

WOODINVILLE FIRE & RESCUE
Tuesday, September 12, 2023

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Millman called the virtual meeting to order at 5:00 p.m. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Virtual)
Commissioner Halbert
Commissioner Millman (Acting Chair)

Staff

Fire Chief Ben Lane
Acting Board Secretary Melissa Knutson
Finance Director Joan Montegary
Deputy Chief Doug McDonald (Virtual)
Deputy Director Jamie Formisano (Virtual)
Deputy Director Pam Bryson (Virtual)

Absent

Commissioner van Veen (Excused)
Commissioner Barton (Excused)

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner Collins moved to approve the agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 3-0.

Public Comment

None.

1. Preliminary Budget Discussion – Staff Report 23-008: 2024 Budget – First Look (attached hereto)

Director Montegary presented the preliminary budget and Staff Report as attached hereto. Discussion ensued.

2. Staff Report 23-008: Impact Fees (Information Only) (attached hereto)

Director Montegary presented the Staff Report as attached hereto. Discussion ensued.

3. Fire Chief Briefing

Chief Lane provided the Fire Chief Briefing as attached hereto. Discussion ensued.

4. Consent Agenda (attached hereto)

- a. Approval of meeting minutes from the July 11, 2023, regular meeting.
- b. Approval of Vouchers

MOTION: Commissioner Collins moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 3-0.

5. Reports and Requests from the Commissioners/Good of the Order

Commissioner Halbert requested that discussions start regarding future fire station locations.

6. Adjournment

Acting Board Chair Millman adjourned the meeting at 5:31 p.m.

Melissa Knutson
Melissa Knutson, Acting Board Secretary

Absent - Excused
Derek van Veen, Commissioner, Position 1



Doug Halbert, Commissioner, Position 2

Absent - Excused
Anjela Barton, Commissioner, Position 3



Mike Millman, Commissioner, Position 4



Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, September 12, 2023
5:00 p.m.**

The meeting will be conducted in person and virtually, via Microsoft Teams. You may join the meeting in person at the above address, or virtually using the link below to attend live:

[Click here to join the meeting](#)

To listen live, dial [+1 509-931-1382,,287103346#](#)

Phone Conference ID: 287 103 346#

AGENDA

Call to Order/Flag Salute/Roll Call

Consideration and approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@esf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Preliminary Budget Discussion
 - a. Staff Report 23-007: 2024 Budget – First Look
2. Fire Chief Briefing
3. Consent Agenda
 - a. Approval of Minutes from the July 11, 2023 Regular Meeting
 - b. Approval of Capital and General Vouchers
4. Reports and Requests from the Commissioners/Good of the Order
5. Adjournment

Woodinville Fire & Rescue

M E M O R A N D U M



DATE: September 12, 2023

TO: Roger Collins, Chair
Board of Fire Commissioners

FROM: Joan Montegary, Finance Director

SUBJECT: **Staff Report 23-007**
2024 Budget – First Look

This staff report is written in conjunction with the presentation given at the regular meeting of the Board of Fire Commissioners on September 12, 2023. The following sections align with the slides in the PowerPoint.

Budget Calendar

1 st look/Board direction on budget	09/12/2023
2 nd look/final revenue and expense estimates	10/10/2023
Benefit charge and budget hearings (extra BoFC meeting)	10/24/2023
Final budget adoption	11/14/2023
Forward budget documents to King County	11/21/2023

Eastside Fire & Rescue's 2024 Budget

Eastside (EFR) operates on a two-year budget and has a mid-biennial review and adjustment in September/October. The EFR Board is expected to approve the mid-bi adjustments at their regular meeting in November. The areas reviewed and updated include:

- Estimated end fund balance
- Operating expense and revenue
- Equipment Replacement and Capital Facilities Maintenance Funds
- Addition of the Mercer Island contract for service

WFR's 2024 Budget Needs

The preliminary total budget request for 2024 is \$15,272,172. This amount includes \$14,872,172 in operating expenses and \$400,000 for reserves.

