



Woodinville Fire & Rescue

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
Headquarters Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, April 2, 2019
5:00 p.m.**

AGENDA

Call to Order/Flag Salute/Roll Call

Approval of Agenda in Content and Order

Public Comments (please limit comments to 3 minutes or less)

Board Business Items

1. Staff Report 19-010 – 2019 Hydrant Maintenance Agreement
2. Staff Report 19-011 – Station Alerting System
3. Discussion: Roles and Responsibilities of Board Secretary
4. Fire Chief's Report
5. Consent Agenda
 - a. Approval of Minutes from the March 5, 2019 Regular Meeting
 - b. Approval of Payroll Vouchers 19-05 for \$351,032.12 and 19-06 for \$502,050.20
 - c. Approval of General Vouchers for \$50,840.80 and \$63,778.46
6. Reports and Requests from the Commissioners/Good of the Order
7. Executive Session for 30 minutes pursuant to RCW 42.30.110(1)(g)
8. Adjournment

WOODINVILLE FIRE & RESCUE

Tuesday, April 2, 2019

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the meeting to order at 1700 hours. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner Osgood (Vice-Chair)
Commissioner van Veen
Commissioner Dorney
Commissioner Millman

Staff

Fire Chief Greg Ahearn
Deputy Fire Chief Erik Wallgren
Chief Administrative Officer Joan Montegary
Acting Board Secretary Danielle Magistrale

Approval of Agenda in Content and Order

***MOTION:** Commissioner Osgood moved to approve the agenda as presented in content and order. The motion was seconded by Commissioner Millman. The motion passed, 5-0.*

Public Comments

None

1. Staff Report 19-010 – 2019 Hydrant Maintenance Agreement (attached hereto)

CAO Montegary presented the staff report and Agreement between Woodinville Fire & Rescue and Woodinville Water District. She explained that the two agencies have entered into such an agreement for hydrant maintenance in the District for several decades. The 2019 Agreement continues that relationship. Two part-time employees will be hired and trained by the District. The job post will go out on April 15th. Advertise in Woodinville Weekly and post on website.

Staff is seeking approval from the Board for Chief Ahearn to sign the Agreement with Woodinville Water District.

MOTION: Commissioner van Veen moved that the Board of Fire Commissioners accepts staff's recommendation to approve the 2019 Hydrant Maintenance Agreement and authorize the Fire Chief to sign it. The motion was seconded by Commissioner Dorney. The motion passed, 5-0.

2. Staff Report 19-011 – Station Alerting System (attached hereto)

Deputy Fire Chief Wallgren presented the staff report on retro-fitting Station 31 with a new station alerting system. He explained the deficits of the current system and the health benefits to installing the new system. The proposed new system would enable the crews to set the emergency tones to go off in the specific dorm rooms of those assigned to the apparatus being sent on the call. In other words, if an aid call comes in now, everybody in the station is awakened for the call even though they are not responding to it. With the new system, only those assigned to the aid car would be awakened for the aid call. Additionally, the new system would outfit the station with strobes and alarms that start softer and gradually increase, avoiding the drastic shock to the system that firefighters experience.

Newer stations are being built with these systems as research has shown the benefits to firefighter health. Several older stations in the area have been retro-fitted. The vendor proposed has done similar work in the area. North Shore and Kirkland are currently using the system and have found it to be successful.

Staff is requesting approval of the project and expenditure from the reserve fund of up to \$35,000. Placeholder was budgeted a couple of years ago for \$50,000.

Chief Ahearn expressed appreciation to FF Lefotu who did a lot of the research on this project; he and his Lieutenant presented the information to the Executive Team.

MOTION: Commissioner van Veen moved that the Board of Fire Commissioners approve staff's recommendation to proceed with the station alerting system project for Station 31 and use funds from Reserves not to exceed \$35,000. The motion was seconded by Commissioner Millman. The motion passed, 5-0.

3. Discussion: Roles and Responsibilities of Board Secretary

The District is currently recruiting to fill the position of Executive Assistant/Board Secretary; the job post closed today, April 2, 2019. The Board was given the job description for this position in order to discuss their needs.

There was discussion as to any needs the Board may have that are not specified in the existing job description. Commissioner Osgood expressed the need for the Board Secretary to be available to make appointments with legislators and other public officials on behalf of the

Board. CAO Montegary pointed out that scheduling appointments and managing the Commissioners' calendars is covered in the current job description.

4. Fire Chief's Report (attached hereto)

Incidents

The District responded to 279 incidents since the March 5 Board meeting. There were no significant events to report.

