

WOODINVILLE FIRE & RESCUE  
Tuesday, September 1, 2020

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins called the virtual meeting to order at 1801 hours. Roll call was taken and was as follows:

**Roll Call**

Commissioner Collins (Chair)  
Commissioner Osgood  
Commissioner Halbert

**Staff**

Chief Administrative Officer Joan Montegary  
Provisional Deputy Chief Peder Davis  
Board Secretary Nicole Frisch

**Absent**

Commissioner van Veen  
Commissioner Millman

**Approval of Agenda in Content and Order**

***MOTION:** Commissioner Halbert moved to approve the agenda in content and order. The motion was seconded by Commissioner Osgood. The motion passed, 3-0.*

**Public Comment**

None.

**1. Fire Chief's Report (attached hereto)**

Provisional Deputy Chief Davis presented the Fire Chief's Report that is attached hereto.

**2. Consent Agenda (attached hereto)**

- a. Approval of Minutes from the August 11, 2020 Regular Meeting.
- b. Approval of Payroll Voucher ACH 20-16 for \$489,086.28
- c. Approval of General Vouchers for \$18,096.80 and \$35,155.46

Commissioner Millman joined the meeting at 6:06 p.m.

**MOTION:** Commissioner Osgood moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.

### **3. Reports and Requests from the Commissioners/Good of the Order**

Commissioner Halbert requested an update on PPE. Provisional Deputy Chief provided an update to include receiving PPE from the King County cache.

Commissioner Collins inquired as to the percentage of COVID-19 related calls. Provisional Deputy Chief Davis explained that while suspected COVID-19 calls are minimal, PPE is worn during all calls considered high risk due to location or symptoms.

Commissioner Millman asked for an update on call volume, as call volume decreased early on in the pandemic. Provisional Deputy Chief Davis reported that call volume is beginning to return to normal.

### **4. Adjournment**

**MOTION:** Commissioner Millman moved to adjourn the meeting. The motion was seconded by Commissioner Osgood. The motion passed, 4-0.

**The meeting adjourned at 1814 hours.**

  
\_\_\_\_\_  
Nicole Frisch, Board Secretary

Absent 09-01-2020  
\_\_\_\_\_  
Derek van Veen, Commissioner, Position 1

  
\_\_\_\_\_  
Doug Halbert, Commissioner, Position 2

*Tim Osgood*  
Tim Osgood, Commissioner, Position 3

*Mike Millman*  
Mike Millman, Commissioner, Position 4

*Roger Collins*  
Roger Collins, Commissioner, Position 5



**Woodinville Fire & Rescue**

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, September 1, 2020  
6:00 p.m.**

**Meeting will be held virtually, via Zoom. Use the link below to attend live.**

<https://us02web.zoom.us/j/89453213790?pwd=VDFOZ1B5d0Q1UDFSOERqZllyODd2dz09>

**To listen live, call 253-215-8782 and enter the Meeting ID and Password.**

**Meeting ID: 894 5321 3790**

**Password: 981168**

**AGENDA**

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to [NFrisch@wf-r.org](mailto:NFrisch@wf-r.org) at least one hour prior to start of meeting. Please limit comments to three minutes.)

**Board Business Items**

1. Fire Chief's Report
2. Consent Agenda
  - a. Approval of Minutes from the August 11, 2020 Regular Meeting
  - b. Approval of Payroll Voucher ACH 20-16 for \$489,086.28
  - c. Approval of General Vouchers for \$18,096.80 and \$35,155.46
3. Reports and Requests from the Commissioners/Good of the Order
4. Adjournment

# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: September 1, 2020  
TO: Roger Collins, Chair  
Board of Fire Commissioners  
FROM: Gregory Ahearn, Fire Chief *GAA*  
SUBJECT: **Fire Chief's Report – September 1, 2020**

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### **Fire Chief's Report/Activities**

I am pleased to present the following summary of District activities since the Board's last regular meeting:

#### **Incidents**

The District responded to 141 incidents since your last regular meeting on August 11, 2020.

#### **Budget**

With the exception of response operations overtime, staff has no concerns with the 2020 budget. The budget report for the period ending July 31, 2020 is attached for your review.

Staff will present a preliminary budget to the Board for review during the September 15 Budget Workshop.

#### **Consolidation Update**

The Executive Committees from both agencies as well as fire department administration continue to meet regularly to discuss next steps. We met with Liz Loomis of Liz Loomis Public Affairs and attorney Matt Paxton of Chmelik Sitkin and Davis on Thursday, August 27 to discuss the upcoming ballot measure and Boundary Review Board process.

#### **Personnel**

Two firefighters remain off-line: one due to a duty-related injury, and the other a non-duty-related injury.

I am pleased to report that our six recruit firefighters have completed their first week with the District. Today was their first day at the South King County Fire Training Consortium, where they will complete the 20-week Recruit Academy before coming on-line or about February 1, 2021.

