

**WOODINVILLE FIRE & RESCUE**  
**Tuesday, October 6, 2020**

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins opened the virtual meeting at 1800 hours. Commissioner Collins postponed the meeting start until 1845 hours due to Commissioner participation in a joint meeting with the Northshore Fire Department Board of Fire Commissioners.

Commissioner Collins called the virtual meeting to order at 1845 hours. Roll call was taken and was as follows:

**Roll Call**

Commissioner Collins (Chair)  
Commissioner van Veen  
Commissioner Halbert  
Commissioner Osgood  
Commissioner Millman

**Staff**

Provisional Deputy Chief Peder Davis  
Board Secretary Nicole Frisch

**Consideration and Approval of Agenda in Content and Order**

***MOTION:** Commissioner Osgood moved to approve the agenda in content and order. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

**Public Comment**

None.

**1. 2020-2021 Board Rules of Procedure; and Resolution 2020-05 (attached hereto)**

Commissioner Halbert suggested minor updates to clarify the verbiage of 4.3.1, 7.1.2, and 7.1.3.

***MOTION:** Commissioner Halbert moved that the Board of Fire Commissioners adopt Resolution 2020-05, A Resolution Adopting the Board of Fire Commissioners 2020-2021 Rules of Procedure as amended. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

## **2. Discussion: District Name**

The Board of Fire Commissioners discussed formally changing Woodinville Fire & Rescue's legal name to King County Fire Protection District No. 36 (dba Woodinville Fire & Rescue) to align with Northshore Fire Department in preparation for the merger.

The Board took an advisory vote and decided unanimously to direct staff to look into what it would take to change the name, to include determining timing requirements and discussing with our election and communication consultant.

## **3. Executive Session**

At 7:04 p.m., the Board moved into Executive Session for 16 minutes pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee.

At 7:20 p.m., the Board reconvened. No action was taken.

## **4. Fire Chief's Report (attached hereto)**

Provisional Deputy Chief Davis presented the Fire Chief's Report that is attached hereto.

Commissioner Millman asked how CRR is going to continue to function without a Deputy Fire Marshal, specifically as it relates to tents for restaurants. Provisional Deputy Chief Davis reported that guideline documentation was developed well in advance of Deputy Fire Marshal Kerth's departure and is posted on our website. He also reported that Lt. Kerry Langan is helping with plan review while the District is without a Deputy Fire Marshal, and all inspections are still being handled by CRR Captain Ian D'Ambrosia.

## **5. Consent Agenda (attached hereto)**

- a. Approval of Minutes from the September 1, 2020 Regular Independent and Joint Meetings, the September 15, 2020 Budget Workshop, and the September 15, 2020 Regular Joint Meeting
- b. Approval of Payroll Vouchers ACH 20-17 for \$408,384.39 and ACH 20-18 for \$599,765.35
- c. Approval of General Vouchers for \$40,698.73 and \$58,287.23; and Capital Vouchers for \$1,905.76 and \$5,749.23

**MOTION:** Commissioner Osgood moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

**6. Reports and Requests from the Commissioners/Good of the Order**

None.

**7. Adjournment**

**MOTION:** Commissioner Halbert moved to adjourn the meeting. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.

**The meeting adjourned at 1927 hours.**

*Nicole Frisch*

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Nicole Frisch, Board Secretary

*Derek van Veen*

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Derek van Veen, Commissioner, Position 1

*Doug Halbert*

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Doug Halbert, Commissioner, Position 2

*Tim Osgood*

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Tim Osgood, Commissioner, Position 3

*Mike Millman*

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Mike Millman, Commissioner, Position 4

*Roger Collins*

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Roger Collins, Commissioner, Position 5



**Woodinville Fire & Rescue**

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**Tuesday, October 6, 2020**

**6:45 p.m.**

**Meeting will be held virtually, via Zoom. Use the link below to attend live.**

<https://us02web.zoom.us/j/84202076234?pwd=N05zKzFoSzEwa3JXWE9Oc1RKY0g1Zz09>

**To listen live, call 253-215-8782 and enter the Meeting ID and Password.**

**Meeting ID: 842 0207 6234**

**Password: 023106**

**AGENDA**

Call to Order/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to [NFrisch@wf-r.org](mailto:NFrisch@wf-r.org) at least one hour prior to start of meeting. Please limit comments to three minutes.)

**Board Business Items**

1. 2020-2021 Board Rules of Procedure; and Resolution 2020-05
2. Executive Session for 15 minutes pursuant to RCW 42.30.110(1)(g), to review the performance of a public employee.
3. Fire Chief's Report
4. Consent Agenda
  - a. Approval of Minutes from the September 1, 2020 Regular Independent and Joint Meetings, the September 15, 2020 Budget Workshop, and the September 15, 2020 Regular Joint Meeting
  - b. Approval of Payroll Vouchers ACH 20-17 for \$408,384.39 and ACH 20-18 for \$599,765.35
  - c. Approval of General Vouchers for \$40,698.73 and \$58,287.23; and Capital Vouchers for \$1,905.76 and \$5,749.23
5. Reports and Requests from the Commissioners/Good of the Order
6. Adjournment

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2020-05**

**RULES OF PROCEDURE FOR THE BOARD OF FIRE COMMISSIONERS**

**RECITALS**

**WHEREAS**, the Woodinville Fire & Rescue (“District”) Board of Fire Commissioners (“Board”) adopts Resolution 2020-05 establishing the Rules of Procedure for the Woodinville Fire & Rescue Board of Fire Commissioners; and

**WHEREAS**, Resolution 2020-05 supersedes all previous resolutions relating to Board rules of procedure; and

**WHEREAS**, the Board believes that establishing rules of procedure will facilitate the management of meetings and benefit the public’s interest in accomplishing business on behalf of the citizens of the District;

**NOW, THEREFORE**, it is resolved by the Woodinville Fire & Rescue Board of Fire Commissioners as follows:

- 1) That the Board’s Rules of Procedure attached to this Resolution as Exhibit 1, and dated October 6, 2020 are adopted as the Board’s official procedures.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE**

**COMMISSIONERS OF WOODINVILLE FIRE & RESCUE THIS 6<sup>th</sup> DAY OF OCTOBER  
2020.**

**WOODINVILLE FIRE & RESCUE  
COUNTY OF KING, WASHINGTON**

**Approved as to Form:**

/s/Jeffrey Ganson  
Jeffrey Ganson, District Counsel

Derek van Veen  
Derek van Veen, Commissioner, Position 1

*Doug Halbert*  
Doug Halbert, Commissioner, Position 2

*Tim Osgood*  
Timothy Osgood, Commissioner, Position 3

*Mike Millman*  
Mike Millman, Commissioner, Position 4

*Roger Collins*  
Roger Collins, Commissioner, Position 5

**Attest:**

*Nicole Frisch*  
Nicole Frisch, Board Secretary



**BOARD OF FIRE COMMISSIONERS  
RULES OF PROCEDURE**

**ADOPTED October 6, 2020  
By RESOLUTION 2020-05**

## Woodinville Fire & Rescue Board Rules of Procedure

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## **1.0 General Information**

- 1.1. These rules constitute the official Rules of Procedure (“Rules”) for the Woodinville Fire & Rescue (“District”) Board of Fire Commissioners (“Board”). The Washington Fire Commissioners Association Commissioner’s Handbook may be referenced as a basic guide to understanding the various roles, duties and responsibilities of being a Fire Commissioner.
- 1.2. The Rules do not grant any rights or privileges, or provide an independent cause of action, to members of the public or third parties. They are adopted for the sole benefit of the Commissioners to assist them in the orderly conduct of Board business.
- 1.3. In all matters not addressed in the Rules, the Board shall be governed by applicable statutory requirements, District policies and Robert’s Rules of Order.
- 1.4. In the event the Rules conflict with state law, the Board shall follow the applicable statutory requirements and promptly amend the Rules.
- 1.5. The Board may, by a simple majority vote, temporarily waive any provision, in whole or part, contained in the Rules, but only to the extent such waiver does not result in a violation of state law.
- 1.6. The Board may review the Rules periodically as needed, but no less than once every two (2) years in every even numbered year.

## **2.0 Elections**

- 2.1. At the first meeting of each calendar year, the Board shall elect a Chair and Vice-Chair. Such elections may be postponed up to thirty (30) days upon Board motion. Elected officers shall serve for a term of one (1) year or until a successor is elected.
- 2.2. In the event the Chair or Vice-Chair is unable to complete the term of office, the Board shall elect a new Chair or Vice-Chair at the next regular meeting or as expeditiously as possible.

## **3.0 Oath of Office**

- 3.1. As provided by RCW 29A.20.040, Commissioners shall take the oath either: (a) up to ten (10) days prior to the day the Commissioner’s term of office begins, or (b) at the last regular meeting of the Board held before the new Commissioner is to assume office.

## **4.0 Officers**

### **4.1. Presiding Officers:**

- 4.1.1. The Chair, or in his/her absence, the Vice-Chair shall preside at all Board meetings. It shall be the duty of the Presiding Officer to ensure that the transaction of Board business is in accordance with these Rules of Procedure.
- 4.1.2. In the absence of both the Chair and the Vice-Chair at a Board meeting, the remaining Commissioners shall appoint a Commissioner to serve as a temporary Presiding Officer.

### **4.2. Presiding Officer's Duties:**

- 4.2.1. Call all Board meetings to order.
- 4.2.2. Adhere to the Board's approved meeting agenda.
- 4.2.3. Permit and manage public participation in Board meetings.
  - 4.2.3.1. Require all speakers when recognized by the Chair to state their name and place of residence, speak to the issue at hand, and observe the Board's meeting decorum rules.
- 4.2.4. Manage Board discussion to ensure orderly participation of Commissioners.
  - 4.2.4.1. Provide each Commissioner who requests to speak an opportunity to speak when recognized by the Chair.
- 4.2.5. State each motion before it is discussed and before it is voted on.
- 4.2.6. Put motions to a vote and announce the results.

### **4.3. Officer Removal:**

- 4.3.1. The Board may remove the Chair or Vice-Chair from their position by a simple majority vote.

## **5.0 Committees**

- 5.1. The Board may establish Standing Committees and Special Committees of not more than two (2) Commissioners. The Board Chair shall appoint all Committee Chairs and may also appoint a Commissioner to serve as an alternate committee

member to either the Standing or Special Committees, with the concurrence of the Board. Alternate committee members shall attend committee meetings only in the absence of one of the regular committee members.

**5.1.1. Standing Committees:**

5.1.1.1. Standing Committees include but are not limited to: (a) Executive, (b) Finance, (c) System Performance, (d) Intergovernmental Relations and (e) Human Resources.

**5.1.2. Special Committees:**

5.1.2.1. The District's Fire Chief, with the concurrence of the Board, shall be responsible for identifying Special Committee projects. Generally, Special Committees will be formed for the purpose of addressing the District's strategic plan.

**5.1.3. Human Resources:**

5.1.3.1. The Board vests the responsibility for initially considering with District staff and providing recommendations to the Board on District human resources matters in the Human Resources Committee. The Human Resources Committee possesses no independent authority to act or make final decisions and shall forward its recommendations for consideration and action to the Board.

**6.0 Board Secretary**

6.1. The Fire Chief's Executive Assistant, or a designee, shall serve as the Board's Secretary, and provide administrative support to the Board.

**6.1.1. Commissioner Requests for Staff Assistance:**

6.1.1.1. To minimize interference with District operations, Commissioners shall submit all requests for staff assistance on District matters to the Board Secretary, whether those requests relate to Board committee work or a Commissioner's individual inquiry.

6.1.1.2. The Board Secretary, in consultation with the Board Chair, shall arrange for staff to respond to the request, and advise the requesting Commissioner and Board Chair when the requested assistance may be available, or why the request may not be addressed within a reasonable period of time.

- 6.2. The Board Secretary shall serve proper legal notice of all Board meetings and public hearings and prepare the agenda for regular and special meetings.
- 6.3. The Board Secretary shall attend all the Board's regular and special meetings. If the Board Secretary is not available for a Board meeting, the Fire Chief shall appoint a member of the District's staff to act as Board Secretary for the meeting.
- 6.4. The Board Secretary shall keep and maintain a current year-to-date record of each Commissioner's attendance at all meetings.
- 6.5. The Board Secretary shall keep the minutes of all regular and special meetings of the Board and maintain all Board and committee records.

## **7.0 Preliminary Meeting Agenda Preparation**

- 7.1. The Board Secretary, or designee, shall prepare a preliminary agenda for each Board meeting, specifying the time and place of the meeting and stating a brief description of each item to be considered by the Board. The preliminary agenda is subject to review by the Executive Committee prior to issuance.
  - 7.1.1. An item for a Board Meeting may be placed on the preliminary agenda by any of the following methods: (a) majority vote of the Board; (b) Board Consensus, (c) Board Chair or Vice-Chair, (d) Board Committee, or (e) Fire Chief.
  - 7.1.2. The preliminary agenda will be emailed to all employees, posted to the District's website and posted on the bulletin board outside the District Headquarters office door at Station 31 at least 24 hours prior to the scheduled Board meeting. To the extent possible, the preliminary agenda will be distributed by 6:00 p.m. the Friday preceding the Board meeting date.
  - 7.1.3. Board meeting packets, containing materials to be considered at the next Board meeting will be available for the Board's review at least 24 hours prior to the scheduled Board meeting. To the extent possible, meeting materials will be available for the Board's review by 6:00 p.m. the Friday preceding the Board meeting date.

## **8.0 Public Notice Meetings and Hearings**

### **8.1. Notice of Regular and Special Meetings:**

- 8.1.1. All meetings will be announced in a timely fashion with the appropriate location and time and notice shall be posted on the District website and

on the bulletin board outside the District Headquarters office door at Station 31.