Budget

Staff currently has no concerns with the 2019 budget.

Upcoming Fire Benefit Charge Election

The Fire Benefit Charge election is coming up on April 23. The District created an informational mailer that was sent out to our residents yesterday. King County is scheduled to mail out ballots on April 5. The Benefit Charge is approved by a simple majority vote.

Personnel

One person remains out on alternate duty due to a duty-related injury, we have three firefighters out on leave due to duty-related injuries, and two firefighters out on leave due to a non-duty related injury. We recently received information that two fighters will be returning to full duty later this week.

Recruit Jace Allen continues to do very well at the East Metro Training Group ("EMTG") Fire Academy. DC Wallgren and I are attending recruit Allen's evaluations every two weeks. Recruit Allen is slated to graduate from EMTG Recruit Academy #9 on Friday, April 12 at the Redmond High School Performing Arts Center. Following the Academy, he will complete some tests and then enter the EMT program.

The District will be establishing an entry level firefighter eligibility list to fill at least two known vacancies. Our job post was advertised on National Testing Network on February 25 and will close on April 29, with testing to follow.

Promotional exams for Lieutenant and Battalion Chief are approaching quickly. For Lieutenant, we have 8 candidates who have put in to take the exam and we have 3 candidates for Battalion Chief. The Lieutenants' exam process starts on April 23, the Battalion Chiefs on May 7.

The Executive Assistant/Confidential Board Secretary position job post closed at 1700 today. Staff will start reviewing applicants and determine the number that will continue on in the process. We are looking to start the new person on May 16.

Aid Unit Purchase

The Aid Car Committee is diligently working on the apparatus specifications. I am looking for Board approval for staff to go out to bid. Once the bid closes, staff will come back to the Board with a recommendation and a request to move forward with awarding the bid and purchase.

Update on the New Ladder 131

The new Ladder 131 has experienced a slight delay. The water tank was built incorrectly by a third party vendor. This caused the need to take the Ladder off of the production line while a new tank was built. The bumped us out approximately two weeks. The Ladder is back on the production line. The final inspection at the Pierce factory is looking to be the first week in June.

Chief Ahearn spoke about the TRT Academy attended by four of our firefighters. They are now going through the Tiller Academy under the instruction of Kurt McGowan who is working days for the three weeks.

5. Consent Agenda (attached hereto)

- a. Approval of Minutes from the March 5, 2019 Regular Meeting.
- b. Approval of Payroll Vouchers ACH 19-05 for \$351,032.12 and 19-06 for \$502,050.20
- c. Approval of General Vouchers

***MOTION:** Commissioner Osgood moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Millman. The motion passed, 5-0.*

6. Reports of the Commissioners/Good of the Order

Commissioner Collins:

Commissioner Osgood:

Commissioner van Veen: Asked if the Board should be making a comment about the King County zoning overlay in the winery area. His concern is the potential uptick in EMT calls. Commissioner Collins stated that it is not a zoning change and that it only affects the properties on the east side of 202. It is an overlay that allows wine tasting, distilleries, and agricultural beverage sales. There didn't seem to be a concern for the District.

He would like to discuss possibly changing committee assignments at the next meeting.

Commissioner Dorney: Would like to attend the next meeting via telephone conference.

Commissioner Millman: Mentioned that he spoke in favor of the fire benefit charge at the 45th Legislative District endorsement vote.

7. Executive Session

At 5:30 p.m., the Board moved into Executive Session for 30 minutes pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. The Acting Board Secretary read the verbiage of the RCW.

At 6:00 p.m., the Board extended the Executive Session until 6:10 p.m.

At 6:10 p.m., the Board extended the Executive Session until 6:15 p.m.

At 6:15 p.m., the Board reconvened.

MOTION: *Commissioner Dorney moved to increase Chief Ahearn's monthly base wage to \$15,000 effective April 1, 2019. The motion was seconded by Commissioner Osgood. The motion passed, 5-0.*


8. Adjournment

MOTION: *Commissioner Osgood moved to adjourn the meeting. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

The meeting adjourned at 1817 hours.


Danielle Magistrale, Acting Board Secretary

Derek van Veen, Commissioner, Position 1


Jim Dorney, Commissioner, Position 2



Tim Osgood, Commissioner, Position 3



Mike Millman, Commissioner, Position 4



Roger Collins, Commissioner, Position 5

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: April 2, 2019
TO: Roger Collins, Board Chair
Board of Fire Commissioners
FROM: Joan Montegary, Chief Administrative Officer *JSM*
SUBJECT: **Staff Report 19-010**
2019 Hydrant Maintenance Agreement

Background

Woodinville Fire & Rescue (the "District") has, for more than 20 years, entered into an agreement with the Woodinville Water District ("WWD") for the purpose of hydrant maintenance. WWD has communicated that they would like to continue the collaboration in 2019.

