

WOODINVILLE FIRE & RESCUE

Tuesday, August 11, 2020

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 1700 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner Millman (Vice-Chair)
Commissioner van Veen
Commissioner Osgood
Commissioner Halbert

Staff

Fire Chief Greg Ahearn
Chief Administrative Officer Joan Montegary
Provisional Deputy Chief Peder Davis
Board Secretary Nicole Frisch

Approval of Agenda in Content and Order

***MOTION:** Commissioner Osgood moved to approve the agenda in content and order. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

Public Comment

None.

1. Consolidation Discussion

The Board discussed consolidation with Northshore Fire Department.

***MOTION:** Commissioner Collins moved to continue talks with Northshore Fire Department for consolidation between Northshore Fire Department and Woodinville Fire & Rescue. The motion was seconded by Commissioner Halbert. The motion passed with Commissioners Collins, Millman, van Veen, and Halbert voting in favor, and Commissioner Osgood voting against.*

2. Staff Report 20-015 – Benefit Charge Vendor Contract for 2020-2021 (attached hereto)

CAO Montegary presented the staff report that is attached hereto.

MOTION: *Commissioner van Veen moved that the Board of Fire Commissioners authorize the Board Chair to sign the Agreement for Consulting Services Relating to the Computation of Services Concerning Benefit Charge Amounts between Woodinville Fire & Rescue and Interface Systems Management Consultants in an amount not to exceed \$22,000.00. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

3. Fire Chief's Report (attached hereto)

Chief Ahearn presented the Fire Chief's Report that is attached hereto.

4. Consent Agenda (attached hereto)

- a. Amend Previously Approved Minutes: June 30, 2020 Special Meeting
- b. Approval of Minutes from the July 14 Regular Meeting.
- c. Approval of Payroll Vouchers ACH 20-14 for \$547,546.04 and ACH 20-14 for \$358,646.44
- d. Approval of General Vouchers for \$92,083.21, \$77,062.65, and \$77,256.08.

MOTION: *Commissioner van Veen moved that the Board of Fire Commissioners approve the previously approved and now amended minutes from the June 30, 2020 Special Meeting. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.*

MOTION: *Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

5. Reports and Requests from the Commissioners/Good of the Order

Commissioner Osgood inquired about Staff Report 20-011 – Security Cameras, which was presented at the last Board meeting. Board Chair Collins reported that staff continues to look into options, and it will be on the agenda for the next meeting.

Commissioner Halbert extended thanks to the crew of 33C for their professionalism during an aid call at his house.

Commissioner Millman extended thanks to Chief Ahearn, CAO Montegary, and Board Secretary Frisch for their hard work in the consolidation efforts.

Commissioner Collins echoed Commissioner Millman's thanks to staff. He extended thanks to Northshore's Board of Fire Commissioners and reported that he is excited to continue with consolidation of the two agencies.

6. Adjournment

MOTION: Commissioner Osgood moved to adjourn the meeting. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

The meeting adjourned at 1747 hours.

Nicole Frisch
Nicole Frisch, Board Secretary

Absent 09-01-2020
Derek van Veen, Commissioner, Position 1

Doug Halbert
Doug Halbert, Commissioner, Position 2

Tim Osgood
Tim Osgood, Commissioner, Position 3

Mike Millman
Mike Millman, Commissioner, Position 4

Roger Collins
Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, August 11, 2020
5:00 p.m.**

Meeting will be held virtually, via Zoom. Use the link below to attend live.

<https://us02web.zoom.us/j/82946158857?pwd=UlhJVTlMWnUwQysvNTdMMS9NQmtsZz09>

To listen live, call 253-215-8782 and enter the Meeting ID and Password.

