

WOODINVILLE FIRE & RESCUE

Tuesday, September 10, 2024

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**

Commissioner Collins called the meeting to order at 5:00 p.m. Roll call was taken and was as follows:

**Roll Call**

Commissioner Roger Collins  
Commissioner Derek van Veen  
Commissioner Doug Halbert  
Commissioner Anjela Barton  
Commissioner Mike Millman - *virtual*

**Staff**

Fire Chief Ben Lane  
Acting Board Secretary Monique Kruyt  
Assistant Chief Will Aho -virtual  
Deputy Director Pam Bryson - virtual  
Deputy Director Jamie Formisano - virtual  
Deputy Chief Greg Garat  
Deputy Chief Doug McDonald  
Finance Director Joan Montegary  
Fire Marshal Mark Lawrence

**Consideration and Approval of Agenda in Content and Order**

***MOTION:*** Commissioner Halbert moved to approve the agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 4-0.

**Public Comment**

None.

Commissioner van Veen arrived at 5:04 p.m.

**1. Budget Presentation (attached hereto)**

Director Montegary presented as attached hereto. Discussion ensued.

**2. Status of Backflow Preventers / Assemblies – Stations 33 & 35**

DC Garat provided a status update. Discussion ensued.

**3. Proposed New 2025 Fire Fee Schedule Update**

FM Lawrence provided an update. Discussion ensued.

**4. Fire Gates Update**

DC McDonald and FM Lawrence provided an update. Discussion ensued.

**5. Fire Chief Briefing**

Chief Lane provided the Fire Chief Briefing as attached hereto. Discussion ensued.

**6. Consent Agenda (attached hereto)**

- a. Approval of meeting minutes from the July 9, 2024, regular meeting
- b. Approval of Vouchers

**MOTION:** Commissioner van Veen moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner Barton. The motion passed, 5-0.

**7. Reports and Requests from the Commissioners / Good of the Order**

Commissioner Halbert inquired about the TriMed contract. DC McDonald addressed his question.

**8. Adjournment**

Board Chair Collins adjourned the meeting at 6:15 p.m.

*Nicole Frisch*  
\_\_\_\_\_  
Nicole M. Frisch, Board Secretary

*Derek van Veen*  
\_\_\_\_\_  
Derek van Veen, Commissioner, Position 1

*Doug Halbert*  
\_\_\_\_\_  
Doug Halbert, Commissioner, Position 2

*Anjela Barton*  
\_\_\_\_\_  
Anjela Barton, Commissioner, Position 3

*Mike Millman*

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Mike Millman, Commissioner, Position 4

*Roger Collins*

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Roger Collins, Commissioner, Position 5



## Woodinville Fire & Rescue

### REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

**Tuesday, September 10, 2024**

**5:00 p.m.**

The meeting will be conducted virtually, via Microsoft Teams. You may join the meeting in person at the above address, or virtually using the link below to attend live:

[Click here to join the meeting](#)

To listen live, dial [+1 509-931-1382](tel:+15099311382), [287103346#](tel:+1287103346)

Phone Conference ID: 287 103 346#

### **PRELIMINARY AGENDA**

Call to Order/Flag Salute/Roll Call

Consideration and approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to [mknutson@esf-r.org](mailto:mknutson@esf-r.org) at least one hour prior to start of meeting. Please limit comments to three minutes.)

#### **Board Business Items**

1. Budget Presentation
2. Status of Backflow Preventers / Assemblies – Stations 33 & 35
3. Proposed New 2025 Fire Fee Schedule Update
4. Fire Gates Update
  - a. Hollywood Hill & NE 144<sup>th</sup> - No Parking sign
  - b. NE 144<sup>th</sup> Place & 174<sup>th</sup> - Hard Closure / Reroute Crews
5. Fire Chief Briefing
6. Consent Agenda
  - a. Approval of Minutes from the July 9, 2024, Regular Meeting
  - b. Approval of Capital and General Vouchers
7. Reports and Requests from the Commissioners / Good of the Order
8. Adjournment

**Woodinville Fire & Rescue  
Revenue and Expenditure Report  
June 2024**

**COMMENTS**

**Expense Fund**

**Revenue**

At the end of June, we have received about 52 percent of our property tax and fire benefit charge revenue. I have not yet invoiced King County for the EMS levy funds.