**8.2. Notice of Public Hearings and Quasi-Judicial Hearings:**

- 8.2.1. A public hearing, such as those held annually on the budget or tax levy and those relating to benefit charges, must be advertised in two consecutive notices of a local newspaper, the last date no more than ten (10) nor less than three (3) days before the hearing. The notice shall state the purpose, time, date and place of the hearing.

**9.0 Meetings**

**9.1. Open Public Meetings Act:**

- 9.1.1. All Board and Committee meetings shall comply with the requirements of RCW 42.30, Open Public Meetings Act.
- 9.1.2. Communication between three or more Board members via telephone, email, in-person or any social media website, may constitute a “meeting” under the Open Public Meetings Act. Therefore, consistent with the spirit and intent of the Open Public Meetings Act:
- 9.1.2.1. Commissioners shall not participate in a conference call where three or more Board members participate on the call, unless such conference call is duly noticed and conducted as an open meeting.
- 9.1.2.2. Commissioners shall not participate in email discussions where three or more Board members are participants in the discussion on the email thread.
- 9.1.2.3. Commissioners shall not, for the purpose of making a decision, engage in a series of meetings (by phone, email, social media or in-person), none of which include a majority of the Board but collectively do involve a majority of the Board (serial or chain meetings).
- 9.1.2.4. Commissioners shall not engage in any communication on any District sponsored social media website.

**9.2. Regular Meetings:**

- 9.2.1. The Board shall meet the first Tuesday of each month beginning at 1700 hours. The third Tuesday of each month shall be reserved for a study session or second regular meeting, if needed. Regular meetings shall be

held at District Headquarters, Fire Station 31, 17718 Woodinville Snohomish Road NE, Woodinville, WA 98072, unless public notice is given of another location.

- 9.2.2. Should any scheduled meeting fall on a legal holiday, the meeting shall be held at the same hour and place on the next business day in accordance with RCW 42.30.070, Times and places for meetings-Emergencies-Exceptions. The Board may cancel the meeting with appropriate notice to all parties and the public.
- 9.2.3. Regular meetings may be canceled, continued or adjourned to a specific date and time provided notice is provided at least 24 hours in advance of the meeting and in the same manner as for special meetings. The Board must hold a minimum of one (1) regular meeting each month.

**9.3. Special Meetings:**

- 9.3.1. Special meetings may be held by the Board subject to notice requirements in accordance with RCW 42.30.080, Special meetings. Special meetings may be called by the Chair or by a quorum of the Board, by written notice delivered to each Commissioner.
- 9.3.2. Special meeting notices shall be posted on the District website, at District Headquarters, Fire Station 31, and by email to District employees at least 24 hours prior to the meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. The Board shall not take final action on subjects other than those specified in the notice.
- 9.3.3. Notice of special meetings shall be given to any news media that have on file with the District a written request for meeting notices at least 24 hours prior to the meeting.

**9.4. Executive Sessions/Closed Sessions:**

- 9.4.1. Executive sessions may be held for those purposes identified in RCW 42.30.110, Executive sessions. Closed sessions may be held for those purposes identified in RCW 42.30.140.
- 9.4.2. Under RCW 42.30.110(2), before going into Executive Session, the Presiding Officer must publicly announce the purpose for the Executive Session, citing the appropriate section of the statute, and state the length of the session.

- 9.4.3. Should the session require additional time, the Presiding Officer or designee shall make a public announcement that the session is being extended and state the length of the extension.
- 9.4.4. The Board may include or exclude any and all persons and members of the public in an Executive or Closed Session.
- 9.4.5. All written materials and verbal information provided to Commissioners during Executive Sessions shall be kept confidential to ensure that the District's position is not compromised.

9.5. **Committee Meetings:**

- 9.5.1. Standing and special committee meetings may be held at times, dates and locations determined by the committee members.

9.6. **Excused Absences:**

- 9.6.1. As provided by RCW 52.14.050, Vacancies, if appropriate notice of a meeting is given, a Commissioner shall forfeit his/her office by failing to attend three (3) consecutive regular meetings of the Board without being excused by the Board.
- 9.6.2. Commissioners may be excused from attending a meeting by contacting the Board Chair or Secretary prior to the meeting and stating the reason for his/her inability to attend the meeting. If email is used to communicate the absence, a response must be received prior to the meeting in order for the absence to be excused.
- 9.6.3. Following the Roll Call, the Board Chair or Board Secretary shall inform the Board of the Commissioner's absence and state the reason for the absence.
- 9.6.4. The absence may be excused by approval of a motion which shall be non-debatable. Upon passage of the motion by a majority of the Commissioners present, the absent Commissioner shall be considered excused.

9.7. **Attendance of Executive Team Members:**

- 9.7.1. The Fire Chief, or the acting Fire Chief, shall attend all Board meetings. When requested by the Board, District Executive Team members shall attend a Board meeting and remain for such time as the Board directs.

9.8. **Meeting Decorum:**

- 9.8.1. In Board meetings, Commissioners should be addressed as “Commissioner (surname)” or “Mr., Madam, or Ms. (surname)”. The Chair should be addressed as “Mr., Madam, or Ms. Chair”.
- 9.8.2. Board appropriate attire will be casual business attire, which includes District logo wear.
- 9.8.3. While the Board is in session, Commissioners must preserve order and decorum. A Commissioner shall not delay or interrupt, by side conversation, debate with the public, or otherwise, the proceedings of the Board, nor disrupt any Commissioner while speaking.
- 9.8.4. Each Commissioner shall have the right to express dissent from or protest against any matter before the Board and have the reason for such dissent or protest entered into the minutes.
- 9.8.5. In accordance with RCW 42.30.050, Interruptions-Procedure, any person making personal, impertinent or slanderous remarks or who becomes boisterous while participating in a Board meeting may be asked by the Presiding Officer to leave the Board meeting.

## **10.0 Quorum:**

- 10.1. A quorum of the Board is three (3) Commissioners. The Board may take action at a meeting only when a quorum of the Commissioners is present.
- 10.2. In the absence of a quorum, no action may be taken except to adjourn the meeting to a subsequent date and time. Adequate notice of an adjourned meeting shall be given to any absent Commissioners, in the event it is not the next regularly scheduled Board meeting.

## **11.0 Order of Business during Regular Meetings**

- 11.1. The order of business for each regular meeting shall be as follows, unless modified by the Board:
  - 11.1.1. Call to Order
  - 11.1.2. Pledge of Allegiance
  - 11.1.3. Roll Call
  - 11.1.4. Consideration and Approval of Agenda in Content and Order
  - 11.1.5. Public Comment



- 11.1.6. Board Business
  - 11.1.6.1. Presentations
  - 11.1.6.2. Staff Reports and/or Resolutions
  - 11.1.6.3. Fire Chief's Report
- 11.1.7. Consent Agenda
- 11.1.8. Reports and Requests from the Commissioners/Good of the Order
- 11.1.9. Executive Session (if necessary)

## **12.0 Public Participation**

### **12.1. Comments & Material Provided by Citizens:**

- 12.1.1. Citizens wishing to address the Board shall sign in prior to the start of the Board meeting. At their discretion, the Board may allow citizens who have not signed in to speak.
- 12.1.2. For the record, citizens must state their name, address and the organization (if any) they represent.
- 12.1.3. Individual citizens may speak for three (3) minutes or less. However, this rule may be suspended at the discretion of the Chair or by majority vote of the Board.
- 12.1.4. The Board Chair or Board Secretary shall instruct the speaker that their comments are being recorded.
- 12.1.5. No person shall be allowed to address the Board while it is in session without first being recognized by the Chair. All speakers shall speak from the lectern unless an exception is made at the discretion of the Chair.
- 12.1.6. Citizens may provide documents or materials to the Board Secretary before or after speaking at the lectern for future consideration by the Board.

### **12.2. Board Response:**

- 12.2.1. The Board shall have the discretion to address any issue raised during the Public Comment period or may refer the matter for future consideration to staff or at a subsequent Board meeting.

- 12.2.2. Commissioners are encouraged to ask questions of citizens during the Public Comment period. The Board Chair has the discretion to curtail such discussion at any time, so that the business of the Board may continue without undue delay.

### **13.0 Voting**

- 13.1. When a quorum of Commissioners is present, the Board acts by simple majority vote. This requirement cannot be modified by any procedural rule. There shall be no voting by proxy. No matter may be voted upon unless:
  - 13.1.1. The matter has been discussed by the Board at a previous meeting; or
  - 13.1.2. The matter has been placed on the agenda prior to the meeting; or
  - 13.1.3. The matter is considered by a majority vote of the Board to constitute an exigent circumstance that warrants immediate consideration and possible action.
- 13.2. All votes shall be taken by voice, except that at the request of any Commissioner, a roll call vote shall be taken by the Board Secretary.
- 13.3. In the event of a tie vote on a matter, that matter shall be considered defeated.
- 13.4. Each Commissioner, including the Chair, may vote on any motions before the Board, unless an actual or apparent conflict of interest or an appearance of fairness question is presented.

### **14.0 Meeting Minutes**

- 14.1. The District's audio or video recording of a Board meeting shall constitute the official transcript of the proceedings in the absence of or until such time that there are approved minutes. In the event there is no District audio or video recording of the meeting, the approved minutes shall constitute the official transcript.
- 14.2. To the extent possible, the minutes of all meetings should be finalized and available for Board review by 5:00 p.m. on the Thursday following each meeting.

### **15.0 Code of Ethics / Appearance of Fairness**

- 15.1. Commissioners shall comply with RCW 42.23, Code of Ethics for Municipal Officers – Contract Interests, and RCW 42.36, Appearance of Fairness Doctrine - Limitations.

- 15.2. In order to ensure the public's confidence that all Board actions and transactions are fair and equitable, and the integrity of the Board of Fire Commissioners, each Commissioner shall conduct business on behalf of the District without any actual or apparent conflict of interest between the public trust and their private interests.
- 15.3. Actual and apparent conflicts of interest occur where a Commissioner has a personal or financial interest in an entity seeking to or doing business with the District, and that Commissioner has responsibility over, or participates in, an action or transaction involving that entity as a Commissioner.
- 15.4. As an abstention or recusal does not always cure a conflict of interest or appearance of fairness question, Commissioners who abstain from voting or recuse themselves from participating in Board deliberation, transaction or action shall state the reason for their abstention or recusal for the record prior to the relevant Board vote.

## **16.0 Confidentiality**

- 16.1. Each Commissioner shall keep confidential all attorney/client communications, and all written material and verbal information provided to them during Executive Sessions under RCW 42.30.110.
- 16.2. If during an Executive Session, the Board directs District staff to manage an issue, each Commissioner acknowledges that all contact between the District and any other party concerning the issue is best conducted by District staff. This ensures the District's clarity and consistency with communication on that issue. Prior to discussing the issue with anyone other than other Commissioners, District counsel, the Fire Chief or his/her designee, Commissioners shall confer with the Chairperson for the Board of Fire Commissioners and the Fire Chief.
- 16.3. When District staff has determined that certain information provided to a Commissioner outside of an Executive Session is exempt from public disclosure under the Public Records Act or state law, the Commissioner receiving such information shall keep the same confidential.
- 16.4. If it is determined to be in the best interests of the District to release certain information previously held as exempt from public disclosure, or District staff determines that once applicable exemptions no longer apply to certain non-disclosed information, Commissioners may release that information.

## **17.0 Public Records Requests**

- 17.1. The District's administrative staff shall be principally responsible for accepting and responding to all records requests in accordance with RCW 42.56, Public Records Act.
- 17.2. In the event a records request is made by a member of the public to a Commissioner, the Commissioner receiving the request shall immediately provide the requestor with the Board Secretary's contact information, encourage requestors to put their request in writing using the District's form (Form 1015-A, Request for Public Record), and forward to the Board Secretary the requestor's contact information with a description of the information requested.
- 17.3. Each Commissioner is personally responsible for identifying, gathering and forwarding to the District in a timely fashion all records in their possession and control that are responsive to a records request.

## **18.0 Equipment Issue**

- 18.1. Commissioners will be issued the following upon their appointment: (a) ID card and badge case; (b) gold badge; (c) business cards; and (d) headquarters key and lock combination. Additionally, Commissioners may be issued the following: (a) logo wear (shirts, hat, and jacket); and (b) name badge.
- 18.2. Commissioners will not be issued radios, pagers or turn-out gear, and are not expected or encouraged to respond to fire or emergency calls.
- 18.3. When a Commissioner's term expires, Commissioners shall promptly return all District-issued equipment to the District.

