

**WOODINVILLE FIRE & RESCUE**  
**Tuesday, September 15, 2020**

**REGULAR JOINT MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Maehren called the virtual meeting to order at 1700 hours. Roll call was taken and was as follows:

**Roll Call**

Commissioners Derek van Veen, Doug Halbert, Tim Osgood, Mike Millman, and Roger Collins of Woodinville Fire & Rescue; Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren of Northshore Fire Department.

Also present were Fire Chief of Woodinville Fire & Rescue and Interim Fire Chief of Northshore Fire Department Greg Ahearn; Interim Deputy Chief Doug McDonald of Northshore Fire Department; Provisional Deputy Chief Peder Davis of Woodinville Fire & Rescue; Chief Administrative Officer Joan Montegary of Woodinville Fire & Rescue; Legal Counsel Matt Paxton of Northshore Fire Department; Board Secretary Nicole Frisch of Woodinville Fire & Rescue, Interim Board Secretary Dawn Killion of Northshore Fire Department; and members of the participating fire departments and public.

**Public Comment**

Todd Woollum, resident of Northshore Fire District.

Jake Ware, Vice President of IAFF Local 2950.

**Approval of Agenda in Content and Order**

Commissioner Verlinda requested to add Fire Marshal Discussion under Board Discussion and Possible Action Items.

***MOTION:*** Commissioner Collins moved to approve the amended agenda in content and order. The motion was seconded by Commissioner Webster. The motion passed 5-0 by the Woodinville Board and 5-0 by the Northshore Board.

**1. Merger vs. Merging District Discussion**

The Woodinville Fire & Rescue and Northshore Fire Department Boards of Fire Commissioners discussed consolidation as follows:

Commissioner Pratt (Northshore Board) temporarily left the meeting at 1744 hours.

The Commissioners conducted a poll to decide if a goal of the new, merged agency will be to utilize the combined, post-merger funds to pay down Northshore Fire's existing bond debt. The Commissioners voted as follows:

Woodinville Fire & Rescue

- Commissioner van Veen: Support
- Commissioner Osgood: Undecided
- Commissioner Millman: Support
- Commissioner Collins: Support
- Commissioner Halbert: Support

Northshore Fire Department

- Commissioner Webster: Support
- Commissioner Verlinda: Support
- Commissioner Ellis: Undecided
- Commissioner Maehren: Support

The Northshore Board of Fire Commissioners appointed Vice Chair Webster and Commissioner Pratt to represent the Northshore Board on the merger sub-committee. Woodinville Fire & Rescue Board of Fire Commissioners appointed Vice Chair Millman and Commissioner Halbert to represent the Woodinville Board on the merger sub-committee.

The Boards discussed Northshore Fire Department approving the Petition to Merge as the Merging District and Woodinville Fire & Rescue approving Woodinville Fire & Rescue Resolution 2020-04 as the Merger District.

Commissioner Pratt (Northshore Board) returned to the meeting at 1803 hours.

***MOTION:*** Commissioner Webster moved that the Northshore Board of Fire Commissioners approve the Petition for King County Fire Protection District No. 16 merging into Woodinville Fire & Rescue. The motion was seconded by Commissioner Pratt. The motion passed, with Commissioners Webster, Pratt, and Maehren voting in favor, Commissioner Ellis voting against, and Commissioner Verlinda abstaining.

***MOTION:*** Commissioner Millman moved that the Woodinville Board of Fire Commissioners approve Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue. The motion was seconded by Commissioner Halbert. The motion passed, with Commissioners van Veen, Halbert, Millman, and Collins voting in favor and Commissioner Osgood abstaining.

The Commissioners discussed the next meeting agenda to include a report from the merger sub-committee, an Executive Session to discuss contract negotiations, and the State Environmental Policy Act (SEPA) procedure.

## 2. Adjournment

**The joint meeting adjourned at 1818 hours.**

*Nicole Frisch*  
Nicole Frisch, Board Secretary

*Derek van Veen*  
Derek van Veen, Commissioner, Position 1

*Doug Halbert*  
Doug Halbert, Commissioner, Position 2

*Tim Osgood*  
Tim Osgood, Commissioner, Position 3

*Mike Millman*  
Mike Millman, Commissioner, Position 4

*Roger Collins*  
Roger Collins, Commissioner, Position 5



**Woodinville Fire & Rescue**

**JOINT MEETING OF THE BOARDS OF FIRE COMMISSIONERS  
WOODINVILLE FIRE & RESCUE and NORTSHORE FIRE DEPARTMENT**

Headquarters Station 31, 17718 Woodinville-Snohomish Road NE

**Tuesday, September 15, 2020**

**5:00 p.m.**

**Meeting will be held virtually, via Zoom. Use the link below to attend live.**

<https://us02web.zoom.us/j/85260432676?pwd=M1RPeIV4OWpBc1BsdVFnQjIRdWd1UT09>

**To listen live, call 253-215-8782 and enter the Meeting ID and Password.**

**Meeting ID: 852 6043 2676**

**Password: 158133**

**AGENDA**

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to [NFrisch@wf-r.org](mailto:NFrisch@wf-r.org) at least one hour prior to start of meeting. Please limit comments to three minutes.)