**Expenditures**

At the end of the June, there is 50% of the year remaining and we have 41.42% of the budget remaining. This difference is due to the fact that an extra amount was transferred into reserves in June.

**Other Information**

The 2024 budget includes a transfer of \$500,000 to the Reserve Fund; this transfer was made in June.

**Woodinville Fire & Rescue**  
**Cash/Investment Balances by Fund**  
For the month ended June 30, 2024

Line #		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
1	June 30, 2024	\$7,509,480	\$0	\$348,385	\$18,012,319	\$826,676	<b>\$26,696,859</b>
2							
3	December 31, 2023	\$8,237,963	\$0	\$483,721	\$16,644,923	\$870,464	<b>\$26,237,070</b>
4							
5	Dollar Increase (Decrease)	<u>(\$728,483)</u>	<u>\$0</u>	<u>(\$135,336)</u>	<u>\$1,367,396</u>	<u>(\$43,789)</u>	<u>\$459,789</u>
6							
8							
9	<i>For historical reference, 2019 through 2022 year-end cash/investment balances are shown below.</i>						
10							
11		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
12	December 31, 2022	\$8,050,506	\$0	\$510,719	\$15,640,322	\$909,125	<b>\$25,110,672</b>
13							
14	December 31, 2021	\$6,945,153	\$0	\$754,078	\$15,835,811	\$1,310,365	<b>\$24,845,407</b>
15							
16	December 31, 2020	\$7,053,049	\$0	\$771,758	\$13,774,558	\$1,957,859	<b>\$23,557,224</b>
17							
18	December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	<b>\$19,773,042</b>



**Woodinville Fire & Rescue  
Revenue and Expense Report**

For the month ended June 30, 2024

% of Budget Time Remaining

50.0%

Line #	June 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
31	<b>Interfund Transfers OUT</b>				
32	0	0	1,058	(1,058)	
33	0	0	0	0	
34	0	0	0	0	
35	1,500,000	0	1,500,000	(1,500,000)	
36	<b>2,652,187</b>	<b>15,042,722</b>	<b>8,813,821</b>	<b>6,228,901</b>	<b>41.41%</b>
37					
38	<b>End Fund Balance - June 2024</b>		<b>7,509,480</b>		



**Woodinville Fire & Rescue  
Revenue and Expenditure Report  
July 2024**

**COMMENTS**

**Expense Fund**

**Revenue**

At the end of July, we have received about 53 percent of our property tax and fire benefit charge revenue. I invoiced King County for the EMS levy funds; but the funds have not yet been received as of the date of this report.

**Expenditures**

Expenses are showing over budget due to an extra \$1M being transferred into the Reserve Fund.

**Other Information**

The 2024 budget includes a transfer of \$500,000 to the Reserve Fund; this transfer was made in June.

**Woodinville Fire & Rescue**  
**Cash/Investment Balances by Fund**  
For the month ended July 31, 2024

Line #		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
1	July 31, 2024	\$6,442,281	\$0	\$349,722	\$18,053,213	\$829,631	<b>\$25,674,846</b>
2							
3	December 31, 2023	\$8,237,963	\$0	\$483,721	\$16,644,923	\$870,464	<b>\$26,237,070</b>
4							
5	Dollar Increase (Decrease)	<u>(\$1,795,681)</u>	<u>\$0</u>	<u>(\$133,999)</u>	<u>\$1,408,290</u>	<u>(\$40,834)</u>	<u>(\$562,224)</u>
6							
8							
9	<i>For historical reference, 2019 through 2022 year-end cash/investment balances are shown below.</i>						
10							
11		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
12	December 31, 2022	\$8,050,506	\$0	\$510,719	\$15,640,322	\$909,125	<b>\$25,110,672</b>
13							
14	December 31, 2021	\$6,945,153	\$0	\$754,078	\$15,835,811	\$1,310,365	<b>\$24,845,407</b>
15							
16	December 31, 2020	\$7,053,049	\$0	\$771,758	\$13,774,558	\$1,957,859	<b>\$23,557,224</b>
17							
18	December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	<b>\$19,773,042</b>