Planned Expenditures

Capital Fund: I am recommending using the Capital Fund for the remaining balance on the Station 35 generator and the annual contribution to the EFR Capital Facilities Maintenance Fund. Additionally, I recommend including two line items to earmark \$75,000 each for unexpected facilities-related expenses and machinery/equipment-related expenses. The total potential expenditure is \$334,568. The existing balance in the Capital Fund is adequate and no additional collection is required in 2024.

Reserve Fund: As previously planned and approved, the Reserve Fund will be used to pay for the balance remaining on the Station 31 kitchen upgrades; Station 33 bathroom upgrades; Station 35 kitchen upgrades; and the new brush rig. The annual contribution to the EFR Equipment Replacement Fund will also be transferred out of the Reserve Fund. The total amount for 2024 is \$1,133,859. There is currently over \$15M in the Reserve Fund. As noted above, I am recommending a collection of \$400,000 to be added to reserves as we continue to spend down those funds.

2024 Estimated Revenue

It is too early to receive Levy Limit Worksheets from King County; they usually start the last week of September and are received weekly. I ran estimates based on a 5 percent and a 10 percent increase in the District's assessed valuation (AV). The estimated revenue is as follows:

Revenue		Needs	
Property Tax	\$ 9,479,460		
Fire Benefit Charge	4,956,791		
EMS Levy Funds	735,921	Operating Expenses	\$14,872,172
Miscellaneous	100,000	Reserves	400,000
Total	\$15,272,172	Total	\$15,272,172

At a 5 percent increase in AV, the effective tax rate is \$0.75093. At a 10 percent increase in AV, the effective tax rate is \$0.71680. For comparison, the effective tax rate in 2023 is \$0.81. Should the AV remain flat or decrease, the effective tax rate would increase.

Conclusion

I will have more solid numbers at the next regular meeting of the Board on October 10.



Woodinville Fire & Rescue 2024 Budget

Presented by:
Joan Montegary, Finance Director
September 12, 2023

1

Agenda


- 01 Budget Calendar
- 02 EFR's 2024 Budget
- 03 WFR's 2024 Budget Needs
- 04 Planned Expenditures - Capital
- 05 Planned Expenditures - Reserves
- 06 2024 Estimated Revenue
- 07 Discussion

Woodinville Fire & Rescue

2

2

Woodinville Fire & Rescue



Emily

Kris

Scott

Joan

Julie

Meet the Team

- Scott Faires, Budget Finance Analyst
- Emily Bromberg-Lewis, Accounting Specialist
- Joan Montegary, Finance Director
- Kris Hauer, Payroll Lead
- Julie Schoenstadt, Payroll Specialist

3

3

Woodinville Fire & Rescue

Budget Calendar

❑ 1st look/Board direction on budget	09/12/23
❑ 2nd look/final revenue & expense estimates	10/10/23
❑ Benefit Charge Hearing/Budget Hearing (extra meeting in October)	10/24/23
❑ Final budget adoption	11/14/23
❑ Forward budget documents to King County	11/21/23

4

4

Eastside Fire & Rescue's 2024 Budget

Biennial Budget for 2023-2024

Mid-bi review and adjustments

September-October

Adoption of mid-bi adjustments

November

Areas reviewed and updated include:

- Estimated end fund balance
- Operating expense and revenue
- Equipment Replacement and Capital Facilities Maintenance Funds
- Addition of Mercer Island contract for service

WFR's 2024 Budget Needs

General Fund

		<u>Increase/Decrease</u>
Administration	\$14,715,072	-4.98%
BoFC	22,100	-19.05%
Non-Departmental	<u>135,000</u>	66.46%
	<u>\$14,872,172</u>	

Reserves

Add to reserves	<u>\$ 400,000</u>
	<u>\$15,272,172</u>

Planned Expenditures

Capital Fund

Balance on Station 35 generator	\$105,000
Facility expense – not specified	75,000
Contribution to EFR CFMF	79,568
Machinery, tools, equipment expense – not specified	<u>75,000</u>
	<u>\$334,568</u>

Funds currently in Capital Fund; no additional collection required.