Meeting ID: 829 4615 8857

Password: 171757

AGENDA

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@wf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Consolidation Discussion
2. Staff Report 20-015 – Benefit Charge Vendor Contract for 2020-2021
3. Fire Chief's Report
4. Consent Agenda
 - a. Amend Previously Approved Minutes: June 30, 2020 Special Meeting
 - b. Approval of Minutes from the July 14, 2020 Regular Meeting
 - c. Approval of Payroll Vouchers ACH 20-14 for \$547,546.04 and ACH 20-14 for \$358,646.44
 - d. Approval of General Vouchers for \$92,083.21, \$77,062.65, and \$77,256.08
5. Reports and Requests from the Commissioners/Good of the Order
6. Adjournment

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: August 11, 2020
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Joan S. Montegary, Chief Administrative Officer *JSM*
SUBJECT: #20-015 – Benefit Charge Vendor Contract for 2020-2021

Background

Interface Systems Management Consultants (“Contractor”) has been the vendor for Woodinville Fire & Rescue (“WF&R”) for performing all tasks relating to the calculation and notification of benefit charges since 1994. Mr. Neil Blindheim is the primary contact for the Contractor. The current administration has worked with Mr. Blindheim since 2010 and has found him to be extremely helpful and responsive to questions and requests.

Fiscal Impact

The attached Agreement is for an amount not to exceed \$22,000. This amount represents a zero increase from the contract for 2019-2020. Payments to this contractor over the last few years have been as follows:

2019	\$17,198.62
2018	\$16,881.82
2017	\$17,114.04
2016	\$16,921.15
2015	\$16,100.78
2014	\$17,898.13
2013	\$17,621.90

The costs include taxpayer notice printing, folding, mail preparation and postage. Additionally, all districts are allocated costs on a weighted average basis for the following: mailing software update, professional liability E&O insurance policy and FTP site for file uploads and downloads.

Alternatives

Interface Systems Management Consultants is the only vendor that provides this type of service – the calculation and notification of benefit service charge for fire districts. Interface Systems Management Consultants is, therefore, a sole source vendor.

Requested Action

Staff recommends that the Board approve and sign the Agreement for Consulting Services Relating to the Computation of Services Concerning Benefit Charge Amounts.

Attachment

/jsm

PROPOSED MOTION

I move that the Board of Fire Commissioners authorize the Board Chair to sign the Agreement for Consulting Services Relating to the Computation of Services Concerning Benefit Charge Amounts between Woodinville Fire & Rescue and Interface Systems Management Consultants in an amount not to exceed \$22,000.00.

**AGREEMENT FOR CONSULTING SERVICES
RELATING TO THE COMPUTATION OF SERVICES CONCERNING
BENEFIT CHARGE AMOUNTS**

1. This Agreement is made by and between Woodinville Fire & Rescue, a municipal corporation of the State of Washington (the "District") and Interface Systems, LLC ("Contractor") (collectively, the "Parties).
2. All references to "Contractor" in this Agreement shall mean:

Interface Systems, LLC
12607 129th Street East, Puyallup, WA 98374
Washington State UBI Number: 604-463-789
Federal Employer ID Number: 84-2210805

3. The Contractor shall provide all services and personnel and shall be subject to all the duties and responsibilities as stated in the Contractor's attached Work Plan, which is incorporated in to this Agreement by reference. The Contractor shall identify in writing to the District, in advance of performing work under this Agreement, each staff person it will assign to work under the Agreement. All staffing changes made by the Contractor that affect performance of the work under this Agreement shall be approved in advance in writing by the District.
4. The Period of Performance under this Agreement shall be from September 1, 2020 through August 31, 2021.
5. The Contractor's primary contact person for this Agreement shall be Neil A. Blindheim, Manager, *Interface Systems, LLC*. The District's primary contact person for this Agreement shall be its Chief Administrative Officer.
6. The Contractor's compensation for all services rendered within the scope of the Contractor's Work Plan shall be an amount not to exceed twenty-two thousand dollars (\$22,000.00).
7. The Contractor shall submit two invoices, together with a progress report explaining the status of the work under this Agreement. Each billing shall clearly indicate that it is for services rendered under this Agreement, and must be submitted for payment to:

Woodinville Fire & Rescue
PO Box 2200
Woodinville, WA 98072-2200

Contractor shall not be entitled to interest payments or late fees on payments made by the District within sixty (60) days of the date Contractor's invoice is received.