**Woodinville Fire & Rescue**  
**Revenue and Expense Report**  
For the month ended July 31, 2024

% of Budget Time Remaining

41.7%

Line #	July 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining	
1						
2	<b>Cash Balance - Beginning of Year</b>	<b>8,237,963</b>	<b>8,237,963</b>			
3						
4	<b>Revenue</b>					
5	Property Taxes	34,092	9,414,691	5,040,837	4,373,854	46.5%
6	King County EMS Levy Revenue	5,945	735,921	117,584	618,337	84.0%
7	Permit/Plan Review Revenue	0	0	42,530	(42,530)	0.0%
8	Miscellaneous Other	60,381	100,000	279,617	(179,617)	-179.6%
9	<b>Interfund Transfers IN</b>			0		
10	Benefit Charge Fund	20,386	5,121,560	2,725,574	2,395,986	46.8%
11	Reserve Fund	0	0	0	0	
12	Benefit Liability Reserve Fund	0	0	0	0	
13	<b>Total Revenue</b>	<b>120,803</b>	<b>15,372,172</b>	<b>8,206,142</b>	<b>7,166,030</b>	<b>46.6%</b>
14						
15	<b>Total Resources (Beginning Cash + Revenue)</b>		<b>16,444,105</b>			
16						
17	<b>Expenditures</b>					
18	Salaries & Wages	0	10,000	2,246	7,754	77.5%
19	Benefits	1,108	13,000	5,624	7,376	56.7%
20	Office & Operating Supplies	5,945	40,275	8,138	32,137	79.8%
21	Professional Services	1,149,591	14,798,747	8,374,301	6,424,446	43.4%
22	Travel	0	1,800	0	1,800	100.0%
23	Training & Education	0	9,300	6,350	2,950	31.7%
24	Advertising	0	1,100	0	1,100	100.0%
25	Insurance (Buildings/Apparatus)	0	6,500	0	6,500	100.0%
26	Miscellaneous Other	0	27,000	4,846	22,154	82.1%
27	Intergovernmental Services	31,359	135,000	99,261	35,739	26.5%
28	<b>Sub-Total (excluding Intrafund Transfers)</b>	<b>1,188,002</b>	<b>15,042,722</b>	<b>8,500,765</b>	<b>6,541,957</b>	<b>43.5%</b>
29						

**Woodinville Fire & Rescue  
Revenue and Expense Report**

For the month ended July 31, 2024

% of Budget Time Remaining

41.7%

Line #	July 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
30	<b>Interfund Transfers OUT</b>				
31	0	0	1,058	(1,058)	
32	0	0	0	0	
33	0	0	0	0	
34	0	0	1,500,000	(1,500,000)	
35	<b>1,188,002</b>	<b>15,042,722</b>	<b>10,001,823</b>	<b>5,040,899</b>	<b>33.51%</b>
36					
37	<b>End Fund Balance - July 2024</b>		<b>6,442,281</b>		



# Special District Voucher Approval Document

2024-17

KC V2.0

Scheduled Payment Date: 07/24/2024  
Total Amount: \$400.70  
Control Total: 2  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20240717105117.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Emily J. Bronberg-Lewis

Email Address: KCPrinting@esf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Derek van Veen

Authorized District Signature

9-10-24

Date

Mike Millsman

Authorized District Signature

9-10-24

Date

Doug Halbert

Authorized District Signature

9-10-24

Date

Roger Collins

Authorized District Signature

9-10-24

Date

Anjela Barton

Authorized District Signature

9-10-24

Date

Jean S. Montegary

Authorized District Signature

7/17/24

Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240717105117.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
GARY HEUSLEIN			240702001	07/24/2024	\$174.70	24-Aug
SMILE NOW ARLINGTON			240702002	07/24/2024	\$226.00	4811 - HEUSLEIN

## ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 07/24/2024

Time: 08:08:10 Date: 07/17/2024

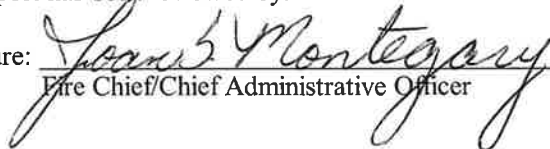
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20293</b>	<b>07/17/2024</b>	<b>07/24/2024</b>	<b>GARY HEUSLEIN</b>	<b>174.70</b>	<b>AUGUST 2024; Annual PO - Medicare Reimbursement (\$174.70/mo)</b>
522 10 22 30-01	LEOFF 1 - Medicare/Med		001 000 522 General Expense	174.70	Annual PO for Medicare Reimbursement (\$174.70/mo)
<b>20294</b>	<b>07/01/2024</b>	<b>07/24/2024</b>	<b>SMILE NOW ARLINGTON</b>	<b>226.00</b>	<b>LEOFF 1 Dental Reimbursement (Heuslein)</b>
522 10 22 30-02	LEOFF 1 - Dental Reimb (		001 000 522 General Expense	226.00	LEOFF 1 Dental Reimbursement (Heuslein)

Report Total: 400.70

Fund	
001 General Expense Fund (10-036-0010)	400.70

This report has been reviewed by:

Signature:   
 Fire Chief/Chief Administrative Officer

Date: 7/17/2024



# Special District Voucher Approval Document

2024-18

KC v2.0

Scheduled Payment Date: 07/29/2024  
Total Amount: \$353.44  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20240725125334.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

Email Address: KCPrinting@esf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Derek van Veen</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Anjela Barton</u>	<u>9-10-24</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Scott Lucia</u>	<u>7/25/2024</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>9-10-24</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

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Date Processed:	_____





# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240725125334.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
IAFF HEALTH & WELLNESS TRUST			240703001	07/29/2024	\$353.44	3-May

**ACCOUNTS PAYABLE**

Woodinville Fire & Rescue

Time: 12:10:01 Date: 07/25/2024

As Of: 07/29/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20295</b>	<b>07/19/2024</b>	<b>07/29/2024</b>	<b>1237</b>	<b>IAFF HEALTH &amp; WELLNESS TRUST</b>	<b>353.44</b> <b>AUGUST 2024; LEOFF 1 Medical Premium for August 2024</b> ✓
522 10 22 30-01			LEOFF 1 - Medicare/Med	001 000 522 General Expense	353.44 LEOFF 1 Medical Premium for August 2024
				Report Total:	353.44
Fund					
001 General Expense Fund (10-036-0010)					353.44

This report has been reviewed by:

Signature: *Scott Fair*  
Fire Chief/Chief Administrative Officer

Date: 7/25/2024



# Special District Voucher Approval Document

2024-191

KC v2.0

Scheduled Payment Date: 08/07/2024  
Total Amount: \$840.00  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20240801164252.csv  
Fund #: 100360010

## CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

Email Address: KCPrinting@esf-r.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

### Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Derek van Veen</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Anjela Barton</u>	<u>9-10-24</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Joan S. Montegary</u>	<u>8/1/24</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_  
Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240801164252.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
US BANK CORPORATE PAYMENT SYSTEMS			240801001	08/07/2024	\$840.00	2575-6,2575-7,2575-8,2575-10

## ACCOUNTS PAYABLE

Woodinville Fire & Rescue

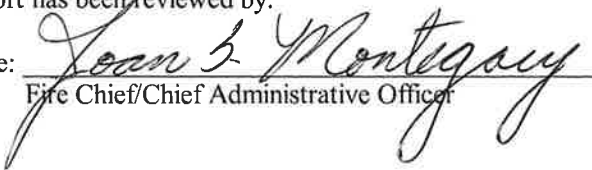
Time: 16:29:56 Date: 08/01/2024

As Of: 08/07/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20296</b>	<b>07/03/2024</b>	<b>08/07/2024</b>	<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	<b>525.84</b>	<b>GSR RENTALS - TABLES &amp; CHAIRS FOR WOODINVILLE PANCAKE BREAKFAST (DEPOSIT)</b>
522 10 49 80-01	Unexpected Costs		001 000 522 General Expense	525.84	GSR RENTALS - TABLES & CHAIRS FOR WOODINVILLE PANCAKE BREAKFAST (DEPOSIT)
<b>20297</b>	<b>07/03/2024</b>	<b>08/07/2024</b>	<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	<b>5.16</b>	<b>DEPT OF REVENUE - RENEWAL OF WOODINVILLE'S BUSINESS LICENSE</b>
522 10 49 80-01	Unexpected Costs		001 000 522 General Expense	5.16	
<b>20298</b>	<b>07/17/2024</b>	<b>08/07/2024</b>	<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	<b>309.00</b>	<b>PUBLIC HEALTH - TEMPORARY FOOD PERMIT FOR WOODINVILLE PANCAKE BREAKFAST</b>
522 10 49 80-01	Unexpected Costs		001 000 522 General Expense	309.00	
Total US BANK CORPORATE PAYMENT SYSTEMS				840.00	
Report Total:				840.00	
Fund					
001 General Expense Fund (10-036-0010)				840.00	