## **19.0 Commissioner Compensation**

- 19.1. Commissioners receive the compensation allowed by law for each meeting attended, with no restriction on the number of meetings per month, but with an annual compensation limit, adjusted every five years, as outlined in RCW 52.14.010, Commissioners - Number—Qualifications—Insurance—Compensation and expenses—Service as volunteer firefighter.
- 19.2. Commissioners may not "bank" attendance at meetings in one year and make a monetary claim for those meetings in the next fiscal year. RCW 52.14.010 contemplates that compensation to Commissioners for attendance at meetings is paid monthly as it is earned.
- 19.3. The Board shall establish which services a Commissioner may perform on behalf of the District for compensation. A list of activities shall be pre-approved at or around the first meeting of each calendar year to include:

- 19.3.1. All scheduled meetings of the Board, regular and special.
- 19.3.2. Board-level committee meetings and activities.
- 19.3.3. King County Fire Commissioners Association general and board of director meetings. Estimated annual expenses for such meetings shall be approved by the Board during the annual budget process.
- 19.3.4. Washington Fire Commissioners Association meetings, seminars and conferences. Estimated expenses for such meetings, seminars, and conferences shall be approved by the Board during the annual budget process.
- 19.4. Additionally, Commissioners may be compensated for any of the following services with approval of the Board during Good of the Order at a scheduled meeting prior to or immediately following:
  - 19.4.1. Fire District-related seminars and educational classes
  - 19.4.2. Fire District public functions (e.g., pancake breakfast, open house, etc.).
  - 19.4.3. Other District-Related Activities.
- 19.5. Commissioners are responsible for completing the Commissioner Remuneration Form for each pay period. The completed form shall be submitted to the Board Secretary by 1700 hours on the last day of the pay period. The following information must be included for each compensable activity:
  - 19.5.1. Date.
  - 19.5.2. Duty performed.
  - 19.5.3. Start and end time.
  - 19.5.4. Date of Board approval (or "N/A" if pre-approved).
  - 19.5.5. Details to include location, attendees, class title, etc. as applicable.
  - 19.5.6. Any supporting documentation as necessary.
- 19.6. The Board Secretary shall verify the entries to the best of his/her ability, fill in the total amount due, attach any supporting documentation as necessary, sign and date the form, and submit the completed form to Payroll.
- 19.7. Missing or incomplete forms will result in a delay in the remuneration to the Commissioner.

## **20.0 Travel**

- 20.1. The Commissioners may attend any and all meetings of the King County Fire Commissioners or the Washington State Fire Commissioners Associations and/or committees thereof and may perform administrative services on behalf of the District with prior approval of the Board.
- 20.2. The Board Secretary will assist in processing requests for travel/training by processing registrations, the *Travel Advance* form and booking travel and lodging.
- 20.3. Any tickets, vouchers, gift certificates or similar materials in an amount exceeding \$25 that are or could be perceived as gratuity or monetary benefit while traveling or conducting business on behalf of Woodinville Fire & Rescue shall become and remain the property of Woodinville Fire & Rescue. Any such items shall be reported to the Fire Chief immediately. Door prizes, raffles and drawings are exempt from this policy.
- 20.4. Commissioners will follow the procedure in District Policy 2206, Travel Authorization and Expenses for travel approval and reimbursement.

## **21.0 Personal Liability Protection**

- 21.1. Commissioners shall be included as named insureds on all applicable District insurance policies. In the event a Commissioner shall be individually named as a defendant in any litigation arising out of the performance by the Commissioner of District business and the District's insurance carrier shall deny coverage and refuse to provide defense to the action, the District shall provide the Commissioner with separate legal counsel and indemnification subject to the following conditions:
  - 21.1.1. The cause of the action must have arisen as a result of the action or non-action of the Commissioner while acting within the scope and authority of the office of Commissioner.
  - 21.1.2. The cause of action must not have arisen as a result of intentional, willful or criminal conduct of the Commissioner.

### **21.2 Requests for Defense and Liability Coverage**

- 21.2.1. The following procedure shall be used to determine if the District shall provide the defense and liability coverage for a Commissioner under a District policy.
  - 21.2.1.1. The matter shall be referred to the District's attorney for investigation and review.

- 21.2.1.2. The District's attorney shall fully investigate the facts and circumstances of the litigation and the actions of the defendant Commissioner.
- 21.2.1.3. The District's attorney shall report to the Board of Commissioners, in writing, the results of the investigation and research. A copy of the report shall be furnished to each Commissioner under the attorney/client communication privilege.
- 21.2.1.4. The Board of Commissioners shall make the final determination based on the report and investigation of the attorney.

# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: October 6, 2020  
TO: Roger Collins, Chair  
Board of Fire Commissioners  
FROM: Peder Davis, Provisional Deputy Chief PD  
SUBJECT: **Fire Chief's Report – October 6, 2020**

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### **Fire Chief's Report/Activities**

I am pleased to present the following summary of District activities since the Board's last regular meeting on behalf of Chief Ahearn:

#### **Incidents**

The District responded to 320 incidents since your last independent regular meeting on September 1, 2020.

#### **Budget**

With the exception of response operations overtime, staff has no concerns with the 2020 budget. The budget report for the period ending August 31, 2020 is attached for your review.

Staff presented the preliminary budget to the Board for review during the September 15 Budget Workshop. The Fire Benefit Charge and Budget Hearings are scheduled for October 20.

#### **Consolidation Update**

The merger communications work group had their initial intake call with Liz Loomis Public Affairs on September 3 to discuss steps in preparing for the ballot measure. In the work group is Chief Ahearn, DC McDonald, CAO Montegary, CSO Breault, PIO Booth, representatives from both Boards of Fire Commissioners, and representatives from both Local 2459 and Local 2950. The next work group meeting is scheduled for October 8.

Legal Counsel Matt Paxton of Chmelik Sitkin and Davis continues to help the Districts with the body of work required to move forward with the State Environmental Policy Act and Boundary Review Board processes.

#### **Personnel**

Three firefighters remain off-line: one who suffered a duty-related injury and is currently assigned to days to complete our retraining program, and the other two are due to non-duty-related injuries.



Roger Collins, Chair  
Board of Fire Commissioners  
October 6, 2020  
Page 2 of 2

Deputy Fire Marshal Barry Kerth's last day with the District was September 18. He was with us for three and a half years before accepting the Battalion Chief/Fire Marshal position with the City of Mount Vernon. His expertise was an asset to the District, and he will be missed. The Deputy Fire Marshal job opening was posted internally with no applicants. The Deputy Fire Marshal's position has been posted externally and is being advertised to the public on our social media platforms, on various fire service media outlets, and on our website. Applications will be accepted through October 19, 2020.

I am pleased to report that the South King County Fire Training Consortium Recruit Academy is well underway. Our six recruits are performing as expected with no issues. They will complete 20-week Recruit Academy there before coming on-line or about February 1, 2021.

CSO Breault is rolling out a new Employee Spotlight monthly article. The goal is to allow our residents the opportunity to learn a little bit more about the folks here at Woodinville Fire & Rescue. Check out our social media platforms and website to read the first spotlight article about Lt. Paul Peterson.

PD/nmf



**Woodinville Fire & Rescue**

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072-8509  
Phone 425-483-2131 • Fax 425-486-0361

**ACH/BANK DEBIT APPROVAL DOCUMENT**

Governmental Unit Name: Woodinville Fire & Rescue

**EXPENSE ACCOUNT**

Fund # 10-036-0010

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: October 6, 2020

Approved for payment:

Derek van Veen  
Commissioner, Position 1

[Signature]  
Commissioner, Position 2

[Signature]  
Commissioner, Position 3

Mike Millman  
Commissioner, Position 4

[Signature]  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-17	9/9/20, 9/10/20	\$ 408,384.39

Jean S. Montegary  
Preauthorization signature (FC/DC/CAO)

**US BANK SINGLEPOINT - 3629 TRANSACTIONS**

Trans. Date	Paychex Cash Requirement Debits	
9/9/2020	Net Pay: Direct Deposits/Live Checks	250,003.57
9/9/2020	DSHS - WA State (garnishment)	291.52
9/10/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	55,694.34
9/9/2020	Agency Checks	15,506.20
		-
		-
		-
	Quarterly L&I	-
9/10/2020	<b>PAYCHEX INVOICE</b>	665.67
		<b>322,161.30</b>

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
9/10/2020	WDVL FF Union Dues/Assessment	5,222.05
9/10/2020	WDVL Benevolent Fund	504.50
	<b>Total Deposit</b>	<b>5,726.55</b>

<b>PAY32 TRANSACTION TOTALS</b>	<b>\$</b>	<b>327,887.85</b>
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 \_\_\_\_\_  
 Preauthorization signature (FC/DC/CAO)

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Sep 11, 2020

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_
  ACH Debit Pay Code (COLXX) \_\_\_\_\_
  Automatic Withdrawl  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	54,125.38
3	DCP	100360010			24219		00000	12,287.82
4							00000	
5							00000	
6							00000	
<b>Total</b>								\$66,413.20

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION

Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S Montegary* Title Chief Administrative Officer Date Sep 8, 2020  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org

# ELECTRONIC PAYMENT REQUEST FORM



**King County**

Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Sep 11, 2020

**PAYMENT INFORMATION**

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ 
  ACH Debit Pay Code (COLXX) \_\_\_\_\_ 
  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ 
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,083.34
3							00000	
4							00000	
5							00000	
6							00000	
							<b>Total</b>	\$14,083.34

**PAYEE INFORMATION**

Company  Address  City  State  Zip

**BANK INFORMATION FOR WIRE PAYMENTS**

Bank Name  Name on Bank Account   
 Bank Routing #  Bank Account #  City  State

**CONTACT INFORMATION** Typed or Printed

Contact Name  Organization   
 Email  Phone #  Ext  Fax #

**AUTHORIZATION** Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Sep 8, 2020  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



**Woodinville Fire & Rescue**

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072-8509  
Phone 425-483-2131 • Fax 425-486-0361

**ACH/BANK DEBIT APPROVAL DOCUMENT**

Governmental Unit Name: Woodinville Fire & Rescue

**EXPENSE ACCOUNT**

**Fund # 10-036-0010**

**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: October 6, 2020

Approved for payment:

Derek van Veen  
Commissioner, Position 1

[Signature]  
Commissioner, Position 2

[Signature]  
Commissioner, Position 3

Mike Millman  
Commissioner, Position 4

[Signature]  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 20-18	9/24/20, 9/25/20	\$ 599,765.35

[Signature]  
Preauthorization signature (FC/DC/CAO)

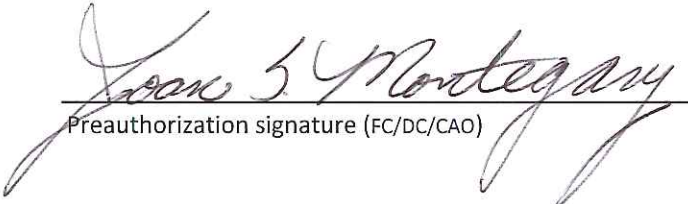
**US BANK SINGLEPOINT - 3629 TRANSACTIONS**

Trans. Date	Paychex Cash Requirement Debits	
9/24/2020	Net Pay: Direct Deposits/Live Checks	302,332.81
9/24/2020	DSHS - WA State (garnishment)	291.52
9/25/2020	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	74,088.82
9/24/2020	Agency Checks	121,355.00
		-
		-
		-
	Quarterly L&I	-
9/25/2020	<b>PAYCHEX INVOICE</b>	686.90
		<b>498,755.05</b>

*Check  
Bunger  
(276.42)  
  
+ 276.42*

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
9/25/2020	WDVL FF Union Dues/Assessment	6,986.09
9/25/2020	WDVL Benevolent Fund	494.50
	<b>Total Deposit</b>	<b>7,480.59</b>

<b>PAY32 TRANSACTION TOTALS</b>	<b>\$</b>	<b>506,235.64</b>
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 \_\_\_\_\_  
 Preauthorization signature (FC/DC/CAO)

# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Sep 28, 2020

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_
  ACH Debit Pay Code (COLXX) \_\_\_\_\_
  Automatic Withdrawl  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	65,815.69
3	DCP	100360010			24219		00000	12,916.72
4							00000	
5							00000	
6							00000	
							<b>Total</b>	\$78,732.41

## PAYEE INFORMATION

Company  Address  City  State  Zip

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name  Name on Bank Account   
 Bank Routing #  Bank Account #  City  State

## CONTACT INFORMATION Typed or Printed

Contact Name  Organization   
 Email  Phone #  Ext  Fax #

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Sep 24, 2020  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



# ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Sep 25, 2020

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_
  ACH Debit Pay Code (COLXX) \_\_\_\_\_
  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_
  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	14,797.30
3							00000	
4							00000	
5							00000	
6							00000	
							<b>Total</b>	\$14,797.30

## PAYEE INFORMATION

Company  Address  City  State  Zip

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name  Name on Bank Account   
 Bank Routing #  Bank Account #  City  State

## CONTACT INFORMATION

Contact Name  CHARLENE INMAN Organization  WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email  CINMAN@WF-R.ORG Phone #  425-483-7908 Ext  Fax #  425-486-0361

## AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Sep 24, 2020  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 09/08/2020  
Total Amount: \$1,905.76  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200901092900.csv  
Fund #: 100363020

*Capital*

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Joan S. Montgomery</u>	<u>9/1/20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>10-6-20</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



# Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200901092900.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
QAL-TEK ASSOCIATES LLC			200902001	09/08/2020	\$1,905.76	20-02106

ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
MCAG #: 2526

As Of: 09/08/2020

Time: 09:27:02 Date: 09/01/2020  
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18174	06/24/2020	09/08/2020	1150 QAL-TEK ASSOCIATES LLC	1,905.76	Gas Detector/Calibration Equipment for DECON Machine
594 22 64	10-99	Machinery, Large Tools	301 000 594	Capital Projects	1,640.90
594 22 64	10-99	Machinery, Large Tools	301 000 594	Capital Projects	143.00
594 22 64	10-99	Machinery, Large Tools	301 000 594	Capital Projects	76.86
594 22 64	10-99	Machinery, Large Tools	301 000 594	Capital Projects	45.00

Report Total: 1,905.76

Fund	
301 Capital Projects Fund (10-036-3020)	1,905.76

This report has been reviewed by:

Signature: Jean B. Montegary  
Fire Chief/Chief Administrative Officer

Date: 9/1/20



# Special District Voucher Approval Document

Capital

KC v2.0

Scheduled Payment Date: 10/05/2020  
Total Amount: \$5,749.23  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200929104113.csv  
Fund #: 100363020

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Joan S. Montegary</u>	<u>9-29-20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>10-6-20</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>10-06-2020</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: [SpecialDist.AP@kingcounty.gov](mailto:SpecialDist.AP@kingcounty.gov)  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