8. Any additional services provided by the Contractor under his Agreement without prior written approval from the District shall be at the Contractor's sole expense.
9. If any provision of this Agreement is deemed to be in conflict with any statute or rule of law, the Parties agree to modify the offending provision to be in conformance with the applicable statute or rule of law.
10. This Agreement, including the attached Work Plan, contains all the terms and conditions agreed to by the Parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties.
11. Any amendments or changes to this Agreement must be mutually agreed to in writing by the Parties.

IN WITNESS WHEREOF:

Woodinville Fire & Rescue and the Contractor have signed this Contract.

CONTRACTOR



Neil A. Blindheim, Manager

8/3/2020

Date

STATE OF WASHINGTON

Woodinville Fire & Rescue

Authorized Signature / Date



Board Chair
Board of Fire Commissioners

8/11/20

Date

Interface Systems, LLC Benefit Charge Work Plan


Interface Systems, LLC will perform the following items of work for Woodinville Fire & Rescue (the "District") to maintain the Benefit Charge method of funding of the District.

- 1. Obtaining New Download of Data Processing Information:**
Interface Systems, LLC will work with the King County Assessor's Office to obtain the District's property information from the County.
- 2. Update Woodinville Fire & Rescue Database:**
Interface Systems, LLC will update the District's Benefit Charge database with current property information.
- 3. Compute Benefit Charge Amount:**
Interface Systems, LLC will compute the Benefit Charge for each property in the District based upon the approved District formula and the aggregate amount of funds to be collected under the Benefit Charge by the District. These charges will be uploaded to King County for inclusion into each property owner's tax statement.
- 4. Prepare and Mail Taxpayer Notices:**
Interface Systems, LLC will prepare taxpayer notices reflecting the Benefit Charge to be collected against each property in the District for the year 2021 and provide for the mailing of these Taxpayer Notices to property owners.
- 5. Assist with Taxpayer Appeals:**
Interface Systems, LLC will assist the District with Taxpayer Appeals.
- 6. Maintain District Database:**
Interface Systems, LLC will maintain the District's Benefit Charge Database, throughout the year, for such changes in property classifications or charge changes as may be authorized by the District.
- 7. Technical Assistance:**
Interface Systems, LLC will provide technical assistance to the District on Benefit Charge questions which arise from property owners.
- 8. Consulting Staff Roster:**
Claire Kucera and Everett Blindheim.
- 9. Benchmark Dates:**
Date downloaded and database created by November 25, 2020; database approval by December 18, 2020; Taxpayer Notices printed by December 31, 2020; Taxpayer Notices mailed beginning the week of January 4, 2021.

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: August 11, 2020
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory Ahearn, Fire Chief 
SUBJECT: Fire Chief's Report – August 11, 2020

Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

Incidents

The District responded to 193 incidents since your last regular meeting on July 14, 2020

Budget

With the exception of response operations overtime, staff has no concerns with the 2020 budget. The budget report for the period ending June 30, 2020 is attached for your review.

Project Managers have until August 18 to submit their budget requests for 2021. Staff will present a preliminary budget to the Board for review on September 15.

COVID-19 Update

We continue to closely monitor the resurgence of COVID-19 in King County. We continue to maintain a minimum 30-day supply of PPE and are exercising PPE preservation. We are continuing to use the Curis decontamination machine in high traffic areas in the stations as well as decontamination of Aid Cars on a scheduled and as-needed basis.

Consolidation Update

At their regular meeting on August 5, the Northshore Board of Fire Commissioners voted to move towards consolidation with Woodinville Fire & Rescue.

Personnel

One firefighter is off-line due to an off-duty injury. One firefighter remains off-line due to a duty-related injury.

I am pleased to report that as of July 27, 2020, Lieutenant Paul Peterson has passed all District requirements to become an Acting Battalion Chief, and that as of August 10, 2020 Firefighter

Roger Collins, Chair
Board of Fire Commissioners
August 11, 2020
Page 2 of 2

Kyle Byrne has passed all District requirements to become an Acting Lieutenant. Please join me in congratulating Lt. Peterson and FF Byrne on their accomplishments.

We have completed the pre-employment screening for our six new hires. Makani Kema-Kaleiwahea, Victoria Conover, Adam Gargus, Jessica Campbell, Ilya Potapenko, and Henry Park will be starting with the District on August 24 and will be attending South King County Fire Training Consortium's 20-week Recruit Academy starting September 1. Lieutenant Pat Imboden has volunteered to represent the District as an instructor. We anticipate our six new recruits will be on-line on or about February 1, 2021.