7

7

Planned Expenditures

Reserve Fund

Station 31 kitchen upgrades	\$ 300,000
Station 33 bathroom upgrades	285,000
Station 35 kitchen upgrades	300,000
Balance on new brush rig	68,000
Contribution to EFR Equipment Replacement Fund	<u>180,859</u>
	<u>\$1,133,859</u>

8

8

2024 *Estimated* Revenue – 0% increase in AV

Property Tax		\$ 9,479,460
Fire Benefit Charge		4,956,791
EMS Levy Funds		735,921
Miscellaneous		<u>100,000</u>
		\$15,272,172
Needs:		
Operating Expenses	\$14,872,172	Effective Tax Rate: \$0.78848
Reserves	<u>400,000</u>	
2024 Collection	<u>\$15,272,172</u>	

2024 *Estimated* Revenue – 5% increase in AV

Property Tax		\$ 9,479,460
Fire Benefit Charge		4,956,791
EMS Levy Funds		735,921
Miscellaneous		<u>100,000</u>
		\$15,272,172
Needs:		
Operating Expenses	\$14,872,172	Effective Tax Rate: \$0.75093
Reserves	<u>400,000</u>	
2024 Collection	<u>\$15,272,172</u>	

2024 *Estimated* Revenue – 10% increase in AV

Property Tax		\$ 9,479,460
Fire Benefit Charge		4,956,791
EMS Levy Funds		735,921
Miscellaneous		<u>100,000</u>
		\$15,272,172
Needs:		
Operating Expenses	\$14,872,172	
Reserves	<u>400,000</u>	
2024 Collection	<u>\$15,272,172</u>	
		Effective Tax Rate: \$0.71680

➤ Questions

➤ Discussion

➤ Direction

Thank you

A series of white, wavy, concentric lines on a dark blue background, creating a sense of motion or a stylized wave.

FWR



**Woodinville Fire & Rescue
Board of Fire Commissioners**

To: Woodinville Fire & Rescue Board of Fire Commissioners

From: Fire Chief Ben Lane

Subject: Fire Chief Briefing – September 2023

Mercer Island:

Our Integration Team is operational and in full swing. Administrative and operational stakeholders from all divisions are making great progress with their respective counterparts in Mercer Island. Excitement is building as this progresses, collectively we are looking forward to full integration.

PFAS:

EF&R continues to work collaboratively with the City of Issaquah and the Department of Ecology; progress has been made towards an agreed order between the parties. In addition, EF&R has taken the lead on securing funding to support the entirety of the project.

Arbitration:

On September 6th, respective legal briefs were submitted to the arbitrator. EF&R's collective bargaining agreements reference the AAA Labor Arbitration rules, which indicate a decision should be issued within 30 days unless otherwise specified.

Logistics Update:

Station 33 Bathrooms Remodel: Should have drawings and estimate for the Board by the October meeting.

Station 35 Generator: Delivery delayed again, now expected February 4th. All other civil work has been completed.

Station 35 Kitchen Remodel: Still in progress. See picture below.



Woodinville Pancake Breakfast:

The event was a huge success!! Fundraising totals: \$2377 in cash, \$1296.76 in Venmo. All proceeds go to support this year's Shop With a Cop event.



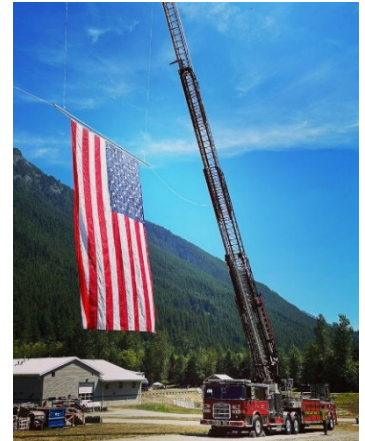
Ready - Set - Go Event:

EF&R hosted a media event, in partnership with King County, in the release of the Ready – Set – Go evacuation messaging. This was another great opportunity to highlight EF&R's efforts to educate and prepare our communities.



