

WOODINVILLE FIRE & RESCUE
Thursday, September 6, 2022

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 5:00 p.m. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner van Veen
Commissioner Halbert
Commissioner Barton
Commissioner Millman

Staff

Fire Chief Jeff Clark
Assistant Chief Ben Lane (virtual)
Board Secretary Nicole Frisch
Deputy Chief Doug McDonald
Deputy Chief Dana Schutter
Deputy Director Pam Bryson (virtual)
Deputy Director Jamie Formisano (virtual)
Finance Director Joan Montegary

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner van Veen moved to approve the agenda as presented. The motion was seconded by Commissioner Millman. The motion passed, 5-0.

Public Comment

None.

1. Staff Report 22-007 – Station 35 Remodel (attached hereto)

DC Schutter presented the Staff Report as attached hereto. Discussion ensued. Commissioner van Veen expressed interest in ensuring all stations have mixed use restrooms.

MOTION: Commissioner Millman moved that the Board of Fire Commissioners authorize staff to apply for building permits for the kitchen remodel at Station 35. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.

2. Staff Report 22-008 – Cell Tower Station 33 (attached hereto)

DC Schutter presented the Staff Report as attached hereto. Discussion ensued. Staff will negotiate with American Cell Tower for a single 5-year lease as directed.

MOTION: *Commissioner Millman moved that the Board of Fire Commissioners direct staff to engage in negotiations with American Cell Tower as discussed. The motion was seconded by Commissioner van Veen. The motion passed, 5-0.*

3. Fire Chief Briefing (attached hereto)

Chief Clark presented the Fire Chief briefing as attached hereto.

4. Consent Agenda (attached hereto)

- a. Approval of meeting minutes from the August 4, 2022 Regular Meeting
- b. Approval of Payroll Voucher ACH 22-16 for \$4,745.70
- c. Approval of Vouchers for \$365.37, \$503.91, and \$3,665.10

MOTION: *Commissioner Halbert moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 5-0.*

5. Reports and Requests from the Commissioners/Good of the Order

Commissioner van Veen thanked everyone for coming to and participating in the pancake breakfast. He made suggestions for next year's event.

Commissioner Barton offered support as it relates to the vaccine mandate and requested that, if there is anything the Commissioners can do at the local, county, or state level to let her know.

Commissioner Collins requested information about becoming a partner with EF&R to include ramifications, process, what the Board might look like, and how the government model looks.

6. Adjournment

MOTION: *Commissioner van Veen moved to adjourn the meeting. The motion was seconded by Commissioner Millman. The motion passed, 5-0.*

Board Chair Collins adjourned the meeting at 5:32 p.m.



Nicole Frisch, Board Secretary



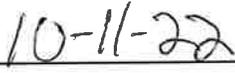
Derek van Veen, Commissioner, Position 1



Doug Halbert, Commissioner, Position 2



Anjela Barton, Commissioner, Position 3

Mike Millman, Commissioner, Position 4



Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Station 31, 17718 Woodinville-Snohomish Road NE

Tuesday, September 6, 2022

5:00 p.m.

The meeting will be conducted in person and virtually, via Microsoft Teams. You may join the meeting in person at the above address, or virtually using the link below to attend live:

[Click here to join the meeting](#)

To listen live, dial [+1 509-931-1382](tel:+15099311382),,287103346#

Phone Conference ID: 287 103 346#

AGENDA

Call to Order/Flag Salute/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@esf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Staff Report 22-007: Station 35 Remodel
2. Staff Report 22-008: Cell Tower Station 33
3. Fire Chief Briefing
 - a. Save the Date! EF&R Picnic is Saturday, September 24 at 11:00 a.m. at Valley Camp in North Bend
4. Consent Agenda
 - a. Approval of Minutes from the August 4, 2022 Regular Meeting
 - b. Approval of Payroll Vouchers
 - c. Approval of Capital and General Vouchers
5. Reports and Requests from the Commissioners/Good of the Order
6. Adjournment

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: September 6, 2022
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Dana Schutter, Deputy Chief of Logistics
SUBJECT: **Staff Report 22-007: Station 35 Kitchen Remodel**

Background

The kitchen at Station 35 is in need of a full remodel. TCA was contracted to provide a design for upgrading and expanding the size of the kitchen and day area. The estimated cost of the project is \$230,000. The District has monies in reserves earmarked for facilities that can be used for this project.

Before work can begin, the District must acquire permits through King County.

Fiscal Impact

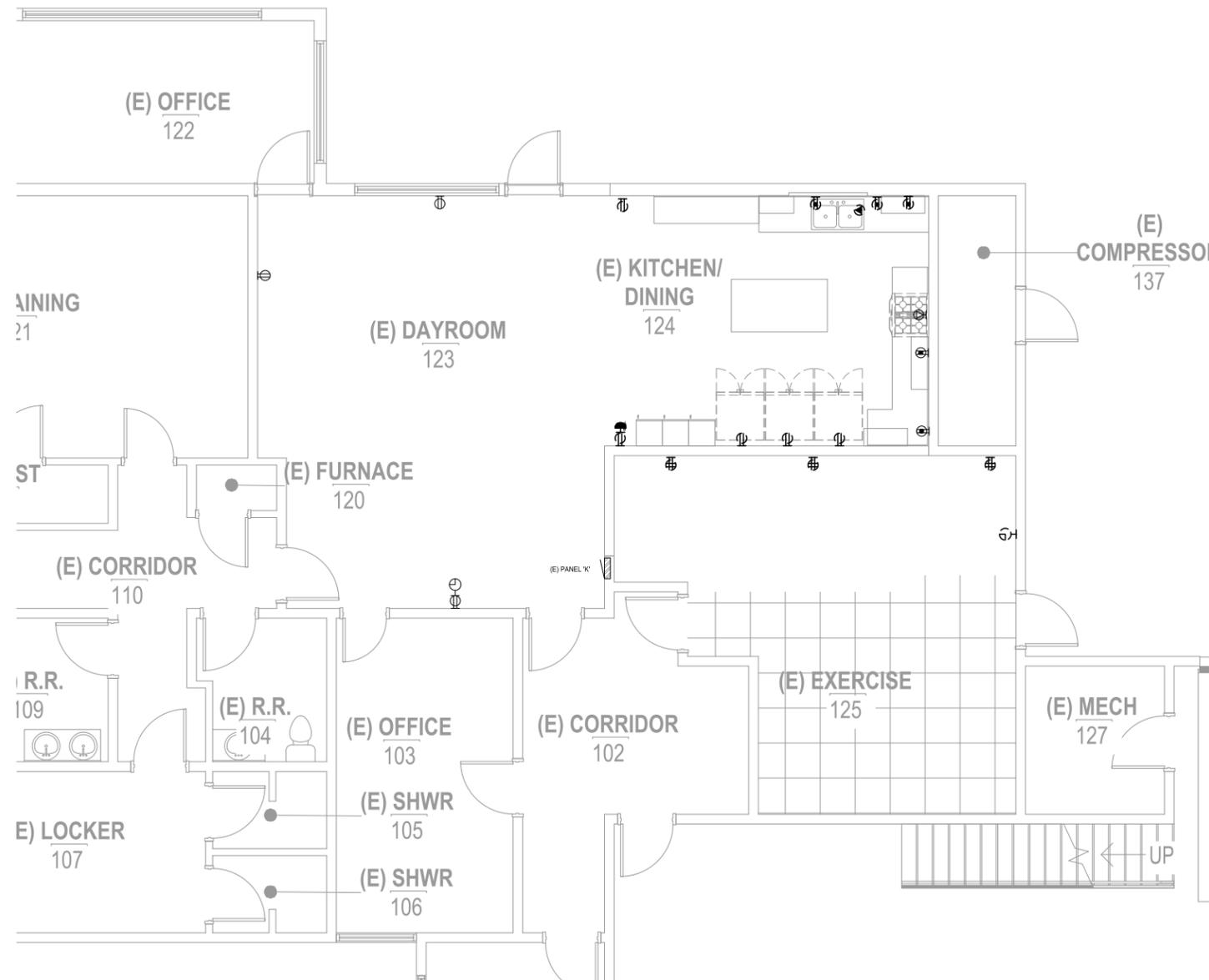
- Unknown expense for permitting process
- \$230,000 expense for the project

Recommendations

Staff recommends that the Board of Fire Commissioners approve moving forward with the building permit process for the remodel.

PROPOSED MOTION

I move that the Board of Fire Commissioners authorize staff to apply for building permits for the kitchen remodel at Station 35.



POWER DEMOLITION FLOOR PLAN
 SCALE: 1/4" = 1'0"

GENERAL NOTES

1. PROVIDE BLANK STAINLESS STEEL COVERPLATE FOR ANY AND ALL ELECTRICAL BOXES NOT DEMOLISHED BECAUSE THEY ARE IN A CONCRETE OR MASONRY WALL. SEE ALSO DEMOLITION GENERAL NOTE 5 BELOW.