Roger Collins, Chair  
Board of Fire Commissioners  
September 1, 2020  
Page 2 of 2

Please join me in congratulating our newest certified engine drivers: Firefighters Ryan Olson, Josh James, Evan Escamilla, and Jace Allen. They have successfully completed NKCTC's Pump Academy.

GSA/nmf

**Woodinville Fire & Rescue**  
 Budget Performance Report  
 For the month ended July 31, 2020

**Cash/Investment Balances by Fund**

Cash/Investment Balance	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
July 31, 2020	\$7,728,470	\$0	\$13,666	\$12,263,108	\$1,202,862	\$21,208,105
December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042
Dollar Increase (Decrease)	\$372,123	\$0	\$11,267	\$1,039,024	\$12,649	\$1,435,064
Percentage Increase (Decrease)	5.1%	.0%	469.6%	9.3%	1.1%	7.3%

For historical reference, 2015 through 2018 year-end cash/investment balances are shown below.

	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2018	\$7,132,960	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,279,664
December 31, 2017	\$5,934,376	\$0	\$32,394	\$8,731,037	\$1,833,195	\$16,530,200
December 31, 2016	\$6,241,472	\$0	\$152,400	\$6,044,333	\$1,840,426	\$14,278,630
December 31, 2015	\$6,259,296	\$0	\$45,757	\$6,112,220	\$1,639,148	\$14,056,421

**Woodinville Fire & Rescue**  
 Budget Performance Report  
 For the month ended July 31, 2020

**Expense Fund - YTD Financial Statement**

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
<b>Revenues</b>				
<b>31-May-20</b>	<b>\$7,356,347</b>	<b>\$7,356,347</b>	\$0	0.0%
<b>Current Year Revenues</b>				
Property Tax	\$8,798,962	4,631,494	(\$4,167,468)	-47.4%
EMS	\$594,280	\$594,280	\$0	0.0%
BLS Core - CMT Program			\$0	#DIV/0!
Permit/Plan Review Fees	\$100,000	\$55,263	(\$44,738)	-44.7%
Miscellaneous Other	\$50,000	\$354,125	\$304,125	608.3%
<b>Inter-Fund Transfers - IN</b>				
Benefit Charge Fund	\$6,856,565	\$3,645,916	(\$3,210,649)	-46.8%
Reserve Fund		\$72,700	\$72,700	
<b>Total Current Year Revenue</b>	<b>\$16,399,807</b>	<b>\$9,353,777</b>	<b>(\$7,046,030)</b>	<b>-43.0%</b>
<b>Total Resources (BFB + Revenue)</b>	<b>\$23,756,154</b>	<b>\$16,710,123</b>	<b>(\$7,046,030)</b>	<b>-29.7%</b>
<b>Expenditures</b>				
Salaries & Wages	\$7,511,973	\$4,085,385	\$3,426,588	45.6%
Benefits	\$3,621,875	\$2,183,992	\$1,437,883	39.7%
Overtime - Operations	\$720,832	\$409,716	\$311,116	43.2%
Overtime - Training & Admin	\$358,479	\$78,664	\$279,815	78.1%
Office & Operating Supplies	\$226,341	\$98,884	\$127,457	56.3%
Vehicle Maintenance & Fuel	\$238,000	\$113,185	\$124,815	52.4%
Small Tools & Equipment	\$141,899	\$69,188	\$72,711	51.2%
Elections & Info	\$60,000	\$0	\$60,000	100.0%
Professional Services	\$302,150	\$198,348	\$103,802	34.4%
Communications & Dispatch	\$273,386	\$187,647	\$85,739	31.4%
Travel	\$46,535	\$35,496	\$11,039	23.7%
Training & Education	\$349,280	\$23,660	\$325,620	93.2%
Advertising	\$7,450	\$4,143	\$3,307	44.4%
Leases, Insurance, Water/Utilities, etc.	\$231,102	\$134,934	\$96,168	41.6%
Repair & Maintenance	\$335,908	\$170,338	\$165,570	49.3%
Miscellaneous Other	\$222,243	\$6,380	\$215,863	97.1%
Covid-19 Response		\$66,538	(\$66,538)	#DIV/0!
Intergovernmental Services	\$204,830	\$51,456	\$153,374	74.9%
<b>Sub-total (not incl. Intra-fund transfers)</b>	<b>\$14,852,283</b>	<b>\$7,917,953</b>	<b>\$6,934,330</b>	<b>46.7%</b>



**Woodinville Fire & Rescue**  
 Budget Performance Report  
 For the month ended July 31, 2020

**Expense Fund - YTD Financial Statement**

Budget Performance by Fund	2020 Annual Budget	2020 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
<b>Inter-Fund Transfers - OUT</b>				
Benefit Liability Reserve Fund		\$0	\$0	#DIV/0!
Capital Fund		\$63,700	(\$63,700)	#DIV/0!
Reserve Fund		\$1,000,000	(\$1,000,000)	#DIV/0!
<b>Total Expenditures</b>	<b>\$14,852,283</b>	<b>\$8,981,653</b>	<b>\$5,870,630</b>	<b>39.5%</b>
<b>Current Year Resources less Expenditures</b>	<b>\$1,547,524</b>	<b>\$372,123</b>		
<b>Cash Balance - End of Month</b>	<b>\$8,903,871</b>	<b>\$7,728,470</b>	<b>(\$1,175,401)</b>	<b>-13.2%</b>
<b>Total Expenditures &amp; EFB</b>	<b>\$23,756,154</b>	<b>\$16,710,123</b>	<b>(7,046,030)</b>	<b>-29.7%</b>