WA Fallen FF Memorial:

Over the years, the Firefighter's Association and other prominent state fire service organizations have joined together to annually recognize firefighters who have died in the line of duty giving unselfish service to their communities and Washington State. The 2023 Washington State Fallen Firefighters Memorial Service was held at the Washington State Fire Training Academy (North Bend) on Sunday, August 13th. L131 pictured here assisted in the service.

**FEMA Deployment:**

EF&R has five employees that are part of a FEMA Operational Taskforce, WA-TF1. Two of those employees were deployed to MAUI for fourteen days to assist in the recovery efforts. On August 26th I had the honor to welcome them home and thank them on behalf of our entire organization for all their efforts.

**Fire Marshal's Office:**

Labor and Management have had one official meeting to discuss adding a Civilian Fire Inspector to the Fire Marshal's Office. There has been little progress on advancing these discussions, as we have yet to reconvene on this topic. That said, the FMO continues to make progress on completing annual inspections. As of last week, the FMO is currently up to date on plan reviews for Battalion 3.

Apparatus:

Woodinville's new Brush Truck chassis is currently in Olympia having the Wildland Firefighting skid load fabricated and installed. The build is due to be completed in early March.

Emergency Management:

Emergency Management Analyst, Abdirisak Mohamed, created a comprehensive [grant catalog](#) to simplify the grant application process and identify potential funding opportunities for EF&R and our partners. The catalog will be reviewed and updated on a quarterly basis and Abdirisak will be available to work with your teams to assist with navigating grant application processes. Abdirisak has reached out to city staff (Emergency Management, Finance, Grant) to share the catalog. This will live on the EF&R website on the [Wildfire & Emergency Preparedness page](#).

New hires:

EF&R welcomed our ten newest employees on August 28th, they spent several days getting introduced to EF&R and are now in week three of the SKCFTC recruit academy.



EF&R Recruits -- SKCFTC Recruit Academy 17

SARA ANDERSON



Hello, I'm Sara Anderson. I was raised in Woodinville and now live in North Bend, so Eastside Fire & Rescue already feels a little like home!

I grew up playing sports and was fortunate to play four years of Division I softball for University of the Pacific in Stockton, CA. I guess that didn't keep me busy enough, as I also convinced my coach to let me work as the mascot (Powercat) during the "off" season—10/10 would do it again.

After college, I moved to Nashville where I attended Vanderbilt Law School. In 2019, I made my way back to the Pacific Northwest and started practicing criminal law. Prior to joining the fire service, I was the Lead Prosecutor for the City of Auburn.

These days I spend as much time as I can climbing, whitewater kayaking, skiing, gardening, and getting outside with my dog, Timmie.

NITOSHA TORGISON



Hello, my name is Nitosha Torgison!

Usually, you can find me outside with my dog, Boris. I enjoy any activity that involves the outdoors - hiking, camping, snowboarding, paddle boarding, etc. But I also have a few indoor hobbies, such as weightlifting and reading just about anything I can get my hands on.

I graduated from the University of Northern Colorado with a Pre-Med and Sports and Exercise Science degree. Then got my Doctorate at Palmer College of Chiropractic in San Jose, CA.

I've been a practicing rehab and performance clinician for a few years and work remotely with some athletes as a coach.

I have a pretty big family that I am excited to be back in the Pacific Northwest with and am really looking forward to being part of and growing with the Eastside Fire & Rescue family.



BRODERICK FITCH



Hi my name is Broderick Fitch. Previously, I worked as a Health Teacher and Strength Coach at O'Dea High School.

I am especially passionate about nutrition and exercise science. In my free time I enjoy being with my friends and doing things like skiing, weightlifting, and playing tennis.

My girlfriend and I have a 1-year-old labradoodle named Bailey who we love to take on adventures.

I am excited to join Eastside Fire and Rescue!

ALEX VETTER



Hello everyone! My name is Alex Vetter. I grew up in Seattle and now live with my family in Cle Elum.

I have been a ski instructor for the past 5 years up at Snoqualmie pass. After graduating high school, I started working in construction. I've been doing this for the past 3 years. I love building various projects and working with my hands.

