

WOODINVILLE FIRE & RESCUE
Tuesday, May 5, 2020

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 1700 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner Millman (Vice-Chair)
Commissioner Halbert
Commissioner van Veen

Staff

Fire Chief Greg Ahearn
Provisional Deputy Chief Peder Davis
Chief Administrative Officer Joan Montegary
Board Secretary Nicole Frisch

Absent

Commissioner Osgood

***MOTION:** Commissioner Millman moved to excuse Commissioner Osgood's absence. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.*

Approval of Agenda in Content and Order

***MOTION:** Commissioner Millman moved to approve the agenda in content and order. The motion was seconded by Commissioner van Veen. The motion passed, 4-0.*

Public Comment

None.

1. Staff Report 20-008 – Amendment to HRA VEBA Plan (attached hereto)

CAO Montegary presented the staff report that is attached hereto.

MOTION: *Commissioner Halbert moved that the Board of Fire Commissioners authorize the Board Chair to sign the Amendment to the Woodinville Fire & Rescue HRA VEBA Plan as presented. The motion was seconded by Commissioner van Veen. The motion passed, 4-0.*

2. Fire Chief's Report (attached hereto)

Chief Ahearn presented the Fire Chief's report that is attached hereto.

3. Consent Agenda (attached hereto)

- a. Approval of Minutes from the April 7, 2020 Regular Meeting.
- b. Approval of Payroll Vouchers ACH 20-07 for \$364,915.58 and 20-08 for \$562,024.78.
- c. Approval of General Vouchers for \$28,604.07, \$83,630.34, and \$130,803.76.

MOTION: *Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 4-0.*

4. Reports of the Commissioners/Good of the Order

Commissioner Millman extended thanks to a local restaurant for donating a meal to Woodinville Fire & Rescue firefighters at Station 31.

Commissioner Collins extended thanks to Fire Department Administration for their work over the last couple months on consolidation issues, and to IAFF Local 2950 for their willingness to have open discussions throughout the process.

5. Adjournment

MOTION: *Commissioner Millman moved to adjourn the meeting. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.*

The meeting adjourned at 1720 hours.

Nicole Frisch

Nicole Frisch, Board Secretary

Derek van Veen

Derek van Veen, Commissioner, Position 1

Doug Halbert

Doug Halbert, Commissioner, Position 2

Absent 05-05-2020

Tim Osgood, Commissioner, Position 3

Mike Millman

Mike Millman, Commissioner, Position 4

Roger Collins

Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, May 5, 2020
5:00 p.m.**

Meeting will be held virtually, via Zoom. To attend live, click the link below and enter the Meeting ID and Password.

<https://us02web.zoom.us/j/81941701629?pwd=Zjh3N0VvRUg3TlFPOUcySG1DUXRtUT09>

To listen live, call 253-215-8782 and enter the Meeting ID and Password.

Meeting ID: 819 4170 1629

Password: 425601

AGENDA

Call to Order/ Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@wf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Staff Report 20-008 – Amendment to HRA VEBA Plan
2. Fire Chief's Report
3. Consent Agenda
 - a. Approval of Minutes from the April 7, 2020 Regular Meeting
 - b. Approval of Payroll Vouchers ACH 20-07 for \$364,915.58 and 20-08 for \$562,024.78
 - c. Approval of General Vouchers for \$28,604.07, \$83,630.34, and \$130,803.76
4. Reports and Requests from the Commissioners/Good of the Order
5. Adjournment

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: May 5, 2020

TO: Roger Collins, Chair
Board of Fire Commissioners

FROM: Joan S. Montegary, Chief Administrative Officer *JSM*

**SUBJECT: Staff Report 20-008
Amendment to HRA VEBA Plan (CARES Act)**

Background

The District provides its employees with an HRA VEBA plan for purposes of providing funds to pay out-of-pocket costs related to medical expenses. Allowable expenses are determined by IRS regulations.

