



**Woodinville Fire & Rescue**

**REGULAR MEETING/SPECIAL TIME OF THE BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING – BENEFIT CHARGE APPEALS HEARING**

**Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, March 5, 2018**

**4:30 p.m.**

**AGENDA**

Call to Order/Flag Salute/Roll Call

Approval of Agenda in Content and Order

Public Comments (please limit comments to 3 minutes or less)

**Board Business Items**

1. Staff Report 19-008 – Tractor Drawn Aerial Training
2. Staff Report 19-009 – The Compliance Engine Reporting System
3. Fire Chief's Report
4. Benefit Charge Appeals Hearing Beginning at 5:09 p.m.
  - a. Staff Report 19-007 Benefit Charge Appeals
5. Consent Agenda
  - a. Approval of Minutes from the January 29, 2019 Special Meeting, the February 5, 2019 Regular Meeting and the February 20, 2019 Special Meeting
  - b. Approval of Payroll Vouchers ACH 19-03 for \$360,511.31 and 19-04 for \$494,007.48
  - c. Approval of General Vouchers and Capital Vouchers
6. Reports and Requests from the Commissioners/Good of the Order
7. Executive Session for 35 minutes pursuant to RCW 42.30.110(1)(g)
8. Adjournment

WOODINVILLE FIRE & RESCUE  
Tuesday, March 5, 2019

**REGULAR MEETING/SPECIAL TIME OF THE BOARD OF FIRE COMMISSIONERS**  
**SPECIAL MEETING – BENEFIT CHARGE APPEALS HEARING**

Commissioner Collins called the meeting to order at 1630 hours. Roll call was taken and was as follows:

**Roll Call**

Commissioner Collins (Chair)  
Commissioner Osgood (Vice-Chair)  
Commissioner van Veen  
Commissioner Dorney  
Commissioner Millman

**Staff**

Fire Chief Greg Ahearn  
Executive Assistant/Board Secretary Michael

**Arriving Late**

***MOTION:** Commissioner Osgood moved to excuse Commissioner van Veen's late arrival due to work. The motion was seconded by Commissioner Millman. The motion passed, 4-0.*

**Approval of Agenda in Content and Order**

***MOTION:** Commissioner Osgood moved to approve the agenda as presented in content and order. The motion was seconded by Commissioner Millman. The motion passed, 4-0.*

**Public Comments**

None

**1. Staff Report 19-008 – Tractor Drawn Aerial Training (attached hereto)**

Chief Ahearn presented the report explaining that the District has been seeking ways to improve our tiller driver training program and requesting that the Board authorize the District to purchase the Regional Training Group ("RTG") Tractor Drawn Aerial Training program and curriculum. This is a local company that is used by several agencies in our area and across the

country. This is not a budgeted item, but staff would like to use funds from the Unexpected Costs budget line to cover the cost of the program and curriculum.

In answer to Commissioner Millman's question, Chief Ahearn explained that the amount of time needed to learn to drive the tiller is between three and six months, depending on capabilities.

In answer to Commissioner Dorney's question, Chief Ahearn advised that the cost of the program does not include overtime for the students in the class.

During the Fire Chief's report, Commissioner van Veen asked if the new Ladder 131 will be used for the Tiller training and Chief Ahearn reported that the old tiller will be used for the initial training.

Commissioner van Veen arrived at 1634 hours.

***MOTION:*** *Commissioner Osgood moved that the Board of Fire Commissioners accepts staff's recommendation and authorizes the Fire Chief to make the funds available to purchase the RTG Tractor Drawn Aerial Training program for 2019. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

## **2. Staff Report 19-009 – The Compliance Engine Reporting System (attached hereto)**

Deputy Fire Marshal Barry Kerth presented the report requesting that the Board authorize the Fire Chief to sign a Legal Agreement accepting the proposal and terms and conditions for the use of *The Compliance Engine*. *The Compliance Engine* tracks the annual maintenance of fire sprinklers, fire alarms, and other life safety systems. It also manages the relationships between the District, businesses, and the third-party contractors who conduct the inspection testing and maintenance of fire protection systems within the businesses.

In answer to Commissioner Collins' question, DFM Kerth advised that *The Compliance Engine* will deal directly with the business owners, including correspondence from the District. The correspondence comes on District letterhead and will be signed by District staff. Commissioner Millman asked if there is a way to follow up on quality and cost to the businesses. DFM Kerth stated that there is no easy way to check now, but through this program, the company will do that for us.

Commissioner Collins asked if there is a cross-reference between the fire benefit charge and the businesses for which we are getting credit. DFM Kerth stated that it is not available at this time, but Brycer will accept all forms of data, so it could potentially be an option in the future.

There is no cost to the District for the program.

DFM Kerth stated that Brycer has an ad hoc reporting system and there is no cost for them to run a report for us.

***MOTION:*** *Commissioner van Veen moved that the Board of Fire Commissioners approve staff's recommendation and allow the Fire Chief to sign the attached Legal Agreement accepting the proposal and terms and conditions allowing the District's use of The Compliance Engine. The motion was seconded by Commissioner Millman. The motion passed, 5-0.*

### **3. Fire Chief's Report (attached hereto)**

#### **Incidents**

The District responded to 345 incidents since the February 5 Board meeting. Staff was well prepared for the snow event. We up-staffed throughout the event to handle the non-emergent calls and to support the District operations. There was one significant event:

On February 10, during the snow event, Station 33 and 35 crews, along with crews from Redmond and Kirkland, responded to a residential structure fire in Brook Trails. The fire started in the back of the house and spread to the garage and the laundry room. The homeowners thanked crews in a heartfelt thank you letter to the Letters to the Editor section of the Woodinville Weekly. The cause of the fire is still under investigation by the King County Fire Marshal's Office.