I enjoy running, golfing, and boating in my spare time. As well as hanging out with my amazing sister (Charlee). I also love doing anything that involves the outdoors.

I'm very excited to be joining the Eastside Fire & Rescue family and look forward to working with you all.

KENDRA WAINSCOTT



Hello! My name is Kendra Wainscott, I am 33 and grew up in southern Indiana. I played rugby for Indiana University and received a BFA in Photography from there as well.

I am very grateful for the opportunities I have had to live and work in a variety of places including Whitefish MT, Netarts OR, Portland and Seattle.

In Whitefish I worked as a ski & snowboard photographer and still love to snowboard, hike, bike and swim outside.

While I no longer play rugby competitively, I am currently a volunteer coach for Girls Rugby Inc. I also worked for a number of years as a metalsmith and in software.

My girlfriend of three years is a firefighter for the city of Tacoma and together we love to travel, paint or draw, and play with dogs.

This spring I completed the EMT program at Bates Tech in Tacoma and I am so excited to be beginning with Eastside Fire & Rescue.

CHRIS WU



Hello, I'm Chris Wu! I was born and raised in Massachusetts and have lived in Washington for three years now. I'm excited to be joining the team!

Before moving to the area, I was a Peace Corps Volunteer in the Kingdom of Lesotho in southern Africa. I lived in a small, rural village for a year and a half and taught health ed classes for at-risk youths.

Since then, I've spent most of my time mountaineering around Washington and Wyoming. My favorite climb to date was a three-week expedition to the summit of Denali in Alaska.

I love to hike, travel, and paddleboard near my home in West Seattle.

What excites me most about Eastside Fire & Rescue is the opportunity to serve the community and to work with all the great people I've met here!



ALEX SPAHMAN



My name is Alex Spahman! I am from Monroe, WA and I enjoy hiking, hunting, skiing, and golf in my free time. I have lots of hobbies and enjoy staying as active in the outdoors as possible.

I attended Everett Community College and Eastern Illinois University where I played baseball as a pitcher and graduated with a BS in Business Management. After graduating, I spent three years working for a local homebuilder in the land acquisition department.

I am always looking for new ways to learn and challenge myself so feel free to send any books or podcasts my way.

I feel very fortunate to be joining the Eastside Fire & Rescue family and am looking forward to getting to know everyone!

PRESTON MITSUI



Hello! My name is Preston Mitsui. I was born in Renton and grew up in the Renton/South Seattle area. I come from a big family with four brothers and two sisters ranging in age from 10 to 30.

I was introduced to the industry through a career fair at my high school, then I attended a firefighting high school program in my junior and senior year. For the last 5 years, I have worked at a construction rental company learning how to operate various equipment.

While I'm not working, I enjoy playing basketball, video games, hanging out with family, and exploring different areas looking for the best bites to eat!

I am very excited and honored to have the opportunity to join the EF&R family!

ALLIE KNERR



My name is Allie Knerr and I am 25 years old. I was born and raised in Kirkland, Washington and I now live in Seattle with two of my childhood best friends (Kennedy and Emma) that I have known since kindergarten. I attended Washington State University where I earned my degree in Elementary Education. For the last 3 years I was a teacher in the Lake Washington School District. I taught 3rd and 4th grade and spent time as a substitute teacher at Juanita High School. In addition to teaching, I was the head coach of the women's and the men's Swim and Dive teams at Juanita High School. I also coached the discus for the track and field team. My passions include baking, reading, working out, playing pickleball, paddle boarding, hanging out with friends and family and traveling. Earlier this summer my roommates and I went on a trip to Costa Rica! I'm very excited to get to know all of you and be a part of your team/family!