Update - North King County Training Consortium (NKCTC)

NKCTC is completing a certifications audit in an effort to predict gaps and help determine when to schedule training based on forecasted needs.

Four of our firefighters will be participating in next week's Pump Academy. They will complete the class as certified engine drivers.

Ten of our personnel are participating in NKCTC's Incident Safety Officer (ISO) training. There is a total of 37 people across the four agencies participating in the training.

GSA/nmf



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: August 4, 2020

Approved for payment:

Derek van Veen
Commissioner, Position 1

Doug Halbert
Commissioner, Position 2

[Signature]
Commissioner, Position 3

[Signature]
Commissioner, Position 4

[Signature]
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-14	7/20/20, 7/23/20, 7/24/20	\$ 547,546.04

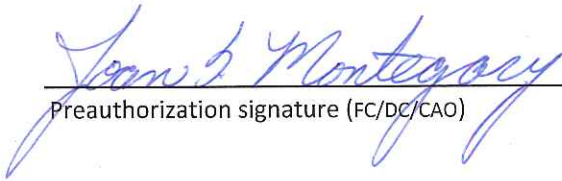
Loan S. Montegary
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
7/23/2020	Net Pay: Direct Deposits/Live Checks	227,126.99
7/23/2020	DSHS - WA State (garnishment)	291.52
7/24/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	47,331.64
7/23/2020	Agency Checks	123,262.52
		-
		-
		-
7/20/2020	Quarterly L&I	69,313.73
7/24/2020	PAYCHEX INVOICE	633.37
		467,959.77

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
7/24/2020	WDVL FF Union Dues/Assessment	4,978.47
7/24/2020	WDVL Benevolent Fund	460.00
	Total Deposit	5,438.47

PAY32 TRANSACTION TOTALS	\$	473,398.24
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 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jul 24, 2020

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____ ☐ ACH Debit Pay Code (COLXX) _____ ☒ Automatic Withdrawl
☐ Book Transfers (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	49,308.86
3	DCP	100360010			24219		00000	12,137.82
4							00000	
5							00000	
6							00000	
							Total	\$61,446.68

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext Fax # 425-486-0361

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan S. Montegary Title Chief Administrative Officer Date Jul 22, 2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Jul 24, 2020

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☐ Book Transfers (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	12,701.12
3							00000	
4							00000	
5							00000	
6							00000	
							Total	\$12,701.12

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

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Signature *Joan S. Montegary* Title Chief Administrative Officer Date Jul 22, 2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: September 1, 2020

Approved for payment:

Derek van Veen

Commissioner, Position 1

Doug Halbert

Commissioner, Position 2

[Signature]

Commissioner, Position 3

[Signature]

Commissioner, Position 4

[Signature]

Commissioner, Position 5

Reference #

ACH Request Date(s):

Total ACH Requests

ACH 20-15

8/7/20, 8/10/20

\$ 358,646.44

[Signature]
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
8/7/2020	Net Pay: Direct Deposits/Live Checks	223,739.51
8/7/2020	DSHS - WA State (garnishment)	291.52
8/10/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	46,798.13
8/7/2020	Agency Checks	7,349.53
		-
		-
		-
	Quarterly L&I	-
8/10/2020	PAYCHEX INVOICE	602.73
		278,781.42

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
8/10/2020	WDVL FF Union Dues/Assessment	4,978.47
8/10/2020	WDVL Benevolent Fund	460.00
	Total Deposit	5,438.47

PAY32 TRANSACTION TOTALS

\$

284,219.89

Joan S. Montenegro

Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Aug 10, 2020

PAYMENT INFORMATION

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debit Pay Code (COLXX) _____
 ☒ Automatic Withdrawal
☐ Book Transfers (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	48,330.39
3	DCP	100360010			24219		00000	12,137.82
4							00000	
5							00000	
6							00000	
							Total	\$60,468.21

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joan S. Montegary Title Chief Administrative Officer Date Aug 6, 2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
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Payment Settlement Date Aug 10, 2020