On March 27, 2020, the President signed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act allows certain over the counter (OTC) products to be qualified medical expenses without needing a prescription. It also provides that feminine care products are now considered OTC and reimbursable by a medical spending account such as our HRA VEBA.

Our HRA VEBA administrator has sent an Amendment to our plan to capture the enhancements provided by the CARES Act.

Fiscal Impact

None.

Requested Action

Staff recommends that the Board authorize the Board Chair to sign the Amendment to the Woodinville Fire & Rescue HRA VEBA Plan as presented.

The Executive Committee recommends approval of the Amendment to the Woodinville Fire & Rescue HRA VEBA Plan.

Attachment

/jsm

PROPOSED MOTION

I move that the Board of Fire Commissioners authorize the Board Chair to sign the Amendment to the Woodinville Fire & Rescue HRA VEBA Plan as presented.

**AMENDMENT TO
Woodinville Fire & Rescue VEBA Plan (HRA)
AND
Woodinville Fire & Rescue VEBA Plan (PRA)**

BY THIS AGREEMENT, the Woodinville Fire & Rescue VEBA Plan (HRA) and, if applicable, the Woodinville Fire & Rescue VEBA Plan (PRA) (herein referred to as the "Plan") is hereby amended as follows:

1. **AUTHORITY AND SCOPE.** This amendment is being made pursuant to the plan sponsor's general authority to amend the Plan
2. **EFFECTIVE DATE.** This amendment to the Plan shall be effective with respect to expenses incurred on or after January 1, 2020.
3. **ELIGIBLE EXPENSES.** The definition of "Health Care Expense" contained in the Plan is amended to provide that Health Care Expense may (subject to any other limitation or restrictions applicable under the plan) include:
 - a. Over-the-counter drugs and medicines regardless of whether they have been prescribed; and
 - b. "Menstrual care products" as defined in Section 223(d)(2)(D) of the Internal Revenue Code.

The definition of "Limited Scope Health Care Expense" contained in the Plan is amended to provide that Limited Scope Health Care Expenses may (subject to any other limitation or restrictions applicable under the plan) include over-the-counter drugs and medicines constitute regardless of whether they have been prescribed.

4. **SUPERSEDING EFFECT.** The provisions contained herein shall apply notwithstanding any language in the Plan to the contrary.

IN WITNESS WHEREOF, this Amendment has been executed this 5th day of May, 2020.

WOODINVILLE FIRE & RESCUE

By Roger Collins
Roger Collins, Chair
Board of Fire Commissioners

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: May 5, 2020
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory Ahearn, Fire Chief *GAA*
SUBJECT: Fire Chief's Report – May 5, 2020

Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

Incidents

The District responded to 211 incidents since your last regular meeting on April 7, 2020.

Budget

With the exception of response operations overtime, staff has no concerns with the 2020 budget. The budget report for the period ending March 31, 2020 is attached for your review.

COVID-19 Update

To date, we've seen 47 suspected COVID patients and have treated 5 confirmed COVID patients. We continue to maintain a minimum 30-day supply of PPE and are exploring methods of PPE preservation. The Curis decontamination machine that you approved at the April Board meeting has arrived. We are in the midst of on-boarding the unit, with the goal of full implementation by next week. We will continue to decontaminate per our standard and will be adding the Curis to the process.

Training has been moved online as much as possible through the end of the month, with the goal of getting back to in-person training starting in June.

The business office continues to be closed to the public per Governor Inslee's directive. Essential staff and the majority of support staff is reporting to work, with a few support staff folks primarily working remotely. We are continuing to reevaluate on a consistent basis.

Consolidation Update

The work group met last week to discuss consolidation. We also had a joint Labor-Management meeting on Monday. Both meetings were positive. Our next joint Labor-Management meeting is scheduled for Monday, May 18.

Personnel

One firefighter remains off line due to a medical procedure and one firefighter is off line due to a duty-related injury.