#### **Budget**

Staff currently has no concerns with the 2019 budget. Due to the recent up-staffing surrounding the snow events, we did experience an uptick in our overtime budget. We will continue to closely monitor.

#### **Personnel**

One person remains out on alternate duty due to a duty-related injury and we have two firefighters out on leave due to duty-related injuries.

Recruit Jace Allen is doing very well at the East Metro Training Group ("EMTG") Fire Academy. DC Wallgren and I are attending recruit Allen's evaluations every two weeks.

The District will be establishing an entry level firefighter eligibility list to fill at least two known vacancies. Our job post was advertised on National Testing Network on February 25 and will close on April 26, with testing to follow. The new recruits will start the EMTG Fire Academy in early September. The District is also planning to provide a Lieutenant to be an instructor at that academy.

In answer to Commissioner Collins' question, Chief Ahearn explained that there will likely be between 700-1000 applicants. The District uses an extensive vetting process that is very effective at selecting the best candidates.

The District will also be conducting promotional testing this year for Lieutenant and Battalion Chief. The testing for Lieutenant starts April 23 and for Battalion Chief May 7. We will be coming before the Board to ask you to certify the promotional lists at your July meeting. Once certified, the eligibility list will be in place for two years.

#### **Aid Unit Purchase**

The Aid Car Committee is diligently working on the apparatus specifications. I anticipate coming before the Board at your April meeting seeking permission to go out to bid.

#### **Update on the New Ladder 131**

The new Ladder 131 build is on schedule and slated to be completed the last week in April. Lieutenant Merritt and Fleet Manager Spencer are headed to the factory for the mid-build on March 9. Final inspection at the factory is estimated to occur the last week of April or the first week of May. We anticipate Ladder 131 arriving at Hughes Fire in Tacoma towards the end of May.

The vehicle specification committee is developing an onboarding plan and will be working with Deputy Chief Wallgren, training staff and our driver instructors on a plan to place the new ladder in service.

#### **Regionalization**

Chief Ahearn has completed initial rounds of meetings with the Fire Chiefs from Shoreline, Northshore and Duvall regarding regionalization efforts. All have agreed to get together to discuss. He has had cursory level discussions with Local President Klinkenberg and the Local's Executive Board and appreciates their interest in exploring these opportunities.

#### **Community Relations**

##### *Upcoming Events:*

March 13: Station 35 will be presenting to the health classes at Bear Creek Elementary.

#### **4. Benefit Charge Appeals Hearing**

Commissioner Collins adjourned the regular meeting to open the Benefit charge Appeals hearing at 5:09 p.m.

Commissioner Collins stated that the purpose of the hearing is to allow property owners the opportunity to petition the Board of Fire Commissioners for adjustment of the Benefit Charge Assessment of their property for reasons stated in accordance with the provisions of Chapter 52.18.070 of the RCW.

**MOTION:** *Commissioner van Veen moved to open the public hearing portion of the benefit service charge appeals hearing. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

**MOTION:** *Commissioner van Veen moved to open the public testimony portion of the benefit service charge appeals hearing. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

There was no public comment.

**MOTION:** *Commissioner Millman moved to close the public testimony portion of the benefit service charge appeals hearing. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

#### **4a. Staff Report 19-007 – Benefit Charge Appeals (attached hereto)**

Chief Ahearn presented the report on the number of appeals and staff's recommendation with regarding to each appeal.

**MOTION:** *Commissioner van Veen moved that the Board of Fire Commissioners accept staff's recommendations to approve and deny the appeals as presented. He further moved that the Board authorize the Board Chair to sign the letters responding to the appeals. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*

**MOTION:** *Commissioner Osgood moved to close the public hearing portion of the benefit service charge appeals hearing. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

#### **5. Consent Agenda (attached hereto)**

- a. Approval of Minutes from the January 29, 2019 Special Meeting, the February 5, 2019 Regular Meeting and the February 20, 2019 Special Meeting
- b. Approval of Payroll Vouchers ACH 19 for \$360,511.31 and 19-04 for \$494,007.48
- c. Approval of General Vouchers and Capital Vouchers

**MOTION:** Commissioner van Veen moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.

**6. Reports of the Commissioners/Good of the Order**

Commissioner Collins: Asked for an updated employee photo book.

Commissioner Osgood:

Commissioner van Veen:

Commissioner Dorney:

Commissioner Millman: Attended the WFCAs Saturday Seminar last weekend and it was a good conference.

**7. Executive Session**

At 5:30 p.m., the Board moved into Executive Session for 30 minutes pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee.

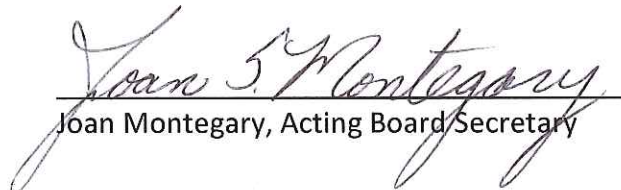
At 6:00 p.m., the Board extended the Executive Session until 6:05 pm.