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 ☐ ACH Debit Pay Code (COLXX) _____
 ☒ Automatic Withdrawal
☐ Book Transfers (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	13,958.34
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$13,958.34

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____

CONTACT INFORMATION

Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext _____ Fax # 425-486-0361

AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Aug 6, 2020
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/10/2020

Total Amount: \$92,083.21

Control Total: 32

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200804114245.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Jon S. Montegary</u>	<u>8/4/20</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>08-11-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date

<u>Derek van Veen</u>	<u>08-11-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200804114245.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (BEVERLY)			200801001	08/10/2020	\$0.99	
BANK OF AMERICA (BREAULT)			200801002	08/10/2020	\$133.73	
BANK OF AMERICA (FOLEY)			200801003	08/10/2020	\$225.40	
BANK OF AMERICA (MCCAMBRIDGE)			200801004	08/10/2020	\$759.51	
BANK OF AMERICA (MICHELMAN)			200801005	08/10/2020	\$13.65	
BANK OF AMERICA (MONTEGARY)			200801006	08/10/2020	\$5,390.75	
BARK KING BLOWER TRUCK SERVICE			200801007	08/10/2020	\$2,193.40	
CHAD DEVLIEGER			200801008	08/10/2020	\$62.67	
CITY OF BELLEVUE TREASURER DIV			200801009	08/10/2020	\$7,010.78	
CLOTH TATTOO LLC			200801010	08/10/2020	\$76.45	
COMCAST			200801011	08/10/2020	\$110.20	
COMCAST			200801012	08/10/2020	\$166.34	
COMCAST			200801013	08/10/2020	\$36.94	
DATAQUEST			200801014	08/10/2020	\$140.50	
DAVID MAIN DBA MAINLY LAWN & GARDEN			200801015	08/10/2020	\$2,505.00	
DEPT LABOR & INDUSTRIES			200801016	08/10/2020	\$76.20	
FIRE FLEET MAINTENANCE LLC			200801017	08/10/2020	\$9,141.71	
GALLS LLC			200801018	08/10/2020	\$2,126.43	
LN CURTIS & SONS			200801019	08/10/2020	\$882.20	
MCKINSTRY CO LLC			200801020	08/10/2020	\$826.45	
MERCURY FITNESS			200801021	08/10/2020	\$390.55	
OFFICE DEPOT			200801022	08/10/2020	\$401.84	
PUGET SOUND ENERGY			200801023	08/10/2020	\$2,107.26	
RICOH USA INC			200801024	08/10/2020	\$128.84	
SHORELINE FIRE DEPT			200801025	08/10/2020	\$24,864.25	
SOFTWARE ONE INC			200801026	08/10/2020	\$15,372.00	
STERICYCLE			200801027	08/10/2020	\$171.33	
SUMMIT LAW GROUP PLLC			200801028	08/10/2020	\$6,594.00	
TACTRON INC			200801029	08/10/2020	\$28.74	
UNITED OIL 23165			200801030	08/10/2020	\$503.55	
VALLEY MEDICAL CENTER			200801031	08/10/2020	\$7,687.50	
WOODINVILLE WATER DISTRICT			200801032	08/10/2020	\$1,954.05	



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/27/2020

Total Amount: \$77,062.65

Control Total: 34

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200721075527.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Joan S Montegary</u>	<u>07-21-20</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>08-11-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date