**Woodinville Fire & Rescue**

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072-8509  
Phone 425-483-2131 • Fax 425-486-0361

**ACH/BANK DEBIT APPROVAL DOCUMENT**

Governmental Unit Name: Woodinville Fire & Rescue

**EXPENSE ACCOUNT**

**Fund # 10-036-0010**

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: September 1, 2020

Approved for payment:

Absent 09-01-2020  
Commissioner, Position 1

Doug Halbert  
Commissioner, Position 2

Tim Osgood  
Commissioner, Position 3

Mike Millman  
Commissioner, Position 4

Roger Collins  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-16	9/24/20, 9/25/20	\$ 489,086.28


[Signature]  
Preauthorization signature (FC/DC/CAO)

**US BANK SINGLEPOINT - 3629 TRANSACTIONS**

Trans. Date	Paychex Cash Requirement Debits	
8/24/2020	Net Pay: Direct Deposits/Live Checks	232,695.84
8/24/2020	DSHS - WA State (garnishment)	291.52
8/25/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	50,166.35
8/24/2020	Agency Checks	122,879.83
		-
		-
		-
	Quarterly L&I	-
8/25/2020	<b>PAYCHEX INVOICE</b>	623.16
		406,656.70

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
8/25/2020	WDVL FF Union Dues/Assessment	4,983.37
8/25/2020	WDVL Benevolent Fund	460.00
	<b>Total Deposit</b>	5,443.37

**PAY32 TRANSACTION TOTALS      \$      412,100.07**

  
 \_\_\_\_\_  
 Preauthorization Signature (FC/DC/CAO)

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Aug 25, 2020

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ 
  ACH Debit Pay Code (COLXX) \_\_\_\_\_ 
  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ 
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	50,765.05
3	DCP	100360010			24219		00000	12,137.82
4							00000	
5							00000	
6							00000	
							<b>Total</b>	\$62,902.87

## PAYEE INFORMATION

Company  Address  City  State  Zip

## BANK INFORMATION FOR WIRE PAYMENTS

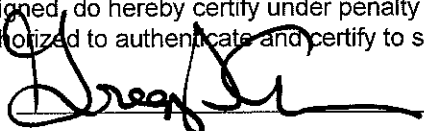
Bank Name  Name on Bank Account   
 Bank Routing #  Bank Account #  City  State

## CONTACT INFORMATION Typed or Printed

Contact Name  Organization   
 Email  Phone #  Ext  Fax #

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Aug 21, 2020  
 Print Name Gregory Ahearn Phone # 425-483-7911 Email gahearn@wf-r.org

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
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Payment Settlement Date Aug 25, 2020

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  ACH Debit Pay Code (COLXX) \_\_\_\_\_
  Automatic Withdrawl  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,083.34
3							00000	
4							00000	
5							00000	
6							00000	
							<b>Total</b>	\$14,083.34

## PAYEE INFORMATION

Company  Address  City  State  Zip

## BANK INFORMATION FOR WIRE PAYMENTS


Bank Name  Name on Bank Account   
 Bank Routing #  Bank Account #  City  State

## CONTACT INFORMATION Typed or Printed

Contact Name  Organization   
 Email  Phone #  Ext  Fax #

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Aug 21, 2020  
 Print Name Gregory Ahearn Phone # 425-483-7911 Email gahearn@wf-r.org



# Special District Voucher Approval Document

Scheduled Payment Date: 08/17/2020  
 Total Amount: \$18,096.80  
 Control Total: 26  
 Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
 File Name: AP\_WDNVLFIR\_APSUPINV\_20200811104436.csv  
 Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Joan S. Montgomery</u>	<u>8/11/20</u>
Authorized District Signature	Date
<u>Tim Osgood</u>	<u>09-01-2020</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>09-01-2020</u>
Authorized District Signature	Date