The District held interviews today for two part time hydrant maintenance positions.

Firefighter Ron Suggs is working his last shift with Woodinville Fire & Rescue at Fire Station 31 today. Ron was hired back on April 16 of 1985 and is retiring after today's shift (also his birthday). We will honor Ron for his 35 years of dedicated service to the District at our Awards Recognition Night in early 2021.

Our two recruit firefighters, Drew Benke and George Kourdahi, are well into their 5-week EMT training with week 4 on its way to completion. When their EMT course is complete, the recruits will be reporting to the NKCTC for their onboarding training with some training back here in Woodinville. We anticipate both recruits will be assigned to shift at the end of the month.

Update - North King County Training Consortium (NKCTC)

NKCTC is completing a certifications audit in an effort to predict gaps and help determine when to schedule training based on forecasted needs.

Four of our firefighters will be participating in the upcoming August Pump Academy. They will complete the class as certified engine drivers.

Ten of our folks are participating in NKCTC's Incident Safety Officer (ISO) training. There is a total of 37 people across the four agencies participating in the training.

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended March 31, 2020

Cash/Investment Balances by Fund

Cash/Investment Balance	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
March 31, 2020	\$4,771,718	\$0	\$2,500	\$11,274,452	\$1,196,459	\$17,245,128
December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042
Dollar Increase (Decrease)	(\$2,584,628)	\$0	\$101	\$50,368	\$6,246	(\$2,527,914)
Percentage Increase (Decrease)	(35.1%)	.0%	4.2%	.4%	.5%	(12.8%)

For historical reference, 2015 through 2018 year-end cash/investment balances are shown below.

	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2018	\$7,132,960	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,279,664
December 31, 2017	\$5,934,376	\$0	\$32,394	\$8,731,037	\$1,833,195	\$16,530,200
December 31, 2016	\$6,241,472	\$0	\$152,400	\$6,044,333	\$1,840,426	\$14,278,630
December 31, 2015	\$6,259,296	\$0	\$45,757	\$6,112,220	\$1,639,148	\$14,056,421

Woodinville Fire & Rescue
Budget Performance Report
For the month ended March 31, 2020

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
Revenues				
Cash Balance - Beginning of year	\$7,356,347	\$7,356,347	\$0	0.0%
Current Year Revenues				
Property Tax	\$8,798,962	\$456,488	(\$8,342,474)	-94.8%
EMS	\$594,280		(\$594,280)	-100.0%
BLS Core - CMT Program			\$0	#DIV/0!
Permit/Plan Review Fees	\$100,000	\$34,113	(\$65,888)	-65.9%
Miscellaneous Other	\$50,000	\$115,488	\$65,488	131.0%
Inter-Fund Transfers - IN				
Benefit Charge Fund	\$6,856,565	\$335,146	(\$6,521,419)	-95.1%
Reserve Fund			\$0	
Total Current Year Revenue	\$16,399,807	\$941,234	(\$15,458,573)	-94.3%
Total Resources (BFB + Revenue)	\$23,756,154	\$8,297,581	(\$15,458,573)	-65.1%
Expenditures				
Salaries & Wages	\$7,511,973	\$1,720,212	\$5,791,761	77.1%
Benefits	\$3,621,875	\$1,099,094	\$2,522,781	69.7%
Overtime - Operations	\$720,832	\$235,567	\$485,265	67.3%
Overtime - Training & Admin	\$358,479	\$50,065	\$308,414	86.0%
Office & Operating Supplies	\$226,341	\$47,571	\$178,770	79.0%
Vehicle Maintenance & Fuel	\$238,000	\$28,635	\$209,365	88.0%
Small Tools & Equipment	\$141,899	\$14,468	\$127,431	89.8%
Elections & Info	\$60,000	\$0	\$60,000	100.0%
Professional Services	\$302,150	\$45,541	\$256,609	84.9%
Communications & Dispatch	\$273,386	\$69,819	\$203,568	74.5%
Travel	\$46,535	\$12,294	\$34,241	73.6%
Training & Education	\$349,280	\$15,201	\$334,079	95.6%
Advertising	\$7,450	\$2,267	\$5,183	69.6%
Leases, Insurance, Water/Utilities, etc.	\$231,102	\$49,915	\$181,187	78.4%
Repair & Maintenance	\$335,908	\$54,698	\$281,210	83.7%
Miscellaneous Other	\$222,243	\$2,468	\$219,775	98.9%
Covid-19 Response		\$32,197	(\$32,197)	#DIV/0!
Intergovernmental Services	\$204,830	\$45,851	\$158,979	77.6%
Sub-total (not incl. Intra-fund transfers)	\$14,852,283	\$3,525,863	\$11,326,420	76.3%