DEMOLITION GENERAL NOTES:

1. VISIT AND EXAMINE THE SITE PRIOR TO CONSTRUCTION TO ASCERTAIN THE CONDITIONS AND LIMITS OF DEMOLITION AND CONSTRUCTION.
2. DISPOSE OF ALL REMOVED EQUIPMENT UNLESS DIRECTED TO DO OTHERWISE BY THESE DOCUMENTS FOR THE OWNER.
3. DISCONNECT, REMOVE OR RELOCATE EXISTING ELECTRICAL INSTALLATION AS INDICATED, THIS INCLUDES, BUT NOT LIMITED TO PANELS, LIGHT FIXTURES, WIRING DEVICES, SIGNAL EQUIPMENT, EXHAUST FANS, BASEBOARD HEATERS, UNIT HEATERS, ETC. COORDINATE WITH MECHANICAL PRIOR TO DEMOLITION OF AN EQUIPMENT.
4. SEE MECHANICAL DRAWINGS FOR HEATERS, EXHAUST FANS, ETC. WHICH MUST BE DISCONNECTED BY DIVISION 26 FOR REMOVAL OR ABANDONMENT BY DIVISION 23.
5. REMOVE ALL CONDUIT, WIRE, BOXES, AND FASTENING DEVICES AS REQUIRED TO AVOID ANY INTERFERENCE WITH NEW INSTALLATION OR THAT WOULD BE VISIBLE WHEN PROJECT IS COMPLETE. ABANDONED CONDUIT SHALL BE CAPPED AT BOTH ENDS. PROVIDE STAINLESS STEEL COVERPLATE FOR BOXES. SEE GENERAL NOTE THIS SHEET.
6. SYSTEMS WHICH REQUIRE INTERRUPTION OF SERVICE SHALL BE COORDINATED WITH OWNER.
7. REMOVE ALL EXISTING LIGHTING FIXTURES AND POWER SYSTEMS AS INDICATED OR REQUIRED TO CLEAR AREA FOR NEW INSTALLATION. ALL EXISTING POWER SYSTEMS MAY NOT BE SHOWN.
8. RECONNECT ANY EQUIPMENT BEING DISTURBED BY THESE RENOVATIONS YET REQUIRED FOR CONTINUED SERVICE.
9. WHERE WORK (WALL REMOVAL, NEW OR RELOCATED WALL OPENINGS, ETC.) RESULTS IN THE REMOVAL OF LIGHT FIXTURES, DISCONNECT OR RECONNECT ALL REMAINING ACTIVE DEVICES REMAINING ON THE CIRCUIT SYSTEM AS REQUIRED.



ARCHITECTURE + PLANNING + DESIGN

6211 ROOSEVELT WAY
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ELECTRICAL | LIGHTING | TELECOM | SECURITY
 19515 North Creek Parkway, Suite 302
 Bothell, WA 98011
 425-402-9400 office@caseeng.com



PERMIT SET

No.	Description	Date:

Project Title:

**EF&R FIRE STATION 35
 KITCHEN REMODEL**

KING COUNTY
 17825 AVONDALE RD NE, WOODINVILLE,
 WA 98077

Sheet Title:

1ST FLOOR POWER
 DEMOLITION PLAN

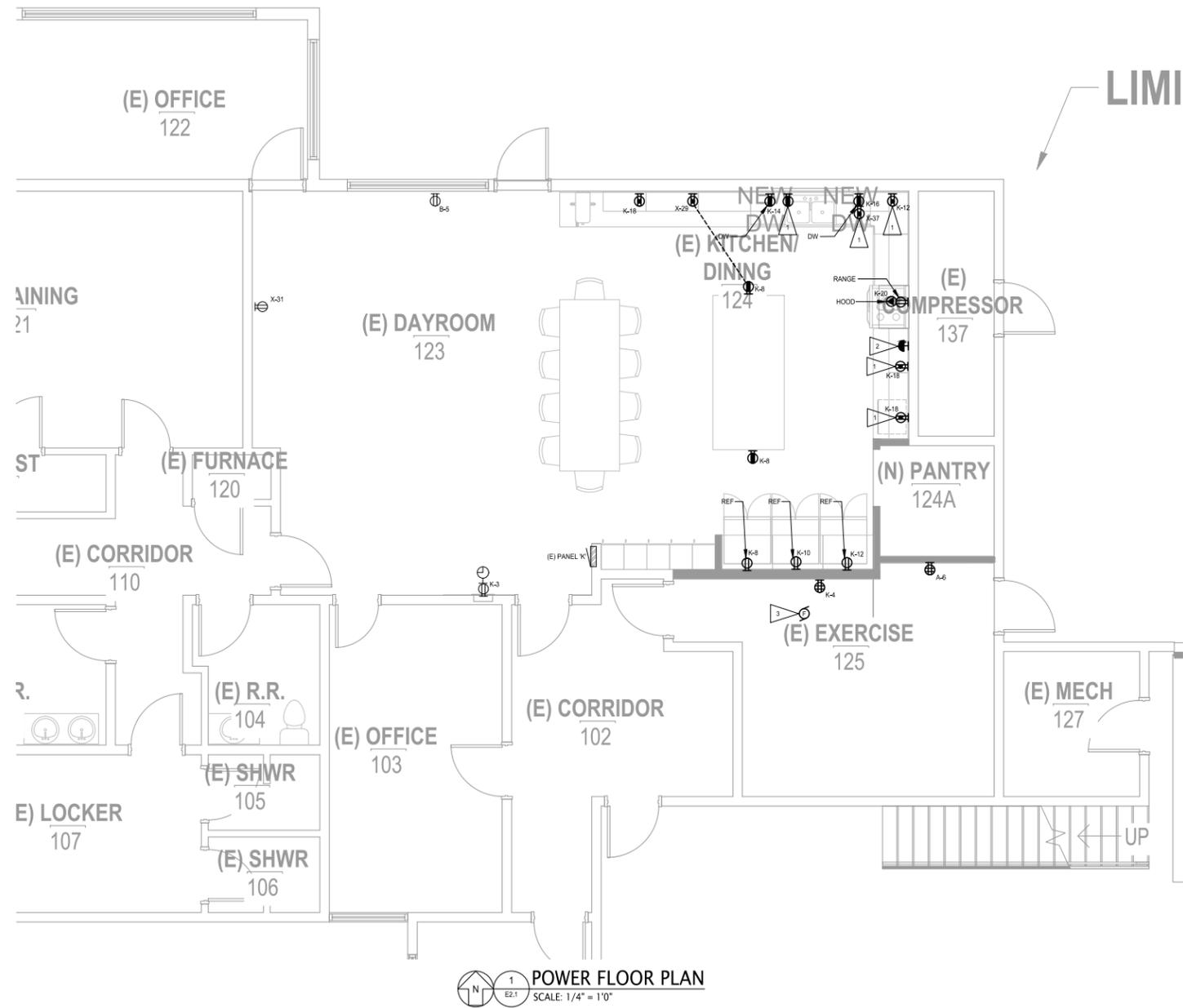
Scale: NOTED

Project No.: 22-08-35

Date: 08/01/2022

Sheet Number:

ED2.1



GENERAL NOTES

1. CIRCUIT NUMBERS SHOWN REFER TO PANEL P1 UNLESS OTHERWISE NOTED.
2. INSTALL ALL DEVICE BOXES PRIOR TO INSTALLATION OF CONDUIT. SCHEDULE WALK-THROUGH WITH ARCHITECT AND OWNER PRIOR TO INSTALLATION OF ANY CONDUIT.
3. COORDINATE ALL CEILING MOUNTED DEVICE LOCATIONS WITH ARCHITECTURAL CEILING PLANS. WHERE CONFLICT OCCURS, ARCHITECTURAL R.C.P. TAKES PRECEDENT EXCEPT WHEN LOCATION IS MODIFIED BY CODE AUTHORITY.
4. WALL MOUNTED DEVICES SHALL NOT BE MOUNTED BACK TO BACK UNLESS PHYSICAL SPACE NECESSITATES IT. IF THESE DEVICES MUST BE MOUNTED BACK TO BACK, PROVIDE SOUND INSULATION AT BOXES.
5. FOR BRANCH CIRCUITS THAT EXCEED 75' IN LENGTH, INCREASE WIRE BY ONE AWG SIZE.
6. PROVIDE DEDICATED NEUTRAL CONDUCTOR FOR ALL BRANCH CIRCUITS.
7. SEE ARCHITECTURAL ELEVATIONS FOR MOUNTING HEIGHTS OF ALL DEVICE LOCATIONS. UNLESS OTHERWISE NOTED, DEVICES IN KNEE SPACES ARE LOCATED BETWEEN THE COUNTERTOP AND CABLE TRAY. SEE ARCHITECTURAL CASEWORK ELEVATIONS AND DETAILS FOR EXACT MOUNTING HEIGHTS.
8. FOR ANY DEVICE MOUNTING LOCATION THAT CONFLICTS WITH A MIRROR, GENERAL CONTRACTOR SHALL COORDINATE DEVICE LOCATION WITH ARCHITECT PRIOR TO ROUGH IN.
9. PROVIDE ALL CONDUIT, BOXES AND WIRE AS REQUIRED BY WAC, NEC, AND SPECIFICATIONS SECTIONS 26 05 00, 26 05 11, 26 05 19, 26 05 32 AND 26 05 33 FOR A FULLY FUNCTIONING SYSTEM.
10. ALL ELECTRICAL BOXES SHALL BE RECESSED UNLESS OTHERWISE NOTED. SURFACE MOUNTED BOXES ARE GENERALLY NOT ACCEPTABLE. INFORM ARCHITECT WHERE NOT POSSIBLE PRIOR TO ORDERING MATERIAL AND ROUGH-IN. RECESS BOXES IN OPENED, NEW AND/OR NEWLY FURRED WALLS. IF DEVICE IS SHOWN IN AN EXISTING CONCRETE OR MASONRY WALL PROVIDE SURFACE METAL RACEWAY BOX AND DRILL WALL FROM OPPOSITE SIDE IN EFFORT TO CONCEAL CONDUIT/WIRE IN FRAMING.