<u>Mike Millsman</u>	<u>09-01-2020</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>09-01-2020</u>
Authorized District Signature	Date
_____	_____
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
 Attn: Special Districts  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
 Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_  
 Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200811104436.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			200802001	08/17/2020	\$202.82	
BANK OF AMERICA (BREault)			200802002	08/17/2020	\$21.55	
BANK OF AMERICA (FOLEY)			200802003	08/17/2020	\$8.70	
BANK OF AMERICA (FRISCH)			200802004	08/17/2020	\$29.59	
BANK OF AMERICA (PLUSH)			200802005	08/17/2020	\$18.54	
BANK OF AMERICA (SMITH)			200802006	08/17/2020	\$19.23	
BARK KING BLOWER TRUCK SERVICE			200802007	08/17/2020	\$1,006.51	
COMCAST			200802008	08/17/2020	\$20.95	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			200802009	08/17/2020	\$1,396.28	
GALLS LLC			200802010	08/17/2020	\$1,823.88	
HILL STREET CLEANERS INC			200802011	08/17/2020	\$76.08	
KING COUNTY FINANCE			200802012	08/17/2020	\$1,681.00	
PORTER FOSTER RORICK LLP			200802013	08/17/2020	\$1,502.50	
QAL-TEK ASSOCIATES LLC			200802014	08/17/2020	\$150.87	
RADIO COMMUNICATION SERVICES			200802015	08/17/2020	\$130.00	
REMOTE SATELLITE SYSTEMS			200802016	08/17/2020	\$55.00	
RICOH USA PROGRAM			200802017	08/17/2020	\$559.63	
SHELL FLEET PLUS C/O WEX BANK			200802018	08/17/2020	\$1,989.01	
STERICYCLE			200802019	08/17/2020	\$128.54	
STRYKER MEDICAL			200802020	08/17/2020	\$341.00	
THE FIRE STORE			200802021	08/17/2020	\$4,461.43	
WALTER E NELSON OF WESTERN WA			200802022	08/17/2020	\$108.68	
WASTE MANAGEMENT OF WA SNOKING			200802023	08/17/2020	\$1,311.60	
WOOD FIRE PETTY CASH FUND			200802024	08/17/2020	\$157.60	
WOODINVILLE WATER DISTRICT			200802025	08/17/2020	\$785.71	
YOUR TOW COMPANY			200802026	08/17/2020	\$110.10	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
MCAG #: 2526

As Of: 08/17/2020

Time: 10:41:26 Date: 08/11/2020  
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>18065</b>	<b>07/29/2020</b>	<b>08/17/2020</b>	<b>25 AIRGAS USA LLC</b>	<b>202.82</b>	<b>OX USPDAC (9)</b>
	522 20 31	10-05 Office Supplies - EMS S	001 000 522 General Expens	202.82	
<b>18066</b>	<b>07/03/2020</b>	<b>08/17/2020</b>	<b>1108 BANK OF AMERICA (BREault)</b>	<b>21.55</b>	<b>Website Hosting 7/3/20-8/2/20</b>
	522 10 48	30-06 IT - Software Licensing	001 000 522 General Expens	21.55	
<b>18056</b>	<b>07/28/2020</b>	<b>08/17/2020</b>	<b>1170 BANK OF AMERICA (FOLEY)</b>	<b>8.70</b>	<b>Postage to ship package to KCRadio</b>
	522 10 31	10-01 Office Supplies - Postag	001 000 522 General Expens	8.70	
<b>18057</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>1138 BANK OF AMERICA (FRISCH)</b>	<b>29.59</b>	<b>Shipping to Omak, WA</b>
	522 10 31	10-01 Office Supplies - Postag	001 000 522 General Expens	29.59	
<b>18067</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>1172 BANK OF AMERICA (PLUSH)</b>	<b>18.54</b>	<b>HazMat Drill Supplies</b>
	522 22 35	10-02 P2 Tools / Equipment - 2	001 000 522 General Expens	5.58	
	522 22 35	10-02 P2 Tools / Equipment - 2	001 000 522 General Expens	7.69	
	522 22 35	10-02 P2 Tools / Equipment - 2	001 000 522 General Expens	5.27	
<b>18058</b>	<b>07/24/2020</b>	<b>08/17/2020</b>	<b>81 BANK OF AMERICA (SMITH)</b>	<b>19.23</b>	<b>L131 Replacement Charger Cord</b>
	522 60 48	40-01 Vehicles - Suppression M	001 000 522 General Expens	19.23	
<b>18059</b>	<b>07/30/2020</b>	<b>08/17/2020</b>	<b>1175 BARK KING BLOWER TRUCK SERVICE</b>	<b>1,006.51</b>	<b>St 33 Bark</b>
	522 50 48	10-04 All Stations - Top Soil	001 000 522 General Expens	1,006.51	
<b>18068</b>	<b>08/03/2020</b>	<b>08/17/2020</b>	<b>1131 COMCAST</b>	<b>20.95</b>	<b>St 33 TV 8/10/20-9/9/20</b>
	522 10 42	33-02 Communication - St 33 1	001 000 522 General Expens	20.95	
<b>18069</b>	<b>08/04/2020</b>	<b>08/17/2020</b>	<b>293 EASTSIDE PUBLIC SAFETY COMMUNICATIONS</b>	<b>1,396.28</b>	<b>Monthly Radio Access Fees - Aug</b>
	522 20 42	60-01 Communication - 800 M	001 000 522 General Expens	1,396.28	
<b>18038</b>	<b>07/29/2020</b>	<b>08/17/2020</b>	<b>352 GALLS LLC</b>	<b>1,823.88</b>	<b>New Hire Uniforms</b>
	522 20 25	10-08 Uniforms - New Hires (C	001 000 522 General Expens	1,823.88	
<b>18039</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>395 HILL STREET CLEANERS INC</b>	<b>76.08</b>	<b>Uniform Dry Cleaning - Jul</b>
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	21.04	Chief Ahearn
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	9.84	CSO Breault
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	16.61	Capt D'Ambrosia
	522 20 25	10-05 Uniforms - Class B Repl	001 000 522 General Expens	19.68	DC Davis



## ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
MCAG #: 2526

As Of: 08/17/2020

Time: 10:41:26 Date: 08/11/2020  
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	522 20 25	10-05	Uniforms - Class B Repl	8.91	BC Garat
			001 000 522 General Expens		
<b>18070</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>1081</b>	<b>1,681.00</b>	<b>KING COUNTY FINANCE</b> <b>INET All Stations - Jul</b>
	522 10 48	30-17	IT - Fiber Optic	1,681.00	
			001 000 522 General Expens		
<b>18060</b>	<b>08/05/2020</b>	<b>08/17/2020</b>	<b>707</b>	<b>1,502.50</b>	<b>PORTER FOSTER RORICK LLP</b> <b>Legal Services General - Jul</b>
	522 10 41	10-02	Prof Svcs - Legal (PFR)	1,502.50	Legal Svcs For 07/20; Invoice 111426
			001 000 522 General Expens		
<b>18071</b>	<b>07/27/2020</b>	<b>08/17/2020</b>	<b>1150</b>	<b>150.87</b>	<b>QAL-TEK ASSOCIATES LLC</b> <b>Post Fire Decon Solution</b>
	522 22 31	10-01	Supplies - Post-Fire Shit	119.99	
	522 22 31	10-01	Supplies - Post-Fire Shit	30.88	
			001 000 522 General Expens		
<b>18061</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>736</b>	<b>130.00</b>	<b>RADIO COMMUNICATION SERVICES</b> <b>Radio #722110 repair</b>
	522 20 42	20-02	Comm General - Radio/	130.00	
			001 000 522 General Expens		
<b>18041</b>	<b>07/26/2020</b>	<b>08/17/2020</b>	<b>757</b>	<b>55.00</b>	<b>REMOTE SATELLITE SYSTEMS</b> <b>Satellite Phone Aug/Airtime Jun</b>
	522 10 42	10-01	Communication - Remot	55.00	
			001 000 522 General Expens		
<b>18062</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>762</b>	<b>559.63</b>	<b>RICOH USA PROGRAM</b> <b>Copier Lease 8/21/20-9/20/20</b>
	522 10 45	10-02	Lease - Copiers (include	559.63	
			001 000 522 General Expens		
<b>18072</b>	<b>08/06/2020</b>	<b>08/17/2020</b>	<b>805</b>	<b>1,989.01</b>	<b>SHELL FLEET PLUS C/O WEX BANK</b> <b>Gas/Diesel - Jul</b>
	522 60 32	10-01	Vehicles - Gas/Diesel	1,989.01	
			001 000 522 General Expens		
<b>18073</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>839</b>	<b>128.54</b>	<b>STERICYCLE</b> <b>Medical Waste Disposal - Jul</b>
	522 20 31	10-05	Office Supplies - EMS S	128.54	
			001 000 522 General Expens		
<b>18063</b>	<b>07/08/2020</b>	<b>08/17/2020</b>	<b>847</b>	<b>341.00</b>	<b>STRYKER MEDICAL</b> <b>Cot Upgrade/Install</b>
	522 20 31	10-07	Office Supplies - TBD S	341.00	
			001 000 522 General Expens		
<b>18042</b>	<b>07/24/2020</b>	<b>08/17/2020</b>	<b>869</b>	<b>1,294.11</b>	<b>THE FIRE STORE</b> <b>Gloves, Boots, Particulate Hoods</b>
	522 20 25	20-01	Uniforms - Bunker Gear	1,294.11	
			001 000 522 General Expens		
<b>18043</b>	<b>07/17/2020</b>	<b>08/17/2020</b>	<b>869</b>	<b>193.56</b>	<b>THE FIRE STORE</b> <b>Adjustable Hydrant Wrenches</b>
	522 20 35	10-03	Tools/Equipment - P2 M	193.56	
			001 000 522 General Expens		
<b>18044</b>	<b>07/21/2020</b>	<b>08/17/2020</b>	<b>869</b>	<b>2,478.76</b>	<b>THE FIRE STORE</b> <b>Bunker Gear</b>

