

WOODINVILLE FIRE & RESCUE

Tuesday, March 12, 2024

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the meeting to order at 5:01 p.m. Roll call was taken and was as follows:

Roll Call

Commissioner Roger Collins
Commissioner Derek van Veen
Commissioner Doug Halbert
Commissioner Anjela Barton
Commissioner Mike Millman

Staff

Fire Chief Ben Lane
Deputy Chief Wendy Moffatt
Deputy Chief Will Aho
Deputy Director Jamie Formisano – *Virtual*
Deputy Director Pam Bryson – *Virtual*
Fire Marshal Jeromy Hicks - *Virtual*
Finance Director Joan Montegary
Acting Board Secretary Melissa Knutson

Absent

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner Millman moved to approve the agenda as presented. The motion was seconded by Commissioner Halbert. The motion passed, 5-0.

Public Comment

None.

1. Fire Benefit Charge Appeals Hearing (Staff Report 24-001 & 2024 Benefit Charge Appeals)

At 5:12 p.m., Commissioner Millman moved to open the public hearing portion of the fire benefits charge appeals hearing. The motion was seconded by Commissioner Barton. The motion passed, 5 – 0.

At 5:13 p.m., Commissioner Millman moved to open the public testimony portion of the fire benefit charge appeals hearing. The motion was seconded by Commissioner Halbert. The motion passed, 5 – 0.

FBC Public Testimony:

None.

At 5:14 p.m., Commissioner Millman moved to close the public testimony portion of the fire benefit charge appeals hearing. The motion was seconded by Commissioner Halbert. The motion passed, 5 – 0.

Director Montegary presented Staff Report **24-001**, as attached. Discussion ensued.

MOTION: Commissioner Halbert moved that the Board of Fire Commissioners accept staff's recommendations to approve and deny the appeals as presented; and to authorize the Board Chair to sign the letters prepared and presented by staff. The motion was seconded by Commissioner Millman. The motion passed, 5 – 0.

At 5:20 p.m., Commissioner Millman moved to close the public hearing portion of the fire benefit charge appeals hearing. The motion was seconded by Commissioner Halbert. The motion passed, 5 – 0.

2. Station 35 Kitchen Remodel Discussion; Staff Report 24-002 Budget Increase

Deputy Chief Moffatt presented Staff Report **24-002**, as attached. Discussion ensued.

MOTION: Commissioner Millman moved that the Board of Fire Commissioners authorize an increase to the budget for the remodel at Station 35, for a total budget not to exceed \$415,000.00. The motion was seconded by Commissioner Halbert. The motion passed, 5 – 0.

3. Discussion: TIF Funding

Fire Chief Lane explained TIF funding and how it relates to EF&R. Discussion ensued.

4. Discussion: City of Woodinville Code Adoption 2024

Fire Marshal Hicks reported that the City of Woodinville has adopted the 2024 Code. Commissioner Barton complimented FM Hicks' efforts in organizing an emergency meeting, in efforts to reverse the ban on BBQs on decks. Discussion ensued.

5. Fire Chief Briefing

Chief Lane provided the Fire Chief Briefing as attached hereto. Commissioner Collins requested a poll of the Commissioners, whether they were in favor of the Bothel RFP. All were in favor, as long as the Fire Chief is comfortable with the additional workload. Discussion ensued.

6. Consent Agenda (attached hereto)

- a. Approval of meeting minutes from the February 13, 2024, regular meeting
- b. Approval of Vouchers

MOTION: Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 5-0.

7. Reports and Requests from the Commissioners/Good of the Order

Future meetings – The patten will be two virtual meetings, then one in person meeting.

April 9,2024 - Virtual (via Teams)

May 14, 2024 – Virtual (via Teams)

June 11, 2024 - In person at Station 31

July 9, 2024 – Virtual (via Teams)

Commissioner Halbert requested discussions begin again regarding future station locations. Discussion ensued.

Acting Board Secretary Knutson offered to supply paper timesheets at meetings.

8. Adjournment

Board Chair Collins adjourned the meeting at 6:05 p.m.

Melissa Knutson

Melissa Knutson, Acting Board Secretary

Derek van Veen /MK

Derek van Veen, Commissioner, Position 1

Doug Halbert /MK

Doug Halbert, Commissioner, Position 2

Absent - Excused

Anjela Barton, Commissioner, Position 3

Mike Millman /MK

Mike Millman, Commissioner, Position 4

Roger Collins /MK

Roger Collins, Commissioner, Position 5