The District hires, trains and pays the part-time, temporary personnel to perform the hydrant maintenance and the Woodinville Water District reimburses the District for a portion of the costs.

The two personnel hired will begin work mid-June; they usually finish their work in September.

District counsel has approved the content of the attached 2019 Hydrant Maintenance Agreement.

Recommendation

Staff recommends that the Board approve the 2019 Hydrant Maintenance Agreement as presented and authorize the Fire Chief to sign said Agreement.

/jsm

Attachment

PROPOSED MOTION

I move that the Board approve the 2019 Hydrant Maintenance Agreement, as presented, and authorize the Fire Chief to sign it on behalf of the District.

2019 Hydrant Maintenance Agreement

AN AGREEMENT between Woodinville Fire & Rescue (WF&R) and Woodinville Water District for the purpose of hydrant maintenance.

WF&R shall provide personnel to perform hydrant maintenance duties to include cleaning out of caps and threads, exercising of valves, clearing of vegetation and one vehicle and necessary hydrant maintenance tools.

WF&R personnel will keep all appropriate records of maintenance and will provide a copy to the Woodinville Water District along with a report of hydrants which are damaged or in need of repair.

WF&R is an independent contractor and personnel providing hydrant maintenance will be on the WF&R payroll. WF&R will implement a "piece-work rate" of pay and meet appropriate federal and state wage requirements. Said rate of pay shall be \$3.00 per hydrant. WF&R will pay \$1.00 per hydrant and the Woodinville Water District will pay \$2.00 per hydrant.

Woodinville Water District will reimburse WF&R \$2.00 per hydrant serviced for personnel performing hydrant maintenance and inspection. WF&R will invoice Woodinville Water District monthly.

WF&R personnel will attend a class at Woodinville Water District regarding fire hydrant operation procedures.

Each party releases and indemnifies the other party from any claims, damages, injury to persons or property, judgments from or related to its negligence in the performance of this agreement. The indemnifying party expressly waives any immunity under Title 51 RCW relating to industrial insurance. THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED.

This agreement will be in effect until December 31, 2019.

Gregory S. Ahearn, Fire Chief
Woodinville Fire & Rescue

Patrick Sorenson, General Manager
Woodinville Water District

April 3, 2019

Date

Date

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: April 2, 2019
TO: Roger Collins, Chair
FROM: Erik Wallgren, Deputy Fire Chief, Response Operations
SUBJECT: **Staff Report 19-011, Station Alerting System**

Background

The current station alerting system at Station 31 was designed with two main functional flaws that require correction. Both flaws have to do with how the system alerts the dorm rooms. First, the system was designed to alert every dorm room for every Station 31 call. This means that all personnel on duty will receive station tones/lights to their dorm room at night for every call, even if it's for an apparatus that they are not working on that day. For example, if Aid 131 gets three calls in the middle of the night, not only will the aid car personnel get alerted and woken up, but the Battalion Chief and Ladder Truck/Engine personnel will be alerted and woken up each time too. We believe this is unnecessary and can be easily corrected by a new system that is designed to alert each dorm room based on apparatus assignment.

The second flaw with our system is in the style and design of the lights and tones in each dorm room. The system not only "shocks" crew members awake with an instantly loud beeping alarm but also flashes a bright white light. An instant white light and loud shocking audio alert is unnatural and believed to have long-term negative health effects. This issue can be corrected with a new style of lighting and audio device that slowly ramps up light and sound rather than instantly blasting it.

There have been studies on the long term effects of fire station alerting. The "shocking" of bright white lights and immediately loud tones have shown to have a negative stress response on the body, causing an unhealthy increase in blood pressure and heart rate. An instant shocking bell/tone in the middle of the night causes an immediate stress response causing cortisol to be released, activating the "fight or flight" response, instantly increasing the heart rate and keeping the heart rate elevated even after the call is over and the firefighter is back in bed. Being woken up by a bright flash of white light is contrary to how our bodies normally wake up. A slow increase in light, best exemplified by that of a sunrise, is the healthiest and natural method of introducing light to our sleeping bodies.

The Jaymarc alerting system we are proposing not only allows us to select which dorm rooms are alerted according to those assigned to the apparatus, but also provides a "ramp up" audible alarm and red alert light which will make for a less shocking and more healthy wake up.