This report has been reviewed by:

Signature:   
 Fire Chief/Chief Administrative Officer

Date: 8/1/24



# Special District Voucher Approval Document

2024-20

KC v2.0

**Scheduled Payment Date:** 08/21/2024  
**Total Amount:** \$122,685.82  
**Control Total:** 1  
**Payment Method:** WARRANT

**District Name:** Woodinville Fire & Rescue  
**File Name:** AP\_WDNVLFIR\_APSUPINV\_20240815080135.csv  
**Fund #:** 100363020

<b>CONTACT INFORMATION</b>	
Preparer's Name: <u>Emily J. Bromberg-Lewis</u>	Email Address: <u>KCPrinting@esf-r.org</u>

<b>PAYMENT CERTIFICATION</b>		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
<b>Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :</b>		
<u>Derek van Veen</u>	<u>9-10-24</u>	<u>Mike Millman</u>
Authorized District Signature	Date	Authorized District Signature
<u>Doug Halbert</u>	<u>9-10-24</u>	<u>Roger Collins</u>
Authorized District Signature	Date	Authorized District Signature
<u>Anjela Barton</u>	<u>9-10-24</u>	<u>Jean S. Montegary</u>
Authorized District Signature	Date	Authorized District Signature
		<u>8/15/24</u>
		Date

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# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240815080135.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
LEGACY			240802001	08/21/2024	\$122,685.82	#####

**ACCOUNTS PAYABLE**

Woodinville Fire & Rescue

Time: 07:45:44 Date: 08/15/2024  
Page: 1

As Of: 08/21/2024

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
	<b>20299</b>	<b>07/18/2024</b>	<b>08/21/2024</b>	<b>1236</b>	<b>LEGACY</b>	<b>122,685.82 Station 35 Generator Replacement Installation</b>
	594 22 64	10-08 St 35 Generator - 50% ba		301 000 594 Capital Projects	122,685.82	Station 35 Generator Replacement Installation

Report Total: 122,685.82

Fund	Amount
301 Capital Projects Fund (10-036-3020)	122,685.82

This report has been reviewed by:

Signature: *Jean S. Montegary*  
Fire Chief/Chief Administrative Officer

Date: 8/15/24





# Special District Voucher Approval Document

2024-21

KC v2.0

Scheduled Payment Date: 08/21/2024

Total Amount: \$775.53

Control Total: 4

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240815101539.csv

Fund #: 100360010

## CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

Email Address: KCPrinting@esf-r.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Derek van Veen</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Anjela Barton</u>	<u>9-10-24</u>
Authorized District Signature	Date

<u>Mike Willman</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Joan S. Montegary</u>	<u>8/15/20</u>
Authorized District Signature	Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240815101539.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AMAZON CAPITAL SERVICES			240803001	08/21/2024	\$116.21	193F-KVGG-4NYN
GARY HEUSLEIN			240803002	08/21/2024	\$174.70	Sep-24
SMILE NOW ARLINGTON			240803003	08/21/2024	\$368.00	3606917704
SUNBELT RENTALS INC			240803004	08/21/2024	\$116.62	157646351-0001