King County

# Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200929104113.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BANK OF AMERICA (AHEARN)			201002001	10/05/2020	\$5,749.23	

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
MCAG #: 2526

As Of: 10/05/2020

Time: 10:35:40 Date: 09/29/2020  
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18257	09/11/2020	10/05/2020	66	BANK OF AMERICA (AHEARN)	5,749.23	St 35 Decon Sink and Faucet
	594 22 61	00-08	St 35 Decon Room	301 000 594 Capital Projects	5,749.23	

Report Total: 5,749.23

Fund	
301 Capital Projects Fund (10-036-3020)	5,749.23

This report has been reviewed by:

Signature: \_\_\_\_\_

*Jean S. Montgomery*  
Fire Chief/Chief Administrative Officer

Date: \_\_\_\_\_



# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 09/21/2020  
Total Amount: \$40,698.73  
Control Total: 45  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200916105109.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Juan S. Montenegro</u>	<u>09/16/20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>10-6-20</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>10-06-2020</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_





# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200916105109.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ADVANCE MARKING SYSTEMS			200903001	09/21/2020	\$317.34	
AIRGAS USA LLC			200903002	09/21/2020	\$337.24	
ALPINE ROOF CARE INC			200903003	09/21/2020	\$1,485.00	
BANK OF AMERICA (AHEARN)			200903004	09/21/2020	\$136.80	
BANK OF AMERICA (BREault)			200903005	09/21/2020	\$254.37	
BANK OF AMERICA (FRISCH)			200903006	09/21/2020	\$24.46	
BANK OF AMERICA (GARAT)			200903007	09/21/2020	\$11.63	
BANK OF AMERICA (LANGAN)			200903008	09/21/2020	\$131.80	
BANK OF AMERICA (MACH)			200903009	09/21/2020	\$119.50	
BANK OF AMERICA (MCCAMBRIDGE)			200903010	09/21/2020	\$4,467.26	
BANK OF AMERICA (MICHELMAN)			200903011	09/21/2020	\$300.30	
BANK OF AMERICA (SMITH)			200903012	09/21/2020	\$308.77	
CFO SELECTIONS			200903013	09/21/2020	\$165.00	
COMCAST			200903014	09/21/2020	\$110.20	
COMCAST			200903015	09/21/2020	\$26.94	
COMCAST			200903016	09/21/2020	\$20.95	
DAVID MAIN DBA MAINLY LAWN & GARDEN			200903017	09/21/2020	\$375.00	
DAVIS DOOR SERVICE INC			200903018	09/21/2020	\$785.15	
EAGLE PEST ELIMINATORS INC			200903019	09/21/2020	\$71.50	
EASTSIDE PUBLIC SAFETY COMMUNICATIONS			200903020	09/21/2020	\$1,396.28	
FIRE FLEET MAINTENANCE LLC			200903021	09/21/2020	\$3,435.19	
GALLS LLC			200903022	09/21/2020	\$160.78	
GARY HEUSLEIN			200903023	09/21/2020	\$144.60	
GRAINGER INC			200903024	09/21/2020	\$578.48	
HILL STREET CLEANERS INC			200903025	09/21/2020	\$79.74	
LIFE ASSIST INC			200903026	09/21/2020	\$17.38	
LN CURTIS & SONS			200903027	09/21/2020	\$882.20	
MERCURY FITNESS			200903028	09/21/2020	\$649.11	
NEIL BLINDHEIM DBA INTERFACE SYSTEMS LLC			200903029	09/21/2020	\$7,388.00	
PORTER FOSTER RORICK LLP			200903030	09/21/2020	\$2,255.00	
PSS/PROFESSIONAL SALES & SERVICE LC			200903031	09/21/2020	\$173.35	



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Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
RICOH USA PROGRAM			200903032	09/21/2020	\$559.63	
RISAN ATHLETICS INC			200903033	09/21/2020	\$140.71	
SHELL FLEET PLUS C/O WEX BANK			200903034	09/21/2020	\$2,102.78	
SMARSH INC			200903035	09/21/2020	\$121.04	
SNURE LAW OFFICE PSC			200903036	09/21/2020	\$237.50	
SOFTWARE ONE INC			200903037	09/21/2020	\$2,708.60	
STATE AUDITOR'S OFFICE			200903038	09/21/2020	\$452.40	
THE FIRE STORE			200903039	09/21/2020	\$39.58	
UNITED OIL 23165			200903040	09/21/2020	\$1,168.75	
VALLEY MEDICAL CENTER			200903041	09/21/2020	\$2,265.00	
WASTE MANAGEMENT OF WA SNOKING			200903042	09/21/2020	\$2,491.55	
WESTERN EXTERMINATOR COMPANY			200903043	09/21/2020	\$192.50	
YOUR TOW COMPANY			200903044	09/21/2020	\$129.92	
ZIPLY FIBER			200903045	09/21/2020	\$1,479.45	

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<b>18194</b>	<b>08/18/2020</b>	<b>09/21/2020</b>	<b>15</b>		<b>ADVANCE MARKING SYSTEMS</b>	<b>317.34</b>	<b>New Hire Nameplates and Nametags</b>
	522 20 25	10-08	Uniforms - New Hires (t	001 000 522	General Expens	317.34	
<b>18175</b>	<b>08/19/2020</b>	<b>09/21/2020</b>	<b>25</b>		<b>AIRGAS USA LLC</b>	<b>186.19</b>	<b>OX USPDAC (8)</b>
	522 20 31	10-05	Office Supplies - EMS S	001 000 522	General Expens	186.19	
<b>18195</b>	<b>08/26/2020</b>	<b>09/21/2020</b>	<b>25</b>		<b>AIRGAS USA LLC</b>	<b>151.05</b>	<b>OX USPDAC (6)</b>
	522 20 31	10-05	Office Supplies - EMS S	001 000 522	General Expens	151.05	
			Total AIRGAS USA LLC			337.24	
<b>18176</b>	<b>07/17/2020</b>	<b>09/21/2020</b>	<b>1156</b>		<b>ALPINE ROOF CARE INC</b>	<b>1,485.00</b>	<b>Annex Roof Repair</b>
	522 50 48	31-13	St 31/Annex - Misc. Ma	001 000 522	General Expens	1,485.00	
<b>18196</b>	<b>08/24/2020</b>	<b>09/21/2020</b>	<b>66</b>		<b>BANK OF AMERICA (AHEARN)</b>	<b>136.80</b>	<b>New Recruit Lunch with Chief</b>
	522 10 31	40-01	Meetings - E-Staff	001 000 522	General Expens	136.80	
<b>18197</b>	<b>08/06/2020</b>	<b>09/21/2020</b>	<b>1108</b>		<b>BANK OF AMERICA (BREault)</b>	<b>139.95</b>	<b>Grammarly Subscription (12 month)</b>
	522 41 48	30-01	Software Licensing - Co	001 000 522	General Expens	139.95	
<b>18198</b>	<b>08/11/2020</b>	<b>09/21/2020</b>	<b>1108</b>		<b>BANK OF AMERICA (BREault)</b>	<b>9.95</b>	<b>Graphic Design Software</b>
	522 41 48	30-01	Software Licensing - Co	001 000 522	General Expens	9.95	
<b>18199</b>	<b>08/12/2020</b>	<b>09/21/2020</b>	<b>1108</b>		<b>BANK OF AMERICA (BREault)</b>	<b>29.69</b>	<b>Photography Light</b>
	522 41 31	10-04	Office Supplies - Video	001 000 522	General Expens	29.69	
<b>18200</b>	<b>08/13/2020</b>	<b>09/21/2020</b>	<b>1108</b>		<b>BANK OF AMERICA (BREault)</b>	<b>58.29</b>	<b>Adobe Creative Suite - Aug</b>
	522 41 48	30-01	Software Licensing - Co	001 000 522	General Expens	58.29	
<b>18201</b>	<b>08/16/2020</b>	<b>09/21/2020</b>	<b>1108</b>		<b>BANK OF AMERICA (BREault)</b>	<b>16.49</b>	<b>Email Newsletter Subscription</b>
	522 41 48	30-01	Software Licensing - Co	001 000 522	General Expens	16.49	
			Total BANK OF AMERICA (BREault)			254.37	
<b>18202</b>	<b>08/28/2020</b>	<b>09/21/2020</b>	<b>1138</b>		<b>BANK OF AMERICA (FRISCH)</b>	<b>13.47</b>	<b>Active 911 Subscription - Chaplain Thompson</b>
	522 10 49	20-17	Dues / Subscriptions - A	001 000 522	General Expens	13.47	

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18203	08/28/2020	09/21/2020	1138		
			<b>BANK OF AMERICA (FRISCH)</b>	10.99	St 31 Crew Inbox Label Holders
	522 10 31	10-02	Office Supplies - Gener	10.99	
			001 000 522 General Expens		
			<b>Total BANK OF AMERICA (FRISCH)</b>	24.46	
18177	08/26/2020	09/21/2020	71		
			<b>BANK OF AMERICA (GARAT)</b>	11.63	St 31 Crew Kitchen Drawer Glide Set/Screws
	522 50 48	31-06	St 31 - Furniture/Kitchen	11.63	
			001 000 522 General Expens		
18204	08/30/2020	09/21/2020	73		
			<b>BANK OF AMERICA (LANGAN)</b>	131.80	New Recruit Knee Pads
	522 20 25	20-04	Uniforms - Bunker Gear	131.80	
			001 000 522 General Expens		
18205	08/15/2020	09/21/2020	1128		
			<b>BANK OF AMERICA (MACH)</b>	119.50	WFR Equipment Stickers
	522 20 35	10-03	Tools/Equipment - P2 M	119.50	
			001 000 522 General Expens		
18206	08/03/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	46.73	St 31 Soldering Supplies
	522 50 48	10-08	All Stations - Misc Tool	46.73	
			001 000 522 General Expens		
18207	08/03/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	10.94	St 31 Radio Repair Shipping
	522 10 31	10-01	Office Supplies - Postag	10.94	
			001 000 522 General Expens		
18208	08/11/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	101.13	St 35 Grill Pellets
	522 50 48	35-08	St 35 - Misc Repair/Mai	101.13	
			001 000 522 General Expens		
18209	08/13/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	142.56	St 31 Mop Sink Vacuum Breakers
	522 50 48	10-01	All Stations - Maint/Rep	142.56	
			001 000 522 General Expens		
18210	08/12/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	1,399.00	St 31 Power Grader
	522 50 48	10-08	All Stations - Misc Tool	1,399.00	
			001 000 522 General Expens		
18211	08/17/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	1,095.57	Vacuum Cleaners - All Stations
	522 50 48	10-01	All Stations - Maint/Rep	1,095.57	
			001 000 522 General Expens		
18212	08/17/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	449.88	St 33 Blink Camera System
	522 50 48	33-07	St 33 - Misc. Repair/Ma	449.88	
			001 000 522 General Expens		
18213	08/19/2020	09/21/2020	75		
			<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	39.11	St 31 Painting Supplies
	522 50 48	31-13	St 31/Annex - Misc. Ma	39.11	
			001 000 522 General Expens		

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18214	08/19/2020	09/21/2020	75	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>878.90</b>	<b>St 31 Replacement BBQ</b>
	522 50 48 33-05	St 33 - Furniture/Kitchen	001 000 522	General Expens	878.90	
18215	08/25/2020	09/21/2020	75	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>43.91</b>	<b>St 33 Asphalt Sealant</b>
	522 50 48 33-07	St 33 - Misc. Repair/Ma	001 000 522	General Expens	43.91	
18216	08/26/2020	09/21/2020	75	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>130.90</b>	<b>St 31 Shed Lock</b>
	522 50 48 31-13	St 31/Annex - Misc. Ma	001 000 522	General Expens	130.90	
18217	08/27/2020	09/21/2020	75	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>112.13</b>	<b>St 33 &amp; 35 DEF</b>
	522 60 32 10-01	Vehicles - Gas/Diesel	001 000 522	General Expens	112.13	
18218	08/03/2020	09/21/2020	75	<b>BANK OF AMERICA (MCCAMBRIDGE)</b>	<b>16.50</b>	<b>St 31 Kitchen Clock</b>
	522 50 48 31-06	St 31 - Furniture/Kitchen	001 000 522	General Expens	16.50	
			<b>Total BANK OF AMERICA (MCCAMBRIDGE)</b>		<b>4,467.26</b>	
18219	08/27/2020	09/21/2020	78	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>58.30</b>	<b>NS/WFR Finance Working Lunch</b>
	522 10 31 40-01	Meetings - E-Staff	001 000 522	General Expens	58.30	
18220	08/31/2020	09/21/2020	78	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>242.00</b>	<b>Stamps</b>
	522 10 31 10-01	Office Supplies - Postag	001 000 522	General Expens	242.00	
			<b>Total BANK OF AMERICA (MICHELMAN)</b>		<b>300.30</b>	
18221	08/22/2020	09/21/2020	81	<b>BANK OF AMERICA (SMITH)</b>	<b>242.11</b>	<b>Mobe Brush 131 Fuel 8/17-8/21</b>
	522 60 32 10-02	Vehicles - Gas/Diesel (N	001 000 522	General Expens	242.11	
18222	09/04/2020	09/21/2020	81	<b>BANK OF AMERICA (SMITH)</b>	<b>66.66</b>	<b>Mobe Fuel 9/4</b>
	522 60 32 10-02	Vehicles - Gas/Diesel (N	001 000 522	General Expens	66.66	
			<b>Total BANK OF AMERICA (SMITH)</b>		<b>308.77</b>	
18223	08/31/2020	09/21/2020	148	<b>CFO SELECTIONS</b>	<b>165.00</b>	<b>Acctg Services - Aug</b>
	522 10 41 10-03	Prof Svcs - Accountant	001 000 522	General Expens	165.00	Acctg Svcs For 07/2020; Invoice 41904