DYLAN TOPHAM



Hello, I'm Dylan Topham, originally hailing from Santa Maria, CA, I found my heart drawn to the beautiful state of Washington, which I now proudly call home. Through hard work and dedication, I have acquired certifications in rigging, NDT, and commercial diving, allowing me to excel in my professional endeavors. But the most remarkable aspect of my life is my amazing fiancé, Courtney. Together, we have built and now own a thriving gym in Kirkland. Our shared passion for helping individuals has brought us immense joy and fulfillment. We make an unstoppable team, enjoying adventures together. Whether we're wake surfing, barbecuing, or simply cuddling our Goldendoodle, Bee, every moment is valued. My list of hobbies includes surfing, diving, welding, skiing, fishing, dirt biking, and skydiving (though my fiancé has successfully grounded me recently). Having served in the Navy, I understand firsthand the importance of teamwork and the value of maintaining smooth operations. Joining Eastside Fire provides me with an incredible opportunity to continue my personal growth, learn new skills, and make a meaningful impact on our community. I am humbled by the chance to be part of such a great team.



Special District Voucher Approval Document

2023-14

KC v2.0

Scheduled Payment Date: 08/14/2023

Total Amount: \$29,579.47

Control Total: 1

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230809154732.csv

Fund #: 100363020

CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Authorized District Signature

9-12-23

Date

Authorized District Signature

9-12-23

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230809154732.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
MCKINSTRY CO LLC			230802001	08/14/2023	\$29,579.47	10217853

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 08/14/2023

Time: 15:32:36 Date: 08/09/2023

Page: 1

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
	20252	07/25/2023	08/14/2023	549	29,579.47	Replace failed HVAC unit at Station 31
	594	22	64	10-99 Capital Expense-Not Spe	301 000 594 Capital Projects	29,579.47 Replace failed HVAC unit at Station 31

Report Total: 29,579.47

Fund	
301 Capital Projects Fund (10-036-3020)	29,579.47

This report has been reviewed by:

Signature:

Juan S. Montegay
Fire Chief/Chief Administrative Officer

Date:

8/9/23



Special District Voucher Approval Document

2023-15

KC v2.0

Scheduled Payment Date: 08/23/2023

Total Amount: \$189.90

Control Total: 2

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230817120209.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Emily J. Bronberg-Lewis

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Doug Halbert</u>	<u>9-12-23</u>	<u>Mike Millman</u>	<u>9-12-23</u>
Authorized District Signature	Date	Authorized District Signature	Date
<u>Roger Collins</u>	<u>9-12-23</u>		
Authorized District Signature	Date		
		<u>Joan S. Montgomery</u>	<u>8/17/2023</u>
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____
Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230817120209.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
DEPT OF RETIREMENT SYSTEMS			230803001	08/23/2023	\$25.00	15-Jul
GARY HEUSLEIN			230803002	08/23/2023	\$164.90	23-Sep

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 08/23/2023

Time: 11:40:56 Date: 08/17/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20253	04/04/2023	08/23/2023	239		
			DEPT OF RETIREMENT SYSTEMS	25.00	OASI Fee - 2022 Tax Year
	522 10 41 10-23 Prof Svcs - Not Specified		001 000 522 General Expense	25.00	OASI Fee - 2022 Tax Year
20254	08/17/2023	08/23/2023	355		
			GARY HEUSLEIN	164.90	SEPTEMBER 2023; LEOFF 1 Medicare Premium Reimbursement (\$164.90/month)
	522 10 22 30-01 LEOFF 1 - Medicare/Med		001 000 522 General Expense	164.90	LEOFF 1 Medicare Premium Reimbursement (\$164.90/month)

Report Total: 189.90

Fund

001 General Expense Fund (10-036-0010) 189.90

This report has been reviewed by:

Signature:

Joan S. Montegary
Fire Chief/Chief Administrative Officer

Date:

8/17/2023



Special District Voucher Approval Document

2023-16

KC v2.0

Scheduled Payment Date: 09/06/2023

Total Amount: \$331.12

Control Total: 1

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230830132600.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg - Lewis

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Authorized District Signature

9-12-23

Date

Authorized District Signature

9-12-23

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230830132600.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
IAFF HEALTH & WELLNESS TRUST			230901001	09/06/2023	\$331.12	27-Nov