Jaymarc features a touch screen wall mount in each dorm room that allows the firefighter to select for which Station 31 unit s/he wants to be alerted. The firefighter has the freedom to choose as little or as many units for which to be alerted.

Jaymarc is a local business that has been used and recommended by other departments in Zone 1, as well as recommended by IT management at NORCOM. Successful installs include Kirkland Fire Stations 25 and 27 and Northshore Fire Station 51.

Fiscal Impact

The total cost to the District for retro-fitting Station 31 with a new station alerting system is estimated at \$34,665.85.

Recommended Action

Staff recommends that the Board approve the purchase and installation of a new station alerting system at Station 31 as recommended and that facilities reserve funds be used for the purchase.

EW/PI/jsm

PROPOSED MOTION

I move that the Board of Fire Commissioners accept staff's recommendation and approve staff moving forward with the purchase and installation of a new station alerting system at Station 31, using reserve funds, in an amount not to exceed \$35,000.00.

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: April 2, 2019
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Gregory Ahearn, Fire Chief *GAA*
SUBJECT: **Fire Chief's Report – April 2, 2019**

Fire Chief's Report/Activities

I am pleased to present the following summary of District activities since the Board's last regular meeting:

Incidents

The District responded to 279 incidents since the March 5 Board meeting. I have no significant events to report.

Budget

Staff currently has no concerns with the 2019 budget. The budget report for the period ending January 31, 2019 is attached.

Upcoming Fire Benefit Charge Election

The Fire Benefit Charge election is coming up on April 23. The District created an informational mailer that was sent out to our residents yesterday. Thanks to CSO Breault for her work on this project. King County is scheduled to mail out ballots on April 5. The mailer should be arriving in close proximity to when the ballots arrive in the mail.

Personnel

One person remains on alternate duty due to a duty-related injury, we have three firefighters out on leave due to duty-related injuries, and two firefighters out on leave due to a non-duty related injury.

Recruit Jace Allen continues to do very well at the East Metro Training Group ("EMTG") Fire Academy. DC Wallgren and I are attending recruit Allen's evaluations every two weeks. Recruit Allen is slated to graduate from EMTG Recruit Academy #9 on Friday, April 12 at the Redmond High School Performing Arts Center.

Roger Collins, Chair
Board of Fire Commissioners
April 2, 2019
Page 2 of 2

The District will be establishing an entry level firefighter eligibility list to fill at least two known vacancies. Our job post was advertised on National Testing Network on February 25 and will close on April 26, with testing to follow.

Promotional exams for Lieutenant and Battalion Chief are approaching quickly. We have eight Lieutenant candidates and three Battalion Chief candidates. The Lieutenant's exam process starts on April 23, the Battalion Chiefs on May 7.

The Executive Assistant/Board Secretary job post closed at 1700 today. Staff will be reviewing applications and begin the testing and interviewing process.

Aid Unit Purchase

The Aid Car Committee is diligently working on the apparatus specifications. I am looking for Board approval for staff to go out to bid. Once the bid closes, staff will come back to the Board with a recommendation and a request to move forward with awarding the bid and purchase.

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GSA/jsm

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended January 31, 2019

Cash/Investment Balances by Fund

Cash/Investment Balance	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
January 31, 2019	\$5,991,201	\$0	\$16,840	\$8,983,117	\$1,164,491	\$16,155,648
December 31, 2018	\$7,129,604	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,276,308
Dollar Increase (Decrease)	(\$1,138,403)	\$0	\$2,599	\$13,112	\$2,032	(\$1,120,660)
Percentage Increase (Decrease)	(16.0%)	.0%	18.2%	.1%	.2%	(6.5%)

For historical reference, 2013 through 2016 year-end cash/investment balances are shown below.

	Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
December 31, 2017	\$5,934,376	\$0	\$32,394	\$8,731,037	\$1,833,195	\$16,530,200
December 31, 2016	\$6,241,472	\$0	\$152,400	\$6,044,333	\$1,840,426	\$14,278,630
December 31, 2015	\$6,259,296	\$0	\$45,757	\$6,112,220	\$1,639,148	\$14,056,421
December 31, 2014	\$5,592,143	\$0	\$146,252	\$4,091,968	\$1,488,521	\$11,318,884