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended March 31, 2020

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
Inter-Fund Transfers - OUT				
Benefit Liability Reserve Fund		\$0	\$0	#DIV/0!
Capital Fund		\$0	\$0	#DIV/0!
Reserve Fund		\$0	\$0	#DIV/0!
Total Expenditures	\$14,852,283	\$3,525,863	\$11,326,420	76.3%
Current Year Resources less Expenditures	\$1,547,524	(\$2,584,628)		
Cash Balance - End of Month	\$8,903,871	\$4,771,718	(\$4,132,152)	-46.4%
Total Expenditures & EFB	\$23,756,154	\$8,297,581	(15,458,573)	-65.1%



Woodinville Fire & Rescue
 P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE
 Woodinville, WA 98072-8509
 Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: May 5, 2020

Approved for payment:

Derek van Veen

Commissioner, Position 1

[Signature]

Commissioner, Position 2

Absent 05-05-2020

Commissioner, Position 3

[Signature]

Commissioner, Position 4

[Signature]

Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-07	4/9/20, 4/10/20	\$ 364,915.58

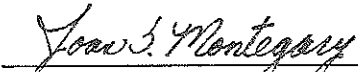
Joan S. Montegary
 Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
4/9/2020	Net Pay: Direct Deposits/Live Checks	224,432.68
4/9/2020	DSHS - WA State (garnishment)	291.52
4/10/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	46,532.93
4/9/2020	Agency Checks	7,619.29
		-
		-
		-
	Quarterly L&I	-
4/10/2020	PAYCHEX INVOICE	608.63
		279,485.05

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
4/10/2020	WDVL FF Union Dues/Assessment Type text here	5,128.29
4/10/2020	WDVL Benevolent Fund	465.00
	Total Deposit	5,593.29

PAY32 TRANSACTION TOTALS \$ 285,078.34



 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date 04/10/2020

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawal
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (5 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	49,768.79
3	DCP	100360010			24219		00000	13,179.32
4							00000	
5							00000	
6							00000	
Total								\$62,948.11

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) ROW 42 24 080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date 04/07/2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



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Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date 04/10/2020

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 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawal
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (2 digits)	Fund (6 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	16,889.13
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$16,889.13

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date 04/07/2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE
Woodinville, WA 98072-8509
Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: May 5, 2020

Approved for payment:

Derek van Veen
Commissioner, Position 1

[Signature]
Commissioner, Position 2

Absent 05-05-2020
Commissioner, Position 3

[Signature]
Commissioner, Position 4

[Signature]
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-08	4/20/20, 4/23/20, 4/24/20	\$ 562,024.78

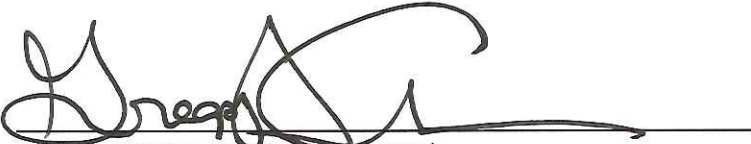
[Signature]
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
4/23/2020	Net Pay: Direct Deposits	222,760.39
4/23/2020	DSHS - WA State (garnishment)	291.52
4/24/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	46,219.05
4/23/2020	Agency Checks/Live Checks	129,444.71
		-
		-
		-
4/20/2020	Quarterly L&I	74,956.69
4/24/2020	PAYCHEX INVOICE	684.43
		474,356.79