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522 20 25 20-01	Uniforms - Bunker Gear		001 000 522 General Expens	2,478.76	
<b>18045</b>	<b>07/30/2020</b>	<b>08/17/2020</b>	<b>869 THE FIRE STORE</b>	<b>495.00</b>	<b>Rescue Carabiners</b>
522 20 35 10-03	Tools/Equipment - P2 M		001 000 522 General Expens	495.00	
Total THE FIRE STORE				4,461.43	
<b>18046</b>	<b>07/29/2020</b>	<b>08/17/2020</b>	<b>1162 WALTER E NELSON OF WESTERN WA</b>	<b>108.68</b>	<b>Cleaning Solution Refill Rack</b>
522 50 31 10-01	Office Supplies - Cleani		001 000 522 General Expens	108.68	
<b>18047</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>137.89</b>	<b>St 35 Recycle - Jul</b>
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	137.89	
<b>18048</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>192.87</b>	<b>St 33 Garbage/Recycle - Jul</b>
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	192.87	
<b>18049</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>165.45</b>	<b>St 35 Garbage - Jul</b>
522 50 47 35-01	Utilities - 35		001 000 522 General Expens	165.45	
<b>18050</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>421.22</b>	<b>St 31 Garbage - Jul</b>
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	421.22	
<b>18051</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>261.81</b>	<b>St 31 Recycle - Jul</b>
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	261.81	
<b>18052</b>	<b>08/01/2020</b>	<b>08/17/2020</b>	<b>944 WASTE MANAGEMENT OF WA SNOKING</b>	<b>132.36</b>	<b>Annex Recycle - Jul</b>
522 50 47 10-01	Surface Water - 33		001 000 522 General Expens	132.36	
Total WASTE MANAGEMENT OF WA SNOKING				1,311.60	
<b>18053</b>	<b>07/20/2020</b>	<b>08/17/2020</b>	<b>968 WOOD FIRE PETTY CASH FUND</b>	<b>13.00</b>	<b>New Hire Driving Record</b>
522 10 41 10-01	Prof Svcs - New Hires (I		001 000 522 General Expens	13.00	Driving Record For New Hire (H. Park)
<b>18054</b>	<b>07/31/2020</b>	<b>08/17/2020</b>	<b>968 WOOD FIRE PETTY CASH FUND</b>	<b>144.60</b>	<b>L1 Retiree Medicare Prem - Aug</b>
522 10 22 30-01	LEOFF 1 - Medicare/M		001 000 522 General Expens	144.60	

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			Total WOOD FIRE PETTY CASH FUND	157.60	
18064	08/03/2020	08/17/2020	984	785.71	St 35 Water
	522 50 47 35-01	Utilities - 35	001 000 522	785.71	General Expens
18055	07/23/2020	08/17/2020	1127	110.10	Vehicle Donation - 2000 Durango
	522 45 31 10-05	Office Supplies - Trainir	001 000 522	110.10	General Expens

Report Total: 18,096.80

Fund	Amount
001 General Expense Fund (10-036-0010)	18,096.80

This report has been reviewed by:

Signature: *Joan S Montoya*  
 Fire Chief/Chief Administrative Officer

Date: 8/11/20



# Special District Voucher Approval Document

Scheduled Payment Date: 08/24/2020  
Total Amount: \$35,155.46  
Control Total: 21  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200818121011.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Irman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Jan S. Montegary</u>	<u>8/18/20</u>
Authorized District Signature	Date
<u>Tim Osgood</u>	<u>09-01-2020</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>09-01-2020</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>09-01-2020</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>09-01-2020</u>
Authorized District Signature	Date
_____	_____
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200818121011.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (MACH)			200803001	08/24/2020	\$1,379.39	
BANK OF AMERICA (MICHELMAN)			200803002	08/24/2020	\$10.25	
BILLBOARD COMPANY			200803003	08/24/2020	\$308.00	
CFO SELECTIONS			200803004	08/24/2020	\$1,113.75	
COMCAST			200803005	08/24/2020	\$120.20	
EAGLE PEST ELIMINATORS INC			200803006	08/24/2020	\$71.50	
FIRECOM			200803007	08/24/2020	\$2,395.12	
GARY HEUSLEIN			200803008	08/24/2020	\$144.60	
HUGHES FIRE EQUIPMENT			200803009	08/24/2020	\$5,190.50	
INTERNATIONAL CODE COUNCIL INC			200803010	08/24/2020	\$145.00	
MCKINSTRY CO LLC			200803011	08/24/2020	\$2,474.90	
PUGET SOUND ENERGY			200803013	08/24/2020	\$3,266.79	
REIGN CTR DBA PETEK & ASSOCIATES			200803012	08/24/2020	\$2,100.00	
SPEEDY GLASS - BOTHELL			200803014	08/24/2020	\$405.50	
STATE AUDITOR'S OFFICE			200803015	08/24/2020	\$9,613.50	
THE FIRE STORE			200803016	08/24/2020	\$2,426.26	
UNITED OIL 23165			200803017	08/24/2020	\$231.12	
VERIZON WIRELESS			200803018	08/24/2020	\$1,730.30	
WASTE MANAGEMENT OF WA SNOKING			200803019	08/24/2020	\$158.54	
WOODINVILLE WATER DISTRICT			200803020	08/24/2020	\$413.55	
ZIPLY FIBER			200803021	08/24/2020	\$1,456.69	