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended January 31, 2019

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2019 Annual Budget	2019 YTD Actual	Fav/(Unfav) vs. Budget	
			Dollars	Percent
Revenues				
Beginning Balance	\$7,129,604	\$7,129,604	\$0	0.0%
Current Year Revenues				
Property Tax	\$8,594,571	\$17,766	(\$8,576,805)	-99.8%
EMS	\$594,280		(\$594,280)	-100.0%
Permit/Plan Review Fees	\$100,000		(\$100,000)	-100.0%
Miscellaneous Other	\$75,000	\$145,377	\$70,377	93.8%
Inter-Fund Transfers - IN				
Benefit Charge Fund	\$6,572,663	\$11,774	(\$6,560,889)	-99.8%
Total Current Year Revenue	\$15,936,514	\$174,916	(\$15,761,598)	-98.9%
Total Resources (BFB + Revenue)	\$23,066,118	\$7,304,520	(\$15,761,598)	-68.3%
Expenditures				
Salaries & Wages	\$7,245,660	\$546,770	\$6,698,890	92.5%
Benefits	\$1,320,344	\$613,351	\$706,993	53.5%
Overtime - Operations	\$3,016,861	\$41,261	\$2,975,600	98.6%
Overtime - Training & Admin	\$252,130	\$1,552	\$250,578	99.4%
Office & Operating Supplies	\$192,590	\$11,433	\$181,157	94.1%
Vehicle Maintenance & Fuel	\$236,000	\$7,599	\$228,401	96.8%
Small Tools & Equipment	\$190,088	\$3,179	\$186,909	98.3%
Elections & Info	\$60,000	\$0	\$60,000	100.0%
Professional Services	\$233,625	\$13,248	\$220,377	94.3%
Communications & Dispatch	\$283,139	\$5,368	\$277,771	98.1%
Travel	\$59,375	\$1,092	\$58,283	98.2%
Training & Education	\$267,844	\$7,241	\$260,603	97.3%
Advertising	\$6,850	\$1,430	\$5,420	79.1%
Leases, Insurance, Water/Utilities, etc.	\$216,320	\$32,181	\$184,139	85.1%
Repair & Maintenance	\$375,484	\$16,961	\$358,523	95.5%
Miscellaneous Other	\$182,605	\$1,282	\$181,324	99.3%
Intergovernmental Services	\$94,130	\$9,372	\$84,758	90.0%
Sub-total (not incl. Intra-fund transfers)	\$14,233,045	\$1,313,320	\$12,919,726	90.8%

Woodinville Fire & Rescue
 Budget Performance Report
 For the month ended January 31, 2019

Expense Fund - YTD Financial Statement

Budget Performance by Fund	2019	2019	Fav/(Unfav) vs. Budget	
	Annual Budget	YTD Actual	Dollars	Percent
Inter-Fund Transfers - OUT				
Capital Fund	\$298,831	\$0	\$298,831	100.0%
Reserve Fund	\$1,600,000	\$0	\$1,600,000	100.0%
Total Expenditures	\$16,131,876	\$1,313,320	\$14,818,557	91.9%
Current Year Resources less Expenditures	(\$195,362)	(\$1,138,403)		
Cash Balance - End of Month	\$6,934,241	\$5,991,201	(\$943,041)	-13.6%
Total Expenditures & EFB	\$23,066,118	\$7,304,520	(15,761,598)	-68.3%



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE

Woodinville, WA 98072-8509

Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010


Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: April 2, 2019


Approved for payment:



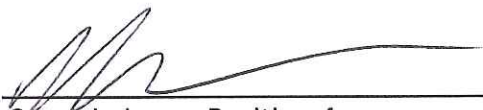
Commissioner, Position 1



Commissioner, Position 2



Commissioner, Position 3

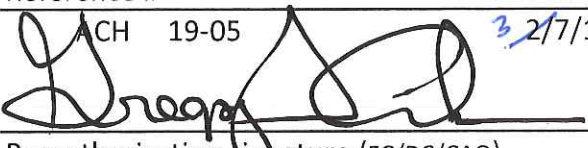


Commissioner, Position 4



Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 19-05	3/27/19, 2/8/19 3	\$ 351,032.12



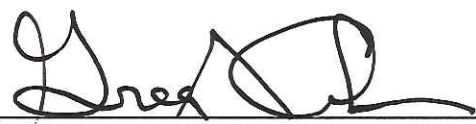
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
3/7/2019	Net Pay: Direct Deposits/Live Checks	219,232.45
3/7/2019	DSHS - WA State (garnishment)	604.02
3/8/2019	Taxpay (Soc. Sec., MC, Federal Income Tax)	44,369.12
3/7/2019	Agency Checks	7,506.44
		-
		-
		-
	Quarterly L&I	-
3/8/2019	PAYCHEX INVOICE	595.65
		272,307.68