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
4/24/2020	WDVL FF Union Dues/Assessment	5,186.06
4/24/2020	WDVL Benevolent Fund	465.00
	Total Deposit	5,651.06

PAY32 TRANSACTION TOTALS \$ 480,007.85


 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date 04/24/2020

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawal
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	50,598.48
3	DCP	100360010			24219		00000	13,179.32
4							00000	
5							00000	
6							00000	
							Total	\$63,777.80

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

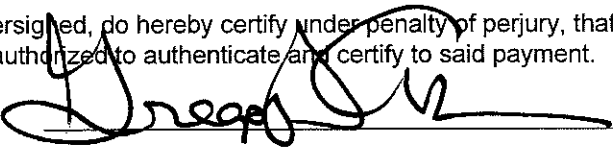
Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Date
 Print Name Phone # Email

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Apr 24, 2020

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawl
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	18,239.13
3							00000	
4							00000	
5							00000	
6							00000	
							Total	\$18,239.13

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

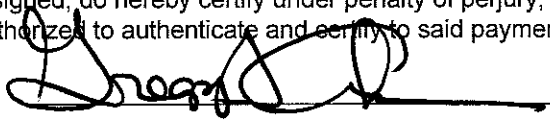
Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Apr 22, 2020
 Print Name Gregory Ahearn Phone # 425-483-7911 Email gahearn@wf-r.org



Special District Voucher Approval Document

Scheduled Payment Date: 04/27/2020
 Total Amount: \$28,604.07
 Control Total: 22
 Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
 File Name: AP_WDNVLFIR_APSUPINV_20200421104952.csv
 Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>James S. Montgomery</u>	<u>4/21/20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>05-05-2020</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>5-6-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>05-05-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>05-05-2020</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
 Attn: Special Districts
 401 5th Avenue, Room 323
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
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Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200421104952.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (BEVERLY)			200403001	04/27/2020	\$1,317.86	
BANK OF AMERICA (D'AMBROSIA)			200403002	04/27/2020	\$40.76	
BANK OF AMERICA (GARAT)			200403003	04/27/2020	\$272.21	
BANK OF AMERICA (MCCAMBRIDGE)			200403004	04/27/2020	\$529.20	
BULGER SAFE & LOCK			200403005	04/27/2020	\$967.45	
CFO SELECTIONS			200403006	04/27/2020	\$1,361.25	
CUMMINS INC			200403007	04/27/2020	\$3,197.43	
DAVID MAIN DBA MAINLY LAWN & GARDEN			200403008	04/27/2020	\$375.00	
DYNAMIC SALES & SERVICE			200403009	04/27/2020	\$603.02	
EAGLE PEST ELIMINATORS INC			200403010	04/27/2020	\$71.50	
MCKINSTRY CO LLC			200403011	04/27/2020	\$472.31	
PUGET SOUND ENERGY			200403012	04/27/2020	\$4,395.37	
SUMMIT LAW GROUP PLLC			200403013	04/27/2020	\$7,850.34	
THE FIRE STORE			200403014	04/27/2020	\$130.88	
UNITED OIL 23165			200403015	04/27/2020	\$600.25	
VERIZON WIRELESS			200403016	04/27/2020	\$1,731.46	
WASHINGTON ALARM			200403017	04/27/2020	\$240.74	
WASTE MANAGEMENT OF WA SNOKING			200403018	04/27/2020	\$1,476.80	
WOOD FIRE PETTY CASH FUND			200403019	04/27/2020	\$2,129.89	
WOODINVILLE WATER DISTRICT			200403020	04/27/2020	\$317.74	
WOODINVILLE WEEKLY			200403021	04/27/2020	\$189.00	
YOUR TOW COMPANY			200403022	04/27/2020	\$333.61	



