA)			210603006	06/28/2021	\$118.86	
BANK OF AMERICA (FOLEY)			210603007	06/28/2021	\$466.71	
BANK OF AMERICA (GARAT)			210603008	06/28/2021	\$202.13	
BANK OF AMERICA (MACH)			210603009	06/28/2021	\$158.48	
BANK OF AMERICA (MCCAMBRIDGE)			210603010	06/28/2021	\$2,692.85	
BANK OF AMERICA (MERRITT)			210603011	06/28/2021	\$857.50	
BANK OF AMERICA (MICHELMAN)			210603012	06/28/2021	\$400.08	
BANK OF AMERICA (MONTEGARY)			210603013	06/28/2021	\$1,333.76	
BANK OF AMERICA (PLUSH)			210603014	06/28/2021	\$149.70	
COMCAST			210603015	06/28/2021	\$20.95	
COSTCO WHOLESALE MEMBERSHIP			210603016	06/28/2021	\$180.00	
DAVID MAIN DBA MAINLY LAWN & GARDEN			210603017	06/28/2021	\$675.00	
DAVIS DOOR SERVICE INC			210603018	06/28/2021	\$338.60	
EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS			210603019	06/28/2021	\$7,779.96	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			210603020	06/28/2021	\$1,580.53	
FIRE FLEET MAINTENANCE LLC			210603021	06/28/2021	\$5,335.86	
GALLS LLC			210603022	06/28/2021	\$988.23	
GARY HEUSLEIN			210603023	06/28/2021	\$148.50	
HUGHES FIRE EQUIPMENT			210603024	06/28/2021	\$4,197.18	
KING COUNTY FINANCE			210603025	06/28/2021	\$1,681.00	
LIFE ASSIST INC			210603026	06/28/2021	\$3,170.73	
OFFICE DEPOT			210603027	06/28/2021	\$44.58	
PSS/PROFESSIONAL SALES & SERVICE LC			210603028	06/28/2021	\$577.43	
PUGET SOUND ENERGY			210603029	06/28/2021	\$2,401.71	
RADIO COMMUNICATION SERVICES			210603030	06/28/2021	\$213.04	
RICOH USA PROGRAM			210603031	06/28/2021	\$560.15	



## Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210622100149.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
RISAN ATHLETICS INC			210603032	06/28/2021	\$202.77	
TRI TEC COMMUNICATIONS			210603033	06/28/2021	\$528.48	
UNITED OIL 23165			210603034	06/28/2021	\$1,168.13	
VALLEY ELECTRIC COMPANY			210603035	06/28/2021	\$5,485.19	
VERIZON WIRELESS			210603036	06/28/2021	\$1,658.45	
WOODINVILLE WATER DISTRICT			210603037	06/28/2021	\$922.08	
YOUR TOW COMPANY			210603038	06/28/2021	\$129.92	
ZIPLY FIBER			210603039	06/28/2021	\$1,465.70	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>19501</b>	<b>06/04/2021</b>	<b>06/28/2021</b>	<b>25</b>	<b>AIRGAS USA LLC</b>	<b>97.46 OX USPDAC (3)</b>
	522 20 31	10-05	Supplies - EMS Supplies	001 000 522 General Expense	97.46
<b>19502</b>	<b>06/04/2021</b>	<b>06/28/2021</b>	<b>143</b>	<b>AMERICAN PAYROLL ASSOCIATION</b>	<b>262.00 Annual Membership Renewal - Inman</b>
	522 10 49	20-03	Dues / Subscriptions - A	001 000 522 General Expense	262.00
<b>19503</b>	<b>06/08/2021</b>	<b>06/28/2021</b>	<b>151</b>	<b>APEX UNIVERSAL INC</b>	<b>2,001.16 Blue Dots - Hydrant Maintenance</b>
	522 20 31	10-01	Supplies - Hydrant Maint	001 000 522 General Expense	2,001.16
<b>19532</b>	<b>06/14/2021</b>	<b>06/28/2021</b>	<b>1086</b>	<b>BANK OF AMERICA (BEVERLY)</b>	<b>0.99 iTunes 50GB Phone Upgrade BC/LT</b>
	522 10 48	30-06	IT - Software Licensing	001 000 522 General Expense	0.99
<b>19539</b>	<b>05/24/2021</b>	<b>06/28/2021</b>	<b>1086</b>	<b>BANK OF AMERICA (BEVERLY)</b>	<b>741.89 IT Hardware</b>
	522 10 48	30-12	IT - TBD (Hardware/Softw	001 000 522 General Expense	11.54
	522 10 48	30-12	IT - TBD (Hardware/Softw	001 000 522 General Expense	177.80
	522 10 48	30-12	IT - TBD (Hardware/Softw	001 000 522 General Expense	222.37
	522 10 48	30-12	IT - TBD (Hardware/Softw	001 000 522 General Expense	330.18
			Total BANK OF AMERICA (BEVERLY)	742.88	
<b>19544</b>	<b>06/04/2021</b>	<b>06/28/2021</b>	<b>1108</b>	<b>BANK OF AMERICA (BREAUULT)</b>	<b>18.98 Archiving Software</b>
	522 10 48	30-14	IT - Archiving Software (S	001 000 522 General Expense	18.98
<b>19504</b>	<b>06/09/2021</b>	<b>06/28/2021</b>	<b>1120</b>	<b>BANK OF AMERICA (D'AMBROSIA)</b>	<b>118.86 Safety Shirts - Hydrant Maintenance</b>
	522 20 25	10-01	Uniforms - Class A New t	001 000 522 General Expense	118.86
<b>19491</b>	<b>06/04/2021</b>	<b>06/28/2021</b>	<b>1170</b>	<b>BANK OF AMERICA (FOLEY)</b>	<b>116.71 Driver Training Lunches (7)</b>
	522 45 31	10-04	Supplies - EVIP/TDA (Incl	001 000 522 General Expense	116.71
<b>19533</b>	<b>05/25/2021</b>	<b>06/28/2021</b>	<b>1170</b>	<b>BANK OF AMERICA (FOLEY)</b>	<b>350.00 Fire Tech Academy Registration - Lt Bahr</b>
	522 45 41	20-10	Ad Hoc Training	001 000 522 General Expense	350.00
			Total BANK OF AMERICA (FOLEY)	466.71	
<b>19465</b>	<b>05/14/2021</b>	<b>06/28/2021</b>	<b>171</b>	<b>BANK OF AMERICA (GARAT)</b>	<b>152.60 St 31 Concrete Pad for Flag Pole</b>
	522 50 48	31-13	St 31/Annex - Misc. Main	001 000 522 General Expense	152.60
<b>19534</b>	<b>06/12/2021</b>	<b>06/28/2021</b>	<b>171</b>	<b>BANK OF AMERICA (GARAT)</b>	<b>49.53 Nails - Tech Rescue Training and Operations</b>
	522 21 31	10-02	Supplies - Prop Supplies/	001 000 522 General Expense	49.53

