

WOODINVILLE FIRE & RESCUE  
Tuesday, November 9, 2021

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins called the virtual meeting to order at 5:00 p.m. Roll call was taken and was as follows:

**Roll Call**

Commissioner Collins (Chair)  
Commissioner Halbert  
Commissioner Osgood  
Commissioner Millman

**Staff**

Fire Chief Jeff Clark  
Deputy Director Jamie Formisano  
Finance Director Joan Montegary  
Board Secretary Nicole Frisch

**Absent**

Commissioner van Veen

**Consideration and Approval of Agenda in Content and Order**

***MOTION:** Commissioner Millman moved to approve the agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.*

**Public Comment**

None.

**1. Resolution 2021-04 – 2022 Fire Benefit Charge**

Director Montegary presented the Resolution as attached hereto.

Commissioner van Veen joined the meeting at 5:05 p.m.

***MOTION:** Commissioner Halbert moved that the Board of Fire Commissioners adopt Resolution 2021-04, A Resolution adopting the 2022 Fire Benefit Charge. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

## **2. Resolution 2021-05 – 2022 Property Tax Levy and Budget Adoption**

Director Montegary presented the Resolution as attached hereto.

**MOTION:** *Commissioner Halbert moved that the Board of Fire Commissioners adopt Resolution 2021-05, A Resolution adopting the 2022 Property Tax Levy and Budget. The motion was seconded by Commissioner Millman. The motion passed, 5-0.*

## **3. Transition to Eastside Fire & Rescue (EF&R)**

- a. CORE Connect (Mobile Integrated Health): Chief Clark reported that the District's Mobile Integrated Health (MIH) service is provided by Shoreline Fire. MIH is currently funded via EMS levy monies provided to Shoreline by the District. EF&R has developed their own MIH program, CORE Connect. Deputy Director Formisano presented on the CORE Connect program as attached hereto.

**MOTION:** *Commissioner Millman moved to provide Shoreline with notice to terminate the existing Mobile Integrated Health contract in favor of moving towards Eastside Fire & Rescue's CORE Connect program. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

- b. WF&R Social Media: Chief Clark and CSO Breault presented the idea of transitioning to consolidated WF&R and EF&R social media accounts. Discussion ensued.
- c. Training Consortium Discussion: Chief Clark reported that he has proposed to the North King County Training Consortium (NKCTC) governing board that all EF&R personnel transition to the NKCTC along with Kirkland, Fall City, Duvall, and Snoqualmie, in an effort to further standardize training in the county. Chief Clark will meet with the NKCTC governing board in early December to discuss further. Commissioner Collins encouraged Chief Clark to continue moving forward.
- d. Proposed Joint Meeting with EF&R Board of Directors: Chief Clark suggested a joint meeting between Woodinville Fire & Rescue and the EF&R Board of Directors in the first quarter of 2022. The Board's preference is to meet in person as COVID regulations allow.

## **4. Fire Chief Briefing (attached hereto)**

Chief Clark reviewed the Fire Chief Briefing as attached hereto.

## **5. Consent Agenda (attached hereto)**

- a. Approval of Minutes from the October 12, 2021 regular meeting and the October 26, 2021 Budget and Fire Benefit Charge Hearing.
- b. Approval of Payroll Voucher ACH 21-19 for \$808,468.58 and ACH 21-20 for \$105,358.25

c. Approval of General Voucher for \$1,730,231.09

**MOTION:** Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.

**6. Reports and Requests from the Commissioners/Good of the Order**

The next meeting will be December 7, 2021, moved from December 14, 2021, due to Commissioner availability. An agenda item will be added to discuss the Board Rules of Procedure as it relates to the voting process.

Commissioner Halbert requested to add Docusign or Adobe digital signature for the Commissioners to approve and sign vouchers. Staff will investigate the electronic signature process and report back at the next meeting.

**7. Adjournment**

**Board Chair Collins adjourned the meeting at 6:18 p.m.**

Nicole Frisch  
Nicole Frisch, Board Secretary

Derek van Veen  
Derek van Veen, Commissioner, Position 1

Doug Halbert  
Doug Halbert, Commissioner, Position 2

Tim Osgood  
Tim Osgood, Commissioner, Position 3

Mike Millman  
Mike Millman, Commissioner, Position 4

Roger Collins  
Roger Collins, Commissioner, Position 5