FLAG NOTES

- 1 PROVIDE NEW DEVICE IN EXISTING LOCATION. REUSE EXISTING ROUGH-IN AND WIRING.
- 2 RELOCATE RANGE-SHUTOFF BUTTON TO NEW LOCATION. PROVIDE CONDUIT AND WIRE AS REQUIRED.
- 3 EXHAUST FAN EF-1, 115V/1, 45W. REPLACE EXISTING EXHAUST FAN IN PLACE. MAINTAIN EXISTING CIRCUITING.



ARCHITECTURE + PLANNING + DESIGN
 6211 ROOSEVELT WAY
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 fax: (206) 522-2456



PERMIT SET

No.	Description	Date

Project Title:

**EF&R FIRE STATION 35
 KITCHEN REMODEL**
 KING COUNTY
 17825 AVONDALE RD NE, WOODINVILLE,
 WA 98077

Sheet Title:
 POWER PLAN
 Scale: NOTED
 Project No.: 22-08-35
 Date: 08/01/2022
 Sheet Number:

E2.1



**CITY OF WOODINVILLE
FIRE STATION 35 KITCHEN REMODEL
WOODINVILLE, WA
DESIGN DEVELOPMENT ESTIMATE**

**ESTIMATE ISSUE DATE: July 7, 2022
ESTIMATE REVISION: 1**

**Submitted To:
ERIC SCHAER
TCA ARCHITECTURE + PLANNING + DESIGN
6211 ROOSEVELT WAY NE
SEATTLE, WA 98115**

CLARIFICATIONS AND ASSUMPTIONS

RC Cost Group Estimating Team:

Lead Estimator: Dan Cassady
Architectural: Dan Cassady
Structural: N/A
Mechanical: Sider + Byers
Electrical: Case Engineers
Civil: N/A
Landscape: N/A

Exclusions from Construction Cost:

Design fees
Owners administration costs
Building and land acquisition fees
Legal and accounting fees
Removal of unforeseen underground obstructions
Owner's furniture, furnishings and equipment
Owners supplied materials
Moving owners equipment and furniture
Compression of schedule, premium or shift work
Assessments, finance, legal and development charges
Builder's risk, project wrap-up and other owner provided insurance program
Washington State Sales Tax
Phasing Premium
Hazardous Material Abatement

Assumption used in establishing the estimate:

The project will be procured utilizing the Design, Bid, Build Delivery Method
Open and competitive bidding among all proportions of the work
Construction Start Date: April 2023
Escalation: 7% per annum

Items that may affect the cost estimate:

Modifications to the scope of work included in this estimate.
Special phasing requirements other than mentioned above.
Restrictive technical specifications or excessive contract conditions.
Any non-competitive bid situations.
Bids delayed beyond the projected schedule.



OVERALL SUMMARY CONSTRUCTION COST

	GFA	\$/SF	\$
Building	1,112 SF	207.09	230,281
TOTAL CONSTRUCTION COST			230,281

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

GROSS FLOOR AREA: 1,112 SF
 DATE: July 7, 2022



No.	ELEMENT DESCRIPTION	ELEMENT TOTAL	GROUP TOTAL	COST PER SF
A10	FOUNDATIONS	\$ -	\$ -	\$ -
A1010	Standard Foundation	\$ -	\$ -	\$ -
A1020	Special Foundation	\$ -	\$ -	\$ -
A1030	Slab on grade	\$ -	\$ -	\$ -
A20	BASEMENT WALL CONSTRUCTION	\$ -	\$ -	\$ -
A2010	Basement Excavation	\$ -	\$ -	\$ -
A2020	Basement Wall Construction	\$ -	\$ -	\$ -
B10	SUPERSTRUCTURE	\$ -	\$ -	\$ -
B1010	Floor & Roof Construction	\$ -	\$ -	\$ -
B20	EXTERIOR ENCLOSURE	\$ -	\$ 2,150	\$ 1.93
B2010	Exterior Walls	\$ -	\$ -	\$ -
B2020	Exterior Windows	\$ -	\$ -	\$ -
B2030	Exterior Doors	\$ 2,150	\$ 1,930	\$ 1.93
B30	ROOFING	\$ -	\$ -	\$ -
B3010	Roofing	\$ -	\$ -	\$ -
C10	INTERIOR CONSTRUCTION	\$ -	\$ 17,270	\$ 15.53
C1010	Partitions	\$ 14,070	\$ 12.65	\$ 12.65
C1020	Interior Doors	\$ 1,100	\$ 0.99	\$ 0.99
C1030	Fittings and Specialties	\$ 2,100	\$ 1.89	\$ 1.89
C20	STAIRS	\$ -	\$ -	\$ -
C2010	Stair Construction	\$ -	\$ -	\$ -
C30	INTERIOR FINISHES	\$ -	\$ 30,322	\$ 27.27
C3010	Wall Finishes	\$ 5,392	\$ 4.85	\$ 4.85
C3020	Floor Finishes	\$ 16,700	\$ 15.02	\$ 15.02
C3030	Ceiling Finishes	\$ 8,230	\$ 7.40	\$ 7.40
D10	CONVEYING	\$ -	\$ -	\$ -
D1010	Elevators & Lifts	\$ -	\$ -	\$ -
D20	PLUMBING	\$ -	\$ 10,000	\$ 8.99
D2010	Plumbing	\$ 10,000	\$ 8.99	\$ 8.99
D30	HVAC	\$ -	\$ 15,000	\$ 13.49
D3010	HVAC	\$ 15,000	\$ 13.49	\$ 13.49
D40	FIRE PROTECTION	\$ -	\$ 5,000	\$ 4.50
D4010	Sprinkler System	\$ 5,000	\$ 4.50	\$ 4.50
D50	ELECTRICAL	\$ -	\$ 31,763	\$ 28.56
D5000	Electrical	\$ 31,763	\$ 28.56	\$ 28.56
E10	EQUIPMENT	\$ -	\$ 600	\$ 0.54
E1010	Equipment	\$ 600	\$ 0.54	\$ 0.54
E20	FIXED FURNISHINGS	\$ -	\$ 33,260	\$ 29.91
E2010	Fixed Furnishings	\$ 33,260	\$ 29.91	\$ 29.91
F10	SPECIAL CONSTRUCTION	\$ -	\$ -	\$ -
F1010	Special Structure	\$ -	\$ -	\$ -
F1020	Special Construction	\$ -	\$ -	\$ -
F20	SELECTIVE BUILDING DEMOLITION	\$ -	\$ 10,896	\$ 9.80
F2010	Building Elements Demolition	\$ 10,896	\$ 9.80	\$ 9.80
Sub-Total Direct Cost		\$ -	\$ 156,261	\$ 140.52
Estimating / Design Contingency 10.00%		\$ -	\$ 15,626	\$ 14.05
Sub-Total		\$ -	\$ 171,887	\$ 154.57
General Conditions/General Requirements 17.50%		\$ -	\$ 30,080	\$ 27.05
General Contractor's Fee 8.50%		\$ -	\$ 17,167	\$ 15.44
Sub-Total		\$ -	\$ 219,134	\$ 197.06
Escalation: April 2023 5.09%		\$ -	\$ 11,147	\$ 10.02
TOTAL CONSTRUCTION COST		\$ -	\$ 230,281	\$ 207.09

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

Gross Floor Area: 1,112 SF
 Date: July 7, 2022



ITEM DESCRIPTION		QUANTITY	UNIT	UNIT COST	TOTALS
A10 FOUNDATIONS					
A1010	<u>Standard Foundation</u>				
	No work anticipated				N/A
Total For Standard Foundations					
A1020	<u>Special Foundation</u>				
	No work anticipated				N/A
Total For Special Foundations					
A1030	<u>Slab on Grade</u>				
	No work anticipated				N/A
Total For Slab on Grade					
A20 BASEMENT CONSTRUCTION					
A2010	<u>Basement Excavation</u>				
	No work anticipated				N/A
Total For Basement Excavation					
A2010	<u>Basement Walls</u>				
	No work anticipated				N/A
Total For Basement Walls					
B1010	<u>Floor & Roof Construction</u>				
	No work anticipated				N/A
Total For Floor & Roof Construction					
B20 EXTERIOR CLOSURE					
B2010	<u>Exterior Walls</u>				
	No work anticipated				N/A
Total For Exterior Walls					
B2020	<u>Exterior Windows</u>				
	No work anticipated				N/A
Total For Exterior Windows					
B2030	<u>Exterior Doors</u>				
	New glazed door	1	EA	1,400.00	1,400
	Reinstall hardware	1	LS	500.00	500
	Modify frame as required	1	LS	250.00	250
Total For Exterior Doors					2,150
B30 ROOFING					
B3010	<u>Roof Covering</u>				