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 08:45:45 Date: 08/15/2024

As Of: 08/21/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20300</b>	<b>08/06/2024</b>	<b>08/21/2024</b>	<b>1247</b>		
			<b>AMAZON CAPITAL SERVICES</b>	<b>116.21</b>	<b>2024 Pancake Breakfast Supplies</b>
	522 10 49 80-01	Unexpected Costs	001 000 522 General Expense	116.21	2024 Pancake Breakfast Supplies
<b>20301</b>	<b>08/15/2024</b>	<b>08/21/2024</b>	<b>355</b>		
			<b>GARY HEUSLEIN</b>	<b>174.70</b>	<b>SEPTEMBER 2024</b>
	522 10 22 30-01	LEOFF 1 - Medicare/Med	001 000 522 General Expense	174.70	Annual PO for Medicare Reimbursement (\$174.70/mo)
<b>20302</b>	<b>08/05/2024</b>	<b>08/21/2024</b>	<b>1231</b>		
			<b>SMILE NOW ARLINGTON</b>	<b>368.00</b>	<b>LEOFF 1 Dental Bill (Heuslein)</b>
	522 10 22 30-02	LEOFF 1 - Dental Reimb (	001 000 522 General Expense	368.00	LEOFF 1 Dental Bill (Heuslein)
<b>20303</b>	<b>08/05/2024</b>	<b>08/21/2024</b>	<b>850</b>		
			<b>SUNBELT RENTALS INC</b>	<b>116.62</b>	<b>PROPANE FOR PANCAKE BREAKFAST</b>
	522 10 49 80-01	Unexpected Costs	001 000 522 General Expense	116.62	

Report Total: 775.53

Fund	
001 General Expense Fund (10-036-0010)	775.53

This report has been reviewed by:

Signature: *Jean S. Montegary*  
 Fire Chief/Chief Administrative Officer

Date: 8/15/24



# Special District Voucher Approval Document

2024-22

KC v2.0

Scheduled Payment Date: 08/26/2024  
Total Amount: \$2,678.44  
Control Total: 2  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20240822125416.csv  
Fund #: 100360010

### CONTACT INFORMATION

Preparer's Name: Emily Brontberg-Lewis

Email Address: KCPrinting@esf-r.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

#### Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

<u>Derek van Veen</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Doug Halbert</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Anjela Barton</u>	<u>9-10-24</u>
Authorized District Signature	Date

<u>Mike Millman</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Roger Collins</u>	<u>9-10-24</u>
Authorized District Signature	Date
<u>Juan B Montegary</u>	<u>8/22/24</u>
Authorized District Signature	Date

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Fax: (206) 263-3767

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240822125416.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
HONEY BUCKET			240804001	08/26/2024	\$2,325.00	#####
IAFF HEALTH & WELLNESS TRUST			240804002	08/26/2024	\$353.44	43223

## ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 09:53:09 Date: 08/22/2024

As Of: 08/26/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20305</b>	<b>08/09/2024</b>	<b>08/26/2024</b>	<b>1249 HONEY BUCKET</b>	<b>2,325.00</b>	<b>2024 Pancake Breakfast - handwashing sink &amp; delivery</b>
522 10 49 80-01	Unexpected Costs		001 000 522 General Expense	2,325.00	2024 Pancake Breakfast - handwashing sink & delivery
<b>20304</b>	<b>08/19/2024</b>	<b>08/26/2024</b>	<b>1237 IAFF HEALTH &amp; WELLNESS TRUST</b>	<b>353.44</b>	<b>SEPTEMBER 2024; LEOFF 1 Medical Premium for September 2024</b>
522 10 22 30-01	LEOFF 1 - Medicare/Med		001 000 522 General Expense	353.44	LEOFF 1 Medical Premium for September 2024
Report Total:				2,678.44	

Fund	
001 General Expense Fund (10-036-0010)	2,678.44

This report has been reviewed by:

Signature:

Jean S. Montegary

---

Fire Chief/Chief Administrative Officer

Date:

8/22/24

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# Special District Voucher Approval Document

2024-23

KC v2.0

Scheduled Payment Date: 09/04/2024  
Total Amount: \$173.40  
Control Total: 1  
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue  
File Name: AP\_WDNVLFIR\_APSUPINV\_20240829102101.csv  
Fund #: 100366010

<b>CONTACT INFORMATION</b>	
Preparer's Name: <u>Emily J. Bromberg-Lewis</u>	Email Address: <u>KCPrinting@esf-r.org</u>

<b>PAYMENT CERTIFICATION</b>		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
<b>Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :</b>		
<u>Derek van Veen</u>	<u>9-10-24</u>	<u>Mike Millman</u>
Authorized District Signature	Date	Authorized District Signature
<u>Doug Halbert</u>	<u>9-10-24</u>	<u>Roger Collins</u>
Authorized District Signature	Date	Authorized District Signature
<u>Anjela Barton</u>	<u>9-10-24</u>	<u>Jean S Montegary</u>
Authorized District Signature	Date	Authorized District Signature
		<u>8/29/24</u>
		Date

