

WOODINVILLE FIRE & RESCUE  
Tuesday, May 14, 2024

**VIRTUAL**

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins called the meeting to order at 5:02 p.m. Roll call was taken and was as follows:

**Roll Call**

Commissioner Roger Collins  
Commissioner Doug Halbert  
Commissioner Anjela Barton  
Commissioner Mike Millman

**Staff**

Fire Chief Ben Lane  
Board Secretary Melissa Knutson  
Deputy Chief Wendy Moffatt  
Deputy Chief Will Aho  
Deputy Chief Doug McDonald  
Deputy Director Pam Bryson  
Finance Director Montegary  
Battalion Chief Seth Merritt

**Absent**

Commissioner Derek van Veen

***MOTION:*** Commissioner Millman moved to excuse Commissioner van Veen's absence. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.

**Consideration and Approval of Agenda in Content and Order**

***MOTION:*** Commissioner Millman moved to approve the agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 4-0.

**Public Comment**

None.

**1. Reconciliation Credit (attached hereto):**

Finance Director Montegary presented the reconciliation credit. Discussion ensued.

**2. Brush Truck (attached hereto):**

Chief Lane presented an overview of the Brush Truck build status. Battalion Chief Merritt lead the Commissioners through a PowerPoint presentation, explaining the history of this build and the three options to move forward: Option 1 – EF&R Shop Built Skid Unit, Option 2 – Current Skid and Bed, Option 3 – VRFA / Orting / Duvall / DNR, Engineered Type V Spec. Option 3A – Seawestern / Option B – Mallory. Discussion ensued.

***MOTION:*** Commissioner Millman moved to authorize staff to complete the build of the brush unit utilizing Option 3A (authorizing an additional \$75,933.59 to complete the build). The motion was seconded by Commissioner Halbert. The motion passed, 4-0.

**3. Fire Chief Briefing**

Chief Lane provided the Fire Chief Briefing as attached hereto. Discussion ensued.

**4. Consent Agenda (attached hereto)**

- a. Approval of meeting minutes from the April 9, 2024, regular meeting
- b. Approval of Vouchers

***MOTION:*** Commissioner Millman moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 4-0.

**5. Reports and Requests from the Commissioners/Good of the Order**

Commissioner Millman reported that he recently met with Chief Lane. They discussed CPR and Fire Extinguisher training needs in Woodinville.

**6. Adjournment**

Board Chair Collins adjourned the meeting at 6:04 p.m.

Melissa Knutson  
Melissa Knutson, Board Secretary

Derek van Veen  
Derek van Veen, Commissioner, Position 1

Absent  
Doug Halbert, Commissioner, Position 2

Anjela Barton  
Anjela Barton, Commissioner, Position 3

Mike Millman  
Mike Millman, Commissioner, Position 4

Absent  
Roger Collins, Commissioner, Position 5