# ACCOUNTS PAYABLE

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			Total BANK OF AMERICA (GARAT)	202.13	
<b>19540</b>	<b>05/20/2021</b>	<b>06/28/2021</b>	<b>1128</b>	<b>BANK OF AMERICA (MACH)</b>	<b>158.48 Replacement ropes for all ladders</b>
	522 20 35 10-03 P2 Misc Tools & Equip		001 000 522 General Expense	158.48	
<b>19492</b>	<b>05/06/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>167.44 St 33 Faucet</b>
	522 50 48 33-07 St 33 - Misc. Repair/Main		001 000 522 General Expense	167.44	
<b>19493</b>	<b>05/05/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>38.52 St 31 Facilities Tools</b>
	522 50 48 10-08 All Stations - Misc Tools (		001 000 522 General Expense	38.52	
<b>19494</b>	<b>05/06/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>47.33 St 31 Light Bulbs</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	47.33	
<b>19495</b>	<b>05/11/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>335.53 St 31 Batteries</b>
	522 50 31 10-01 District Cleaning Supplie		001 000 522 General Expense	335.53	
<b>19496</b>	<b>05/24/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>215.66 St 31 Fleet DEF</b>
	522 60 32 10-01 Vehicles - Gas/Diesel/DEI		001 000 522 General Expense	215.66	
<b>19497</b>	<b>05/28/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>88.01 St 35 Kitchenware</b>
	522 50 48 35-06 St 35 - Furniture/Kitchen		001 000 522 General Expense	88.01	
<b>19498</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>160.11 Weedeater Part and Fuel</b>
	522 50 48 35-08 St 35 - Misc Repair/Main		001 000 522 General Expense	160.11	
<b>19505</b>	<b>05/13/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>22.01 St 31 Trailer Hitch Lock</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	22.01	
<b>19506</b>	<b>05/26/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>654.66 St 31 Cleaning Supplies</b>
	522 50 31 10-01 District Cleaning Supplie		001 000 522 General Expense	654.66	
<b>19507</b>	<b>05/26/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>94.97 St 31 Hose Repair Parts</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	94.97	
<b>19508</b>	<b>05/26/2021</b>	<b>06/28/2021</b>	<b>175</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>21.98 St 31 Hose Repair Parts</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	21.98	

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<b>19509</b>	<b>06/08/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>25.51</b>	<b>St 31 Hose Parts</b>
	522 50 48 10-01	All Stations - Maint/Repa	001 000 522 General Expense	25.51	
<b>19510</b>	<b>06/08/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>1.64</b>	<b>St 31 Washers</b>
	522 50 48 10-01	All Stations - Maint/Repa	001 000 522 General Expense	1.64	
<b>19511</b>	<b>06/08/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>305.99</b>	<b>St 31 Cleaning Supplies</b>
	522 50 31 10-01	District Cleaning Supplie:	001 000 522 General Expense	305.99	
<b>19512</b>	<b>06/10/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>112.58</b>	<b>St 35 Weight Room Ballasts</b>
	522 50 48 35-08	St 35 - Misc Repair/Maint	001 000 522 General Expense	112.58	
<b>19542</b>	<b>05/25/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>325.49</b>	<b>St31 Rehab Drinks</b>
	522 24 31 10-01	Rehab Food/Beverages @	001 000 522 General Expense	325.49	
<b>19543</b>	<b>05/28/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>75.42</b>	<b>St 31 Cleaning Supplies</b>
	522 50 31 10-01	District Cleaning Supplie:	001 000 522 General Expense	75.42	
			Total BANK OF AMERICA (MCCAMBRIDGE)	2,692.85	
<b>19525</b>	<b>05/25/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MERRITT)</b>	<b>708.55</b>	<b>St 33 Emergency Generator Repair</b>
	522 50 48 33-03	St 33 - Generator Maint (	001 000 522 General Expense	708.55	
<b>19526</b>	<b>06/06/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MERRITT)</b>	<b>148.95</b>	<b>IMT Deployment Rental Car Fuel</b>
	522 60 32 10-02	Vehicles - Gas/Diesel (Mc	001 000 522 General Expense	148.95	
			Total BANK OF AMERICA (MERRITT)	857.50	
<b>19466</b>	<b>06/01/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>104.57</b>	<b>Panel Interview Lunches</b>
	522 10 31 40-03	Meetings - Panels (Interv	001 000 522 General Expense	104.57	
<b>19467</b>	<b>06/02/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>143.72</b>	<b>Panel Interview Lunches</b>
	522 10 31 40-03	Meetings - Panels (Interv	001 000 522 General Expense	143.72	
<b>19468</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>151.79</b>	<b>Panel Interview Lunches</b>
	522 10 31 40-03	Meetings - Panels (Interv	001 000 522 General Expense	151.79	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total BANK OF AMERICA (MICHELMAN)	400.08	
<b>19469</b>	<b>06/04/2021</b>	<b>06/28/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>133.76</b>	<b>DISH TV Subscription - HQ</b>
	522 10 42 31-02	Communication - HQ Dis	001 000 522 General Expense	133.76	
<b>19470</b>	<b>06/02/2021</b>	<b>06/28/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>462.00</b>	<b>IFTSA Co. Officer Books (6) - LT Promotional Exam</b>
	522 10 31 10-02	Office Supplies - General	001 000 522 General Expense	462.00	IFSTA Books for LT Promotional Exam
<b>19471</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>540.00</b>	<b>FD ISO Books (6) - LT Promotional Exam</b>
	522 10 31 10-02	Office Supplies - General	001 000 522 General Expense	540.00	Six FDSOA ISO books for LT promotional exam
<b>19528</b>	<b>06/14/2021</b>	<b>06/28/2021</b>	<b>179 BANK OF AMERICA (MONTEGARY)</b>	<b>198.00</b>	<b>Quiz Generator and Question Bank for LT Promotional Exam</b>
	522 10 31 10-02	Office Supplies - General	001 000 522 General Expense	198.00	Quiz Generator/Question Bank for LT Promotional Exam
			Total BANK OF AMERICA (MONTEGARY)	1,333.76	
<b>19513</b>	<b>06/08/2021</b>	<b>06/28/2021</b>	<b>1172 BANK OF AMERICA (PLUSH)</b>	<b>149.70</b>	<b>HM Equipment Case</b>
	522 22 31 10-01	Supplies - Decon/test Str	001 000 522 General Expense	140.85	
	522 22 31 10-01	Supplies - Decon/test Str	001 000 522 General Expense	8.85	
<b>19514</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>1131 COMCAST</b>	<b>20.95</b>	<b>St 33 TV 6/10/21-7/9/21</b>
	522 10 42 33-02	Communication - St 33 T	001 000 522 General Expense	20.95	
<b>19515</b>	<b>05/13/2021</b>	<b>06/28/2021</b>	<b>1199 COSTCO WHOLESALE MEMBERSHIP</b>	<b>180.00</b>	<b>Annual Membership Renewal</b>
	522 10 49 20-20	Dues / Subscriptions - Cc	001 000 522 General Expense	180.00	
<b>19516</b>	<b>06/10/2021</b>	<b>06/28/2021</b>	<b>1083 DAVID MAIN DBA MAINLY LAWN &amp; GARDEN</b>	<b>675.00</b>	<b>St 31 Monthly Landscape Service - Jun</b>
	522 50 48 31-10	St 31 - Landscaping	001 000 522 General Expense	675.00	
<b>19517</b>	<b>05/20/2021</b>	<b>06/28/2021</b>	<b>1226 DAVIS DOOR SERVICE INC</b>	<b>338.60</b>	<b>St 35 Bay Door Radio Signal Repair</b>
	522 50 48 10-01	All Stations - Maint/Repa	001 000 522 General Expense	338.60	
<b>19472</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>1182 EASL INC DBA LIZ LOOMIS PUBLIC AFFAIRS</b>	<b>7,779.96</b>	<b>Election Communication - May</b>
	522 10 49 80-01	Unexpected Costs (Incluc	001 000 522 General Expense	7,779.96	
<b>19524</b>	<b>06/11/2021</b>	<b>06/28/2021</b>	<b>1293 EASTSIDE PUBLIC SAFETY COMMUNICATIONS</b>	<b>1,580.53</b>	<b>Monthly Radio Access Fees - Jun</b>