At 6:05 p.m., the board reconvened. No action was taken and no decision was made.

**8. Adjournment**

**MOTION:** Commissioner Osgood moved to adjourn the meeting. The motion was seconded by Commissioner van Veen. The motion passed, 5-0

The meeting adjourned at 1752 hours.

  
Joan Montegary, Acting Board Secretary

  
Derek van Veen, Commissioner, Position 1

  
Jim Dorney, Commissioner, Position 2




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Tim Osgood, Commissioner, Position 3



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Mike Millman, Commissioner, Position 4



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Roger Collins, Commissioner, Position 5





**Woodinville Fire & Rescue**

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# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: March 5, 2019

TO: Roger Collins  
Chair, Board of Fire Commissioners

FROM: Gregory Ahearn, Fire Chief *GAA*

SUBJECT: **Staff Report 19-008**  
**Tractor Drawn Aerial Training**

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### Background

In 2019, the District is transitioning our driver training program from the IAPD program to the EVIP program. Additionally, District staff has been seeking ways to improve our Tractor Drawn Aerial ("TDA") driver training program in a way that advances our drivers to a high level of skill and allows for regional interoperability through efficient partnerships. Staff has found a program that, through extensive research, formalizes and provides standardization for both the driver and tiller operator.

Response Training Group's ("RTG") Tractor Drawn Aerial Training program has a proven track record that has been successfully implemented both locally and across the country.

RTG focuses on objectives that meet or exceed NFPA 1002 Standards:

- Building fundamental as well as advanced driving concepts
- Reviewing accident case studies, which reinforces the skills being taught to help prevent future accidents from occurring
- Five different rodeo courses
- Common terminology
- Performance requirement documents and check off sheets

The initial portion of the TDA program is a Train the Trainer module. TDA will train six personnel from WF&R to instruct the program. Four of our current tiller drivers (one from each shift), who are also those who just completed their EVIP certification, and two company officers (our current and future training officers) will be the train the trainers. Attendees will be introduced to methods that are essential for a tractor-drawn aerial operator to achieve and maintain proficiency. The District will use the TDA curriculum and our trainers to train future drivers. Our

succession planning has identified five candidates that are slated to start their training for the Tiller position in April and three candidates that are ready to start their training in the Tractor.

**Fiscal Impact**

The total cost for the program is \$15,342.80, which includes instructor costs, 40 hours of drive training, classroom curriculum, rodeo courses and a train the trainer module. There is no budget specifically for this request, and staff recommends using funds from Unexpected Costs to pay for this training in 2019. Expenses related to this program in future years will be within the training and development budget.

**Staff Recommendation**

Staff recommends that the Board authorize the Fire Chief to make the purchase of the RTG Tractor Drawn Aerial Training program and curriculum.

GSA/mm

**PROPOSED MOTION**

I move that the Board of Fire Commissioners accepts staff's recommendation and authorizes the Fire Chief to make the funds available to purchase the RTG Tractor Drawn Aerial Training program for 2019.

# Woodinville Fire & Rescue



## M E M O R A N D U M

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DATE: March 5, 2019

TO: Roger Collins, Chair  
Board of Fire Commissioners

FROM: Barry Kerth, Deputy Fire Marshal *BK*

SUBJECT: **Staff Report 19-009**  
**"The Compliance Engine" Reporting System**

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### Background

Staff has been seeking ways to raise the District's Washington Survey and Rating Bureau ("WSRB") rating that affects insurance premiums for citizens and businesses within the District.

The Compliance Engine by Brycer is a third-party reporting system that will aid in achieving the maximum amount of WSRB rating credits, and significantly reduce the time spent following up with businesses that have deficiencies in their systems.

The Compliance Engine tracks the annual maintenance of fire sprinklers, fire alarms, and other life safety systems. It also manages the relationships between the District, businesses and the third-party contractors that conduct the inspection testing and maintenance of fire protection systems within the businesses.

If there is a deficiency in a business's system, The Compliance Engine will inform the District of the issue and inform the contractor for the system that the District has been notified. It also tracks the history of the system's maintenance and repair. The District can correspond with businesses and contractors through The Compliance Engine, and access historical records for each system.

This program is currently in use by Bothell, Redmond, Shoreline, Bellevue, and Seattle. Many of the contractors already work with The Compliance Engine and are familiar with the reporting process.

### Fiscal Impact

Brycer will provide the District with The Compliance Engine for three years with automatic three-year renewal periods unless Brycer or the District terminates the agreement. There is no cost to the District or to businesses. Brycer will collect all fees due and payable by the third-party inspectors that conduct annual testing of businesses' systems when inspection reports are completed.

Roger Collins, Chair  
March 5, 2019  
Page 2 of 2

**Recommended Action**

Staff recommends that the Board authorize the Fire Chief to sign the attached Legal Agreement accepting the proposal and terms and conditions for the use of The Compliance Engine reporting system.

BK/mm

*Attachment*

**PROPOSED MOTION**

I move that the Board of Fire Commissioners approve staff's recommendation and allow the Fire Chief to sign the attached Legal Agreement accepting the proposal and terms and conditions allowing the District's use of The Compliance Engine.