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18226	09/02/2020	09/21/2020	182 COMCAST	110.20	St 33 Internet 9/12/20-10/11/20
	522 10 42 33-02	Communication - St 33	001 000 522 General Expens	110.20	
18225	08/26/2020	09/21/2020	992 COMCAST	26.94	St 35 HDTV 9/8/20-10/7/20
	522 10 42 35-02	Communication - St 35	001 000 522 General Expens	26.94	
18224	09/03/2020	09/21/2020	1131 COMCAST	20.95	St 33 TV 9/10/20-10/9/20
	522 10 42 33-02	Communication - St 33	001 000 522 General Expens	20.95	
18230	09/03/2020	09/21/2020	1083 DAVID MAIN DBA MAINLY LAWN & GARDEN	375.00	Sep Lawn Service
	522 50 48 31-10	St 31 - Landscaping (2x	001 000 522 General Expens	375.00	
18227	09/01/2020	09/21/2020	226 DAVIS DOOR SERVICE INC	132.31	St 33 Remote Controls
	522 50 48 35-08	St 35 - Misc Repair/Mai	001 000 522 General Expens	132.31	
18229	09/11/2020	09/21/2020	226 DAVIS DOOR SERVICE INC	652.84	St 35 Bay Door Coil Cord Replaced
	522 50 48 10-01	All Stations - Maint/Rep	001 000 522 General Expens	652.84	
			Total DAVIS DOOR SERVICE INC	785.15	
18228	09/08/2020	09/21/2020	260 EAGLE PEST ELIMINATORS INC	71.50	St 33 Pest Control - Sep
	522 50 48 10-05	All Stations - Pest Contr	001 000 522 General Expens	71.50	
18231	09/01/2020	09/21/2020	293 EASTSIDE PUBLIC SAFETY COMMUNICATIONS	1,396.28	Monthly Radio Access Fees - Sep
	522 20 42 60-01	Communication - 800 M	001 000 522 General Expens	1,396.28	
18178	07/29/2020	09/21/2020	321 FIRE FLEET MAINTENANCE LLC	1,836.14	#9303 PM
	522 60 48 40-01	Vehicles - Suppression M	001 000 522 General Expens	1,836.14	
18179	07/29/2020	09/21/2020	321 FIRE FLEET MAINTENANCE LLC	247.70	St 31 Vehicle Supplies
	522 60 31 50-02	Vehicles - Supplies - So	001 000 522 General Expens	247.70	
18180	08/01/2020	09/21/2020	321 FIRE FLEET MAINTENANCE LLC	185.63	Fleet Consulting - Aug
	522 60 41 10-01	Prof Services - Fleet Co	001 000 522 General Expens	185.63	
18181	08/24/2020	09/21/2020	321 FIRE FLEET MAINTENANCE LLC	884.08	#8317 Foam System Hydraulics
	522 60 48 40-01	Vehicles - Suppression M	001 000 522 General Expens	884.08	

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18182	08/26/2020	09/21/2020	321		
			<b>FIRE FLEET MAINTENANCE LLC</b>	<b>281.64</b>	<b>#8319 Repairs</b>
	522 60 48 40-01	Vehicles - Suppression M	001 000 522 General Expens	281.64	
			Total FIRE FLEET MAINTENANCE LLC	3,435.19	
18183	08/12/2020	09/21/2020	352		
			<b>GALLS LLC</b>	<b>160.78</b>	<b>Spare Pants</b>
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	160.78	
18232	09/15/2020	09/21/2020	355		
			<b>GARY HEUSLEIN</b>	<b>144.60</b>	<b>L1 Retiree Medicare Prems - Oct</b>
	522 10 22 30-01	LEOFF 1 - Medicare/Mi	001 000 522 General Expens	144.60	
18233	09/08/2020	09/21/2020	375		
			<b>GRAINGER INC</b>	<b>578.48</b>	<b>Skylight Guard</b>
	522 50 48 33-07	St 33 - Misc. Repair/Ma	001 000 522 General Expens	578.48	
18234	08/31/2020	09/21/2020	395		
			<b>HILL STREET CLEANERS INC</b>	<b>79.74</b>	<b>Dry Cleaning - Aug</b>
	522 20 25 10-05	Uniforms - Class B Repl	001 000 522 General Expens	29.95	Chief Ahearn
	522 20 25 10-05	Uniforms - Class B Repl	001 000 522 General Expens	39.95	Capt D'Ambrosia
	522 20 25 10-05	Uniforms - Class B Repl	001 000 522 General Expens	9.84	DC Davis
18184	08/24/2020	09/21/2020	507		
			<b>LIFE ASSIST INC</b>	<b>17.38</b>	<b>St 33 Trail Rescue Kit Emergency Blankets</b>
	522 20 31 10-05	Office Supplies - EMS S	001 000 522 General Expens	17.38	
18185	08/24/2020	09/21/2020	513		
			<b>LN CURTIS &amp; SONS</b>	<b>441.10</b>	<b>New Hire Bunker Boots - Campbell</b>
	522 20 25 20-03	Uniforms - Bunker Gear	001 000 522 General Expens	441.10	
18236	08/31/2020	09/21/2020	513		
			<b>LN CURTIS &amp; SONS</b>	<b>441.10</b>	<b>New Hire Boots - Conover</b>
	522 20 25 20-03	Uniforms - Bunker Gear	001 000 522 General Expens	441.10	
			Total LN CURTIS & SONS	882.20	
18237	09/01/2020	09/21/2020	560		
			<b>MERCURY FITNESS</b>	<b>649.11</b>	<b>St 35 Workout Equipment Maintenance</b>
	522 24 35 10-01	Tools/Equip - Wellness	001 000 522 General Expens	649.11	
18235	09/01/2020	09/21/2020	425		
			<b>NEIL BLINDHEIM DBA INTERFACE SYSTEMS LI</b>	<b>7,388.00</b>	<b>2021 FBC Notices and Mailing</b>
	522 10 41 40-01	Contract - FBC Calculat	001 000 522 General Expens	7,388.00	FBC Vendor; Invoice 09_01_20

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18238	09/04/2020	09/21/2020	707 PORTER FOSTER RORICK LLP	2,255.00	Legal Services General - Aug
	522 10 41	10-02 Prof Svcs - Legal (PFR)	001 000 522 General Expens	2,255.00	Legal Svcs For 08/20; Invoice 111561
18239	08/17/2020	09/21/2020	1143 PSS/PROFESSIONAL SALES & SERVICE LC	173.35	#7322 Camera
	522 60 48	30-01 Vehicles - Aid Unit Maint	001 000 522 General Expens	173.35	
18240	09/02/2020	09/21/2020	762 RICOH USA PROGRAM	559.63	Copier Lease 9/21/20-10/20/20
	522 10 45	10-02 Lease - Copiers (include	001 000 522 General Expens	559.63	
18186	08/27/2020	09/21/2020	764 RISAN ATHLETICS INC	140.71	New Hire T-Shirts
	522 20 25	10-08 Uniforms - New Hires (t	001 000 522 General Expens	140.71	
18241	09/06/2020	09/21/2020	805 SHELL FLEET PLUS C/O WEX BANK	2,102.78	Gas/Diesel - Aug
	522 60 32	10-01 Vehicles - Gas/Diesel	001 000 522 General Expens	2,102.78	
18242	07/31/2020	09/21/2020	1133 SMARSH INC	121.04	Web Archiving Software - Additional 45 - Jul
	522 10 48	30-14 IT - Archiving Software	001 000 522 General Expens	121.04	Invoice 00603898
18243	09/01/2020	09/21/2020	823 SNURE LAW OFFICE PSC	237.50	Legal Fees - Merger
	522 10 49	80-01 Unexpected Costs	001 000 522 General Expens	237.50	
18244	07/15/2020	09/21/2020	1098 SOFTWARE ONE INC	1,468.80	Office 365 Subscription
	522 10 48	30-06 IT - Software Licensing	001 000 522 General Expens	1,468.80	
18245	07/30/2020	09/21/2020	1098 SOFTWARE ONE INC	230.60	Office 365 Core CAL Bridge
	522 10 48	30-06 IT - Software Licensing	001 000 522 General Expens	230.60	
18246	07/17/2020	09/21/2020	1098 SOFTWARE ONE INC	1,009.20	Office 365 Subscription
	522 10 48	30-06 IT - Software Licensing	001 000 522 General Expens	1,009.20	
			Total SOFTWARE ONE INC	2,708.60	
18247	09/09/2020	09/21/2020	837 STATE AUDITOR'S OFFICE	452.40	2019 Audit
	522 10 41	10-11 Intergov Prof Svcs- Stat	001 000 522 General Expens	452.40	2019 Audit; Invoice L138474
18248	08/24/2020	09/21/2020	869 THE FIRE STORE	39.58	Carabiners (2)



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	522 20 25	20-01	Uniforms - Bunker Gear	001 000 522	General Expens 39.58
<b>18187</b>	<b>08/31/2020</b>	<b>09/21/2020</b>	<b>897</b>	<b>UNITED OIL 23165</b>	<b>571.50 Gas/Diesel 8/16/20-8/31/20</b>
	522 60 32	10-01	Vehicles - Gas/Diesel	001 000 522	General Expens 571.50
<b>18249</b>	<b>09/15/2020</b>	<b>09/21/2020</b>	<b>897</b>	<b>UNITED OIL 23165</b>	<b>597.25 Gas/Diesel 9/1-9/15</b>
	522 60 32	10-01	Vehicles - Gas/Diesel	001 000 522	General Expens 597.25
Total UNITED OIL 23165				1,168.75	
<b>18250</b>	<b>08/13/2020</b>	<b>09/21/2020</b>	<b>1073</b>	<b>VALLEY MEDICAL CENTER</b>	<b>2,265.00 New Hire Physicals</b>
	522 10 29	30-01	New Hire - Medical Phy	001 000 522	General Expens 2,265.00 8/13/20 Billing
<b>18188</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>165.81 St 35 Garbage - Aug</b>
	522 50 47	35-01	Utilities - 35	001 000 522	General Expens 165.81
<b>18189</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>137.73 St 35 Recycle - Aug</b>
	522 50 47	35-01	Utilities - 35	001 000 522	General Expens 137.73
<b>18190</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>192.98 St 33 Garbage/Recycle - Aug</b>
	522 50 47	33-01	Utilities - 33	001 000 522	General Expens 192.98
<b>18191</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>422.01 St 31 Garbage - Aug</b>
	522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522	General Expens 422.01
<b>18192</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>261.35 St 31 Recycle - Aug</b>
	522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522	General Expens 261.35
<b>18193</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>132.20 Annex Recycle - Aug</b>
	522 50 47	31-01	Utilities - 31/HQ/Annex	001 000 522	General Expens 132.20
<b>18251</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>944</b>	<b>WASTE MANAGEMENT OF WA SNOKING</b>	<b>1,179.47 St 31 Training Dumpster - Aug</b>
	522 45 31	10-05	Office Supplies - Trainir	001 000 522	General Expens 1,179.47
Total WASTE MANAGEMENT OF WA SNOKING				2,491.55	
<b>18252</b>	<b>08/23/2020</b>	<b>09/21/2020</b>	<b>1105</b>	<b>WESTERN EXTERMINATOR COMPANY</b>	<b>82.50 Annex Pest Control - Aug</b>

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 50 48	10-05	All Stations - Pest Contr	001 000 522 General Expens	82.50	
<b>18253</b>	<b>08/23/2020</b>	<b>09/21/2020</b>	<b>1105</b>		<b>WESTERN EXTERMINATOR COMPANY</b>
				<b>110.00</b>	<b>St 31 Pest Control - Aug</b>
522 50 48	10-05	All Stations - Pest Contr	001 000 522 General Expens	110.00	
<b>Total WESTERN EXTERMINATOR COMPANY</b>				<b>192.50</b>	
<b>18254</b>	<b>09/03/2020</b>	<b>09/21/2020</b>	<b>1127</b>		<b>YOUR TOW COMPANY</b>
				<b>129.92</b>	<b>Vehicle Donation - Honda Civic</b>
522 45 31	10-05	Office Supplies - Trainir	001 000 522 General Expens	129.92	
<b>18255</b>	<b>09/01/2020</b>	<b>09/21/2020</b>	<b>348</b>		<b>ZIPLY FIBER</b>
				<b>1,479.45</b>	<b>Phone Service - Sep</b>
522 10 42 31-01		Communication - HQ Pl	001 000 522 General Expens	649.52	St 31 Phones
522 10 42 31-01		Communication - HQ Pl	001 000 522 General Expens	211.03	Alarm/911
522 10 42 33-01		Communication - St 33	001 000 522 General Expens	300.17	St 33 Phones
522 10 42 35-01		Communication - St 35	001 000 522 General Expens	318.73	St 35 Phones
<b>Report Total:</b>				<b>40,698.73</b>	

<u>Fund</u>	
001 General Expense Fund (10-036-0010)	40,698.73

This report has been reviewed by:

Signature:   
 Fire Chief/Chief Administrative Officer

Date: 09/16/2020



# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 09/08/2020  
Total Amount: \$58,287.23  
Control Total: 39  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200901092133.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Jean S. Montenegro</u>	<u>9/1/20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