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	522 20 42 60-01 Communication - 800 MI		001 000 522 General Expense	1,580.53	
<b>19473</b>	<b>04/27/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>457.66</b>	<b>#1328 PM</b>
	522 60 48 20-01 Vehicles - Support Veh IV		001 000 522 General Expense	457.66	
<b>19474</b>	<b>03/18/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>235.34</b>	<b>#7322 Repair Binding Roll Up Door</b>
	522 60 48 30-01 Vehicles - Aid Unit Maint		001 000 522 General Expense	235.34	
<b>19475</b>	<b>05/20/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>268.37</b>	<b>Fleet Consulting Services - May</b>
	522 60 41 10-01 Prof Services - Fleet Cons		001 000 522 General Expense	268.37	
<b>19476</b>	<b>05/25/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>2,955.13</b>	<b>#8318 PM</b>
	522 60 48 40-01 Vehicles - Suppression M		001 000 522 General Expense	2,955.13	
<b>19477</b>	<b>05/26/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>289.81</b>	<b>St 31 Supplies - Degreaser, Antifreeze, Window Wipers</b>
	522 60 31 50-02 Vehicles - Supplies - Soap		001 000 522 General Expense	289.81	
<b>19478</b>	<b>05/26/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>591.02</b>	<b>#1334 PM</b>
	522 60 48 20-01 Vehicles - Support Veh IV		001 000 522 General Expense	591.02	
<b>19479</b>	<b>05/21/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>172.45</b>	<b>#2307 Installed Portable Charger</b>
	522 60 48 40-01 Vehicles - Suppression M		001 000 522 General Expense	172.45	
<b>19480</b>	<b>05/20/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>156.89</b>	<b>#7322 Replaced Siren Speaker</b>
	522 60 48 10-01 Vehicles - Repair/Body W		001 000 522 General Expense	156.89	
<b>19481</b>	<b>05/27/2021</b>	<b>06/28/2021</b>	<b>1321 FIRE FLEET MAINTENANCE LLC</b>	<b>209.19</b>	<b>#7319 PM</b>
	522 60 48 30-01 Vehicles - Aid Unit Maint		001 000 522 General Expense	209.19	
			Total FIRE FLEET MAINTENANCE LLC	5,335.86	
<b>19499</b>	<b>05/20/2021</b>	<b>06/28/2021</b>	<b>1352 GALLS LLC</b>	<b>378.49</b>	<b>Class A Uniform - Dale</b>
	522 20 25 10-01 Uniforms - Class A New		001 000 522 General Expense	378.49	
<b>19535</b>	<b>06/03/2021</b>	<b>06/28/2021</b>	<b>1352 GALLS LLC</b>	<b>275.00</b>	<b>Work right dual certified Tac pant- Davis (1)</b>
	522 20 25 10-05 Uniforms - Class B Replac		001 000 522 General Expense	275.00	
<b>19536</b>	<b>06/10/2021</b>	<b>06/28/2021</b>	<b>1352 GALLS LLC</b>	<b>334.74</b>	<b>Cargo Pants (2)</b>



# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 20 25	10-05	Uniforms - Class B Replac	001 000 522 General Expense	334.74	
		Total GALLS LLC		988.23	
<b>19482 06/11/2021</b>	<b>06/28/2021</b>	<b>1355</b>	<b>GARY HEUSLEIN</b>	<b>148.50</b>	<b>L1 Retiree Medical Prems - Jul</b>
522 10 22	30-01	LEOFF 1 - Medicare/Med	001 000 522 General Expense	148.50	
<b>19483 05/28/2021</b>	<b>06/28/2021</b>	<b>1404</b>	<b>HUGHES FIRE EQUIPMENT</b>	<b>2,158.50</b>	<b>#8317 Seatbelt and Light Bar Repair</b>
522 60 48	40-01	Vehicles - Suppression M	001 000 522 General Expense	2,158.50	
<b>19484 05/12/2021</b>	<b>06/28/2021</b>	<b>1404</b>	<b>HUGHES FIRE EQUIPMENT</b>	<b>2,038.68</b>	<b>#9303 Windshields</b>
522 60 48	10-01	Vehicles - Repair/Body W	001 000 522 General Expense	2,038.68	
		Total HUGHES FIRE EQUIPMENT		4,197.18	
<b>19485 05/31/2021</b>	<b>06/28/2021</b>	<b>11081</b>	<b>KING COUNTY FINANCE</b>	<b>1,681.00</b>	<b>INET All Stations - May</b>
522 10 48	30-17	IT - Fiber Optic	001 000 522 General Expense	1,681.00	
<b>19518 06/07/2021</b>	<b>06/28/2021</b>	<b>1507</b>	<b>LIFE ASSIST INC</b>	<b>1,243.89</b>	<b>OB Kit, Small Splints, Gloves</b>
522 20 31	10-05	Supplies - EMS Supplies	001 000 522 General Expense	1,243.89	
<b>19537 05/28/2021</b>	<b>06/28/2021</b>	<b>1507</b>	<b>LIFE ASSIST INC</b>	<b>1,926.84</b>	<b>Mega movers, Pelvic splints, BVMS, Samson Straps</b>
522 20 31	10-05	Supplies - EMS Supplies	001 000 522 General Expense	1,926.84	
		Total LIFE ASSIST INC		3,170.73	
<b>19486 05/30/2021</b>	<b>06/28/2021</b>	<b>1647</b>	<b>OFFICE DEPOT</b>	<b>44.58</b>	<b>Pencil Pouch</b>
522 10 31	10-02	Office Supplies - General	001 000 522 General Expense	44.58	
<b>19541 04/29/2021</b>	<b>06/28/2021</b>	<b>11143</b>	<b>PSS/PROFESSIONAL SALES &amp; SERVICE LC</b>	<b>577.43</b>	<b>#7319 Replacement Speaker</b>
522 60 48	10-01	Vehicles - Repair/Body W	001 000 522 General Expense	558.81	Replace siren speaker from impact with rock
522 60 48	10-01	Vehicles - Repair/Body W	001 000 522 General Expense	18.62	
<b>19529 06/14/2021</b>	<b>06/28/2021</b>	<b>1725</b>	<b>PUGET SOUND ENERGY</b>	<b>1,794.15</b>	<b>St 31 Electric 5/12/21-6/11/21</b>
522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522 General Expense	1,794.15	
<b>19530 06/14/2021</b>	<b>06/28/2021</b>	<b>1725</b>	<b>PUGET SOUND ENERGY</b>	<b>34.56</b>	<b>St 31 Gas 5/12/21-6/11/21</b>
522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522 General Expense	34.56	

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>19531</b>	<b>06/11/2021</b>	<b>06/28/2021</b>	<b>1725</b>	<b>PUGET SOUND ENERGY</b>	<b>573.00 St 35 Electric/Gas 5/11/21-6/10/21</b>
	522 50 47 35-01	Utilities - 35	001 000 522	General Expense	419.58 Electric
	522 50 47 35-01	Utilities - 35	001 000 522	General Expense	153.42 Gas
Total PUGET SOUND ENERGY				2,401.71	
<b>19500</b>	<b>05/27/2021</b>	<b>06/28/2021</b>	<b>1736</b>	<b>RADIO COMMUNICATION SERVICES</b>	<b>213.04 A133 Mobile Radio - Changed to non ignition sense</b>
	522 20 42 20-02	Radio/Headset Maint & F	001 000 522	General Expense	213.04
<b>19487</b>	<b>06/02/2021</b>	<b>06/28/2021</b>	<b>1762</b>	<b>RICOH USA PROGRAM</b>	<b>560.15 Copier Lease 6/21/21-7/20/21</b>
	522 10 45 10-02	Lease - Copiers (includes	001 000 522	General Expense	560.15
<b>19538</b>	<b>04/21/2021</b>	<b>06/28/2021</b>	<b>1764</b>	<b>RISAN ATHLETICS INC</b>	<b>202.77 Wildland PPE Embroidery</b>
	522 23 25 10-01	Uniforms - Wildland PPE	001 000 522	General Expense	202.77
<b>19488</b>	<b>06/07/2021</b>	<b>06/28/2021</b>	<b>1886</b>	<b>TRI TEC COMMUNICATIONS</b>	<b>528.48 Phone Software Renewal 6/4/21-6/3/22</b>
	522 10 42 10-05	Communication - Phone	001 000 522	General Expense	528.48
<b>19521</b>	<b>06/15/2021</b>	<b>06/28/2021</b>	<b>1897</b>	<b>UNITED OIL 23165</b>	<b>1,168.13 Gas/Diesel</b>
	522 60 32 10-01	Vehicles - Gas/Diesel/DEI	001 000 522	General Expense	1,168.13
<b>19519</b>	<b>03/04/2021</b>	<b>06/28/2021</b>	<b>1904</b>	<b>VALLEY ELECTRIC COMPANY</b>	<b>2,815.26 St 35 Install New LED Retrofit Lamps</b>
	522 50 48 35-08	St 35 - Misc Repair/Maint	001 000 522	General Expense	2,815.26 Use Facilities reserves )
<b>19520</b>	<b>03/04/2021</b>	<b>06/28/2021</b>	<b>1904</b>	<b>VALLEY ELECTRIC COMPANY</b>	<b>2,669.93 St 33 Install New LED Retrofit Lamps</b>
	522 50 48 33-07	St 33 - Misc. Repair/Main	001 000 522	General Expense	2,669.93 (use Facilities Reserve)
Total VALLEY ELECTRIC COMPANY				5,485.19	
<b>19522</b>	<b>06/09/2021</b>	<b>06/28/2021</b>	<b>1912</b>	<b>VERIZON WIRELESS</b>	<b>1,658.45 Cell Phones/MDC Fees 5/10/21-6/9/21</b>
	522 10 42 10-02	Communication - Cell Ph	001 000 522	General Expense	1,658.45
<b>19489</b>	<b>06/07/2021</b>	<b>06/28/2021</b>	<b>1984</b>	<b>WOODINVILLE WATER DISTRICT</b>	<b>577.08 St 35 Water 3/23/21-5/27/21</b>
	522 50 47 35-01	Utilities - 35	001 000 522	General Expense	577.08
<b>19527</b>	<b>06/14/2021</b>	<b>06/28/2021</b>	<b>1984</b>	<b>WOODINVILLE WATER DISTRICT</b>	<b>345.00 St 33 Water 4/1/21-6/3/21</b>