BRYCER, LLC  
4355 Weaver Parkway  
Suite 330  
Warrenville, IL 60555

January 25<sup>th</sup>, 2019

Woodinville Fire & Rescue  
17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072

Re: "The Compliance Engine"

Dear Woodinville Fire & Rescue:

We look forward to providing you with "The Compliance Engine" (the "Solution"). This proposal letter provides the basic terms by which Brycer, LLC ("Brycer") will provide you, Woodinville Fire & Rescue ("Client"), with the Solution. The use of the Solution and all matters between Brycer and Client will be subject to the standard "Terms and Conditions" attached to this proposal as Exhibit A. The basic terms are as follows:


1. **Term:** Brycer will provide Client with the Solution for three years, commencing March 1<sup>st</sup>, 2019 (the "Initial Term"). Thereafter, the Term shall automatically renew for successive three year periods unless terminated by Brycer or Client in writing at least 90 days prior to the expiration of the then current Term (each, a "Renewal Term" and together with the Initial Term, the "Term"). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution; provided, however, Brycer shall make available, and Client shall have the right to download, Client's data from the Solution for a period of 60 days after the expiration or termination of the Term. Client shall have the right to terminate this agreement upon giving 90 days written notice to Brycer.
2. **Fees:** Client shall not pay any fees for use of the Solution. Brycer will collect all fees due and payable by third party inspectors in connection with activities relating to the Solution.
3. **Brycer Responsibilities:** During the Term, Brycer shall be responsible for the following in connection with Client's use of the Solution:
  - **Availability.** Brycer shall make the Solution available to Client as set forth on Exhibit B. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit B.
  - **Service Level.** Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
  - **Backup.** Brycer shall backup the database used in connection with the Solution to a separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical

safeguards for protection of the security, confidentiality and integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.

- **Retention of Information.** Brycer will maintain all information entered into the database by third party inspectors for at least five years from the time such information is entered into the database.
  - **Notices.** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
  - **Call Center** Phone calls by Brycer on behalf of the Client to the property for BACH life-safety system overdue for service based on dates automatically tracked within the TCE database. Brycer is not an agent of the Client and all scripts for the overdue calls will be approved by the Client.
  - **Updates and Enhancements.** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.
4. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:
- **Operating System.** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Internet Explorer 11.0, Edge, Firefox version 37, Chrome 40 or Safari 7.1 (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.
  - **Training.** Client shall allow Brycer at Client's facilities to train all applicable personnel of Client on the use of the Solution.
  - **Information.** Client shall promptly provide Brycer with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within [jurisdiction] for Brycer's initial upload; and (b) quarterly updates to in a format acceptable to Brycer in its discretion.
  - **Enforcement.** Client shall take all actions necessary to require (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
  - **Reports.** Client will require all compliant and deficient test results to be submitted.
5. **Ownership of Data.** Client owns all the data provided by Client and received from third party contractors for Client. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client's data.

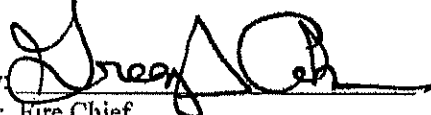
Please acknowledge your acceptance of this proposal and our standard Terms and Conditions by counter-signing this proposal below. We look forward to a long-term and mutually beneficial relationship with you.

Brycer, LLC

By:   
Its: President

Acknowledged and Agreed to this  
5 day of March, 2019:

**WOODINVILLE FIRE & RESCUE**

By:   
Its: Fire Chief



## Exhibit A

### Terms and Conditions

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it in that certain Letter Agreement attached hereto by and between Brycer, LLC and Client (the "Agreement").