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Date Processed:	_____



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240829102101.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
US BANK CORPORATE PAYMENT SYSTEMS			240901001	09/04/2024	\$173.40	7096-4



# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 09:07:42 Date: 08/29/2024  
Page: 1

As Of: 09/04/2024

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>20306</b>	<b>08/14/2024</b>	<b>09/04/2024</b>	<b>1232</b>	<b>173.40</b>	<b>US BANK CORPORATE PAYMENT SYSTEMS</b> <b>DAILY JOURNAL OF COMMERCE - RFP POSTING</b> <b>FOR STA 33 BATHROOM REMODEL</b>
594 22 61	10-33	Station 33 Remodel/Repa	002 000 594 Reserve Fund (1	173.40	Sta 33 Bid Advertising
Report Total:				173.40	
Fund					
002 Reserve Fund (10-036-6010)				173.40	

This report has been reviewed by:

Signature: *Jean S. Montgomery*  
Fire Chief/Chief Administrative Officer

Date: 8/29/2024



# Special District Voucher Approval Document

2024-24

KC v2.0

Scheduled Payment Date: 09/04/2024

Total Amount: \$974.10

Control Total: 1

Payment Method: WARRANT

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240829102535.csv

Fund #: 100360010

## CONTACT INFORMATION

Preparer's Name:

*Emily J. Bromberg-Lewis*

Email Address:

KCPrinting@esf-r.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<i>Derek van Veen</i>	9-10-24
Authorized District Signature	Date
<i>Anjela Barton</i>	9-10-24
Authorized District Signature	Date
<i>Doug Halbert</i>	9-10-24
Authorized District Signature	Date

<i>Mike Millman</i>	9-10-24
Authorized District Signature	Date
<i>Roger Collins</i>	9-10-24
Authorized District Signature	Date
<i>Joan S. Montegary</i>	8/29/24
Authorized District Signature	Date

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Fax: (206) 263-3767

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

District Name: Woodinville Fire & Rescue

File Name: AP\_WDNVLFIR\_APSUPINV\_20240829102535.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
US BANK CORPORATE PAYMENT SYSTEMS			240902001	09/04/2024	\$974.10	2575-4,7096-3,1847-3

# ACCOUNTS PAYABLE

Woodinville Fire & Rescue

Time: 09:13:49 Date: 08/29/2024

As Of: 09/04/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
<b>20307</b>	<b>08/08/2024</b>	<b>09/04/2024</b>	<b>1232</b>		<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	
				<b>525.83</b>	<b>GSR RENTALS - TABLES &amp; CHAIRS FOR PANCAKE BREAKFAST 2024 (2ND HALF)</b>	
	522 10 49 80-01	Unexpected Costs	001 000 522	General Expense	525.83	GSR RENTALS - TABLES & CHAIRS FOR PANCAKE BREAKFAST 2024 (2ND HALF)
<b>20308</b>	<b>08/10/2024</b>	<b>09/04/2024</b>	<b>1232</b>		<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	
				<b>118.45</b>	<b>HAGGEN - FOOD &amp; BEVERAGE FOR PANCAKE BREAKFAST</b>	
	522 10 49 80-01	Unexpected Costs	001 000 522	General Expense	118.45	HAGGEN - FOOD & BEVERAGE FOR PANCAKE BREAKFAST
<b>20309</b>	<b>08/01/2024</b>	<b>09/04/2024</b>	<b>1232</b>		<b>US BANK CORPORATE PAYMENT SYSTEMS</b>	
				<b>329.82</b>	<b>RESTAURANT DEPOT - UTENCILS AND SUPPLIES FOR PANCAKE BREAKFAST</b>	
	522 10 49 80-01	Unexpected Costs	001 000 522	General Expense	329.82	RESTAURANT DEPOT - UTENCILS AND SUPPLIES FOR PANCAKE BREAKFAST
Total US BANK CORPORATE PAYMENT SYSTEMS				974.10		
Report Total:				974.10		
Fund						
001 General Expense Fund (10-036-0010)				974.10		

This report has been reviewed by:

Signature: *Jean S. Montegary*  
 Fire Chief/Chief Administrative Officer

Date: 8/29/2024