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Woodinville Fire & Rescue

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 50 47 33-01	Utilities - 33		001 000 522 General Expense	345.00	
Total WOODINVILLE WATER DISTRICT				922.08	
<b>19523 06/09/2021</b>	<b>06/28/2021</b>	<b>1127</b>	<b>YOUR TOW COMPANY</b>	<b>129.92</b>	<b>Vehicle Donation - Honda Accord</b>
522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	129.92	
<b>19490 06/01/2021</b>	<b>06/28/2021</b>	<b>1348</b>	<b>ZIPLY FIBER</b>	<b>1,465.70</b>	<b>Phone Service - Jun</b>
522 10 42 31-01	Communication - HQ Ph		001 000 522 General Expense	614.13	St 31 Phones
522 10 42 31-01	Communication - HQ Ph		001 000 522 General Expense	216.11	Alarm/911
522 10 42 33-01	Communication - St 33 P		001 000 522 General Expense	307.92	St 33 Phones
522 10 42 35-01	Communication - St 35 P		001 000 522 General Expense	327.54	St 35 Phones

Report Total: 50,956.72

Fund

001 General Expense Fund (10-036-0010) 50,956.72

This report has been reviewed by:

Signature:

*Joan S. Montegay*  
Fire Chief/Chief Administrative Officer

Date:

*6/22/2021*



## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 06/14/2021

Total Amount: \$84,710.35

Control Total: 40

Payment Method: WARRANT

District Name: Woodinville Fire &amp; Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210609095921.csv

Fund #: 100360010

**CONTACT INFORMATION**Preparer's Name: Charlene InmanEmail Address: cinman@wf-r.org**PAYMENT CERTIFICATION**

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Jean S. Montegary</u>	<u>6/9/2021</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>7-6-21</u>
Authorized District Signature	Date

<u>Doug Halbert</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>07-13-2021</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>07-13-2021</u>
Authorized District Signature	Date

**SUBMIT SIGNED DOCUMENT TO:**

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

**KING COUNTY FINANCE USE ONLY:**

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire &amp; Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210609095921.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIR EXCHANGE INC			210602001	06/14/2021	\$855.13	
BANK OF AMERICA (D'AMBROSIA)			210602002	06/14/2021	\$70.35	
BANK OF AMERICA (FRISCH)			210602003	06/14/2021	\$500.00	
BANK OF AMERICA (MACH)			210602004	06/14/2021	\$656.66	
BANK OF AMERICA (MCCAMBRIDGE)			210602005	06/14/2021	\$118.32	
BANK OF AMERICA (MONTEGARY)			210602006	06/14/2021	\$117.61	
BANK OF AMERICA (PLUSH)			210602007	06/14/2021	\$66.06	
CFO SELECTIONS			210602008	06/14/2021	\$495.00	
COMCAST			210602009	06/14/2021	\$27.45	
DATAQUEST LLC			210602010	06/14/2021	\$97.00	
DAVID CLARK COMPANY INC			210602011	06/14/2021	\$118.50	
DAVID MAIN DBA MAINLY LAWN & GARDEN			210602012	06/14/2021	\$1,005.00	
EAGLE PEST ELIMINATORS INC			210602013	06/14/2021	\$71.57	
FIRE NINJA SAFETY EQUIPMENT			210602014	06/14/2021	\$783.40	
GALLS LLC			210602015	06/14/2021	\$1,027.95	
GRAINGER INC			210602016	06/14/2021	\$602.26	
HAGGARD & GANSON LLP			210602017	06/14/2021	\$660.00	
HILL STREET CLEANERS INC			210602018	06/14/2021	\$67.62	
LAURUS SYSTEMS INC			210602019	06/14/2021	\$380.00	
LIFE ASSIST INC			210602020	06/14/2021	\$361.86	
LIFTOFF LLC			210602021	06/14/2021	\$102.00	
MCLENDON HARDWARE, INC			210602022	06/14/2021	\$115.57	
NATIONAL HOSE TESTING SPECIAL			210602023	06/14/2021	\$2,156.00	
NORCOM			210602024	06/14/2021	\$48,201.78	
PUGET SOUND REGIONAL FIRE AUTHORITY			210602025	06/14/2021	\$15,000.00	
QIVU GRAPHICS			210602026	06/14/2021	\$589.67	
REMOTE SATELLITE SYSTEMS			210602027	06/14/2021	\$55.00	
RICOH USA INC			210602028	06/14/2021	\$283.82	
SHELL FLEET PLUS C/O WEX BANK			210602029	06/14/2021	\$4,129.68	
STERICYCLE			210602030	06/14/2021	\$93.23	
SUMMIT LAW GROUP PLLC			210602031	06/14/2021	\$837.50	
SUNBELT RENTALS INC			210602032	06/14/2021	\$124.69	
UNITED OIL 23165			210602033	06/14/2021	\$262.70	



## Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20210609095921.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
WA STATE ASSOC OF FIRE CHIEFS			210602034	06/14/2021	\$50.00	
WALTER E NELSON OF WESTERN WA			210602035	06/14/2021	\$1,212.42	
WASHINGTON ALARM			210602036	06/14/2021	\$251.92	
WASTE MANAGEMENT OF WA SNOOKING			210602037	06/14/2021	\$1,657.72	
WESTERN EXTERMINATOR COMPANY			210602038	06/14/2021	\$330.31	
WOOD FIRE PETTY CASH FUND			210602039	06/14/2021	\$256.36	
YOUR TOW COMPANY			210602040	06/14/2021	\$918.24	