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18074	08/07/2020	08/24/2020	1128	<b>BANK OF AMERICA (MACH)</b>	<b>1,379.39</b>	<b>Forcible Entry Aluminum Wedges</b>
	522 20 35	10-03	Tools/Equipment - P2 M	001 000 522	1,379.39	General Expens
18075	08/04/2020	08/24/2020	78	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>10.25</b>	<b>Business License Renewal</b>
	522 10 31	10-02	Office Supplies - Genera	001 000 522	10.25	General Expens
18076	08/09/2020	08/24/2020	103	<b>BILLBOARD COMPANY</b>	<b>308.00</b>	<b>Install Front Bumper Chevrons</b>
	522 60 48	20-01	Vehicles - Support Veh I	001 000 522	308.00	General Expens
18077	07/31/2020	08/24/2020	148	<b>CFO SELECTIONS</b>	<b>1,113.75</b>	<b>Acctg Services - Jul</b>
	522 10 41	10-03	Prof Svcs - Accountant	001 000 522	1,113.75	General Expens
						Acctg Svcs For 07/20; Invoice 41478
18078	08/02/2020	08/24/2020	182	<b>COMCAST</b>	<b>120.20</b>	<b>St 33 Internet 8/12/20-9/11/20</b>
	522 10 42	33-02	Communication - St 33 I	001 000 522	120.20	General Expens
18079	08/05/2020	08/24/2020	260	<b>EAGLE PEST ELIMINATORS INC</b>	<b>71.50</b>	<b>St 33 Pest Control - Aug</b>
	522 50 48	10-05	All Stations - Pest Contr	001 000 522	71.50	General Expens
18080	08/04/2020	08/24/2020	328	<b>FIRECOM</b>	<b>4,512.13</b>	<b>Back-Up Wireless Headsets</b>
	522 20 42	20-08	Comm General - Spare I	001 000 522	4,512.13	General Expens
18081	11/06/2019	08/24/2020	328	<b>FIRECOM</b>	<b>-4,328.55</b>	<b>Returned Existing Headsets for Credit</b>
	522 20 42	20-08	Comm General - Spare I	001 000 522	-4,328.55	General Expens
						Credit for 2019 PO 56768
18082	02/11/2020	08/24/2020	328	<b>FIRECOM</b>	<b>2,211.54</b>	<b>Spare Wireless Headsets (2)</b>
	522 20 42	20-08	Comm General - Spare I	001 000 522	2,211.54	General Expens
					<b>2,395.12</b>	<b>Total FIRECOM</b>
18083	08/18/2020	08/24/2020	355	<b>GARY HEUSLEIN</b>	<b>144.60</b>	<b>L1 Retiree Medicare Prem - Sep</b>
	522 10 22	30-01	LEOFF 1 - Medicare/Mi	001 000 522	144.60	General Expens
18084	08/17/2020	08/24/2020	404	<b>HUGHES FIRE EQUIPMENT</b>	<b>5,190.50</b>	<b>#8319 Bumper Repair</b>
	522 60 48	10-01	Vehicles - Repair/Body	001 000 522	5,190.50	General Expens
18085	08/10/2020	08/24/2020	427	<b>INTERNATIONAL CODE COUNCIL INC</b>	<b>145.00</b>	<b>Annual Dues Membership #0318660</b>

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
	522 30 49 20-01	Dues/Subscriptions - CR	001 000 522 General Expens	145.00	ICC Membership Dues	
<b>18086</b>	<b>08/11/2020</b>	<b>08/24/2020</b>	<b>549</b>	<b>MCKINSTRY CO LLC</b>	<b>1,894.65</b>	<b>St 31 Recirculation Pump Replaced</b>
	522 50 48 31-13	St 31/Annex - Misc. Ma	001 000 522 General Expens	1,894.65		
<b>18087</b>	<b>08/11/2020</b>	<b>08/24/2020</b>	<b>549</b>	<b>MCKINSTRY CO LLC</b>	<b>580.25</b>	<b>St 33 Water Heater Troubleshooting and Repair</b>
	522 50 48 33-07	St 33 - Misc. Repair/Ma	001 000 522 General Expens	580.25		
			Total MCKINSTRY CO LLC	2,474.90		
<b>18088</b>	<b>08/10/2020</b>	<b>08/24/2020</b>	<b>879</b>	<b>PETEK &amp; ASSOCIATES, REIGN CTR FOR PSYCH</b>	<b>2,100.00</b>	<b>New Hire Pysch Evaluations (7)</b>
	522 10 29 30-01	New Hire - Medical Phy	001 000 522 General Expens	2,100.00	Pre-hire Psych Exams; Invoice 613	
<b>18089</b>	<b>08/12/2020</b>	<b>08/24/2020</b>	<b>725</b>	<b>PUGET SOUND ENERGY</b>	<b>681.96</b>	<b>St 35 Electric/Gas 7/13/20-8/11/20</b>
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	600.23	Electric	
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	81.73	Gas	
<b>18090</b>	<b>08/12/2020</b>	<b>08/24/2020</b>	<b>725</b>	<b>PUGET SOUND ENERGY</b>	<b>444.90</b>	<b>St 33 Electric/Gas 7/13/20-8/11/20</b>
	522 50 47 33-01	Utilities - 33	001 000 522 General Expens	388.75	Electric	
	522 50 47 33-01	Utilities - 33	001 000 522 General Expens	56.15	Gas	
<b>18100</b>	<b>08/13/2020</b>	<b>08/24/2020</b>	<b>725</b>	<b>PUGET SOUND ENERGY</b>	<b>34.56</b>	<b>St 31 Gas 7/14/20-8/12/20</b>
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	34.56		
<b>18101</b>	<b>08/13/2020</b>	<b>08/24/2020</b>	<b>725</b>	<b>PUGET SOUND ENERGY</b>	<b>1,805.15</b>	<b>St 31 Electric 7/14/20-8/12/20</b>
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	1,805.15		
<b>18102</b>	<b>08/13/2020</b>	<b>08/24/2020</b>	<b>725</b>	<b>PUGET SOUND ENERGY</b>	<b>300.22</b>	<b>Annex Electric/Gas 7/14/20-8/12/20</b>
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	258.06	Electric	
	522 50 47 31-01	Utilities - 31/HQ/Annex	001 000 522 General Expens	42.16	Gas	
			Total PUGET SOUND ENERGY	3,266.79		
<b>18091</b>	<b>07/29/2020</b>	<b>08/24/2020</b>	<b>831</b>	<b>SPEEDY GLASS - BOTHELL</b>	<b>405.50</b>	<b>#1331 Windshield Replacement</b>
	522 60 48 20-01	Vehicles - Support Veh	001 000 522 General Expens	405.50		
<b>18092</b>	<b>08/11/2020</b>	<b>08/24/2020</b>	<b>837</b>	<b>STATE AUDITOR'S OFFICE</b>	<b>9,613.50</b>	<b>2019 Audit</b>