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200414134335.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ADVANCE MARKING SYSTEMS			200402001	04/20/2020	\$104.49	
AIRGAS USA LLC			200402002	04/20/2020	\$429.00	
ALPINE ROOF CARE INC			200402003	04/20/2020	\$1,683.30	
BANK OF AMERICA (BEVERLY)			200402004	04/20/2020	\$0.99	
BANK OF AMERICA (BREAUULT)			200402005	04/20/2020	\$160.35	
BANK OF AMERICA (D'AMBROSIA)			200402006	04/20/2020	\$115.43	
BANK OF AMERICA (FRISCH)			200402007	04/20/2020	\$697.04	
BANK OF AMERICA (GARAT)			200402008	04/20/2020	\$3,968.09	
BANK OF AMERICA (KERTH)			200402009	04/20/2020	\$203.15	
BANK OF AMERICA (LANGAN)			200402010	04/20/2020	\$284.79	
BANK OF AMERICA (MACH)			200402011	04/20/2020	\$211.68	
BANK OF AMERICA (MARCUCCI)			200402012	04/20/2020	\$1,208.79	
BANK OF AMERICA (MCCAMBRIDGE)			200402013	04/20/2020	\$105.41	
BANK OF AMERICA (MERRITT)			200402014	04/20/2020	\$61.91	
BANK OF AMERICA (MONTEGARY)			200402015	04/20/2020	\$414.36	
BANK OF AMERICA (SMITH)			200402016	04/20/2020	\$521.40	
BOUNDTREE MEDICAL			200402017	04/20/2020	\$93.80	
CASCADE FIRE			200402018	04/20/2020	\$362.47	
COMCAST			200402019	04/20/2020	\$176.34	
COMCAST			200402020	04/20/2020	\$110.20	
COMCAST			200402021	04/20/2020	\$36.94	
COMCAST			200402022	04/20/2020	\$21.46	
DATAQUEST			200402023	04/20/2020	\$127.00	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			200402024	04/20/2020	\$1,396.28	
FIRE PROTECTION PUBLICATIONS			200402025	04/20/2020	\$533.50	
FRONTIER			200402026	04/20/2020	\$1,458.12	
GALLS LLC			200402027	04/20/2020	\$416.53	
GRAINGER INC			200402028	04/20/2020	\$167.63	
HILL STREET CLEANERS INC			200402029	04/20/2020	\$110.67	
KING COUNTY FINANCE			200402030	04/20/2020	\$1,073.47	
KING COUNTY FINANCE			200402031	04/20/2020	\$3,362.00	
KING COUNTY TREASURY			200402032	04/20/2020	\$3,974.15	
MUNICIPAL EMERGENCY SERVICES INC			200402033	04/20/2020	\$1,153.32	
NORCOM			200402034	04/20/2020	\$46,053.94	



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200414134335.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
PORTER FOSTER RORICK LLP			200402035	04/20/2020	\$1,067.00	
REMOTE SATELLITE SYSTEMS			200402036	04/20/2020	\$55.00	
RICOH USA PROGRAM			200402037	04/20/2020	\$559.63	
RISAN ATHLETICS INC			200402038	04/20/2020	\$1,376.03	
SHELL FLEET PLUS C/O WEX BANK			200402039	04/20/2020	\$2,253.45	
SNURE LAW OFFICE PSC			200402040	04/20/2020	\$450.00	
STERICYCLE			200402041	04/20/2020	\$108.42	
THE FIRE STORE			200402042	04/20/2020	\$3,266.37	
TRI TEC COMMUNICATIONS			200402043	04/20/2020	\$121.00	
UNITED OIL 23165			200402044	04/20/2020	\$485.52	
US DISPATCH CORP			200402045	04/20/2020	\$62.00	
WOOD FIRE PETTY CASH FUND			200402046	04/20/2020	\$2,483.77	
WOODINVILLE WATER DISTRICT			200402047	04/20/2020	\$544.15	