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<b>19463</b>	<b>05/13/2021</b>	<b>06/14/2021</b>	<b>AIR EXCHANGE INC</b>	<b>855.13</b>	<b>St 33 Plymovent Repair</b>
	522 50 48 10-10 All Stations - Plymov Tun		001 000 522 General Expense	855.13	
<b>19406</b>	<b>05/27/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (D'AMBROSIA)</b>	<b>70.35</b>	<b>Safety Shirts &amp; Helmets (2) - Hydrants</b>
	522 20 25 10-01 Uniforms - Class A New I		001 000 522 General Expense	70.35	
<b>19407</b>	<b>05/18/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (FRISCH)</b>	<b>500.00</b>	<b>KCFCA 2021 Leadership Summit (2)</b>
	522 10 41 20-07 Conf Reg - KCFCA Ldrshij		001 000 522 General Expense	500.00	
<b>19408</b>	<b>05/23/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MACH)</b>	<b>656.66</b>	<b>Replacement Personal Rope Bags</b>
	522 20 35 10-03 P2 Misc Tools & Equip		001 000 522 General Expense	328.33	
	522 21 35 10-04 Tools/Equip - Unexpecter		001 000 522 General Expense	328.33	
<b>19409</b>	<b>05/06/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>30.81</b>	<b>St 31 Bandsaw Belts</b>
	522 50 48 10-08 All Stations - Misc Tools (		001 000 522 General Expense	30.81	
<b>19410</b>	<b>05/17/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>64.79</b>	<b>St 31 Window Washing Supplies</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	64.79	
<b>19411</b>	<b>05/18/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>7.66</b>	<b>St 31 Mulch (Flag Pole)</b>
	522 50 48 10-01 All Stations - Maint/Repa		001 000 522 General Expense	7.66	
<b>19412</b>	<b>05/20/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>15.06</b>	<b>St 31 Radio Repair Shipping</b>
	522 50 48 10-08 All Stations - Misc Tools (		001 000 522 General Expense	15.06	
			Total BANK OF AMERICA (MCCAMBRIDGE)	118.32	
<b>19413</b>	<b>05/25/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>117.61</b>	<b>COVID-19 Vaccination Wristbands</b>
	522 10 31 10-08 Office Supplies - Chief G		001 000 522 General Expense	117.61	Covid-19 Vax Wristbands; Order # 220649632
<b>19414</b>	<b>05/21/2021</b>	<b>06/14/2021</b>	<b>BANK OF AMERICA (PLUSH)</b>	<b>66.06</b>	<b>Hazmat Training Disposable Pools</b>
	522 22 31 10-02 Supplies - Decon Solutio		001 000 522 General Expense	66.06	
<b>19415</b>	<b>05/31/2021</b>	<b>06/14/2021</b>	<b>CFO SELECTIONS</b>	<b>495.00</b>	<b>Acctg Services - May</b>
	522 10 41 10-03 Prof Svcs - Accountant		001 000 522 General Expense	495.00	Accounting Services for May 2021; invoice 46842
<b>19416</b>	<b>05/26/2021</b>	<b>06/14/2021</b>	<b>COMCAST</b>	<b>27.45</b>	<b>St 35 HDTV 6/8/21-7/7/21</b>
	522 10 42 35-02 Communication - St 35 F		001 000 522 General Expense	27.45	

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Woodinville Fire & Rescue

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<b>19417</b>	<b>05/31/2021</b>	<b>06/14/2021</b>	<b>1222 DATAQUEST LLC</b>	<b>97.00</b>	<b>Hydrant Maint Background Checks (2)</b>
522 10 41	10-01 Prof Svcs - New Hires (Ba		001 000 522 General Expense	97.00	Background checks on 2 hydrant maint. applicants; invoice 15274
<b>19418</b>	<b>06/03/2021</b>	<b>06/14/2021</b>	<b>1126 DAVID CLARK COMPANY INC</b>	<b>118.50</b>	<b>E135 Headset Repair</b>
522 20 42	20-02 Radio/Headset Maint & F		001 000 522 General Expense	118.50	
<b>19419</b>	<b>05/01/2021</b>	<b>06/14/2021</b>	<b>1083 DAVID MAIN DBA MAINLY LAWN &amp; GARDEN</b>	<b>1,005.00</b>	<b>St 31 Monthly Landscaping Services - May</b>
522 50 48	31-10 St 31 - Landscaping		001 000 522 General Expense	1,005.00	
<b>19420</b>	<b>06/03/2021</b>	<b>06/14/2021</b>	<b>1260 EAGLE PEST ELIMINATORS INC</b>	<b>71.57</b>	<b>St 33 Pest Control - Jun</b>
522 50 48	10-05 All Stations - Pest Contro		001 000 522 General Expense	71.57	
<b>19421</b>	<b>05/21/2021</b>	<b>06/14/2021</b>	<b>1174 FIRE NINJA SAFETY EQUIPMENT</b>	<b>783.40</b>	<b>Traffic Safety Vests (15)</b>
522 20 25	20-01 Uniforms - Bunker Gear f		001 000 522 General Expense	783.40	
<b>19422</b>	<b>05/24/2021</b>	<b>06/14/2021</b>	<b>1352 GALLS LLC</b>	<b>358.48</b>	<b>Boots - Lt Frye</b>
522 20 25	10-05 Uniforms - Class B Replac		001 000 522 General Expense	358.48	
<b>19423</b>	<b>05/25/2021</b>	<b>06/14/2021</b>	<b>1352 GALLS LLC</b>	<b>669.47</b>	<b>Nomex Cargo Pants (4)</b>
522 20 25	10-05 Uniforms - Class B Replac		001 000 522 General Expense	669.47	
			Total GALLS LLC	1,027.95	
<b>19424</b>	<b>05/17/2021</b>	<b>06/14/2021</b>	<b>1375 GRAINGER INC</b>	<b>153.67</b>	<b>Calibration Gas</b>
522 22 35	10-01 Tools / Equipment - Hazr		001 000 522 General Expense	153.67	
<b>19425</b>	<b>05/21/2021</b>	<b>06/14/2021</b>	<b>1375 GRAINGER INC</b>	<b>448.59</b>	<b>Calibration Gas</b>
522 22 35	10-01 Tools / Equipment - Hazr		001 000 522 General Expense	448.59	
			Total GRAINGER INC	602.26	
<b>19426</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1188 HAGGARD &amp; GANSON LLP</b>	<b>660.00</b>	<b>Legal Services - General - May</b>
522 10 41	10-02 Prof Svcs - Legal (PFR)		001 000 522 General Expense	660.00	Legal services for May 2021 (General Counsel)
<b>19427</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1395 HILL STREET CLEANERS INC</b>	<b>67.62</b>	<b>Uniform Dry Cleaning - May</b>
522 20 25	10-09 Uniforms - Dry Cleaning		001 000 522 General Expense	8.91	Chief Ahearn
522 20 25	10-09 Uniforms - Dry Cleaning		001 000 522 General Expense	9.84	CSO Breault