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

Gross Floor Area: 1,112 SF
 Date: July 7, 2022



ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
No work anticipated				N/A
Total For Roofing				
C10 INTERIOR CONSTRUCTION				
C1010 Partitions				
C1011 Fixed partitions				
Wall type 2	23	LF	140.00	3,220
Wall type 2A	18	LF	155.00	2,790
Wall type 1A	32	LF	167.50	5,360
Misc wall patching	1	LS	1,200.00	1,200
C1017 Interior windows and storefronts				
No work anticipated				N/A
Miscellaneous				
Blocking and backing	1	LS	750.00	750
Misc trim/finish carpentry	1	LS	750.00	750
Total For Interior Partitions				
				14,070
C1020 Interior Doors				
C1021 Interior doors				
New reducer strip	3	EA	200.00	600
New threshold	1	EA	500.00	500
Total For Interior Doors				
				1,100
C1030 Specialties				
C1035 Identifying devices				
No work anticipated				N/A
C1037 General fittings and misc. metals				
Miscellaneous metals/specialties	1	LS	250.00	250
Fire extinguisher cabinets	1	EA	350.00	350
Stainless steel duct cover	1	LS	1,500.00	1,500
Total For Fittings and Specialty Items				
				2,100
C20 STAIRS				
C2010 Stair Construction				
No work anticipated				N/A
Total For Stair Construction				
C30 INTERIOR FINISHES				
C3010 Wall Finishes				
C3012 Wall finishes to interior walls				
Interior paint	1,112	GFA	3.50	3,892
Misc wall finishes/patching	1	LS	1,500.00	1,500
Total For Wall Finishes				
				5,392

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

Gross Floor Area: 1,112 SF
 Date: July 7, 2022



ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
C3020 Floor Finishes				
C3024 Flooring				
Epoxy coating	900	SF	16.00	14,400
Misc slab prep and leveling	900	SF	2.00	1,800
C3026 Bases, curbs and trim				
Rubber base	1	LS	500.00	500
Total For Floor Finishes				16,700
C3030 Ceiling Finishes				
C3031 Ceiling finishes				
GWB ceiling	44	SF	16.00	704
GWB tiles in grid	226	SF	17.00	3,842
ACT and new grid	63	SF	7.25	457
ACT in existing grid	551	SF	4.95	2,727
Gypsum board bulkheads including framing	1	LS	500.00	500
Total For Ceiling Finishes				8,230
D10 VERTICAL TRANSPORTATION				
D1010 Elevator & Lift				
No work anticipated				N/A
Total For Elevator & Lifts				
D20 PLUMBING				
D2010 Plumbing				
Plumbing estimate completed by Sider + Byers dated 6/29/22				
SECTION 220000 Plumbing	1	LS	10,000.00	10,000
Total For Plumbing				10,000
D30 HVAC				
D3010 HVAC				
SECTION 230000 HVAC	1	LS	15,000.00	15,000
Total For HVAC				15,000
D40 FIRE PROTECTION				
D4010 Fire Protection				
Fire Protection estimate completed by Sider + Byers dated 6/29/22				
Fire suppression	1	LS	5,000.00	5,000
Total For Fire Sprinkler System				5,000
D50 ELECTRICAL				

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

Gross Floor Area: 1,112 SF
 Date: July 7, 2022



ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
D5000 Electrical				
Estimate from Case dated 7/5/22				
SECTION 260510 Electrical general				
General provisions	915	SF	6.90	6,314
Basic materials	915	SF	9.20	8,418
SECTION 260512 ELECTRICAL DEMOLITION				
Selective demolition	915	SF	2.13	1,947
SECTION 260923 LIGHTING CONTROLS				
Lighting controls	915	SF	2.30	2,105
SECTION 262726 WIRING DEVICES				
Devices	915	SF	1.90	1,736
SECTION 265100 LIGHTING				
Lighting	915	SF	7.48	6,840
SECTION 271300 COMMUNICATIONS AND BACKBONE CABLING				
Basic materials	915	SF	2.30	2,105
SECTION 283110 FIRE ALARM SYSTEM				
Fire alarm	1	LS	2,300.00	2,300
Total For Electrical				31,763
E10 EQUIPMENT				
E1010 Equipment				
E1094 Residential equipment				
Reinstall Refridgerator	3	EA	200.00	600
Total For Equipment				600
E20 FIXED FURNISHINGS				
E2010 Fixed Furnishing				
E2012 Fixed casework				
Base cabinetry w/pull-out shelves	17	LF	300.00	5,100
Base cabinetry w/drawer banks	11	LF	375.00	4,125
Base cabinetry, sink base	3	LF	230.00	690
Upper cabinetry	25	LF	288.00	7,200
Food lockers	25	EA	275.00	6,875
Countertop - SS	24	LF	220.00	5,280
Kitchen island countertop - SS	9	LF	360.00	3,240
Misc side panels and locks	1	LS	750.00	750
E2013 Blinds and other window treatments				
No work anticipated				N/A
Total For Fixed Furnishings				33,260
F10 SPECIAL STRUCTURES				

CITY OF WOODINVILLE
 FIRE STATION 35 KITCHEN REMODEL
 WOODINVILLE, WA
 DESIGN DEVELOPMENT ESTIMATE
 BUILDING

Gross Floor Area: 1,112 SF
 Date: July 7, 2022



ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
F1010 <u>Special Structure</u>				
No work anticipated				N/A
Total For Special Structure				
F1020 <u>Special Construction</u>				
No work anticipated				N/A
Total For Special Construction				
F20 SELECTIVE BUILDING DEMOLITION				
F2010 <u>Building Elements Demolition</u>				
F2011 Building interior demolition				
Demo flooring	900	SF	2.00	1,800
Demo ceilings	447	SF	1.50	671
Demo casework and counter	21	LF	85.00	1,785
Demo wall cabinet	6	LF	60.00	360
Mech demo allowance	1	LS	1,000.00	1,000
Electrical demo allowance	1	LS	1,000.00	1,000
Demo wall	23	LF	25.00	575
Salvage door hardware	1	EA	100.00	100
Remove exterior door, frame to remain	1	EA	80.00	80
Demo island	1	LS	800.00	800
Demo food lockers	10	LF	95.00	950
Demo range	1	EA	50.00	50
Salvage appliances	3	EA	75.00	225
Misc demo/dump fees/material handling	1	LS	1,500.00	1,500
Total For Selective Building Demolition				10,896

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: September 6, 2022
TO: Roger Collins, Chair
Board of Fire Commissioners
FROM: Dana Schutter, Deputy Chief of Logistics
SUBJECT: **Staff Report 22-008: Contract with American Cell Tower for Station 33**

Background

The current contract expired in 2020. The company is looking to renew the contract for four additional 5-year terms.

American Cell Tower has the option to renew or cancel the contract; the contract has no language allowing WF&R the option to terminate.

Fiscal Impact

- \$20,000 one-time signing bonus to be paid at closing,
- Increase the existing base rent to \$1,400 per month (\$16,800/year); new rent to start the month following closing,
- Escalate rent by 3% per year,
- Continue Future Revenue Share Clause of \$200 per month for each new carrier that collocates on the tower, and
- American Tower covers closing costs.

Recommendations

1. The Board of Fire Commissioners authorize the Board Chair to sign the contract with American Cell Tower for Station 33 as presented.
2. The Board of Fire Commissioners direct staff to engage in negotiations with American Cell Tower

PROPOSED MOTIONS

I move that the Board of Fire Commissioners authorize the Board Chair to sign the contract with American Cell Tower for Station 33 as presented.

I move that the Board of Fire Commissioners direct staff to engage in negotiations with American Cell Tower.

THE FIRST AMENDMENT TO OPTION AND LEASE AGREEMENT

This First Amendment to Option and Lease Agreement (this "**Amendment**") is made effective as of the latter signature date hereof (the "**Effective Date**") by and between **Woodinville Fire & Rescue**, ("**Landlord**") and **Seattle SMSA Limited Partnership d/b/a Verizon Wireless** ("**Tenant**") (Landlord and Tenant being collectively referred to herein as the "**Parties**").

RECITALS

WHEREAS, Landlord owns the real property described on **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"); and

WHEREAS, Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Option and Lease Agreement dated February 7, 1994 (as the same may have been amended, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises are also described on **Exhibit A**; and

WHEREAS, Tenant and/or its parent, affiliates, subsidiaries and other parties identified therein, entered into a sublease agreement with **American Tower Delaware Corporation**, a Delaware Corporation and/or its parents, affiliates and subsidiaries ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein; and

WHEREAS, Tenant has granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA; and

WHEREAS, Landlord and Tenant desire to amend the terms of the Lease to extend the term thereof and to otherwise modify the Lease as expressly provided herein.