- Restrictions on Use.** Client shall not copy, distribute, create derivative works of or modify the Solution in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution; (c) it shall not sell, resell, rent or lease the Solution; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution or third-party data contained therein; (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution (g) it shall not permit anyone other than the Authorized Users to view or use the Solution and any screen shots of the Solution and (h) it shall not disclose the features of the Solution to anyone other than the Authorized Users. Client is responsible for all actions taken by the Authorized Users in connection with the Solution.
- Proprietary Rights.** All right, title and interest in and to the Solution, the features of the Solution and images of the Solution as well any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under this Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproductions works made thereof, remain with Brycer. Client shall not remove any product identification or notices of such proprietary rights from the Solution. Client acknowledges and agrees that, except for the limited use rights established hereunder, Client has no right, title or interest in the Solution, the Derivative Works or the Documentation.
- Independent Contractor.** Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each of Client and Brycer is an independent contractor. Neither may assume, either directly or indirectly, any liability of or for the other party. Neither party has the authority to bind or obligate the other party and neither party may represent that it has such authority.
- Reservation of Rights.** Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution to other parties.
- Use of Logos.** During the term of this Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client.
- Confidential Information.** Brycer and Client acknowledge and agree that in providing the Solution, Brycer and Client, as the case may be, may disclose to the other party certain confidential, proprietary trade secret information ("Confidential Information"). Confidential Information may include, but is not limited to, the Solution, computer programs, flowcharts, diagrams, manuals, schematics, development tools, specifications, design documents, marketing information, financial information or business plans. Each party agrees that it will not, without the express prior written consent of the other party, disclose any Confidential Information or any part thereof to any third party. Notwithstanding the foregoing, the parties acknowledge that Client and Brycer shall be permitted to comply with any all federal and state laws concerning disclosure provided that any such required disclosure will not include any of Brycer's screen shots. The disclosing party shall provide prior written notice of any required disclosure of the nondisclosing party's Confidential Information to the nondisclosing party and shall disclose only the information that is required to be disclosed by law. In the event that Client requests from Brycer any reports or other information for purposes of complying with federal and state disclosure laws, Brycer shall provide such information within five business day following such request. Confidential Information excludes information: (a) that is or becomes generally available to the public through no fault of the receiving party; (b) that is rightfully received by the receiving party from a third party without limitation as to its use; or (c) that is independently developed by receiving party without use of any Confidential Information. At the termination of this Agreement, each party will return the other party all Confidential Information of the other party. Each party also agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any Confidential Information of the other party or any firmware, circuit board or software provided therewith.
- Brycer Warranty.** Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into this Agreement and provide the Solution to Client pursuant to this Agreement.
- Disclaimer.** All information entered into Brycer's database is produced by third party inspectors and their agents. THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION OR ANY OTHER INFORMATION AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL INDEMNIFY AND HOLD RECIPIENT HARMLESS FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY.
- LIMITATION ON DAMAGES.** BRYCER SHALL ONLY BE LIABLE TO CLIENT FOR DIRECT DAMAGES PURSUANT TO THE AGREEMENT. EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME. CLIENT ACKNOWLEDGES AND AGREES THAT IN NO CASE SHALL BRYCER'S LIABILITY FOR ANY LOSS OF DATA OR DATA INTEGRITY EXCEED THE REPLACEMENT COST OF THE MEDIA ON WHICH THE DATA WAS STORED.
- Risks Inherent to Internet.** Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution, including but not limited to the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily releases Brycer from all liability from all

such risks. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives; (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.

11. **Indemnity.** Brycer (the "Indemnifying Party") will defend and indemnify Client against any damages, losses, liabilities, causes of action, costs or expenses arising from Brycer's breach of this Agreement, gross negligence or intentional misconduct. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees) arising from Client's breach of this Agreement, gross negligence or intentional misconduct. Client acknowledges that Brycer does not create any of the data and information included in the Solution and is not responsible for and does not assess or make any suggestions or recommendations with respect to any such data or information. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees), claims, demands, suits or proceedings made or brought against Brycer by a third party in connection with Client's or an Authorized User's use of the Solution, or any action or inaction taken by a third party, including, but not limited to, third party inspectors, in connection with such third party providing services for Client or otherwise at Client's or an Authorized User's request or direction.
12. **Breach.** Brycer shall have the right to terminate or suspend this Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any provision of this Agreement. If Client cures such breach within 5 days of receiving written notice thereof, Brycer shall restore the Solution and Client shall pay any fees or costs incurred by Brycer in connection with the restoration of the Solution.
13. **Illegal Payments.** Client acknowledges and agrees that it has not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of Brycer in connection with the Agreement.
14. **Beneficiaries.** There are no third party beneficiaries to the Agreement.
15. **Force Majeure.** Neither party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, blackouts, accidents, or strikes. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay, except that a party's failure to make any payment when due hereunder shall not be so excused.
16. **Notices.** All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, three business days after mailing; or (d) if delivered to a nationally recognized overnight courier service, one business day after delivery.
17. **JURISDICTION AND VENUE.** THE AGREEMENT SHALL BE GOVERNED BY, CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE IN WHICH CLIENT EXISTS APPLICABLE TO CONTRACTS MADE IN SUCH STATE AND THAT ARE TO BE WHOLLY PERFORMED IN SUCH STATE WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF SUCH STATE. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE STATE IN WHICH CLIENT EXISTS. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN SAID STATE. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY ON ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THE AGREEMENT, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.
18. **Attorneys' Fees.** The prevailing party in any proceeding in connection with the Agreement shall be entitled to recover from the non-prevailing party all costs and expenses, including without limitation, reasonable attorneys' and paralegals' fees and costs incurred by such party in connection with any such proceeding.
19. **Entire Agreement.** The Agreement sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or contemporaneous agreements or representations, oral or written.
20. **Amendment.** The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of both parties. The waiver or failure by either party to exercise or enforce any right provided for in the Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed by facsimile and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
21. **Expiration.** The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.

## **Exhibit B**

### **Maintenance Schedule and Minimum Service Levels**

1. **Uptime and Maintenance.**

The Solution shall be available 24 hours per day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Client at least 99.5% of the time or better and Brycer shall use reasonable efforts to provide Client with advance notice of any unscheduled downtime.

2. **Response Time.**

Developer shall respond to telephone calls from Client within two hours of the call and/or message and all emails from Client within two hours of the receipt of the email.

3. **Customer Support**

Customer support hours are 24/7/365. The toll free number is 1-855-279-2371

Brycer will assign client a dedicated customer representative with direct access to their email and work number.

**Woodinville Fire & Rescue**



**M E M O R A N D U M**

---

**DATE:** March 5, 2019  
**TO:** Roger Collins, Chair  
Board of Fire Commissioners  
**FROM:** Joan S. Montegary, Chief Administrative Officer *JSM*  
**SUBJECT:** **Staff Report 19-007**  
**2019 Benefit Charge Appeals – Staff Recommendations**

---

**Background**

The District received ten official appeals and two appeal-like inquiries of the 2019 Fire Benefit Charge. Staff reviewed each appeal, investigated the merits and validated the basis of each appeal in order to make a recommendation to the Board of Fire Commissioners.