<u>Derek van Veen</u>	<u>08-11-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200721075527.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			200704001	07/27/2020	\$295.55	
BANK OF AMERICA (AHEARN)			200704002	07/27/2020	\$404.07	
BANK OF AMERICA (BEVERLY)			200704003	07/27/2020	\$0.99	
BANK OF AMERICA (BREault)			200704004	07/27/2020	\$123.51	
BANK OF AMERICA (D'AMBROSIA)			200704005	07/27/2020	\$499.09	
BANK OF AMERICA (FRISCH)			200704006	07/27/2020	\$34.99	
BANK OF AMERICA (KERTH)			200704007	07/27/2020	\$795.00	
BANK OF AMERICA (MACH)			200704008	07/27/2020	\$342.96	
BANK OF AMERICA (MCCAMBRIDGE)			200704009	07/27/2020	\$1,805.98	
BANK OF AMERICA (MONTEGARY)			200704010	07/27/2020	\$132.75	
BANK OF AMERICA (PLUSH)			200704011	07/27/2020	\$81.50	
BANK OF AMERICA (SMITH)			200704012	07/27/2020	\$1,134.54	
BARRY KERTH			200704013	07/27/2020	\$4,562.94	
BULGER SAFE & LOCK			200704014	07/27/2020	\$964.70	
CITY OF WOODINVILLE			200704015	07/27/2020	\$725.00	
COMCAST			200704016	07/27/2020	\$120.20	
COMCAST			200704017	07/27/2020	\$20.95	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			200704018	07/27/2020	\$1,396.28	
FIRE FLEET MAINTENANCE LLC			200704019	07/27/2020	\$5,577.89	
GALACTIC IDEAS LLC			200704020	07/27/2020	\$13,627.25	
GALLS LLC			200704021	07/27/2020	\$2,009.73	
LIFE ASSIST INC			200704022	07/27/2020	\$5,757.12	
MARSHALL FRYE			200704023	07/27/2020	\$143.76	
MCKINSTRY CO LLC			200704024	07/27/2020	\$1,131.34	
PUGET SOUND ENERGY			200704025	07/27/2020	\$1,191.64	
SMARSH INC			200704026	07/27/2020	\$185.82	
STATE AUDITOR'S OFFICE			200704027	07/27/2020	\$3,370.38	
STERICYCLE			200704028	07/27/2020	\$160.98	
THE FIRE STORE			200704029	07/27/2020	\$885.05	
TRI TEC COMMUNICATIONS			200704030	07/27/2020	\$187.00	
UNITED OIL 23165			200704031	07/27/2020	\$366.00	
VERIZON WIRELESS			200704032	07/27/2020	\$1,730.30	
VFIS			200704033	07/27/2020	\$24,732.00	



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200721075527.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
WASTE MANAGEMENT OF WA SNOKING			200704034	07/27/2020	\$2,565.39	



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/20/2020

Total Amount: \$77,256.08

Control Total: 21

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200714095937.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name:

Charlene IhmanEmail Address: cinman@wf-r.org**PAYMENT CERTIFICATION**

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Joan S. Montegary</u>	<u>7/14/20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>08-11-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>8/10/20</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>08-11-2020</u>
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Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20200714095937.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BILLBOARD COMPANY			200703001	07/20/2020	\$825.00	
COMCAST			200703002	07/20/2020	\$26.94	
CUMMINS INC			200703003	07/20/2020	\$326.66	
DATAQUEST			200703004	07/20/2020	\$542.50	
EAGLE PEST ELIMINATORS INC			200703005	07/20/2020	\$71.50	
FIRE FLEET MAINTENANCE LLC			200703006	07/20/2020	\$19,040.31	
GALLS LLC			200703007	07/20/2020	\$76.01	
HILL STREET CLEANERS INC			200703008	07/20/2020	\$181.94	
HUGHES FIRE EQUIPMENT			200703009	07/20/2020	\$765.66	
KING COUNTY FINANCE			200703010	07/20/2020	\$1,681.00	
LN CURTIS & SONS			200703011	07/20/2020	\$247.55	
MUNICIPAL EMERGENCY SERVICES INC			200703012	07/20/2020	\$170.50	
NORCOM			200703013	07/20/2020	\$46,053.94	
PORTER FOSTER RORICK LLP			200703014	07/20/2020	\$82.50	
RICOH USA PROGRAM			200703015	07/20/2020	\$559.63	
RISAN ATHLETICS INC			200703016	07/20/2020	\$1,318.17	
SHELL FLEET PLUS C/O WEX BANK			200703017	07/20/2020	\$2,001.05	
UNITED OIL 23165			200703018	07/20/2020	\$371.71	
WASTE MANAGEMENT OF WA SNOKING			200703019	07/20/2020	\$1,312.22	
WOOD FIRE PETTY CASH FUND			200703020	07/20/2020	\$144.60	
ZIPLY FIBER			200703021	07/20/2020	\$1,456.69	