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **One-Time Payment.** American Tower, on behalf of Tenant, shall pay to Landlord a one-time payment in the amount of **Twenty Thousand and No/100 Dollars (\$20,000.00)** (the "**One-Time Payment**"), payable within thirty (30) days of the Effective Date and subject to the following conditions precedent: (a) Tenant's receipt of this Amendment executed by Landlord, on or before August 29, 2022; (b) Tenant's confirmation that Landlord's statements as further set forth in this Amendment are true, accurate, and complete, including verification of Landlord's ownership; (c) Tenant's receipt of any documents and other items reasonably requested by Tenant in order to effectuate the transaction and payment contemplated herein; and (d) receipt by Tenant of an original Memorandum (as defined herein) executed by Landlord.
2. **Lease Term Extended** Notwithstanding anything to the contrary contained in the Lease, the Parties agree that the Lease had a final expiration date of October 31, 2020. The Parties agree and acknowledge that the lease was further extended for two (2) renewals terms of (1) one year each through October 31, 2022 (the "**Current Expiration Date**"). Tenant shall have the option to extend the Lease for each of four (4) additional five (5) year renewal terms (each a "**New Renewal Term**" and, collectively, the "**New Renewal Terms**"). The first New Renewal Term shall commence on the day immediately following the Current Expiration Date, and all New Renewal Terms shall automatically renew unless Tenant notifies Landlord that Tenant elects not to renew the Lease not less than ninety (90) days prior to the expiration of the

then current term. The Landlord hereby agrees to execute and return to Tenant an original Memorandum of Lease in the form and of the substance attached hereto as **Exhibit B** and by this reference made a part hereof (the "**Memorandum**") executed by Landlord, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Tenant to Landlord.

3. **Rent and Escalation.** Commencing on the Effective Date, the rent payable from Tenant to Landlord under the Lease, is hereby increased to **Sixteen Thousand Eight Hundred and No/100 Dollars (\$16,800.00)** per year (the "**Rent**"). Notwithstanding the foregoing, Landlord hereby acknowledges and agrees that such increase may not be reflected in rental payments to Landlord until ninety (90) days after the Effective Date. Commencing on November 1, 2023, and on each successive annual anniversary thereof, Rent due under the Lease, as amended herein, shall increase by an amount equal to **three percent (3%)** of the then current Rent. Notwithstanding anything to the contrary contained in the Lease, all Rent and any other payments expressly required to be paid by Tenant to Landlord under the Lease and this Amendment shall be paid to **Woodinville Fire & Rescue**. The Landlord hereby agrees the Rent, and the One-Time Payment (as defined below) described in this Amendment is the only consideration owed to Landlord from Tenant and/or American Tower pursuant to the Lease, as amended, or any other agreements between Landlord and Tenant, or Landlord and American Tower, as the case may be. In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount. The escalations in this Section shall be the only escalations to the Rent and any/all rental escalations otherwise contained in the Lease are hereby null and void and are of no further force and effect.
4. **Landlord and Tenant Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. In the event there is a conflict between the Lease and this Amendment, this Amendment shall control. The Parties hereby agree that no defaults exist under the Lease. Tenant and Tenant's sublessees and customers shall have vehicular (specifically including truck) and pedestrian access to the Leased Premises from a public right of way on a 24 hours per day, 7 days per week basis, together with utilities services to the Leased Premises from a public right of way. Upon request by Tenant and at Tenant's sole cost and expense but without additional consideration owed to Landlord, Landlord hereby consents to, and agrees to promptly execute and return to Tenant building permits, zoning applications and other forms and documents, including a memorandum of lease or any appeals related to the value of the Leased Premises, as required for the use of the Leased Premises by Tenant and/or Tenant's customers, licensees, and sublessees. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.
5. **Landlord Statements.** Landlord hereby represents and warrants to Tenant that: (i) to the extent applicable, Landlord is duly organized, validly existing, and in good standing in the jurisdiction in which Landlord was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Landlord has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Landlord, have the authority to enter into and deliver this Amendment on behalf of Landlord; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Landlord of this Amendment; (iv) Landlord is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) to the best of Landlord's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future)

adversely impact, limit, and/or impair Tenant's rights under the Lease, as amended and modified by this Amendment; (vi) so long as Tenant performs its obligations under the Lease, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises, and Landlord shall not act or permit any third person to act in any manner which would interfere with or disrupt Tenant's business or frustrate Tenant or Tenant's customers' use of the Leased Premises and (vii) the square footage of the Leased Premises is the greater of Tenant's existing improvements on the Parent Parcel or the land area conveyed to Tenant under the Lease. The representations and warranties of Landlord made in this Section shall survive the execution and delivery of this Amendment.

6. **Notices.** The Parties acknowledge and agree that Section 27 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date the notice address and requirements of the Lease, as modified by this Amendment, shall be controlled by this Section of this Amendment. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: P.O. Box 2200, Woodinville, WA 98072; to Tenant at: Verizon Wireless, Attn.: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; with copy to: American Tower, Attn.: Land Management, 10 Presidential Way, Woburn, MA 01801; and also with copy to: Attn.: Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
7. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.
8. **Governing Law.** The Parties acknowledge and agree that Section 24 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date and notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
9. **Waiver.** Notwithstanding anything to the contrary contained herein, in no event shall Landlord or Tenant be liable to the other for, and Landlord and Tenant hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.
10. **Conflict/Capitalized Terms.** The Parties hereby acknowledge and agree that in the event of a conflict between the terms and provisions of this Amendment and those contained in the Lease, the terms and provisions of this Amendment shall control. Except as otherwise defined or expressly provided in this Amendment, all capitalized terms used in this Amendment shall have the meanings or definitions ascribed to them in the Lease. To the extent of any inconsistency in or conflict between the meaning, definition, or usage of any capitalized terms in this Amendment and the meaning, definition, or usage of

any such capitalized terms or similar or analogous terms in the Lease, the meaning, definition, or usage of any such capitalized terms in this Amendment shall control.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

LANDLORD:

Woodinville Fire & Rescue

Signature: _____
Print Name: _____
Title: _____
Date: _____

Signature: _____
Print Name: _____
Title: _____
Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

TENANT:

Seattle SMSA Limited Partnership d/b/a Verizon Wireless

By: **American Tower Delaware Corporation**, a Delaware Corporation

Title: Attorney-in-Fact

Signature: _____

Print Name: _____

Title: _____

Date: _____

Joinder and Acknowledgement

The undersigned, by its signature below, does hereby acknowledge and agree to pay to Landlord the "One-Time Payment" described in Section 1 above, provided all requirements in this Amendment have been satisfied. The undersigned additionally acknowledges and agrees that adequate consideration has been received for such payment(s).

American Tower Delaware Corporation,

a Delaware Corporation

Signature: _____

Print Name: _____

Title: _____

Date: _____

EXHIBIT A

This Exhibit A may be replaced at Tenant's option as described below.

PARENT PARCEL

Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below:

Being situated in the County of King, State of Washington, and being known as
King County APN: 15-010.00-053.

LEASED PREMISES

Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

A parcel consisting of 3,000 square feet located on the following property:
That portion of the southeast quarter of the southeast quarter of Section 19, and the southwest quarter of the southwest quarter of Section 20, ALL in Township 26 North, Range 6 East, W.M., in King County, Washington, described as follows:

Beginning at the corner common to Sections 19, 20, 29 and 30, of said Township and Range;
thence south 89 degrees 51 minutes 33 seconds east along the south line of said Section 20, 230 feet;
thence north 0 degrees 08 minutes 27 seconds east 139.52 feet;
thence north 80 degrees 00 minutes 30 seconds west 1070.79 feet to the southeasterly margin of county road;
thence southwesterly along said southeasterly margin of county road to the south line of said Section 19;
thence south 80 degrees 50 minutes 25 seconds east along said south line 1179.53 feet to the place of beginning;
EXCEPT the northerly 30 feet for road;
AND EXCEPT that portion lying easterly of the line described as follows:

Beginning on the south line of said Section 19 at a point north 80 degrees 50 minutes 25 seconds west 500 feet from said common section corner;
thence north 1 degrees 09 minutes 35 seconds east 226.26 feet to the south margin of Northeast 133rd Street;

(ALSO BEING KNOWN AS Lot 5, Bear Creek Farms, according to the unrecorded plat thereof).

Exhibit A (Cont.)

ACCESS AND UTILITIES

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

That portion of the southeast quarter of Section 19, Township 26 North, Range 6 East, W.M., in King County, Washington lying within a strip of land 10.00 feet in width being 5.00 feet on each side of the following described centerline:

Commencing at the southeast corner of said Section 19; thence N86°42'41"W along the south line of said Section 19, a distance of 1006.60 feet; thence N03°17'19"E 137.08 feet to a point on the southeasterly margin of Bear Creek Road and the True Point of Beginning of this centerline; thence S40°36'14"E 94.26 feet to a point of curve; thence southeasterly along said curve to the left having a radius of 50.00 feet through a central angle of 86°38'28", an arc distance of 75.61 feet; thence N52°45'18"E 108.61 feet to a point of curve; thence northeasterly on said curve to the left having a radius of 75.00 feet through a central angle of 12°04'13", an arc distance of 15.80 feet to a point of reverse curve the center of which bears S49°18'54"E 100.00 feet; thence northeasterly on said curve to the right through a central angle of 18°28'45", an arc distance of 32.25 feet to a point of reverse curve the center of which bears N30°50'10"W 100.00 feet; thence northeasterly along said curve to the left through a central angle of 36°24'27", an arc distance of 63.54 feet; thence N22°45'23"E 40.97 feet to the southerly margin of NE 133rd Street and the terminus of this centerline.