**Board Business Items**

1. Merger vs. Merging District Discussion
2. Merger Next Steps Discussion
  - a. Community Communication
  - b. AV CaptureAll
  - c. Merger Sub-Committee Representatives
  - d. Contract for Services Sub-Committee Representatives
  - e. Fire Marshal Discussion
  - f. Next Joint Meeting Agenda Items
3. Adjournment

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2020-04**

**A RESOLUTION APPROVING THE MERGER OF  
KING COUNTY FIRE PROTECTION DISTRICT NO. 16 INTO WOODINVILLE FIRE & RESCUE**

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**RECITALS**

**WHEREAS**, on September 15, 2020, the Board of Northshore petitioned the Board of WF&R requesting that Northshore be merged into WF&R (“the Petition”); and

**WHEREAS**, Northshore and WF&R are within a reasonable proximity and near enough to each other so that governance, management, and services can be delivered effectively; and

**WHEREAS**, the merger of Northshore and WF&R would provide quantifiable service improvements or cost reductions; and

**WHEREAS**, the merger of Northshore and WF&R is a beneficial and equitable arrangement in terms of resource commitment, costs, and risk/exposure; and

**WHEREAS**, there is a comprehensive plan for implementation, with commitments from all agencies to see the merger of Northshore and WF&R through to completion; and

**WHEREAS**, the merger of Northshore and WF&R has a high likelihood of success that will lead to a stable and sustainable organization; and

**WHEREAS**, Northshore and WF&R have a shared vision of the outcome of the merger; and

**WHEREAS**, the merger of Northshore and WF&R provides benefits by achieving something the Districts could not achieve individually;

**NOW THEREFORE**, it is resolved as follows:

Section 1. The Petition of Northshore is approved as presented.

Section 2. The Fire Chief shall transmit the Petition back to Northshore with a copy of this Resolution so it may proceed with the merging procedure identified in RCW 52.06.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF  
WOODINVILLE FIRE & RESCUE THIS 15th day of September, 2020**

**WOODINVILLE FIRE & RESCUE  
COUNTY OF KING, WASHINGTON**

**Approved as to Form:**

/s/ Jeffrey Ganson  
Jeffrey Ganson, District Counsel

Electronically Signed  
Derek van Veen, Commissioner, Position 1

Electronically Signed  
Doug Halbert, Commissioner, Position 2

Abstained  
Timothy Osgood, Commissioner, Position 3

Electronically Signed  
Michael Millman, Commissioner, Position 4

Electronically Signed  
Roger Collins, Commissioner, Position 5

## CERTIFICATION

I, the undersigned, Secretary of Woodinville Fire & Rescue ("WF&R") hereby certify as follows:

1. The attached copy of Resolution No. 2020-04 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regular meeting of the WF&R Board of Fire Commissioners (the "Board") held on September 15, 2020 as the Resolution appears on the minute book of the District and the Resolution is now in full force and effect.
2. The regular meeting was held in accordance with the law.
3. A quorum of the members of the Board was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 15th of September, 2020.



Nicole Frisch, Board Secretary

## Frisch, Nicole

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**From:** van Veen, Derek  
**Sent:** Thursday, September 17, 2020 1:07 PM  
**To:** Frisch, Nicole; !\_Commissioners  
**Cc:** Ahearn, Greg  
**Subject:** RE: Electronic Signature - Resolution 2020-04

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue, was approved for electronic signature at the September 15, 2020 Joint Board meeting. It is Electronically Signed by Commissioner Derek van Veen.**

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**From:** Frisch, Nicole <NFrisch@wf-r.org>  
**Sent:** Wednesday, September 16, 2020 11:16 AM  
**To:** !\_Commissioners <Commissioners@wf-r.org>  
**Cc:** Ahearn, Greg <GAhearn@wf-r.org>  
**Subject:** Electronic Signature - Resolution 2020-04

Good morning Commissioners,

Attached please find Resolution 2020-04 as discussed at last night's BoFC meeting.

In an effort to more closely align our processes with Northshore Fire Department, at your earliest availability please respond to this email with your electronic signature by copying, pasting, and updating the following:

**Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue, was approved for electronic signature at the September 15, 2020 Joint Board meeting. It is Electronically Signed by Commissioner **Your Name Here**.**

Thanks!

**Nicole Frisch** | Executive Assistant/Board Secretary  
Woodinville Fire & Rescue  
Direct: (425) 483-7907  
Mobile: (425) 273-7138  
Email: [nfrisch@wf-r.org](mailto:nfrisch@wf-r.org)

*Prepare – Prevent – Perform*

Please note: This email is a public record and may be subject to disclosure.



## Frisch, Nicole

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**From:** Halbert, Doug  
**Sent:** Wednesday, September 16, 2020 2:33 PM  
**To:** Frisch, Nicole; !\_Commissioners  
**Cc:** Ahearn, Greg  
**Subject:** RE: Electronic Signature - Resolution 2020-04

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Nicole,

**Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue, was approved for electronic signature at the September 15, 2020 Joint Board meeting. It is Electronically Signed by Commissioner Doug Halbert.**

**Thank you,**  
**Doug Halbert** | Commissioner Position 2  
Woodinville Fire & Rescue

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<http://wf-r.org/>



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## Frisch, Nicole

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**From:** Millman, Mike  
**Sent:** Wednesday, September 16, 2020 2:05 PM  
**To:** Frisch, Nicole  
**Subject:** RE: Electronic Signature - Resolution 2020-04

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue, was approved for electronic signature at the September 15, 2020 Joint Board meeting. It is Electronically Signed by Commissioner.**

**Mike Millman**

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**Sent:** Wednesday, September 16, 2020 11:16 AM  
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## Frisch, Nicole

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**From:** Collins, Roger  
**Sent:** Thursday, September 17, 2020 2:56 PM  
**To:** Frisch, Nicole  
**Subject:** RE: Electronic Signature - Resolution 2020-04

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Nicole,

**Resolution 2020-04, a Resolution approving the merger of King County Fire Protection District No. 16 into Woodinville Fire & Rescue, was approved for electronic signature at the September 15, 2020 Joint Board meeting.**

**It is Electronically Signed by Commissioner Roger Collins.**

### Roger Collins

Commissioner/Board Chair  
Woodinville Fire & Rescue

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