<u>[Signature]</u>	<u>10-6-20</u>
Authorized District Signature	Date
<u>[Signature]</u>	
Authorized District Signature	Date
<u>Mike Millman</u>	<u>10-06-2020</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200901092133.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ADVANCE MARKING SYSTEMS			200901001	09/08/2020	\$52.13	
BANK OF AMERICA (BEVERLY)			200901002	09/08/2020	\$714.40	
BANK OF AMERICA (DAVIS)			200901003	09/08/2020	\$323.12	
BANK OF AMERICA (FOLEY)			200901004	09/08/2020	\$1,105.33	
BANK OF AMERICA (FRISCH)			200901005	09/08/2020	\$218.33	
BANK OF AMERICA (LANGAN)			200901006	09/08/2020	\$72.66	
BANK OF AMERICA (MERRITT)			200901007	09/08/2020	\$171.29	
BANK OF AMERICA (PLUSH)			200901008	09/08/2020	\$40.00	
CLOTH TATTOO LLC			200901009	09/08/2020	\$158.40	
COMCAST			200901010	09/08/2020	\$120.20	
COMCAST			200901011	09/08/2020	\$166.34	
CUMMINS INC			200901012	09/08/2020	\$1,423.24	
DAVID MAIN DBA MAINLY LAWN & GARDEN			200901013	09/08/2020	\$2,212.50	
ESO SOLUTIONS INC			200901014	09/08/2020	\$3,959.83	
GALLS LLC			200901015	09/08/2020	\$4,618.29	
GOLDEN SAB DBA DIGITAL PAGING CO			200901016	09/08/2020	\$967.95	
HIRT LLC			200901017	09/08/2020	\$623.80	
HUGHES FIRE EQUIPMENT			200901018	09/08/2020	\$455.43	
IMS ALLIANCE			200901019	09/08/2020	\$435.99	
LIFE ASSIST INC			200901020	09/08/2020	\$18,416.95	
LN CURTIS & SONS			200901021	09/08/2020	\$1,324.80	
MUNICIPAL EMERGENCY SERVICES INC			200901022	09/08/2020	\$24.14	
MUSCLE FOODS USA			200901023	09/08/2020	\$1,962.64	
NATIONAL TESTING NETWORK INC			200901024	09/08/2020	\$1,000.00	
PURCELL TIRE AND SERVICE			200901025	09/08/2020	\$255.01	
QAL-TEK ASSOCIATES LLC			200901026	09/08/2020	\$695.00	
REMOTE SATELLITE SYSTEMS			200901027	09/08/2020	\$55.00	
RICOH USA INC			200901028	09/08/2020	\$280.83	
RISAN ATHLETICS INC			200901029	09/08/2020	\$710.79	
SEAWESTERN			200901030	09/08/2020	\$1,765.50	
STRYKER MEDICAL			200901031	09/08/2020	\$322.22	
SUMMIT LAW GROUP PLLC			200901032	09/08/2020	\$7,433.00	
TARGET SOLUTIONS LEARNING LLC			200901033	09/08/2020	\$2,000.00	
THE FIRE STORE			200901034	09/08/2020	\$707.96	
UNIVERSITY OF WASHINGTON			200901035	09/08/2020	\$2,000.00	



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200901092133.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
WASHINGTON ALARM			200901036	09/08/2020	\$239.71	
WESTERN EXTERMINATOR COMPANY			200901037	09/08/2020	\$192.50	
WOOD FIRE PETTY CASH FUND			200901038	09/08/2020	\$899.00	
YOUR TOW COMPANY			200901039	09/08/2020	\$162.95	

## ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>18104</b>	<b>08/13/2020</b>	<b>09/08/2020</b>	<b>15 ADVANCE MARKING SYSTEMS</b>	<b>52.13</b>	<b>Radio Passport Tags (16)</b>
	522 20 42 20-02	Comm General - Radio/	001 000 522 General Expens	52.13	
<b>18105</b>	<b>09/07/2020</b>	<b>09/08/2020</b>	<b>1086 BANK OF AMERICA (BEVERLY)</b>	<b>0.99</b>	<b>iTunes 50GB Phone Upgrade BC/LT</b>
	522 10 48 30-06	IT - Software Licensing	001 000 522 General Expens	0.99	
<b>18106</b>	<b>08/25/2020</b>	<b>09/08/2020</b>	<b>1086 BANK OF AMERICA (BEVERLY)</b>	<b>713.41</b>	<b>IT Hardware</b>
	522 10 48 30-12	IT - TBD (Hardware/So	001 000 522 General Expens	713.41	
			<b>Total BANK OF AMERICA (BEVERLY)</b>	<b>714.40</b>	
<b>18107</b>	<b>07/30/2020</b>	<b>09/08/2020</b>	<b>69 BANK OF AMERICA (DAVIS)</b>	<b>323.12</b>	<b>New NKCTC Tactical Worksheets; Credit for T17852</b>
	522 20 31 10-99	Supplies - NO BUDGET	001 000 522 General Expens	343.62	
	522 45 49 20-04	Dues/Subscriptions - Va	001 000 522 General Expens	-20.50	
<b>18108</b>	<b>08/13/2020</b>	<b>09/08/2020</b>	<b>1170 BANK OF AMERICA (FOLEY)</b>	<b>1,105.33</b>	<b>48 Pieces (1 pallet) of OSB for Training</b>
	522 45 31 10-05	Office Supplies - Trainin	001 000 522 General Expens	1,105.33	
<b>18109</b>	<b>08/21/2020</b>	<b>09/08/2020</b>	<b>1138 BANK OF AMERICA (FRISCH)</b>	<b>218.33</b>	<b>St 31 Hanging Inboxes and Wall Clock</b>
	522 50 48 31-06	St 31 - Furniture/Kitchen	001 000 522 General Expens	218.33	
<b>18169</b>	<b>08/26/2020</b>	<b>09/08/2020</b>	<b>73 BANK OF AMERICA (LANGAN)</b>	<b>72.66</b>	<b>Material for HazMat Stands</b>
	522 22 35 10-02	P2 Tools / Equipment -	001 000 522 General Expens	42.48	
	522 22 35 10-02	P2 Tools / Equipment -	001 000 522 General Expens	30.18	
<b>18110</b>	<b>08/19/2020</b>	<b>09/08/2020</b>	<b>76 BANK OF AMERICA (MERRITT)</b>	<b>171.29</b>	<b>St 31 Bay Ladder Bar Metal</b>
	522 20 31 10-99	Supplies - NO BUDGET	001 000 522 General Expens	171.29	
<b>18111</b>	<b>08/24/2020</b>	<b>09/08/2020</b>	<b>1172 BANK OF AMERICA (PLUSH)</b>	<b>40.00</b>	<b>Calibration Regulator Replacement Gauge</b>
	522 22 35 10-01	P1 Tools / Equipment -	001 000 522 General Expens	40.00	
<b>18112</b>	<b>08/26/2020</b>	<b>09/08/2020</b>	<b>174 CLOTH TATTOO LLC</b>	<b>158.40</b>	<b>New EE Mask Bags Embroidery</b>
	522 20 35 10-11	Tools/Equipment - SCB,	001 000 522 General Expens	158.40	
<b>18113</b>	<b>08/15/2020</b>	<b>09/08/2020</b>	<b>180 COMCAST</b>	<b>120.20</b>	<b>St 35 Internet 8/24/20-9/23/20</b>
	522 10 42 35-02	Communication - St 35	001 000 522 General Expens	120.20	

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Woodinville Fire & Rescue  
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18114	08/19/2020	09/08/2020	181 COMCAST	166.34	St 31 Internet 8/28/20-9/27/20
	522 10 42 31-03	Communication - HQ In	001 000 522 General Expens	166.34	
18115	08/14/2020	09/08/2020	209 CUMMINS INC	334.63	St 35 Generator Annual Inspection
	522 50 48 35-04	St 35 - Generator Maint.	001 000 522 General Expens	334.63	
18116	08/14/2020	09/08/2020	209 CUMMINS INC	418.24	St 33 Generator Annual Inspection
	522 50 48 33-03	St 33 - Generator Maint.	001 000 522 General Expens	418.24	
18117	08/14/2020	09/08/2020	209 CUMMINS INC	393.13	St 31 Generator Annual Inspection
	522 50 48 31-05	St 31 - Generator Maint	001 000 522 General Expens	393.13	
18118	08/14/2020	09/08/2020	209 CUMMINS INC	277.24	St 33 Overflow Reservoir Tank
	522 50 48 33-03	St 33 - Generator Maint.	001 000 522 General Expens	277.24	
			Total CUMMINS INC	1,423.24	
18119	07/31/2020	09/08/2020	1083 DAVID MAIN DBA MAINLY LAWN & GARDEN	2,212.50	Jul/Aug Landscaping; Hedges
	522 50 48 31-10	St 31 - Landscaping (2x	001 000 522 General Expens	2,212.50	
18170	08/26/2020	09/08/2020	298 ESO SOLUTIONS INC	3,959.83	Fire Incident Annual Subscription
	522 20 49 20-01	Dues / Subscriptions - E	001 000 522 General Expens	3,959.83	
18120	08/04/2020	09/08/2020	352 GALLS LLC	876.23	New Hire Uniforms - Park
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	876.23	
18121	08/06/2020	09/08/2020	352 GALLS LLC	160.78	New Hire Pants - Park
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	160.78	
18122	08/06/2020	09/08/2020	352 GALLS LLC	46.54	New Hire Belt - Park
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	46.54	
18123	08/04/2020	09/08/2020	352 GALLS LLC	160.78	New Hire Pant - Campbell
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	160.78	
18124	08/11/2020	09/08/2020	352 GALLS LLC	341.94	BC Garat

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Woodinville Fire & Rescue  
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
	522 20 25	10-05	Uniforms - Class B Repl	341.94		
			001 000 522 General Expens	341.94		
<b>18125</b>	<b>08/12/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>101.41</b>	<b>ABC Woods</b>
	522 20 25	10-07	Uniforms - Promotions (	101.41		
			001 000 522 General Expens	101.41		
<b>18126</b>	<b>08/13/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>321.56</b>	<b>New Hire Pant - Conover</b>
	522 20 25	10-08	Uniforms - New Hires (	321.56		
			001 000 522 General Expens	321.56		
<b>18127</b>	<b>08/17/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>160.78</b>	<b>New Hire Pant - Gargus</b>
	522 20 25	10-08	Uniforms - New Hires (	160.78		
			001 000 522 General Expens	160.78		
<b>18128</b>	<b>08/18/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>803.91</b>	<b>Replacement Pants - Byrne/Plush</b>
	522 20 25	10-99	Uniforms - No Budget	803.91		
			001 000 522 General Expens	803.91		
<b>18129</b>	<b>07/30/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>749.34</b>	<b>Shoulder Patches (300)</b>
	522 20 25	10-05	Uniforms - Class B Repl	749.34		
			001 000 522 General Expens	749.34		
<b>18130</b>	<b>07/30/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>412.68</b>	<b>Shoulder Patches (100)</b>
	522 20 25	10-05	Uniforms - Class B Repl	412.68		
			001 000 522 General Expens	412.68		
<b>18131</b>	<b>08/11/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>321.56</b>	<b>New Hire Pant (2)</b>
	522 20 25	10-08	Uniforms - New Hires (	321.56		
			001 000 522 General Expens	321.56		
<b>18132</b>	<b>08/17/2020</b>	<b>09/08/2020</b>	<b>352</b>	<b>GALLS LLC</b>	<b>160.78</b>	<b>New Hire Pant</b>
	522 20 25	10-08	Uniforms - New Hires (	160.78		
			001 000 522 General Expens	160.78		
			<b>Total GALLS LLC</b>	<b>4,618.29</b>		
<b>18133</b>	<b>08/13/2020</b>	<b>09/08/2020</b>	<b>369</b>	<b>GOLDEN SAB DBA DIGITAL PAGING CO</b>	<b>967.95</b>	<b>Pagers (5)</b>
	522 20 42	20-01	Comm General - Dispat	938.95		
	522 20 42	20-01	Comm General - Dispat	29.00		
			001 000 522 General Expens	938.95		
			001 000 522 General Expens	29.00		
<b>18134</b>	<b>08/27/2020</b>	<b>09/08/2020</b>	<b>1178</b>	<b>HIRT LLC</b>	<b>623.80</b>	<b>HazMat Response Guide (18)</b>
	522 22 35	10-02	P2 Tools / Equipment - /	611.85	Includes 15% Discount = 107.97	
	522 22 35	10-02	P2 Tools / Equipment - /	11.95		
			001 000 522 General Expens	611.85		
			001 000 522 General Expens	11.95		
<b>18135</b>	<b>08/27/2020</b>	<b>09/08/2020</b>	<b>404</b>	<b>HUGHES FIRE EQUIPMENT</b>	<b>211.52</b>	<b>#9303 Hydraulic Filter</b>



## ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 60 48 40-01			Vehicles - Suppression M	211.52	
			001 000 522 General Expens	211.52	
<b>18136</b>	<b>08/27/2020</b>	<b>09/08/2020</b>	<b>404 HUGHES FIRE EQUIPMENT</b>	<b>243.91</b>	<b>#9303 Left Side Camera Replacement</b>
522 60 48 40-01			Vehicles - Suppression M	243.91	
			001 000 522 General Expens	243.91	
			Total HUGHES FIRE EQUIPMENT	455.43	
<b>18137</b>	<b>08/25/2020</b>	<b>09/08/2020</b>	<b>415 IMS ALLIANCE</b>	<b>435.99</b>	<b>Tactical Board</b>
522 20 31 10-99			Supplies - NO BUDGET	435.99	
			001 000 522 General Expens	435.99	
<b>18138</b>	<b>08/05/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>12,375.00</b>	<b>Protective Gowns (75)</b>
522 20 31 10-05			Office Supplies - EMS S	12,375.00	
			001 000 522 General Expens	12,375.00	
<b>18139</b>	<b>07/13/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>-1,249.60</b>	<b>Credit for Return - Original Invoice 1009458</b>
522 20 31 10-05			Office Supplies - EMS S	-1,249.60	
			001 000 522 General Expens	-1,249.60	
<b>18140</b>	<b>02/17/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>-507.87</b>	<b>Credit for Return - Original Invoice 945459 (2019)</b>
522 20 31 10-99			Supplies - NO BUDGET	-507.87	
			001 000 522 General Expens	-507.87	
<b>18141</b>	<b>07/28/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>6,505.37</b>	<b>PED's Kits</b>
522 20 31 10-07			Office Supplies - TBD S	6,505.37	
			001 000 522 General Expens	6,505.37	
<b>18171</b>	<b>08/14/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>1,217.27</b>	<b>Infrared Thermometers</b>
522 20 31 10-05			Office Supplies - EMS S	1,217.27	
			001 000 522 General Expens	1,217.27	
<b>18172</b>	<b>08/17/2020</b>	<b>09/08/2020</b>	<b>507 LIFE ASSIST INC</b>	<b>76.78</b>	<b>Lithium Coin 3 Volt Batteries</b>
522 20 31 10-05			Office Supplies - EMS S	76.78	
			001 000 522 General Expens	76.78	
			Total LIFE ASSIST INC	18,416.95	
<b>18142</b>	<b>07/27/2020</b>	<b>09/08/2020</b>	<b>513 LN CURTIS &amp; SONS</b>	<b>441.10</b>	<b>New Hire PPE - Gargus</b>
522 20 25 20-03			Uniforms - Bunker Gear	441.10	
			001 000 522 General Expens	441.10	
<b>18143</b>	<b>08/07/2020</b>	<b>09/08/2020</b>	<b>513 LN CURTIS &amp; SONS</b>	<b>394.20</b>	<b>Airfittings for struts/airbags</b>
522 20 35 10-03			Tools/Equipment - P2 M	394.20	
			001 000 522 General Expens	394.20	

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18144	08/11/2020	09/08/2020	513 LN CURTIS & SONS	489.50	Class A Foam
	522 20 35 10-02		Tools/Equipment - P1 M 001 000 522 General Expens	489.50	
Total LN CURTIS & SONS				1,324.80	
18145	08/12/2020	09/08/2020	588 MUNICIPAL EMERGENCY SERVICES INC	24.14	Vision Fit Test Adapters
	522 20 35 10-11		Tools/Equipment - SCB, 001 000 522 General Expens	24.14	
18173	07/17/2020	09/08/2020	1001 MUSCLE FOODS USA	1,962.64	Rehab Supplies - Food/Drink
	522 24 31 10-01		Supplies - Rehab - Food 001 000 522 General Expens	1,962.64	
18146	08/14/2020	09/08/2020	602 NATIONAL TESTING NETWORK INC	1,000.00	Annual NTN Membership 8/1/20-8/1/21
	522 10 41 10-07		Prof Svcs - National Tes 001 000 522 General Expens	1,000.00	Mmbrshp For FF Testing; Invoice 7322
18147	08/21/2020	09/08/2020	3 PURCELL TIRE AND SERVICE	72.74	#7322 Flat Tire Repair
	522 60 48 30-01		Vehicles - Aid Unit Mair 001 000 522 General Expens	72.74	
18148	08/21/2020	09/08/2020	3 PURCELL TIRE AND SERVICE	182.27	#8318 Tire Rotation
	522 60 48 40-01		Vehicles - Suppression M 001 000 522 General Expens	182.27	
Total PURCELL TIRE AND SERVICE				255.01	
18149	07/31/2020	09/08/2020	1150 QAL-TEK ASSOCIATES LLC	695.00	Confined Space Entry Air Monitoring Tubing
	522 22 35 10-01		P1 Tools / Equipment - I 001 000 522 General Expens	485.00	
	522 22 35 10-01		P1 Tools / Equipment - I 001 000 522 General Expens	180.00	
	522 22 35 10-01		P1 Tools / Equipment - I 001 000 522 General Expens	30.00	
18150	08/19/2020	09/08/2020	757 REMOTE SATELLITE SYSTEMS	55.00	Satellite Phone Service Sep/Airtime Jul
	522 10 42 10-01		Communication - Remot 001 000 522 General Expens	55.00	
18151	08/21/2020	09/08/2020	761 RICOH USA INC	280.83	Copies 7/21/20-8/20/20
	522 10 45 10-02		Lease - Copiers (include 001 000 522 General Expens	280.83	
18152	08/21/2020	09/08/2020	764 RISAN ATHLETICS INC	710.79	New Hire Academy Uniforms
	522 20 25 10-08		Uniforms - New Hires (( 001 000 522 General Expens	710.79	
18153	08/27/2020	09/08/2020	796 SEAWESTERN	1,551.00	New Hire Helmets (6)

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522 20 25 10-08	Uniforms - New Hires (t		001 000 522 General Expens	1,551.00	
<b>18154</b>	<b>08/27/2020</b>	<b>09/08/2020</b>	<b>796 SEAWESTERN</b>	<b>214.50</b>	<b>New Hire Gloves (3)</b>
522 20 25 10-08	Uniforms - New Hires (t		001 000 522 General Expens	214.50	
Total SEAWESTERN				1,765.50	
<b>18155</b>	<b>06/16/2020</b>	<b>09/08/2020</b>	<b>847 STRYKER MEDICAL</b>	<b>322.22</b>	<b>Mount Kit - Cot Upgrade</b>
522 20 31 10-07	Office Supplies - TBD S		001 000 522 General Expens	322.22	
<b>18156</b>	<b>08/20/2020</b>	<b>09/08/2020</b>	<b>849 SUMMIT LAW GROUP PLLC</b>	<b>1,386.00</b>	<b>Legal General Advice - Jul</b>
522 10 41 10-04	Prof Svcs - Legal (Sumn		001 000 522 General Expens	1,386.00	Legal Svcs-General; Invoice 116138
<b>18157</b>	<b>08/20/2020</b>	<b>09/08/2020</b>	<b>849 SUMMIT LAW GROUP PLLC</b>	<b>6,047.00</b>	<b>Legal Local - Jul</b>
522 10 41 10-04	Prof Svcs - Legal (Sumn		001 000 522 General Expens	6,047.00	Legal Svcs-Labor; Invoice 116140
Total SUMMIT LAW GROUP PLLC				7,433.00	
<b>18158</b>	<b>08/21/2020</b>	<b>09/08/2020</b>	<b>1179 TARGET SOLUTIONS LEARNING LLC</b>	<b>2,000.00</b>	<b>Annual Halligan Subscription</b>
522 60 41 10-01	Prof Services - Fleet Co		001 000 522 General Expens	2,000.00	
<b>18159</b>	<b>08/17/2020</b>	<b>09/08/2020</b>	<b>869 THE FIRE STORE</b>	<b>707.96</b>	<b>New Hire Gloves</b>
522 20 25 10-08	Uniforms - New Hires (t		001 000 522 General Expens	707.96	
<b>18160</b>	<b>07/31/2020</b>	<b>09/08/2020</b>	<b>1177 UNIVERSITY OF WASHINGTON</b>	<b>2,000.00</b>	<b>UVC Light Boxes (2)</b>
522 20 35 19-01	Misc Tools & Equipmen		199 000 522 COVID Respor	2,000.00	
<b>18161</b>	<b>09/01/2020</b>	<b>09/08/2020</b>	<b>937 WASHINGTON ALARM</b>	<b>239.71</b>	<b>St 35 Alarm Monitoring 9/1/20-11/30/20</b>
522 50 48 35-02	St 35 - Fire Alarm Moni		001 000 522 General Expens	239.71	
<b>18162</b>	<b>06/27/2020</b>	<b>09/08/2020</b>	<b>1105 WESTERN EXTERMINATOR COMPANY</b>	<b>82.50</b>	<b>Annex Pest Control - Jun</b>
522 50 48 10-05	All Stations - Pest Contr		001 000 522 General Expens	82.50	
<b>18163</b>	<b>06/27/2020</b>	<b>09/08/2020</b>	<b>1105 WESTERN EXTERMINATOR COMPANY</b>	<b>110.00</b>	<b>St 31 Pest Control - Jun</b>
522 50 48 10-05	All Stations - Pest Contr		001 000 522 General Expens	110.00	

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			Total WESTERN EXTERMINATOR COMPANY	192.50	
18164	08/28/2020	09/08/2020	968 WOOD FIRE PETTY CASH FUND	518.52	Custom Neck Gaiters/Shield Scarves - Response Ops
	522 20 31	19-01 EMS Supplies	199 000 522 COVID Respor	518.52	
18165	08/28/2020	09/08/2020	968 WOOD FIRE PETTY CASH FUND	107.76	Facebook Promo - New Website/Newsletter
	522 41 44	10-01 Advertising - Comm Svc	001 000 522 General Expens	107.76	
18166	08/28/2020	09/08/2020	968 WOOD FIRE PETTY CASH FUND	206.72	Crew Towels - All Stations
	522 50 48	31-06 St 31 - Furniture/Kitchen	001 000 522 General Expens	206.72	Costco 8/21/20
18167	08/28/2020	09/08/2020	968 WOOD FIRE PETTY CASH FUND	66.00	Sharpening Service
	522 20 35	10-07 Tools/Equipment - Chair	001 000 522 General Expens	66.00	
			Total WOOD FIRE PETTY CASH FUND	899.00	
18168	08/20/2020	09/08/2020	1127 YOUR TOW COMPANY	162.95	Vehicle Donation GMC Van
	522 45 31	10-05 Office Supplies - Trainir	001 000 522 General Expens	162.95	

Report Total: 58,287.23

Fund	
001 General Expense Fund (10-036-0010)	55,768.71
199 COVID Response	2,518.52

This report has been reviewed by:

Signature: *Jan B. Montgomery*  
Fire Chief/Chief Administrative Officer

Date: 9/1/20



# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 10/05/2020  
Total Amount: \$77,091.06  
Control Total: 32  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20200929103753.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Jean S. Montegary</u>	<u>9-29-20</u>
Authorized District Signature	Date
<u>Derek van Veen</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date

<u>Doug Halbert</u>	<u>10-06-2020</u>
Authorized District Signature	Date
<u>[Signature]</u>	<u>10/5/20</u>
Authorized District Signature	Date
<u>Mike Millman</u>	<u>10-06-2020</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20200929103753.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ADVANCE MARKING SYSTEMS			201001001	10/05/2020	\$379.72	
BANK OF AMERICA (AHEARN)			201001002	10/05/2020	\$365.26	
BANK OF AMERICA (FRISCH)			201001003	10/05/2020	\$12.62	
BANK OF AMERICA (LANGAN)			201001004	10/05/2020	\$22.28	
BANK OF AMERICA (MACH)			201001005	10/05/2020	\$115.47	
BANK OF AMERICA (MCCAMBRIDGE)			201001006	10/05/2020	\$327.86	
BANK OF AMERICA (MERRITT)			201001007	10/05/2020	\$439.96	
BANK OF AMERICA (MICHELMAN)			201001008	10/05/2020	\$243.99	
BANK OF AMERICA (MONTEGARY)			201001009	10/05/2020	\$538.75	
BLR BUSINESS & LEGAL RESOURCES			201001010	10/05/2020	\$1,181.38	
BULGER SAFE & LOCK			201001011	10/05/2020	\$1,984.95	
COMCAST			201001012	10/05/2020	\$110.20	
COMCAST			201001013	10/05/2020	\$166.34	
GALLS LLC			201001014	10/05/2020	\$2,037.94	
KING COUNTY FINANCE			201001015	10/05/2020	\$1,681.00	
LIFE ASSIST INC			201001016	10/05/2020	\$2,463.15	
LN CURTIS & SONS			201001017	10/05/2020	\$329.46	
MCLENDON HARDWARE, INC			201001018	10/05/2020	\$72.56	
MUNICIPAL EMERGENCY SERVICES INC			201001019	10/05/2020	\$62.92	
NORCOM			201001020	10/05/2020	\$46,053.94	
OFFICE DEPOT			201001021	10/05/2020	\$385.16	
PUGET SOUND ENERGY			201001022	10/05/2020	\$3,537.23	
PURCELL TIRE AND SERVICE			201001023	10/05/2020	\$224.82	
REMOTE SATELLITE SYSTEMS			201001024	10/05/2020	\$55.00	
RICOH USA INC			201001025	10/05/2020	\$149.28	
RISAN ATHLETICS INC			201001026	10/05/2020	\$56.01	
SHORELINE FIRE DEPT			201001027	10/05/2020	\$640.00	
SUMMIT LAW GROUP PLLC			201001028	10/05/2020	\$6,733.50	
VERIZON WIRELESS			201001029	10/05/2020	\$1,657.80	
WOLFE FIRE PROTECTION INC			201001030	10/05/2020	\$1,000.00	
WOOD FIRE PETTY CASH FUND			201001031	10/05/2020	\$795.60	
WOODINVILLE WATER DISTRICT			201001032	10/05/2020	\$3,266.91	