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 09/06/2023

Time: 16:03:11 Date: 08/29/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20255	08/20/2023	09/06/2023	1237 IAFF HEALTH & WELLNESS TRUST	331.12	SEPTEMBER 2023; LEOFF 1 Medical Premium - September 2023
522	10 22 30-01	LEOFF 1 - Medicare/Med	001 000 522 General Expense	331.12	LEOFF 1 Medical Premium - September 2023
Report Total:				331.12	
Fund					
001 General Expense Fund (10-036-0010)				331.12	

This report has been reviewed by:

Signature: Joan S. Montegary
Fire Chief/Chief Administrative Officer

Date: 8/30/23



Special District Voucher Approval Document

2023 - 13

KC v2.0

Scheduled Payment Date: 08/02/2023

Total Amount: \$331.12

Control Total: 1

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230727133732.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

[Signature]
Authorized District Signature

9-12-23
Date

Roger Collins
Authorized District Signature

9-12-23
Date

Authorized District Signature

Date

[Signature]
Authorized District Signature

9/12/23
Date

[Signature]
Authorized District Signature

7/27/23
Date

[Signature]
Authorized District Signature

7/27/23
Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230727133732.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
IAFF HEALTH & WELLNESS TRUST			230801001	08/02/2023	\$331.12	9-Apr

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 08/02/2023

Time: 13:10:19 Date: 07/27/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20251	07/19/2023	08/02/2023	1237	IAFF HEALTH & WELLNESS TRUST	331.12 LEOFF 1 Medical Premium - August 2023
522	10 22	30-01	LEOFF 1 - Medicare/Med	001 000 522 General Expense	331.12 LEOFF 1 Medical Premium - August 2023

Report Total:

331.12

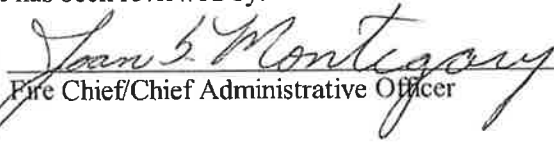
Fund

001 General Expense Fund (10-036-0010)

331.12

This report has been reviewed by:

Signature:


Fire Chief/Chief Administrative Officer

Date:

~~7/27/23~~ 7/27/23



Special District Voucher Approval Document

2023 - 12

KC v2.0

Scheduled Payment Date: 07/24/2023

Total Amount: \$599.90

Control Total: 3

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230720155004.csv

Fund #: 100360010

CONTACT INFORMATION

Preparer's Name:

Elyse B. Lin

Email Address: kcprinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

Authorized District Signature

9-12-23

Date

Authorized District Signature

9-12-23

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20230720155004.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ATTN: CITY ADMINISTRATOR CITY OF DUVALL			230701001	07/24/2023	\$10.00	Q2 2023
CITY OF WOODINVILLE			230701002	07/24/2023	\$425.00	Q2 2023
GARY HEUSLEIN			230701003	07/24/2023	\$164.90	45,161

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 07/24/2023

Time: 15:10:27 Date: 07/19/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20249	07/01/2023	07/24/2023	1244 CITY OF DUVAL, ATTN: CITY ADMINISTRATOR	10.00	City of Duvall's Share of 2023 Q2 IFC Permit Receipts
522	30	41	10-01 COW 5% Of Permit Fees	001 000 522 General Expense	10.00
20248	07/01/2023	07/24/2023	169 CITY OF WOODINVILLE	425.00	CoW's Share of 2023 Q2 IFC Permit Receipts
522	30	41	10-01 COW 5% Of Permit Fees	001 000 522 General Expense	425.00
20250	07/19/2023	07/24/2023	355 GARY HEUSLEIN	164.90	AUGUST 2023; LEOFF 1 Medicare Premium Reimbursement
522	10	22	30-01 LEOFF 1 - Medicare/Med	001 000 522 General Expense	164.90 LEOFF 1 Medicare Premium Reimbursement (\$164.90/month)

Report Total: 599.90

Fund	
001 General Expense Fund (10-036-0010)	599.90

This report has been reviewed by:

Signature: *Jane S. Montegary*
Fire Chief/Chief Administrative Officer

Date: 7/20/2023