The attached spreadsheet provides a synopsis of each of the 12 appeals and staff's recommendations.

**Recommendations**

Staff recommends that the Board approve six appeals and deny six appeals as per the attached document. Upon Board action, letters will be sent to each of the appealing citizens.

*Attachment*

*/jsm*

**PROPOSED MOTION**

I move that the Board of Fire Commissioners accept Staff's recommendations to approve and deny the appeals as presented. I further move that the Board authorize the Board Chair to sign the letters prepared and presented by Staff.

# Woodinville Fire & Rescue



## M E M O R A N D U M

---

DATE: March 5, 2019  
TO: Roger Collins, Chair  
Board of Fire Commissioners  
FROM: Gregory Ahearn, Fire Chief *GAA*  
SUBJECT: Fire Chief's Report – March 5, 2019

---

### Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

#### Incidents

The District responded to 345 incidents since the February 5 Board meeting. Staff was well prepared for the snow event. We up-staffed throughout the event to handle the non-emergent calls and to support the District operations. There was one significant event:

On February 10, during the snow event, Station 33 and 35 crews, along with crews from Redmond and Kirkland, responded to a residential structure fire in Brook Trails. The fire started in the back of the house and spread to the garage and the laundry room. The homeowners thanked crews in a heartfelt thank you letter to the Letters to the Editor section of the Woodinville Weekly. The cause of the fire is still under investigation by the King County Fire Marshal's Office.

#### Budget

Staff currently has no concerns with the 2019 budget. Due to the recent up-staffing surrounding the snow events, we did experience an uptick in our overtime budget. We will continue to closely monitor.

#### Personnel

One person remains out on alternate duty due to a duty-related injury and we have two firefighters out on leave due to duty-related injuries.

Recruit Jace Allen is doing very well at the East Metro Training Group ("EMTG") Fire Academy. DC Wallgren and I are attending recruit Allen's evaluations every two weeks.

The District will be establishing an entry level firefighter eligibility list to fill at least two known vacancies. Our job post was advertised on National Testing Network on February 25 and will close on April 26, with testing to follow. The new recruits will start the EMTG Fire Academy in early

September. The District is also planning to provide a Lieutenant to be an instructor at that academy.

The District will also be conducting promotional testing this year for Lieutenant and Battalion Chief. The testing for Lieutenant starts April 23 and for Battalion Chief May 7. We will be coming before the Board to ask you to certify the promotional lists at your July meeting. Once certified, the eligibility list will be in place for two years.

#### **Aid Unit Purchase**

The Aid Car Committee is diligently working on the apparatus specifications. I anticipate coming before the Board at your April meeting seeking permission to go out to bid.

#### **Update on the New Ladder 131**

The new Ladder 131 build is on schedule and slated to be completed the last week in April. Lieutenant Merritt and Fleet Manager Spencer are headed to the factory for the mid-build on March 9. Final inspection at the factory is estimated to occur the last week of April or the first week of May. We anticipate Ladder 131 arriving at Hughes Fire in Tacoma towards the end of May.

The vehicle specification committee is developing an onboarding plan and will be working with Deputy Chief Wallgren, training staff and our driver instructors on a plan to place the new ladder in service.

#### **Regionalization**

I've had the opportunity to complete my initial rounds of meetings with the Fire Chiefs from Shoreline, Northshore and Duvall regarding regionalization efforts. All have agreed to get together to discuss. As I've shared, I've had cursory level discussions with Local President Klinkenberg and the Local's Executive Board and I appreciate their interest in exploring these opportunities.

#### **Community Relations**

##### Upcoming Events:

March 13: Station 35 will be presenting to the health classes at Bear Creek Elementary



**Woodinville Fire & Rescue**  
 P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
 Woodinville, WA 98072-8509  
 Phone 425-483-2131 • Fax 425-486-0361

**ACH/BANK DEBIT APPROVAL DOCUMENT**

Governmental Unit Name: Woodinville Fire & Rescue


**EXPENSE ACCOUNT**


**Fund # 10-036-0010**

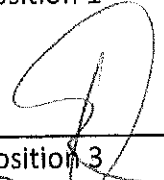
**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

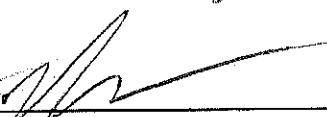
Date: March 5, 2019

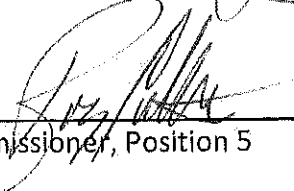
Approved for payment:

  
 \_\_\_\_\_  
 Commissioner, Position 1

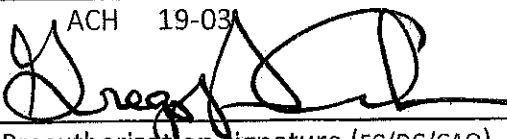
  
 \_\_\_\_\_  
 Commissioner, Position 2

  
 \_\_\_\_\_  
 Commissioner, Position 3

  
 \_\_\_\_\_  
 Commissioner, Position 4

  
 \_\_\_\_\_  
 Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 19-031	2/7, 2/8	\$ 360,511.31