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	522 20 25 10-09	Uniforms - Dry Cleaning	001 000 522 General Expense	17.82	DFM Carolan
	522 20 25 10-09	Uniforms - Dry Cleaning	001 000 522 General Expense	13.23	Capt D'Ambrosia
	522 20 25 10-09	Uniforms - Dry Cleaning	001 000 522 General Expense	17.82	BC Garat
<b>19428</b>	<b>05/03/2021</b>	<b>06/14/2021</b>	<b>11214 LAURUS SYSTEMS INC</b>	<b>380.00</b>	<b>Explosive Test Kits</b>
	522 22 35 10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	354.67	
	522 22 35 10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	25.33	
<b>19429</b>	<b>04/12/2021</b>	<b>06/14/2021</b>	<b>1507 LIFE ASSIST INC</b>	<b>124.85</b>	<b>Batteries (3)</b>
	522 20 31 10-05	Supplies - EMS Supplies	001 000 522 General Expense	124.85	
<b>19430</b>	<b>04/27/2021</b>	<b>06/14/2021</b>	<b>1507 LIFE ASSIST INC</b>	<b>-1,204.55</b>	<b>Return - Original Inv 1070011</b>
	522 20 31 10-05	Supplies - EMS Supplies	001 000 522 General Expense	-1,204.55	
<b>19431</b>	<b>05/19/2021</b>	<b>06/14/2021</b>	<b>1507 LIFE ASSIST INC</b>	<b>1,441.56</b>	<b>EMS Supplies</b>
	522 20 31 10-05	Supplies - EMS Supplies	001 000 522 General Expense	1,441.56	
			Total LIFE ASSIST INC	361.86	
<b>19432</b>	<b>05/25/2021</b>	<b>06/14/2021</b>	<b>11216 LIFTOFF LLC</b>	<b>102.00</b>	<b>Azure License M365 - 1 yr</b>
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expense	102.00	
<b>19433</b>	<b>05/31/2021</b>	<b>06/14/2021</b>	<b>1551 MCLENDON HARDWARE, INC</b>	<b>115.57</b>	<b>Hydrant Maint Premixed Fuel</b>
	522 20 31 10-01	Supplies - Hydrant Maint	001 000 522 General Expense	115.57	
<b>19434</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1597 NATIONAL HOSE TESTING SPECIAL</b>	<b>2,156.00</b>	<b>2021 Fire Hose Testing (New Hose Only)</b>
	522 20 48 10-01	Annual Hose Testing	001 000 522 General Expense	2,156.00	2021 Fire hose testing (new hose only); invoice 50083
<b>19435</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1620 NORCOM</b>	<b>48,201.78</b>	<b>2021 3rd Qtr Dispatch Fees</b>
	522 20 42 10-01	Dispatch Fees (NORCOM	001 000 522 General Expense	48,201.78	Norcom Dispatch Q3 2021 payment
<b>19436</b>	<b>05/07/2021</b>	<b>06/14/2021</b>	<b>1726 PUGET SOUND REGIONAL FIRE AUTHORITY</b>	<b>15,000.00</b>	<b>Recruit Academy #10 9/1/20-1/28/21 (6)</b>
	522 45 41 20-99	Miscellaneous	001 000 522 General Expense	15,000.00	Invoice 355; Recruit Academy #10
<b>19437</b>	<b>05/20/2021</b>	<b>06/14/2021</b>	<b>1727 QIVU GRAPHICS</b>	<b>589.67</b>	<b>HazMat Meter Reference Sheets (75)</b>
	522 22 35 10-02	Z1 EHMT Consortium (Re	001 000 522 General Expense	589.67	
<b>19438</b>	<b>06/04/2021</b>	<b>06/14/2021</b>	<b>1757 REMOTE SATELLITE SYSTEMS</b>	<b>55.00</b>	<b>Satellite Phone Service Jul/Airtime May</b>
	522 10 42 10-01	Communication - Remot	001 000 522 General Expense	55.00	

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<b>19439</b>	<b>05/21/2021</b>	<b>06/14/2021</b>	<b>1761 RICOH USA INC</b>	<b>283.82</b>	<b>Copies 4/21/21-5/20/21</b>
	522 10 45	10-02 Lease - Copiers (includes	001 000 522 General Expense	283.82	
<b>19440</b>	<b>06/06/2021</b>	<b>06/14/2021</b>	<b>1805 SHELL FLEET PLUS C/O WEX BANK</b>	<b>4,129.68</b>	<b>Gas/Diesel - May</b>
	522 60 32	10-01 Vehicles - Gas/Diesel/DEI	001 000 522 General Expense	4,129.68	
<b>19441</b>	<b>05/31/2021</b>	<b>06/14/2021</b>	<b>1839 STERICYCLE</b>	<b>93.23</b>	<b>Medical Waste Disposal - May</b>
	522 20 31	10-05 Supplies - EMS Supplies	001 000 522 General Expense	93.23	
<b>19442</b>	<b>05/24/2021</b>	<b>06/14/2021</b>	<b>1849 SUMMIT LAW GROUP PLLC</b>	<b>837.50</b>	<b>Legal Services - Local - Apr</b>
	522 10 41	10-04 Prof Svcs - Legal (Summit	001 000 522 General Expense	837.50	Legal costs for April 2021, Labor related; Invoice 126100
<b>19443</b>	<b>05/06/2021</b>	<b>06/14/2021</b>	<b>1850 SUNBELT RENTALS INC</b>	<b>124.69</b>	<b>St 31 Propane</b>
	522 50 48	10-01 All Stations - Maint/Repa	001 000 522 General Expense	124.69	
<b>19464</b>	<b>05/31/2021</b>	<b>06/14/2021</b>	<b>1897 UNITED OIL 23165</b>	<b>262.70</b>	<b>Gas/Diesel 5/16-5/31</b>
	522 60 32	10-01 Vehicles - Gas/Diesel/DEI	001 000 522 General Expense	262.70	
<b>19446</b>	<b>05/18/2021</b>	<b>06/14/2021</b>	<b>1930 WA STATE ASSOC OF FIRE CHIEFS</b>	<b>50.00</b>	<b>EVIP Regional Class - Ware</b>
	522 45 41	20-10 Ad Hoc Training	001 000 522 General Expense	50.00	
<b>19444</b>	<b>04/29/2021</b>	<b>06/14/2021</b>	<b>1162 WALTER E NELSON OF WESTERN WA</b>	<b>1,212.42</b>	<b>St 31 Cleaning Supplies</b>
	522 50 31	10-01 District Cleaning Supplie:	001 000 522 General Expense	1,212.42	
<b>19445</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1937 WASHINGTON ALARM</b>	<b>251.92</b>	<b>St 35 Alarm Monitoring 6/1/21-8/31/21</b>
	522 50 48	35-02 St 35 - Fire Alarm Monitc	001 000 522 General Expense	251.92	
<b>19447</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>362.54</b>	<b>St 31 Recycle - May</b>
	522 50 47	31-01 Utilities - 31/HQ/Annex	001 000 522 General Expense	362.54	
<b>19448</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>422.80</b>	<b>St 31 Garbage - May</b>
	522 50 47	31-01 Utilities - 31/HQ/Annex	001 000 522 General Expense	422.80	
<b>19449</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>168.03</b>	<b>Annex Recycle - May</b>
	522 50 47	31-01 Utilities - 31/HQ/Annex	001 000 522 General Expense	168.03	
<b>19450</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>1944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>200.99</b>	<b>St 33 Garbage/Recycle - May</b>

