



Woodinville Fire & Rescue

**SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS
Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

Tuesday, July 16, 2019

5:00 p.m.

AGENDA

Call to Order/Flag Salute/Roll Call

Approval of Agenda in Content and Order

Public Comments (please limit comments to 3 minutes or less)

Board Business Items

1. Staff Report 19-018 – Aid Car Purchase
2. Reports and Requests from the Commissioners/Good of the Order
3. Adjournment

WOODINVILLE FIRE & RESCUE
Tuesday, July 16, 2019

SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the meeting to order at 1700 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner Osgood (Vice-Chair)
Commissioner Dorney
Commissioner Millman
Commissioner van Veen

Staff

Fire Chief Greg Ahearn
Deputy Fire Chief Erik Wallgren
Board Secretary Nicole Frisch

Approval of Agenda in Content and Order

***MOTION:** Commissioner Osgood moved to approve the agenda in content and order. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

Public Comments

None

1. Staff Report 19-018 – Aid Car Purchase (attached hereto)

Chief Ahearn presented the report recommending that the Board authorize the Fire Chief to award the bid to Horton Ambulance Company for three 2019 Horton 623F Type I Custom Ambulances and to move forward with the purchase in the amount of \$1,019,883.39.

Staff also recommends that the Board authorize the Fire Chief to have the necessary funds transferred from the Reserve Fund to the Expense Fund in order to affect the purchase of the new apparatus.

In answer to questions, Chief Ahearn stated the following:

- It is not unusual to receive only one bid; we wrote the specification intentionally so that any company could bid on it. The bid lists exceptions that can be taken if certain criteria aren't met and we do not know why other companies did not submit bids.

- The specification is ours and was written based on requirements set by the specification committee.
- The bid price is in line with comparable apparatus that have been purchased in recent years (Northshore Fire Department in 2016 and Kirkland Fire Department in 2017), adjusted 3-4% per year.
- Horton Emergency Vehicles is located in Ohio and is well known for building high quality apparatus.
- We intentionally included the Stryker patient load system in the bid in an effort to avoid waiting for installation after the apparatus have been built.
- All three Aid Cars will be built and delivered at the same time, potentially by December of 2019.
- The Aid Cars come with various warranties to include structural, electrical systems, and paint, among others. All warranties are listed in the bid.
- The typical service life of Aid Cars is about 10 years, which is what we plan and budget for. The most common issues for our existing Aid Cars are electrical issues stemming from then-new technology used on Ford 2009 model year vehicles, of which we have two. These issues have since been resolved, and the new models do not experience the same issues. Our fleet manager Paul Spencer was involved in the process and he has confirmed that the new Aid Cars will be equipped with the best technology available.
- Should the Board approve the purchase, we will keep the best of our existing Aid Cars as reserve. It will be stored at Station 31, outside but covered and plugged in to keep it charged, and the other two will be surplus per standard procedure.
- The color scheme of the new Aid Cars will be black over red to match existing apparatus.

MOTION: Commissioner Millman moved that the Board of Fire Commissioners authorize the Fire Chief to award the bid to Horton Ambulance Company, and to move forward with the purchase of three 2019 Horton 623F Type I Custom Ambulances; and, to pay for said purchase by having the necessary funds transferred from the Reserve Fund to the Expense Fund. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

2. Adjournment

MOTION: Commissioner van Veen moved to adjourn the meeting. The motion was seconded by Commissioner Collins. The motion passed, 5-0.

The meeting adjourned at 1720 hours.



Nicole Frisch, Board Secretary



Derek van Veen, Commissioner, Position 1



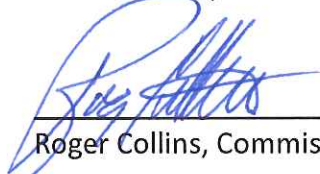
Jim Dorney, Commissioner, Position 2



Tim Osgood, Commissioner, Position 3



Mike Millman, Commissioner, Position 4



Roger Collins, Commissioner, Position 5

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: July 16, 2019
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory Ahearn, Fire Chief
SUBJECT: **Staff Report 19-018**
Aid Car Purchase

Background

As previously reported, a specification committee has evaluated options for the purchase of three new Aid Cars and has put their specifications out to bid.

A request for bids was advertised for 18 days in the Daily Journal of Commerce and 30 days on the Woodinville Fire & Rescue website. Bidding closed at 4:00 p.m. on July 10, 2019. One bid was received on July 10, 2019 by Horton Emergency Vehicles.

A bid opening meeting was held on July 11 at 8:00 a.m.

Once opened, the bid was thoroughly evaluated by the specification committee and it was communicated to the Fire Chief that Horton Emergency Vehicles' bid met the specifications.

Fiscal Analysis

In anticipation of this expenditure, the District has monies in the Reserve Fund that are earmarked for apparatus replacement. After taking advantage of all discounts, the cost of the three new Aid Cars is estimated at \$1,019,883.39 as seen below:

Aid Car Price	\$275,885.00
Stryker Power Patient Load System	\$41,657.00
Discounts (Ford Fin & Multi-Unit)	- \$7,400.00
Price Per Unit	\$310,142.00
Price Pre-Tax (qty 3)	\$930,426.00
10.3% Tax WA Code 1735	\$95,833.89
Total Delivered Sale Price	\$1,026,259.89
Discount for Payment in Full	- \$6,376.50
Total	\$1,019,883.39

Recommended Action

Staff recommends that the Board authorize the Fire Chief to award the bid to Horton Emergency Vehicles for three 2019 Horton 623F Type I Custom Ambulances and to move forward with the purchase.

Staff also recommends that the Board authorize the Fire Chief to have the necessary funds transferred from the Reserve Fund to the Expense fund in order to affect the purchase of the new apparatus.

GSA/nmf

PROPOSED MOTION

I move that the Board of Fire Commissioners authorize the Fire Chief to award the bid to Horton Emergency Vehicles and to move forward with the purchase of three 2019 Horton 623F Type I Custom Ambulances; and, to pay for said purchase by having the necessary funds transferred from the Reserve Fund to the Expense Fund.