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
3/8/2019	WDVL FF Union Dues/Assessment	3,826.71
3/8/2019	WDVL Benevolent Fund	365.00
	Total Deposit	4,191.71

PAY32 TRANSACTION TOTALS \$ 276,499.39



 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Mar 8, 2019

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawal
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	48,191.56
3	DCP	100360010			24219		00000	12,947.15
4							00000	
5							00000	
6							00000	
Total								\$61,138.71

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

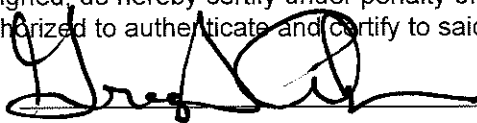
Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Mar 5, 2019
 Print Name Gregory Ahearn Phone # 425-483-7912 Email gahearn@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Mar 8, 2019

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawl
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	13,394.02
3							00000	
4							00000	
5							00000	
6							00000	
							Total	\$13,394.02

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

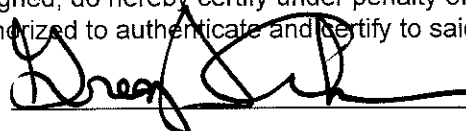
Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Fire Chief Date Mar 5, 2019
 Print Name Gregory Ahearn Phone # 425-483-7912 Email gahearn@wf-r.org



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE
Woodinville, WA 98072-8509
Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue


EXPENSE ACCOUNT

Fund # 10-036-0010


Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: April 2, 2019

Approved for payment:




Commissioner, Position 1



Commissioner, Position 2



Commissioner, Position 3

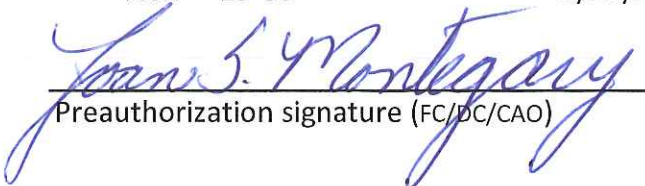


Commissioner, Position 4



Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 19-06	3/24/19, 3/25/19	\$ 502,050.20



Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
3/24/2019	Net Pay: Direct Deposits/Live Checks	247,409.64
3/24/2019	DSHS - WA State (garnishment)	604.02
3/25/2019	Taxpay (Soc. Sec., MC, Federal Income Tax)	52,712.74
3/24/2019	Agency Checks	117,030.01
		-
		-
		-
	Quarterly L&I	-
3/25/2019	PAYCHEX INVOICE	610.52
		418,366.93

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
3/25/2019	WDVL FF Union Dues/Assessment	3,828.98
3/25/2019	WDVL Benevolent Fund	365.00
	Total Deposit	4,193.98

PAY32 TRANSACTION TOTALS \$ 422,560.91


 Preauthorization signature (FC/DC/CAO)

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Mar 25, 2019

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawl
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	DEPT OF RETIREMENT SYSTEMS						00000	
2	LEOFF & PERS	100360010			24219		00000	53,509.34
3	DCP	100360010			24219		00000	12,947.15
4							00000	
5							00000	
6							00000	
							Total	\$66,456.49

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION

Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S. Montegary* Title Chief Administrative Officer Date Mar 20, 2019
 Print Name Joan Montegary Phone # 425-483-7912 Email Jmontegary@wf-r.org

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
Finance & Business Operations Division
 ADM-ES-0600
 500 4th Ave
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov
 Tel: 206-296-7310 or 206-296-7312

Payment Settlement Date Mar 25, 2019

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit Pay Code (COLXX) _____
 Automatic Withdrawal
 Book Transfers (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	ALERUS						00000	
2	Deferred Compensation Contributions	100360010			24219		00000	13,032.80
3							00000	
4							00000	
5							00000	
6							00000	
Total								\$13,032.80

PAYEE INFORMATION

Company Address City State Zip

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name Name on Bank Account
 Bank Routing # Bank Account # City State

CONTACT INFORMATION

Typed or Printed

Contact Name Organization
 Email Phone # Ext Fax #

AUTHORIZATION

Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable and that the payment is just, due and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature *Joan S Montegary* Title Chief Administrative Officer Date Mar 20, 2019
 Print Name Joan Montegary Phone # 425-483-7912 Email jmontegary@wf-r.org



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 03/22/2019
Total Amount: \$50,840.80
Control Total: 45
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20190314144459.csv
Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman

Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

	<u>3-14-19</u>
Authorized District Signature	Date
	<u>4/2/19</u>
Authorized District Signature	Date
	<u>4/2/19</u>
Authorized District Signature	Date