  
 \_\_\_\_\_  
 Preauthorization signature (FC/DC/CAO)



King County

Department of Executive Services  
Finance & Business Operations Division  
ADM-ES-0600  
500 4th Ave  
Seattle, WA 98104  
Email: cash.management@kingcounty.gov  
Tel: 206-296-7310 or 206-296-7312

# ELECTRONIC PAYMENT REQUEST FORM

Payment Settlement Date Feb 8, 2019

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX)  ACH Debit Pay Code (COLXX)  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (6 digits)	Project (7 digits)	Cost Center (6 digits)	Account (6 digits)	Bars (7 digits)	Future Bars (6 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF	100360010			24219		00000	41,510.37
3	PERS	100360010			24219		00000	7,029.12
4	DCP	100360010			24219		00000	12,947.15
5							00000	
6							00000	
<b>Total</b>								<b>\$61,486.64</b>

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION (Typed or Printed)

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION Certification for Payment (By Authorized Signer RCW 42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify said payment.

Signature 

Title Fire Chief Date Feb 7, 2019

Print Name Gregory Ahear Phone # 425-483-7911 Email gaheam@wf-r.org





King County

Department of Executive Services  
Finance & Business Operations Division  
ADM-ES-0600  
500 4th Ave  
Seattle, WA 98104  
Email: cash.management@kingcounty.gov  
Tel: 206-296-7310 or 206-296-7312

# ELECTRONIC PAYMENT REQUEST FORM

Payment Settlement Date Feb 8, 2019

**PAYMENT INFORMATION**

ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_  ACH Debit Pay Code (COLXX) \_\_\_\_\_  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (6-digits)	Project (4-digits)	Cost Center (6-digits)	Account (5-digits)	Bats (r-digits)	Store (6-digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	13,305.07
3							00000	
4							00000	
5							00000	
6							00000	
<b>Total</b>								<b>\$13,305.07</b>

**PAYEE INFORMATION**

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**BANK INFORMATION FOR WIRE PAYMENTS**

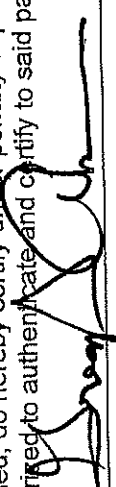
Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**CONTACT INFORMATION (Typed or Printed)**

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

**AUTHORIZATION** Certification for Payment (By Authorized Signer RCW 22.201.080)

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Feb 7, 2019  
 Print Name Gregory Ahearn Phone # 425-483-7911 Email gahearn@wf-r.org



**Woodinville Fire & Rescue**

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE  
Woodinville, WA 98072-8509  
Phone 425-483-2131 • Fax 425-486-0361

**ACH/BANK DEBIT APPROVAL DOCUMENT**

Governmental Unit Name: Woodinville Fire & Rescue

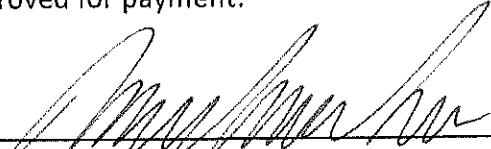
**EXPENSE ACCOUNT**

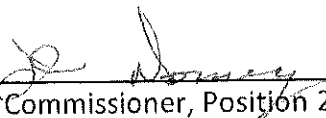
Fund # 10-036-0010

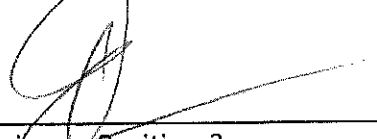
**Board of Directors Approval:** We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

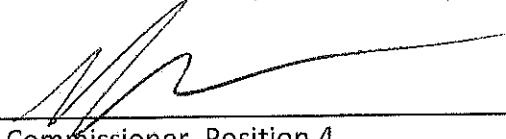
Date: March 5, 2019

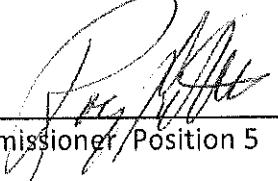
Approved for payment:

  
\_\_\_\_\_  
Commissioner, Position 1

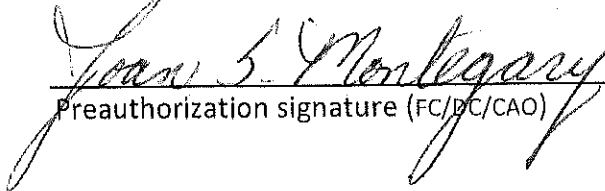
  
\_\_\_\_\_  
Commissioner, Position 2

  
\_\_\_\_\_  
Commissioner, Position 3

  
\_\_\_\_\_  
Commissioner, Position 4

  
\_\_\_\_\_  
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 19-04	2/22/19, 2/25/19	\$ 494,007.48

  
\_\_\_\_\_  
Preauthorization signature (FC/DC/CAO)



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

# ELECTRONIC PAYMENT REQUEST FORM

**King County**

Payment Settlement Date **Feb 25, 2019**

## PAYMENT INFORMATION

CACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ CACH Debit Pay Code (COLXX) \_\_\_\_\_  Automatic Withdrawal

C Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	13,305.07
3							00000	
4							00000	
5							00000	
6							00000	
<b>Total</b>								<b>\$13,305.07</b>