EXHIBIT B

FORM OF MEMORANDUM OF LEASE

Prepared by and Return to:

American Tower
10 Presidential Way
Woburn, MA 01801
Attn: Land Management/Stephen Kaye, Esq.
ATC Site No: 82919
ATC Site Name: Bear Creek
Assessor's Parcel No(s): 062510-0025

Prior Recorded Lease Reference:

Book _____, Page _____
Document No: 9408301457
State of Washington
County of King

MEMORANDUM OF LEASE

This Memorandum of Lease (the "**Memorandum**") is entered into as of the latter signature date hereof, by and between **Woodinville Fire & Rescue**, ("**Landlord**") and **Seattle SMSA Limited Partnership d/b/a Verizon Wireless** ("**Tenant**").

NOTICE is hereby given of the Lease (as defined and described below) for the purpose of recording and giving notice of the existence of said Lease. To the extent that notice of such Lease has previously been recorded, then this Memorandum shall constitute an amendment of any such prior recorded notice(s).

1. **Parent Parcel and Lease.** Landlord is the owner of certain real property being described in **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"). Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Option and Lease Agreement dated February 7, 1994 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises is also described on **Exhibit A**.
2. **American Tower.** Tenant and/or its parent, affiliates, subsidiaries and other parties identified therein, entered into a sublease agreement with **American Tower Delaware Corporation**, a Delaware Corporation and/or its parents, affiliates and subsidiaries ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein. In connection with these responsibilities, Tenant has also granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA.
3. **Expiration Date.** Subject to the terms, provisions, and conditions of the Lease, and assuming the exercise by Tenant of all renewal options contained in the Lease, the final expiration date of the Lease would be October 31, 2042. Notwithstanding the foregoing, in no event shall Tenant be required to exercise any option to renew the term of the Lease.

ATC Site No: 82919
PV Code 396 / VzW Contract No: 12140
Site Name: Bear Creek

4. **Leased Premises Description.** Tenant shall have the right, exercisable by Tenant at any time during the original or renewal terms of the Lease, to cause an as-built survey of the Leased Premises to be prepared and, thereafter, to replace, in whole or in part, the description(s) of the Leased Premises set forth on **Exhibit A** with a legal description or legal descriptions based upon such as-built survey. Upon Tenant's request, Landlord shall execute and deliver any documents reasonably necessary to effectuate such replacement, including, without limitation, amendments to this Memorandum and to the Lease.
5. **Effect/Miscellaneous.** This Memorandum is not a complete summary of the terms, provisions and conditions contained in the Lease. In the event of a conflict between this Memorandum and the Lease, the Lease shall control. Landlord hereby grants the right to Tenant to complete and execute on behalf of Landlord any government or transfer tax forms necessary for the recording of this Memorandum. This right shall terminate upon recording of this Memorandum.
6. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: P.O. Box 2200, Woodinville, WA 98072; to Tenant at: Verizon Wireless, Attn.: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; with copy to: American Tower, Attn.: Land Management, 10 Presidential Way, Woburn, MA 01801, and also with copy to: Attn.: Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the parties hereto, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
7. **Counterparts.** This Memorandum may be executed in multiple counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
8. **Governing Law.** This Memorandum shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Landlord and Tenant have each executed this Memorandum as of the day and year set forth below.

LANDLORD

2 WITNESSES

Woodinville Fire & Rescue

Signature: _____
Print Name: _____
Title: _____
Date: _____

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

TENANT

WITNESS

Seattle SMSA Limited Partnership d/b/a Verizon Wireless

By: **American Tower Delaware Corporation,**
a Delaware Corporation
Title: Attorney-in-Fact

Signature: _____
Print Name: _____
Title: _____
Date: _____

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

Commonwealth of Massachusetts

County of Middlesex

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXHIBIT A

This Exhibit A may be replaced at Tenant's option as described below.

PARENT PARCEL

Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below:

Being situated in the County of King, State of Washington, and being known as
King County APN: 062510-0025.

LEASED PREMISES

Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

A parcel consisting of 3,000 square feet located on the following property:
That portion of the southeast quarter of the southeast quarter of Section 19, and the southwest quarter of the southwest quarter of Section 20, ALL in Township 26 North, Range 6 East, W.M., in King County, Washington, described as follows:

Beginning at the corner common to Sections 19, 20, 29 and 30, of said Township and Range;
thence south 89 degrees 51 minutes 33 seconds east along the south line of said Section 20, 230 feet;
thence north 0 degrees 08 minutes 27 seconds east 139.52 feet;
thence north 80 degrees 00 minutes 30 seconds west 1070.79 feet to the southeasterly margin of county road;
thence southwesterly along said southeasterly margin of county road to the south line of said Section 19;
thence south 80 degrees 50 minutes 25 seconds east along said south line 1179.53 feet to the place of beginning;
EXCEPT the northerly 30 feet for road;
AND EXCEPT that portion lying easterly of the line described as follows:

Beginning on the south line of said Section 19 at a point north 80 degrees 50 minutes 25 seconds west 500 feet from said common section corner;
thence north 1 degrees 09 minutes 35 seconds east 226.26 feet to the south margin of Northeast 133rd Street;

(ALSO BEING KNOWN AS Lot 5, Bear Creek Farms, according to the unrecorded plat thereof).

Exhibit A (Cont.)

ACCESS AND UTILITIES

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

That portion of the southeast quarter of Section 19, Township 26 North, Range 6 East, W.M., in King County, Washington lying within a strip of land 10.00 feet in width being 5.00 feet on each side of the following described centerline:

Commencing at the southeast corner of said Section 19; thence N86°42'41"W along the south line of said Section 19, a distance of 1006.60 feet; thence N03°17'19"E 137.08 feet to a point on the southeasterly margin of Bear Creek Road and the True Point of Beginning of this centerline; thence S40°36'14"E 94.26 feet to a point of curve; thence southeasterly along said curve to the left having a radius of 50.00 feet through a central angle of 86°38'28", an arc distance of 75.61 feet; thence N52°45'18"E 108.61 feet to a point of curve; thence northeasterly on said curve to the left having a radius of 75.00 feet through a central angle of 12°04'13", an arc distance of 15.80 feet to a point of reverse curve the center of which bears S49°18'54"E 100.00 feet; thence northeasterly on said curve to the right through a central angle of 18°28'45", an arc distance of 32.25 feet to a point of reverse curve the center of which bears N30°50'10"W 100.00 feet; thence northeasterly along said curve to the left through a central angle of 36°24'27", an arc distance of 63.54 feet; thence N22°45'23"E 40.97 feet to the southerly margin of NE 133rd Street and the terminus of this centerline.

Instructions for completing the Resolution and Consent Affidavit

IMPORTANT INFORMATION BELOW

In order to avoid delays in the completion of this transaction, the Resolution and Consent Affidavit must be signed by **ALL** Members, Partners, Directors, Shareholders, Officers or Trustees of the organization. Section 6 of this form allows for the organization to appoint one person to sign the remaining documents but **ONE HUNDRED PERCENT (100%)** of the ownership or voting interest of the organization must sign this first. Failure to comply with these instructions or properly indicate the percentage of ownership and/or voting interest will result in delays and could require the documents to be re-executed. If you have any questions, please contact your land lease representative.

Prepared by and Return to:

American Tower
Attn: Land Management/Stephen Kaye, Esq.
10 Presidential Way
Woburn, MA 01801
Assessor's Parcel No(s): 062510-0025

RESOLUTION AND CONSENT AFFIDAVIT

Woodinville Fire & Rescue

Be it known that, under the pains and penalties of perjury, the undersigned Members, Partners, Directors, Shareholders, Officers or Trustees, as applicable (collectively, the "**Affiants**") of the above referenced entity (the "**Landlord**"), hereby declare and resolve the following:

1. Landlord (or its predecessor-in-interest) has leased or subleased a portion of land to **Seattle SMSA Limited Partnership d/b/a Verizon Wireless** (the "**Tenant**") pursuant to that certain Option and Lease Agreement originally dated February 7, 1994 (as the same may have been amended, renewed, extended, restated or otherwise modified, collectively, the "**Lease**").
2. Landlord and Tenant desire to enter into an amendment of the Lease (the "**Amendment**") in order to extend the term thereof and to further amend the Lease as more particularly set forth in the Amendment.
3. Landlord is duly organized, validly existing, and in good standing in the jurisdiction of its formation, organization, and/or incorporation, as applicable, and is otherwise authorized to transact business and in good standing in any other jurisdictions where such qualifications are required. Landlord has full power and authority to enter into and perform Landlord's obligations under the Amendment and the other Transaction Documents (as hereinafter defined), and the Amendment and the other Transaction Documents have been duly executed and delivered by Landlord. The Affiants listed below are the only legal and equitable owners of Landlord and are the only members, partners, directors, shareholders, officers and/or trustees, as applicable, of Landlord.
4. The Affiants hereby approve of the Transaction Documents and all of the terms and provisions contained therein and declare, resolve and/or affirm, as applicable, that Landlord is hereby authorized to enter into the Transaction Documents with Tenant and effect the transactions contemplated therein. The Affiants hereby declare and affirm that any other corporate and shareholder, member, partner, and/or trustee actions required to effectuate the transactions contemplated in the Amendment and other Transaction Documents have been completed.
5. The Affiants also declare that they have full legal authority to bind Landlord under the laws of the State or Commonwealth in which the Leased Premises (as defined in the Amendment) is located,