	<u>4-2-2019</u>
Authorized District Signature	Date
	<u>3/28/19</u>
Authorized District Signature	Date
	<u>4/2/19</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20190314144459.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			190303001	03/22/2019	\$36.47	
BANK OF AMERICA (AHEARN)			190303002	03/22/2019	\$12,040.91	
BANK OF AMERICA (BEVERLY)			190303003	03/22/2019	\$845.37	
BANK OF AMERICA (BREault)			190303004	03/22/2019	\$123.23	
BANK OF AMERICA (D'AMBROSIA)			190303005	03/22/2019	\$69.22	
BANK OF AMERICA (GARAT)			190303006	03/22/2019	\$56.36	
BANK OF AMERICA (KERTH)			190303007	03/22/2019	\$215.00	
BANK OF AMERICA (MAGISTRALE)			190303008	03/22/2019	\$327.05	
BANK OF AMERICA (MCCAMBRIDGE)			190303009	03/22/2019	\$222.05	
BANK OF AMERICA (MERRITT)			190303010	03/22/2019	\$2,233.60	
BANK OF AMERICA (MICHAEL)			190303011	03/22/2019	\$1,489.10	
BANK OF AMERICA (MICHELMAN)			190303012	03/22/2019	\$521.96	
BANK OF AMERICA (MONTEGARY)			190303013	03/22/2019	\$4,040.04	
BANK OF AMERICA (WALLGREN)			190303014	03/22/2019	\$1,190.43	
BEAR COMMUNICATIONS INC			190303015	03/22/2019	\$1,092.18	
BOUNDTREE MEDICAL			190303016	03/22/2019	\$1,011.96	
CFO SELECTIONS			190303017	03/22/2019	\$165.00	
COMCAST CABLE			190303018	03/22/2019	\$176.35	
COMCAST CABLE			190303019	03/22/2019	\$118.55	
DAVIS DOOR SERVICE INC			190303020	03/22/2019	\$660.00	
DICKS TOWING EVERETT			190303021	03/22/2019	\$1,350.00	
EPSCA			190303022	03/22/2019	\$1,437.96	
FRONTIER			190303023	03/22/2019	\$1,429.92	
GARY HEUSLEIN			190303024	03/22/2019	\$135.50	
GRILLO ROBECK DENTAL			190303025	03/22/2019	\$1,095.00	
HILL STREET CLEANERS INC			190303026	03/22/2019	\$135.06	
KING COUNTY FINANCE			190303027	03/22/2019	\$1,681.00	
KING COUNTY TREASURY			190303028	03/22/2019	\$4,924.90	
LIFE ASSIST INC			190303029	03/22/2019	\$835.56	
MCKINSTRY CO LLC			190303030	03/22/2019	\$887.15	
PORTER FOSTER RORICK LLP			190303031	03/22/2019	\$1,045.00	
REMOTE SATELLITE SYSTEMS			190303032	03/22/2019	\$55.00	
RICOH USA INC			190303033	03/22/2019	\$256.37	
RICOH USA PROGRAM			190303034	03/22/2019	\$559.63	
STERICYCLE			190303035	03/22/2019	\$82.87	



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20190314144459.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
UNITED OIL 23165			190303036	03/22/2019	\$365.35	
US DISPATCH CORP			190303037	03/22/2019	\$217.00	
WA FIRE COMMISSIONERS ASSOC			190303038	03/22/2019	\$340.00	
WASTE MANAGEMENT OF WA SNOKING			190303039	03/22/2019	\$103.31	
WOLFE FIRE PROTECTION INC			190303040	03/22/2019	\$2,319.08	
WOOD FIRE PETTY CASH FUND			190303041	03/22/2019	\$3,782.76	
WOOD FIRE TRAVEL FUND			190303042	03/22/2019	\$827.14	
WOODINVILLE FIRE & RESCUE			190303043	03/22/2019	\$200.00	
WOODINVILLE WEEKLY			190303044	03/22/2019	\$136.50	
XFINITY- 8498 33 002 0242445			190303045	03/22/2019	\$3.91	



Special District Voucher Approval Document

Scheduled Payment Date: 04/05/2019
 Total Amount: \$63,778.46
 Control Total: 46
 Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
 File Name: AP_WDNVLFIR_APSUPINV_20190326110223.csv
 Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Charlene Inman Email Address: cinman@wf-r.org