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18256	09/17/2020	10/05/2020	15 ADVANCE MARKING SYSTEMS	379.72	Radio Tags
	522 20 42 20-02	Comm General - Radio/	001 000 522 General Expens	379.72	
18269	09/18/2020	10/05/2020	66 BANK OF AMERICA (AHEARN)	103.28	Working Lunch - FC/DC/DFM/Capt/EA
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	103.28	
18270	09/21/2020	10/05/2020	66 BANK OF AMERICA (AHEARN)	177.60	Working Lunch - Joint WFR/NS Mtg
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	177.60	
18271	09/23/2020	10/05/2020	66 BANK OF AMERICA (AHEARN)	84.38	Working Lunch - FC/DC/CAO/EA
	522 10 31 40-01	Meetings - E-Staff	001 000 522 General Expens	84.38	
Total BANK OF AMERICA (AHEARN)				365.26	
18272	09/17/2020	10/05/2020	1138 BANK OF AMERICA (FRISCH)	12.62	Active 911 Subscription - DC McDonald
	522 10 49 20-17	Dues / Subscriptions - A	001 000 522 General Expens	12.62	
18273	09/17/2020	10/05/2020	73 BANK OF AMERICA (LANGAN)	22.28	Hardware for Decon Stands
	522 22 35 10-02	P2 Tools / Equipment -	001 000 522 General Expens	14.10	Reimbursable Zone 1 Hazmat
	522 22 35 10-02	P2 Tools / Equipment -	001 000 522 General Expens	8.18	Reimbursable Zone 1 Hazmat
18258	09/10/2020	10/05/2020	1128 BANK OF AMERICA (MACH)	115.47	Wildland Mobe Sleeping Bags (3)
	522 23 25 10-01	Uniforms - Wildland PP	001 000 522 General Expens	115.47	
18259	09/09/2020	10/05/2020	75 BANK OF AMERICA (MCCAMBRIDGE)	41.25	DEF Fluid
	522 60 32 10-01	Vehicles - Gas/Diesel	001 000 522 General Expens	41.25	
18260	09/09/2020	10/05/2020	75 BANK OF AMERICA (MCCAMBRIDGE)	286.61	St 31 Pallet of Water
	522 24 31 10-01	Supplies - Rehab - Food	001 000 522 General Expens	286.61	
Total BANK OF AMERICA (MCCAMBRIDGE)				327.86	
18274	09/20/2020	10/05/2020	76 BANK OF AMERICA (MERRITT)	439.96	Wildland Replacement Sleeping Pads (4)
	522 23 25 10-01	Uniforms - Wildland PP	001 000 522 General Expens	439.96	
18261	09/08/2020	10/05/2020	78 BANK OF AMERICA (MICHELMAN)	35.00	WAPRO 2020 Conference Registration - Michelman

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522 10 41 20-03	Conf Reg - WAPRO Wo		001 000 522 General Expens	35.00		
<b>18262</b>	<b>09/10/2020</b>	<b>10/05/2020</b>	<b>78</b>	<b>BANK OF AMERICA (MICHELMAN)</b>	<b>208.99</b>	<b>Sit/Stand Desk Riser - Foley</b>
522 10 31 10-05	Office Supplies - Office		001 000 522 General Expens	208.99		
Total BANK OF AMERICA (MICHELMAN)				243.99		
<b>18275</b>	<b>07/31/2020</b>	<b>10/05/2020</b>	<b>79</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>-549.00</b>	<b>NHRMA Conference Refund (Cancelled due to COVID-19)</b>
522 10 41 20-05	Conf Reg - NHRMA (C.		001 000 522 General Expens	-549.00		
<b>18276</b>	<b>09/02/2020</b>	<b>10/05/2020</b>	<b>79</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>132.75</b>	<b>DISH TV Subscription - HQ</b>
522 10 42 31-02	Communication - HQ D.		001 000 522 General Expens	132.75		
<b>18277</b>	<b>09/09/2020</b>	<b>10/05/2020</b>	<b>79</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>350.00</b>	<b>WFOA Conference Registration - Inman</b>
522 10 41 20-01	Conf Reg - WFOA (2)		001 000 522 General Expens	350.00		
<b>18278</b>	<b>09/24/2020</b>	<b>10/05/2020</b>	<b>79</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>200.00</b>	<b>DFM Job Posting</b>
522 10 44 10-01	Advertising - New Hire .		001 000 522 General Expens	200.00	Job Post For DFM On AWC JobNet	
<b>18279</b>	<b>09/24/2020</b>	<b>10/05/2020</b>	<b>79</b>	<b>BANK OF AMERICA (MONTEGARY)</b>	<b>405.00</b>	<b>DFM Job Posting 9/24/20-10/19/20</b>
522 10 44 10-01	Advertising - New Hire .		001 000 522 General Expens	405.00	Job Post (DFM) In Daily Dispatch	
Total BANK OF AMERICA (MONTEGARY)				538.75		
<b>18266</b>	<b>09/02/2020</b>	<b>10/05/2020</b>	<b>107</b>	<b>BLR BUSINESS &amp; LEGAL RESOURCES</b>	<b>1,181.38</b>	<b>FLS &amp; FML Handbooks</b>
522 10 31 30-04	Library - Subscriptions (		001 000 522 General Expens	1,181.38	FLSA-FMLA Handbook Subscriptions	
<b>18280</b>	<b>09/04/2020</b>	<b>10/05/2020</b>	<b>128</b>	<b>BULGER SAFE &amp; LOCK</b>	<b>1,984.95</b>	<b>St 31 Lobby Door Lock Replaced</b>
522 50 48 31-13	St 31/Annex - Misc. Ma		001 000 522 General Expens	1,984.95		
<b>18282</b>	<b>09/15/2020</b>	<b>10/05/2020</b>	<b>180</b>	<b>COMCAST</b>	<b>110.20</b>	<b>St 35 Internet 9/24/20-10/23/20</b>
522 10 42 35-02	Communication - St 35 l		001 000 522 General Expens	110.20		
<b>18281</b>	<b>09/19/2020</b>	<b>10/05/2020</b>	<b>181</b>	<b>COMCAST</b>	<b>166.34</b>	<b>St 31 Internet 9/2/20-10/27/20</b>
522 10 42 31-03	Communication - HQ In		001 000 522 General Expens	166.34		



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18283	09/09/2020	10/05/2020	352 GALLS LLC	171.85	New Hire Shirts
	522 20 25 10-08	Uniforms - New Hires (t	001 000 522 General Expens	171.85	
18284	09/10/2020	10/05/2020	352 GALLS LLC	1,866.09	Acting BC Uniforms
	522 20 25 10-99	Uniforms - No Budget	001 000 522 General Expens	1,866.09	
Total GALLS LLC				2,037.94	
18263	08/31/2020	10/05/2020	1081 KING COUNTY FINANCE	1,681.00	KC INET All Stations - Aug
	522 10 48 30-17	IT - Fiber Optic	001 000 522 General Expens	1,681.00	
18285	09/16/2020	10/05/2020	507 LIFE ASSIST INC	2,463.15	EPI Pens; Waterproof Carry Cases (5)
	522 20 31 10-05	Office Supplies - EMS S	001 000 522 General Expens	1,494.00	
	522 20 31 10-07	Office Supplies - TBD S	001 000 522 General Expens	969.15	
18286	09/22/2020	10/05/2020	513 LN CURTIS & SONS	329.46	E135 RAMFAN Replacement Battery
	522 20 35 10-02	Tools/Equipment - P1 M	001 000 522 General Expens	329.46	
18287	09/02/2020	10/05/2020	551 MCLENDON HARDWARE, INC	72.56	Ladder Bar Screws
	522 20 35 10-02	Tools/Equipment - P1 M	001 000 522 General Expens	72.56	
18264	09/03/2020	10/05/2020	588 MUNICIPAL EMERGENCY SERVICES INC	62.92	New Mask Fit Test Adapter
	522 20 35 10-11	Tools/Equipment - SCB,	001 000 522 General Expens	62.92	
18288	09/23/2020	10/05/2020	620 NORCOM	46,053.94	4th Qtr Dispatch Fees
	522 20 42 10-01	Communications - Dispa	001 000 522 General Expens	46,053.94	Q4 Dispatch Fees; Invoice 0000965
18289	09/14/2020	10/05/2020	647 OFFICE DEPOT	385.16	Copy paper, Banker Boxes, Markers, etc.
	522 10 31 10-02	Office Supplies - Genera	001 000 522 General Expens	346.13	
	522 10 31 10-02	Office Supplies - Genera	001 000 522 General Expens	39.03	
18290	09/14/2020	10/05/2020	725 PUGET SOUND ENERGY	691.42	St 35 Electric/Gas 8/11/20-9/11/20
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	607.84	Electric
	522 50 47 35-01	Utilities - 35	001 000 522 General Expens	83.58	Gas
18291	09/14/2020	10/05/2020	725 PUGET SOUND ENERGY	489.60	St 33 Electric/Gas 8/11/20-9/11/20

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Woodinville Fire & Rescue  
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522 50 47 33-01	Utilities - 33		001 000 522 General Expens	430.86	Electric
522 50 47 33-01	Utilities - 33		001 000 522 General Expens	58.74	Gas
<b>18292</b>	<b>09/15/2020</b>	<b>10/05/2020</b>	<b>725 PUGET SOUND ENERGY</b>	<b>303.15</b>	<b>Annex Electric/Gas 8/12/20-9/14/20</b>
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	262.65	Electric
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	40.50	Gas
<b>18293</b>	<b>09/15/2020</b>	<b>10/05/2020</b>	<b>725 PUGET SOUND ENERGY</b>	<b>34.56</b>	<b>St 31 Gas 8/12/20-9/14/20</b>
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	34.56	
<b>18294</b>	<b>09/15/2020</b>	<b>10/05/2020</b>	<b>725 PUGET SOUND ENERGY</b>	<b>2,018.50</b>	<b>St 31 Electric 8/12/20-9/14/20</b>
522 50 47 31-01	Utilities - 31/HQ/Annex		001 000 522 General Expens	2,018.50	
			Total PUGET SOUND ENERGY	3,537.23	
<b>18295</b>	<b>09/21/2020</b>	<b>10/05/2020</b>	<b>3 PURCELL TIRE AND SERVICE</b>	<b>224.82</b>	<b>#8319 Tire Issue - Emerg Road Service</b>
522 60 48 40-01	Vehicles - Suppression M		001 000 522 General Expens	224.82	
<b>18296</b>	<b>09/18/2020</b>	<b>10/05/2020</b>	<b>757 REMOTE SATELLITE SYSTEMS</b>	<b>55.00</b>	<b>Satellite Phone Service Oct/Airtime Aug</b>
522 10 42 10-01	Communication - Remot		001 000 522 General Expens	55.00	
<b>18297</b>	<b>09/18/2020</b>	<b>10/05/2020</b>	<b>761 RICOH USA INC</b>	<b>149.28</b>	<b>Copies 8/21/20-9/20/20</b>
522 10 45 10-02	Lease - Copiers (include		001 000 522 General Expens	149.28	
<b>18265</b>	<b>09/09/2020</b>	<b>10/05/2020</b>	<b>764 RISAN ATHLETICS INC</b>	<b>56.01</b>	<b>Academy Sweats (1)</b>
522 20 25 10-08	Uniforms - New Hires (C		001 000 522 General Expens	56.01	
<b>18298</b>	<b>09/22/2020</b>	<b>10/05/2020</b>	<b>807 SHORELINE FIRE DEPT</b>	<b>640.00</b>	<b>Legal Services - Consolidation</b>
522 10 49 80-01	Unexpected Costs		001 000 522 General Expens	640.00	Snure Legal Fees (merger) SFD 20-072
<b>18299</b>	<b>09/22/2020</b>	<b>10/05/2020</b>	<b>849 SUMMIT LAW GROUP PLLC</b>	<b>5,038.00</b>	<b>Legal Services Local 2099 - Aug</b>
522 10 41 10-04	Prof Svcs - Legal (Sumn		001 000 522 General Expens	5,038.00	Legal-Labor; Invoice 117139
<b>18300</b>	<b>09/22/2020</b>	<b>10/05/2020</b>	<b>849 SUMMIT LAW GROUP PLLC</b>	<b>1,695.50</b>	<b>Legal Services General - Aug</b>
522 10 41 10-04	Prof Svcs - Legal (Sumn		001 000 522 General Expens	1,695.50	Legal-General; Invoice 117138

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue  
MCAG #: 2526

As Of: 10/05/2020

Time: 10:35:11 Date: 09/29/2020  
Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total SUMMIT LAW GROUP PLLC	6,733.50	
18267	09/09/2020	10/05/2020	912 VERIZON WIRELESS	1,657.80	Cell Phones/MDC Fees 8/10/20-9/9/20
	522 10 42	10-02	Communication - Cell P	1,657.80	
			001 000 522 General Expens		
18301	09/15/2020	10/05/2020	967 WOLFE FIRE PROTECTION INC	1,000.00	St 35 Sprinkler Replaced
	522 50 48	35-08	St 35 - Misc Repair/Mai	1,000.00	
			001 000 522 General Expens		
18268	08/26/2020	10/05/2020	968 WOOD FIRE PETTY CASH FUND	795.60	BR131 Tire Replacement - Badger Lake Mobe
	522 60 48	20-01	Vehicles - Support Veh	795.60	
			001 000 522 General Expens		
18302	09/21/2020	10/05/2020	984 WOODINVILLE WATER DISTRICT	1,227.07	St 31 Water/Sewer 7/2/20-9/3/20
	522 50 47	31-01	Utilities - 31/HQ/Annex	1,227.07	
			001 000 522 General Expens		
18303	09/21/2020	10/05/2020	984 WOODINVILLE WATER DISTRICT	1,928.58	St 31 Irrigation 7/2/20-9/3/20
	522 50 47	31-01	Utilities - 31/HQ/Annex	1,928.58	
			001 000 522 General Expens		
18304	09/21/2020	10/05/2020	984 WOODINVILLE WATER DISTRICT	111.26	Annex Water/Sewer 7/2/20-9/3/20
	522 50 47	31-01	Utilities - 31/HQ/Annex	111.26	
			001 000 522 General Expens		
			Total WOODINVILLE WATER DISTRICT	3,266.91	
			Report Total:	77,091.06	
			Fund		
			001 General Expense Fund (10-036-0010)	77,091.06	

This report has been reviewed by:

Signature: *Jan S Montgomery*  
 Fire Chief/Chief Administrative Officer

Date: \_\_\_\_\_