ATC Site No: 82919
PV Code 396 / VzW Contract No: 12140
Site Name: Bear Creek

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 1

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____ %

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 2

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____ %

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 3

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____ %

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 4

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____ %

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

ATC Site No: 82919
PV Code 396 / VzW Contract No: 12140
Site Name: Bear Creek

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 5

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____ %

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public

Print Name: _____

My commission expires: _____

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

AFFIANT NO. 6

2 WITNESSES

Signature: _____

Print Name: _____

Date: _____

Title: (*circle one*) Member, Partner, Director,
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:
_____%

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State of Washington

County of King

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]



Woodinville Fire & Rescue
Board of Commissioners



To: Woodinville Fire & Rescue Board of Fire Commissioners
From: Fire Chief Jeff Clark
Subject: Fire Chief Briefing – September 2022

COVID-19

The mask mandate for King County was lifted on March 11, however there is still a mandate for our personnel while they are working in the healthcare setting. EF&R has shifted to voluntary Point of Care testing as well. We will continue to limit access to community rooms and the ride along program until a later date. COVID exposures continue to impact the workforce.

COVID-19 EEOC Complaints

A total of seven former employees have filed a religious discrimination complaint with the Equal Employment Opportunity Commission (EEOC). EF&R's insurance agency has assigned the same legal team that handled the related lawsuit. We are responding to each complaint within the timeframes required. Since they were all filed separately, they will continue to have staggered deadlines as we progress through the process. We are being advised that it could be six months or more before we hear anything back from the EEOC. I will keep you updated as we progress through the process.

Grant Success

In the last month EF&R has received two small grants thanks to the efforts of our Administration team. First was close to \$10,000 for new public record request software that will greatly decrease the amount of staff time we spend fulfilling the many requests. Second, was \$1,000 grant for entry level testing scholarships. This serves as seed money to start a program that offers scholarships to firefighter candidates who cannot afford the written test fees provided by our third party vendor.

Deputy Chief Recruitment

As a result of promoting Assistant Chief Lane to Fire Chief, we conducted a recruitment for his replacement. We had fourteen candidates apply and have made a conditional offer that has been accepted by a highly qualified individual. He is expected to start on October 1, 2022, we look forward to introducing him at your October Board meeting.



Woodinville Fire & Rescue Board of Commissioners



Recruitment Success

On June 23, 2022 seventeen EF&R recruits successfully completed the academy.



And on August 22, 2022 fifteen new recruits began the fire academy journey.





**Woodinville Fire & Rescue
Board of Commissioners**



Training Consortium Interlocal Agreement (ILA)

In October you can expect to see a request for approval of a new ILA for the King County Training Consortium – North. This is a new Consortium that builds on the success of the South King County Training Consortium that we have been a part of for the last three years. EF&R, the City of Kirkland, City of Bothell, Fall City, and City of Snoqualmie have all participated in the drafting and/or review of this ILA. The offices and training ground for this Consortium will be based at EF&R Station 31 in Woodinville.

King County Fire Chiefs Leadership Summit September 13-15

Most of the Executive Leadership Team will be attending the annual conference at the Clearwater Resort and Casino near Poulsbo. We will be available by phone and email but may be delayed in getting back to you.



Woodinville Fire & Rescue
Budget Performance Report
For the month ended July 31, 2022

Cash/Investment Balances by Fund

Line #	Cash/Investment Balance	Benefit Charge Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
1	July 31, 2022	\$5,525,490	\$0	\$507,635	\$15,572,005	\$903,595	\$22,508,725
2							
3	December 31, 2021	\$6,942,015	\$0	\$754,076	\$15,834,868	\$1,310,273	\$24,841,232
4							
5	Dollar Increase (Decrease)	<u>(\$1,416,525)</u>	<u>\$0</u>	<u>(\$246,441)</u>	<u>(\$262,863)</u>	<u>(\$406,678)</u>	<u>(\$2,332,507)</u>
6							
7	Percentage Increase (Decrease)	-20.41%	-	-32.68%	-1.66%	-31.04%	-9.39%
8							
9	<i>For historical reference, 2017 through 2020 year-end cash/investment balances are shown below.</i>						
10							
11		Benefit Charge Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
12	December 31, 2020	\$7,122,467	\$0	\$771,758	\$13,774,558	\$1,957,859	\$23,626,642
13							
14	December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042
15							
16	December 31, 2018	\$7,132,960	\$0	\$14,241	\$8,970,005	\$1,162,459	\$17,279,665
17							
18	December 31, 2017	\$5,934,376	\$0	\$32,391	\$8,731,034	\$1,833,195	\$16,530,996

Woodinville Fire & Rescue
Budget Performance Report
For the month ended July 31, 2022

Expense Fund - YTD Financial Statement

Line #	Budget Performance by Fund	2022 Annual Budget	2022 YTD Actual	Fav/(Unfav) vs. Budget	
				Dollars	Percent
1	Revenues				
2	Cash Balance - Beginning of Year	\$7,014,221	\$7,014,221	\$0	0.0%
3					
4	Current Year Revenues				
5	Property Tax	\$9,092,270	\$4,875,782	(\$4,216,488)	-46.4%
6	King County EMS Levy - BLS Funds	\$641,411	\$0	(\$641,411)	-100.0%
7	Permit/Plan Review Revenue	\$100,000	\$91,176	(\$8,825)	-8.8%
8	Miscellaneous Other	\$100,000	\$273,472	\$173,472	173.5%
9	Interfund Transfers IN				
10	Benefit Charge Fund	\$4,423,177	\$2,375,560	(\$2,047,617)	-46.3%
11	Reserve Fund		\$0		
12	Benefit Liability Reserve Fund		\$320,000	\$320,000	
13	Total Current Year Revenue	\$14,356,858	\$7,935,989	(\$6,420,869)	-44.7%
14					
15	Total Resources (BFB + Revenue)	\$21,371,079	\$14,950,210	(\$6,420,869)	-30.0%
16					
17	Expenditures				
18	Salaries & Wages	\$30,000	\$11,726	\$18,274	60.9%
19	Benefits	\$425,990	\$344,559	\$81,431	19.1%
20	Office & Operating Supplies	\$20,650	\$12,423	\$8,227	39.8%
21	Elections & Info	\$60,000	\$27,245	\$32,755	N/A
22	Professional Services	\$13,974,515	\$7,706,738	\$6,267,777	44.9%
23	Travel	\$9,457	\$1,355	\$8,102	85.7%
24	Training & Education	\$6,800	\$7,155	(\$355)	-5.2%

Woodinville Fire & Rescue
Budget Performance Report
For the month ended July 31, 2022

Expense Fund - YTD Financial Statement

Line #	Budget Performance by Fund	2022 Annual Budget	2022 YTD Actual	Fav/(Unfav) vs. Budget	
				Dollars	Percent
25	Advertising	\$850	\$0	\$850	100.0%
26	Insurance (Buildings/Apparatus)	\$10,000	\$798	\$9,202	92.0%
27	Miscellaneous Other	\$10,000	\$1,865	\$8,135	81.3%
28	Intergovernmental Services	\$257,274	\$132,035	\$125,239	48.7%
29	Sub-Total (excluding Intrafund Transfers)	\$14,805,536	\$8,245,899	\$6,559,637	44.3%
30					
31	Interfund Transfers OUT				
32	Reserve Fund	\$0	\$0	\$0	N/A
33	Benefit Charge Fund	\$0	\$136	(\$136)	N/A
35	Benefit Liability Reserve Fund	\$0	\$0	\$0	N/A
35	Capital Projects Fund	\$0	\$0	\$0	N/A
36	Total Expenditures	\$14,805,536	\$8,246,035	\$6,559,501	44.3%
37					
38	Current Year Revenue less Expenditures	(\$448,678)	(\$310,046)		
39					
40	Cash Balance End of Month (07/2022)	\$6,565,543	\$6,704,175	\$138,632	2.1%
41					
42	Total Expenditures and Cash Balance	\$21,371,079	\$14,950,210	(\$6,420,869)	-30.0%



Woodinville Fire & Rescue

P. O. Box 2200 • 17718 Woodinville-Snohomish Rd NE
Woodinville, WA 98072-8509
Phone 425-483-2131 • Fax 425-486-0361

ACH/BANK DEBIT APPROVAL DOCUMENT

Governmental Unit Name: Woodinville Fire & Rescue

EXPENSE ACCOUNT

Fund # 10-036-0010

Board of Directors Approval: We, the Board of Directors of the above-named governmental unit of King County, Washington do hereby certify that the services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: September 13, 2022

Approved for payment:

Derek van Veen
Commissioner, Position 1

Doug Halbert
Commissioner, Position 2

Anjela Barton
Commissioner, Position 3

Mike Millman
Commissioner, Position 4

Roger Collins
Commissioner, Position 5

Reference #	ACH Request Date(s):	Total ACH Requests
ACH 22-16	8/24/22, 8/25/22	\$ 4,745.70

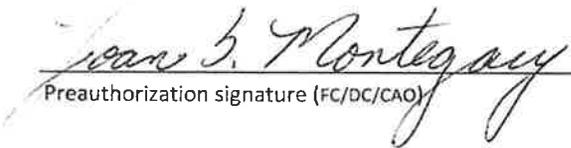
Juan S. Montenegro
Preauthorization signature (FC/DC/CAO)

US BANK SINGLEPOINT - 3629 TRANSACTIONS

Trans. Date	Paychex Cash Requirement Debits	
8/24/2022	Net Pay: Direct Deposits/Live Checks	6,386.08
8/24/2022	DSHS - WA State (garnishment)	-
8/25/2022	Taxpay (Soc. Sec., MC, Federal Income Tax, WAPF/ML)	1,780.00
		-
		-
		-
	Quarterly L&I	-
8/25/2022	PAYCHEX INVOICE	289.03
		8,455.11

Trans. Date	ACH TRANSACTIONS: TDA / DUES / BENEVOLENT FUND TEMPLATE	
		-
		-
	Total Deposit	-

PAY32 TRANSACTION TOTALS \$ 8,455.11


 Preauthorization signature (FC/DC/CAO)

PAYROLL - GENERAL LEDGER BARS CODING

PAYDATE: 8/25/22

DIRECT DEPOSIT: GROSS PAY MINUS EE DEDUCTIONS										BAL TO PX
Trans Type	BIAS Memo	Vendor	Distribution Remark	BARS #				AMOUNT	PAY JOURNAL	
ADMINISTRATION (10)										
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Ahern Severance	522	10	27	10	01	7,900.00	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	OT Admin	522	10	11	10	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Longevity	522	10	29	40	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	STD / LTD Earning	522	10	10	10	01		7,900.00
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Mileage Stipend (IT)	522	10	43	40	13		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Phone Stipend	522	10	42	10	03		
COMMISSIONERS (11)										
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Wages	522	11	10	10	01	896.00	896.00
BALANCE TO GROSS PAY									8,796.00	
<i>TOTAL FROM PHONE STIPEND</i>										-
EMPLOYEE DEDUCTIONS										
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Aflac	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Benevolent Fund	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	DSHS-Div Child	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE DCP Roth - Alerus	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE DCP Alerus/SP/>50	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE DCP DRS/SP/>50	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE LEOFF 2	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE Loan - Alerus	522	10	29	99	00	(750.00)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE MERP	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE Medical	522	10	29	99	00	(71.48)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE PERS 2	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE PERS 3	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE STD/LTD	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	Union Dues	522	10	29	99	00		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	United Way of KC	522	10	29	99	00		(821.48) Company Total - Deductions
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE Social Security	522	10	29	99	00	(55.55)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE Medicare	522	10	29	99	00	(137.37)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE Federal Income Tax	522	10	29	99	00	(1,355.49)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - ADM	522	10	21	30	01	(38.66)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - OPS	522	20	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - TRN	522	45	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - COMMISH	522	11	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - COM SVCS	522	41	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - CRR	522	30	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA PFML - FAC	522	50	21	30	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - ADM	522	10	21	20	01	(1.37)	
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - OPS	522	20	21	20	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - TRN	522	45	21	20	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - COMMISH	522	11	21	20	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - COM SVCS	522	41	21	20	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - CRR	522	30	21	20	01		
PAYROLL	GROSS TO NET PAY	679 - PAYROLL DIRECT DEPOSIT	EE WA L&I - FAC	522	50	21	20	01	(1,588.44)	Company Total - Withholding
BALANCE TO PAYCHEX NET PAY									6,386.08	Company Total - Net Pay



Special District Voucher Approval Document

2022-21

KC v2.0

Scheduled Payment Date: 08/29/2022
Total Amount: \$365.37
Control Total: 1
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20220823155413.csv
Fund #: 100360010

CONTACT INFORMATION

Preparer's Name:

[Handwritten Signature]

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Derek van Veen</u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u>Anjela Barton</u>	<u>09-06-2022</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u>[Handwritten Signature]</u>	<u>8/23/22</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20220823155413.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
IAFF HEALTH & WELLNESS TRUST			220803001	08/29/2022	\$365.37	28637

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 15:23:11 Date: 08/23/2022

As Of: 08/29/2022

Page: 1

Accts	Received	Date Due	Vendor	Amount	Memo
20175	08/19/2022	08/29/2022	1237	365.37	September 2022
522	10	22	30-01 LEOFF 1 - Medicare/Med	001 000 522 General Expense	365.37 LEOFF 1 Medicare Supplement Payments (May-Dec 2022)

Report Total: 365.37

Fund	Amount
001 General Expense Fund (10-036-0010)	365.37

This report has been reviewed by:

Signature: *Juan 3 Montegary*
Fire Chief/Chief Administrative Officer

Date: 8-23-22



Special District Voucher Approval Document

2022-22

KC v2.0

Scheduled Payment Date: 09/07/2022

Total Amount: \$503.91

Control Total: 1

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20220901133011.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name:

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Derek van Veen

Authorized District Signature

09-06-2022

Date

Mike Millman

Authorized District Signature

09-06-2022

Date

Doug Halbert

Authorized District Signature

09-06-2022

Date

Roger Collins

Authorized District Signature

09-06-2022

Date

Anjela Barton

Authorized District Signature

09-06-2022

Date

Joan S. Montegary

Authorized District Signature

9-1-22

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20220901133011.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
US BANK CORPORATE PAYMENT SYSTEMS			220901001	09/07/2022	\$503.91	8863-5,1420-3

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 13:01:48 Date: 09/01/2022

As Of: 09/07/2022

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
20176	08/18/2022	09/07/2022	1232	US BANK CORPORATE PAYMENT SYSTEMS	385.00	WFCA 2022 Conference Registration - Barton
522 11 43 60-04	Travel - BoFC	WFCA Anr	001 000 522	General Expense	385.00	WFCA 2022 Annual Conference Registration - Barton
20177	08/02/2022	09/07/2022	1232	US BANK CORPORATE PAYMENT SYSTEMS	118.91	7/2 - 8/1 subscription for 5 BoFC members
522 10 48 30-20	IT - Website Maintenance		001 000 522	General Expense	118.91	7/2 - 8/1 subscription for 5 BoFC members
Total US BANK CORPORATE PAYMENT SYSTEMS				503.91		
Report Total:				503.91		
Fund						
001 General Expense Fund (10-036-0010)				503.91		

This report has been reviewed by:

Signature: _____

Jean S. Montegay

Fire Chief/Chief Administrative Officer

Date: _____

9-1-2022

CHECK REGISTER

Woodinville Fire & Rescue

Time: 13:26:51 Date: 09/01/2022

09/07/2022 To 09/07/2022

Page: 1

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
	US BANK CORPORATE PAYMENT	436	09/07/2022	Claims	1	503.91	WFCA 2022 Conference Re	
Total Vouchers:						503.91		



Special District Voucher Approval Document

2022-20

KC v2.0

Scheduled Payment Date: 08/24/2022
Total Amount: \$3,665.10
Control Total: 3
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20220818152336.csv
Fund #: 100360010

CONTACT INFORMATION

Preparer's Name:

Libby Bohris

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u><i>Derek van Veen</i></u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u><i>Doug Halbert</i></u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u><i>Anjela Barton</i></u>	<u>09-06-2022</u>
Authorized District Signature	Date

<u><i>Mike Millman</i></u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u><i>Roger Collins</i></u>	<u>09-06-2022</u>
Authorized District Signature	Date
<u><i>Jean S. Montegary</i></u>	<u>8-18-22</u>
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20220818152336.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
GARY HEUSLEIN			220802001	08/24/2022	\$170.10	08.18.022
HAGGARD & GANSON LLP			220802002	08/24/2022	\$495.00	255
PERSHING LLC			220802003	08/24/2022	\$3,000.00	08.18.2022

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 14:24:49 Date: 08/18/2022

As Of: 08/24/2022

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
20173	08/18/2022	08/24/2022	355	GARY HEUSLEIN	170.10	September 2022
522 10 22 30-01	LEOFF 1 - Medicare/Med		001 000 522 General Expense	170.10	Gary Heuslein Medicare Premium Reimbursement - January - December 2022	
20172	08/01/2022	08/24/2022	1188	HAGGARD & GANSON LLP	495.00	
522 10 41 10-02	Prof Svcs - Legal (PFR)		001 000 522 General Expense	495.00	Legal fees - July 2022 (Invoice 255)	
20174	08/18/2022	08/24/2022	1229	PERSHING LLC	3,000.00	8/1-8/15 and 8/16-8/31
522 10 27 10-01	Ahearn Severance		001 000 522 General Expense	3,000.00	Ahearn Deferred Comp for January - September 2022	
Report Total:				3,665.10		

Fund	
001 General Expense Fund (10-036-0010)	3,665.10

This report has been reviewed by:

Signature: 
 Fire Chief/Chief Administrative Officer

Date: 8-18-22