PAYMENT CERTIFICATION RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Joan Montgomery</u>	<u>3-26-2019</u>	<u>JL Soney</u>	<u>4.2.2019</u>
Authorized District Signature	Date	Authorized District Signature	Date
<u>[Signature]</u>	<u>4-2-19</u>	<u>[Signature]</u>	<u>3/28/19</u>
Authorized District Signature	Date	Authorized District Signature	Date
<u>[Signature]</u>	<u>4/2/19</u>	<u>[Signature]</u>	<u>4/2/19</u>
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
 Attn: Special Districts
 401 5th Avenue, Room 323
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
 Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20190326110223.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS USA LLC			190401001	04/05/2019	\$106.92	
BANK OF AMERICA (AHEARN)			190401002	04/05/2019	\$56.10	
BANK OF AMERICA (D'AMBROSIA)			190401003	04/05/2019	\$107.95	
BANK OF AMERICA (GARAT)			190401004	04/05/2019	\$607.85	
BANK OF AMERICA (KERTH)			190401005	04/05/2019	\$603.98	
BANK OF AMERICA (MAGISTRALE)			190401006	04/05/2019	\$448.48	
BANK OF AMERICA (MCCAMBRIDGE)			190401007	04/05/2019	\$1,729.47	
BANK OF AMERICA (MICHAEL)			190401008	04/05/2019	\$54.93	
BANK OF AMERICA (MICHELMAN)			190401009	04/05/2019	\$88.45	
BANK OF AMERICA (MONTEGARY)			190401010	04/05/2019	\$1,160.28	
BLACK KNIGHT EMBLEM & INSIGHTS LLC			190401011	04/05/2019	\$310.81	
BOUNDTREE MEDICAL			190401012	04/05/2019	\$392.67	
CLOTH TATTOO LLC			190401013	04/05/2019	\$218.90	
COMCAST BUSINESS			190401014	04/05/2019	\$118.55	
DAVIS DOOR SERVICE INC			190401015	04/05/2019	\$364.90	
DICKS TOWING EVERETT			190401016	04/05/2019	\$1,357.54	
DYNAMIC SALES & SERVICE			190401017	04/05/2019	\$220.00	
EAGLE PEST ELIMINATORS INC			190401018	04/05/2019	\$71.50	
ENSEMBLE CARE & MAINT SERVICE			190401019	04/05/2019	\$535.39	
FIRE FLEET MAINTENANCE LLC			190401020	04/05/2019	\$14,586.97	
FIRST-CALL COMMUNICATIONS INC			190401021	04/05/2019	\$385.00	
GALLS LLC			190401022	04/05/2019	\$651.36	
HUGHES FIRE EQUIPMENT			190401023	04/05/2019	\$674.80	
MCKINSTRY CO LLC			190401024	04/05/2019	\$436.34	
MUNICIPAL EMERGENCY SERVICES INC			190401025	04/05/2019	\$143.00	
NORCOM			190401026	04/05/2019	\$1,000.00	
OFFICE DEPOT			190401027	04/05/2019	\$263.20	
PETER BRINER			190401028	04/05/2019	\$31.00	
PUGET SOUND ENERGY			190401029	04/05/2019	\$7,316.79	
RESPONSE TRAINING GROUP			190401030	04/05/2019	\$15,342.80	
RICOH USA INC			190401031	04/05/2019	\$133.14	
RISAN ATHLETICS INC			190401032	04/05/2019	\$1,202.06	
SEAWESTERN			190401033	04/05/2019	\$2,645.12	
SHELL FLEET 80 001 9958 1			190401034	04/05/2019	\$2,937.39	



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20190326110223.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
SUMMIT LAW GROUP PLLC			190401035	04/05/2019	\$1,622.50	
TCA ARCHITECTURE PLANNING INC			190401036	04/05/2019	\$308.49	
THE FIRE STORE			190401037	04/05/2019	\$290.87	
TOTEM LAKE TOWING			190401038	04/05/2019	\$610.50	
UNITED OIL 23165			190401039	04/05/2019	\$579.17	
VERIZON WIRELESS			190401040	04/05/2019	\$1,329.60	
VERIZON WIRELESS			190401041	04/05/2019	\$96.90	
WASHINGTON ALARM			190401042	04/05/2019	\$208.44	
WESTERN EXTERMINATOR COMPANY			190401043	04/05/2019	\$192.50	
WOOD FIRE PETTY CASH FUND			190401044	04/05/2019	\$102.48	
WOOD FIRE TRAVEL FUND			190401045	04/05/2019	\$530.69	
WOODINVILLE WATER DISTRICT			190401046	04/05/2019	\$1,602.68	