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	522 50 47 33-01 Utilities - 33		001 000 522 General Expense	200.99	
<b>19451</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>174.90</b>	<b>St 35 Recycle - May</b>
	522 50 47 35-01 Utilities - 35		001 000 522 General Expense	174.90	
<b>19452</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>166.57</b>	<b>St 35 Garbage - May</b>
	522 50 47 35-01 Utilities - 35		001 000 522 General Expense	166.57	
<b>19453</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>161.89</b>	<b>St 31 Training Dumpster - May</b>
	522 45 31 10-05 Supplies - Vehicles/Dump		001 000 522 General Expense	161.89	
			Total WASTE MANAGEMENT OF WA SNOKING	1,657.72	
<b>19454</b>	<b>05/10/2021</b>	<b>06/14/2021</b>	<b>WESTERN EXTERMINATOR COMPANY</b>	<b>137.63</b>	<b>St 31 Pest Control (Rats)</b>
	522 50 48 10-05 All Stations - Pest Contro		001 000 522 General Expense	137.63	
<b>19455</b>	<b>05/17/2021</b>	<b>06/14/2021</b>	<b>WESTERN EXTERMINATOR COMPANY</b>	<b>110.10</b>	<b>St 31 Pest Control</b>
	522 50 48 10-05 All Stations - Pest Contro		001 000 522 General Expense	110.10	
<b>19456</b>	<b>05/17/2021</b>	<b>06/14/2021</b>	<b>WESTERN EXTERMINATOR COMPANY</b>	<b>82.58</b>	<b>Annex Pest Control</b>
	522 50 48 10-05 All Stations - Pest Contro		001 000 522 General Expense	82.58	
			Total WESTERN EXTERMINATOR COMPANY	330.31	
<b>19403</b>	<b>06/01/2021</b>	<b>06/14/2021</b>	<b>WOOD FIRE PETTY CASH FUND</b>	<b>62.18</b>	<b>3 Day Panel Interviews Food</b>
	522 10 31 40-03 Meetings - Panels (Interv		001 000 522 General Expense	62.18	
<b>19404</b>	<b>05/24/2021</b>	<b>06/14/2021</b>	<b>WOOD FIRE PETTY CASH FUND</b>	<b>117.92</b>	<b>Required IMT Clothing - NWIMT 7 Wildland</b>
	522 23 25 10-01 Uniforms - Wildland PPE		001 000 522 General Expense	117.92	
<b>19405</b>	<b>05/17/2021</b>	<b>06/14/2021</b>	<b>WOOD FIRE PETTY CASH FUND</b>	<b>76.26</b>	<b>Rapid Assessment Breakfast</b>
	522 10 31 40-03 Meetings - Panels (Interv		001 000 522 General Expense	76.26	
			Total WOOD FIRE PETTY CASH FUND	256.36	
<b>19457</b>	<b>05/18/2021</b>	<b>06/14/2021</b>	<b>YOUR TOW COMPANY</b>	<b>156.34</b>	<b>Vehicle Donation - Cadillac Deville</b>
	522 21 35 10-01 Tools/Equip - Large Vehic		001 000 522 General Expense	156.34	
<b>19458</b>	<b>05/20/2021</b>	<b>06/14/2021</b>	<b>YOUR TOW COMPANY</b>	<b>151.94</b>	<b>Vehicle Donation - Honda CRV</b>

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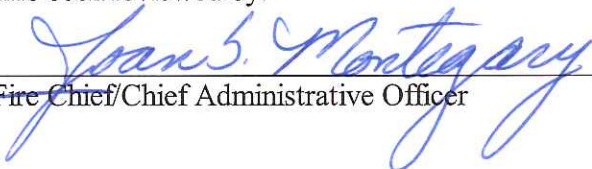
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522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	151.94	
<b>19459</b>	<b>05/24/2021</b>	<b>06/14/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>195.98</b>	<b>Vehicle Donation - Chevy Cobalt</b>
522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	195.98	
<b>19460</b>	<b>05/24/2021</b>	<b>06/14/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>110.10</b>	<b>Tow Mazda from 31 to 33</b>
522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	110.10	
<b>19461</b>	<b>05/25/2021</b>	<b>06/14/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>151.94</b>	<b>Tow Mazda from 31 to 33</b>
522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	151.94	
<b>19462</b>	<b>04/29/2021</b>	<b>06/14/2021</b>	<b>1127 YOUR TOW COMPANY</b>	<b>151.94</b>	<b>Vehicle Donation - 2006 Mazda 3</b>
522 21 35 10-01	Tools/Equip - Large Vehic		001 000 522 General Expense	151.94	
Total YOUR TOW COMPANY				918.24	
Report Total:				84,710.35	
Fund					
001 General Expense Fund (10-036-0010)				84,710.35	

This report has been reviewed by:

Signature:   
Fire Chief/Chief Administrative Officer

Date: 6-9-2021