

**WOODINVILLE FIRE & RESCUE  
RESOLUTION NO. 2019-06**

**A RESOLUTION ADOPTING POLICY NO 3204,  
POST INCIDENT ANALYSIS**

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**RECITALS**

**WHEREAS**, the State of Washington has vested in the governing bodies of fire protection districts the authority to adopt reasonable rules to govern the district and to perform its functions, and generally to perform all such acts as may be necessary to carry out the objects of the creation of the district under RCW 52.14.100; and

**WHEREAS**, the Board of Fire Commissioners of Woodinville Fire & Rescue (“District”) has vested the responsibility of the day-to-day operation of the District in the Fire Chief; and

**WHEREAS**, the Board of Fire Commissioners has determined that it is necessary to establish and maintain a set of policies, procedures and practices to ensure the efficient and effective management of the District’s affairs.

**WHEREAS**, the District provided Local 2950 with a copy of the proposed new policy under an agreed District/Local policy review process; and

**WHEREAS**, Local 2950 had no feedback on the policy.

**NOW, THEREFORE**, it is resolved that the Board of Fire Commissioners of the District has adopted Policy 3204, Post Incident Analysis, and that the content of the paragraphs shown below shall become the policy segment of said policy.

***Policy Section 3204, Post Incident Analysis***

**1.0 Policy Statement**

- 1.1. It is the policy of Woodinville Fire & Rescue (the “District”) to conduct a Post Incident Analysis (“PIA”) of any working structure fire, other significant incident that occurs within our jurisdiction, or where the Incident Commander determines there are lessons to be learned from an incident which could impact firefighter safety and/or effectiveness.
- 1.2. The PIA process will be conducted in a professional atmosphere that reinforces open communication, operational excellence, and identifies areas of improved

performance and/or trends that may reflect a need for additional training or a change in practice.

- 1.3. Areas of improvement identified within a PIA shall not be the basis for disciplinary action.

**ADOPTED AT A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF WOODINVILLE FIRE & RESCUE THIS 6<sup>th</sup> day of August, 2019.**

**WOODINVILLE FIRE & RESCUE  
COUNTY OF KING, WASHINGTON**

**Approved as to Form:**


/s/ Jeffrey Ganson

Jeffrey Ganson, District Counsel

  
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Derek van Veen, Commissioner, Position 1

  
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Jim Dorney, Commissioner, Position 2

  
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Timothy Osgood, Commissioner, Position 3

  
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Michael Millman, Commissioner, Position 4

  
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Roger Collins, Commissioner, Position 5

**Attest:**

  
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Nicole Frisch, Board Secretary