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080  
 I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Feb 19, 2019  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Department of Executive Services  
**Finance & Business Operations Division**  
 ADM-ES-0600  
 500 4th Ave  
 Seattle, WA 98104  
 Email: cash.management@kingcounty.gov  
 Tel: 206-296-7310 or 206-296-7312

# ELECTRONIC PAYMENT REQUEST FORM

**King County**

Payment Settlement Date **Feb 25, 2019**

## PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX)  ACH Debit Pay Code (COLXX)  Automatic Withdrawal  
 Book Transfers (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_  Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	53,593.06
3	DCP	100360010			24219		00000	12,947.15
4							00000	
5							00000	
6							00000	
<b>Total</b>								<b>\$66,540.21</b>

## PAYEE INFORMATION

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## BANK INFORMATION FOR WIRE PAYMENTS

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## CONTACT INFORMATION Typed or Printed

Contact Name CHARLENE INMAN Organization WOODINVILLE FIRE & RESCUE, KCFD #36  
 Email CINMAN@WF-R.ORG Phone # 425-483-7908 Ext \_\_\_\_\_ Fax # 425-486-0361

## AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Feb 19, 2019  
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



King County

# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/04/2019  
Total Amount: \$7,727.23  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNV\FIR\_APSUPINV\_20190131133947.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman


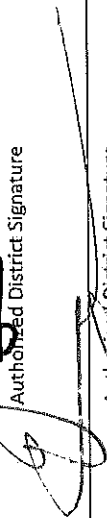

Email Address: cinman@wf-r.org


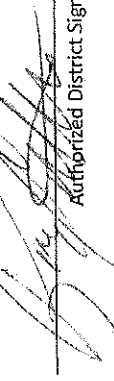

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signer(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	<u>02-01-19</u>	Date
Authorized District Signature		
	<u>3/6/19</u>	Date
Authorized District Signature		
	<u>3/6/19</u>	Date
Authorized District Signature		

	<u>3-6-2019</u>	Date
Authorized District Signature		
		Date
Authorized District Signature		
		Date
Authorized District Signature		

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



King County

# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/13/2019  
Total Amount: \$66,067.26  
Control Total: 27  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20190207144330.csv  
Fund #: 1003600010

### CONTACT INFORMATION

Preparer's Name: Charlene Immen

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	2/7/19	Date
	3-5-2019	Date
	3/5/19	Date

	3/5/19	Date
	2/20/19	Date
	3-5-19	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104  
Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_  
Date Processed: \_\_\_\_\_



King County

# Special District Voucher Approval Document

KC V2.0

Scheduled Payment Date: 02/22/2019  
Total Amount: \$43,131.66  
Control Total: 48  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20190215101028.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

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Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	Authorized District Signature	<u>2/15/19</u>	Date
	Authorized District Signature	<u>3-5-2019</u>	Date
	Authorized District Signature	<u>3/5/19</u>	Date

	Authorized District Signature	<u>3/5/19</u>	Date
	Authorized District Signature	<u>2/20/19</u>	Date
	Authorized District Signature	<u>3-5-19</u>	Date

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Date Processed: \_\_\_\_\_



King County

# Special District Voucher Approval Document

KC.V2.0

Scheduled Payment Date: 03/08/2019  
Total Amount: \$40,506.09  
Control Total: 42  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20190227104941.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

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Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>James Montgomery</u>	<u>2-27-2019</u>	Date
<u>[Signature]</u>	<u>3-5-2019</u>	Date
<u>[Signature]</u>	<u>3/5/19</u>	Date

<u>[Signature]</u>	<u>3/5/19</u>	Date
<u>[Signature]</u>	<u>3-5-19</u>	Date

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document



District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20190227105943.csv  
Fund #: 100363020

Scheduled Payment Date: 03/08/2019  
Total Amount: \$2,112.30  
Control Total: 1  
Payment Method: WARRANT

### CONTACT INFORMATION

Preparer's Name: Charlene Imman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Janis Montgomery</u>	<u>2-27-19</u>	Date
Authorized District Signatures		
<u>Joe Dornay</u>	<u>3-5-2018</u>	Date
Authorized District Signatures		
<u>[Signature]</u>	<u>3/5/19</u>	Date
Authorized District Signatures		

<u>[Signature]</u>	<u>3/5/19</u>	Date
Authorized District Signatures		
<u>[Signature]</u>		Date
Authorized District Signatures		
<u>[Signature]</u>		Date
Authorized District Signatures		

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Date Processed: \_\_\_\_\_

# Special District Voucher Approval Document



District Name: Woodinville Fire & Rescue  
 File Name: AP\_WDNVLFIR\_APSUPINV\_20190214161457.csv  
 Fund #: 100363020 *Capital*

Scheduled Payment Date: 02/22/2019  
 Total Amount: \$955.55  
 Control Total: 2  
 Payment Method: WARRANT

### CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	_____	_____
Authorized District Signature	2/15/19	Date
	_____	_____
Authorized District Signature	3.5.2019	Date
	_____	_____
Authorized District Signature	3/5/19	Date

	_____	_____
Authorized District Signature	3/5/19	Date
	_____	_____
Authorized District Signature	3/5/19	Date
	_____	_____
Authorized District Signature	3-5-19	Date

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