Special District Voucher Approval Document

Scheduled Payment Date: 04/06/2020
Total Amount: \$130,813.76
Control Total: 33
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20200331104127.csv
Fund #: 100360010

CONTACT INFORMATION	
Preparer's Name: <u>Charlene Inman</u>	Email Address: <u>cinman@wf-r.org</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :		
<u>Joan S. Montegary</u> Authorized District Signature	<u>03/31/2020</u> Date	<u>[Signature]</u> Authorized District Signature
		<u>5-6-2020</u> Date
		<u>[Signature]</u> Authorized District Signature
		<u>5/4/20</u> Date
<u>Derek van Veen</u> Authorized District Signature	<u>05-05-2020</u> Date	<u>[Signature]</u> Authorized District Signature
		<u>05-05-2020</u> Date

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Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200331104127.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ALPINE ROOF CARE INC			200401001	04/06/2020	\$5,500.00	
BANK OF AMERICA (AHEARN)			200401002	04/06/2020	\$47.59	
BANK OF AMERICA (DAVIS)			200401003	04/06/2020	\$880.92	
BANK OF AMERICA (GARAT)			200401004	04/06/2020	\$542.49	
BANK OF AMERICA (KERTH)			200401005	04/06/2020	\$38.26	
BANK OF AMERICA (MCCAMBRIDGE)			200401006	04/06/2020	\$4,290.65	
BANK OF AMERICA (MONTEGARY)			200401007	04/06/2020	\$2,915.48	
COMCAST			200401008	04/06/2020	\$110.20	
DEPT OF RETIREMENT SYSTEMS			200401009	04/06/2020	\$25.00	
FIRE FLEET MAINTENANCE LLC			200401010	04/06/2020	\$22,215.89	
GALLS LLC			200401011	04/06/2020	\$1,379.64	
GRAINGER INC			200401012	04/06/2020	\$277.32	
KING COUNTY FINANCE			200401013	04/06/2020	\$1,681.00	
LIFE ASSIST INC			200401014	04/06/2020	\$25,814.87	
LN CURTIS & SONS			200401015	04/06/2020	\$11,955.90	
MCKINSTRY CO LLC			200401016	04/06/2020	\$10,170.60	
MUNICIPAL EMERGENCY SERVICES INC			200401017	04/06/2020	\$4,694.67	
NATIONAL BUSINESS FURNITURE			200401018	04/06/2020	\$5,342.81	
OFFICE DEPOT			200401019	04/06/2020	\$327.82	
PEDER DAVIS			200401020	04/06/2020	\$758.02	
PLATT ELECTRIC SUPPLY			200401021	04/06/2020	\$929.03	
PUGET SOUND ENERGY			200401022	04/06/2020	\$4,953.22	
PURCELL TIRE AND SERVICE			200401023	04/06/2020	\$172.39	
RICOH USA INC			200401024	04/06/2020	\$230.79	
RYAN OLSON			200401025	04/06/2020	\$785.32	
SUMMIT LAW GROUP PLLC			200401026	04/06/2020	\$15,400.34	
THE FIRE STORE			200401027	04/06/2020	\$4,057.25	
TRI TEC COMMUNICATIONS			200401028	04/06/2020	\$121.00	
VERIZON WIRELESS			200401029	04/06/2020	\$1,677.62	
WESTERN EXTERMINATOR COMPANY			200401030	04/06/2020	\$192.50	
WHITMAN GLOBAL CARPET CARE			200401031	04/06/2020	\$1,368.84	
WOODINVILLE WATER DISTRICT			200401032	04/06/2020	\$1,824.21	
YOUR TOW COMPANY			200401033	04/06/2020	\$132.12	