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	522 10 41	10-11	Intergov Prof Svcs- Stat	001 000 522	General Expens	9,613.50	2019 Audit; Invoice L138122
<b>18093</b>	<b>08/05/2020</b>	<b>08/24/2020</b>	<b>869</b>		<b>THE FIRE STORE</b>	<b>1,188.00</b>	<b>Rescue Carbiners</b>
	522 20 35	10-03	Tools/Equipment -P2 M	001 000 522	General Expens	1,188.00	
<b>18094</b>	<b>08/03/2020</b>	<b>08/24/2020</b>	<b>869</b>		<b>THE FIRE STORE</b>	<b>804.87</b>	<b>Carabiners, Streamlights</b>
	522 20 25	20-01	Uniforms - Bunker Gear	001 000 522	General Expens	804.87	
<b>18095</b>	<b>08/07/2020</b>	<b>08/24/2020</b>	<b>869</b>		<b>THE FIRE STORE</b>	<b>433.39</b>	<b>Boots</b>
	522 20 25	20-01	Uniforms - Bunker Gear	001 000 522	General Expens	433.39	
				Total THE FIRE STORE		2,426.26	
<b>18096</b>	<b>08/15/2020</b>	<b>08/24/2020</b>	<b>897</b>		<b>UNITED OIL 23165</b>	<b>231.12</b>	<b>Gas/Diesel 8/1/20-8/15/20</b>
	522 60 32	10-01	Vehicles - Gas/Diesel	001 000 522	General Expens	231.12	
<b>18103</b>	<b>08/09/2020</b>	<b>08/24/2020</b>	<b>912</b>		<b>VERIZON WIRELESS</b>	<b>1,730.30</b>	<b>Cell Phones/MDC Fees 7/10/20-8/9/20</b>
	522 10 42	10-02	Communication - Cell P	001 000 522	General Expens	1,730.30	
<b>18097</b>	<b>08/01/2020</b>	<b>08/24/2020</b>	<b>944</b>		<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>158.54</b>	<b>St 31 Training Dumpster</b>
	522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522	General Expens	158.54	
<b>18098</b>	<b>08/10/2020</b>	<b>08/24/2020</b>	<b>984</b>		<b>WOODINVILLE WATER DISTRICT</b>	<b>413.55</b>	<b>St 33 Water 5/28/20-7/30/20</b>
	522 50 47	33-01	Utilities - 33	001 000 522	General Expens	413.55	
<b>18099</b>	<b>08/01/2020</b>	<b>08/24/2020</b>	<b>348</b>		<b>ZIPLY FIBER</b>	<b>1,456.69</b>	<b>Phone Service - Aug</b>
	522 10 42	31-01	Communication - HQ Pl	001 000 522	General Expens	626.76	St 31 Phones
	522 10 42	31-01	Communication - HQ Pl	001 000 522	General Expens	211.03	Alarm/911
	522 10 42	33-01	Communication - St 33 l	001 000 522	General Expens	300.17	St 33 Phones
	522 10 42	35-01	Communication - St 35 l	001 000 522	General Expens	318.73	St 35 Phones
				Report Total:		35,155.46	
Fund							
001 General Expense Fund (10-036-0010)				35,155.46			



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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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This report has been reviewed by:

Signature: *Joan B. Montegary*  
Fire Chief/Chief Administrative Officer

Date: 8/18/20