

WOODINVILLE FIRE & RESCUE
Tuesday, October 22, 2024

**SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS
BUDGET AND BENEFIT CHARGE HEARING**

Commissioner Collins called the meeting to order at 5:00 p.m. Roll call was taken and was as follows:

Roll Call

Commissioner Collins (Chair)
Commissioner van Veen
Commissioner Barton
Commissioner Halbert

Staff

Fire Chief Ben Lane
Assistant Chief Will Aho (*virtual*)
Deputy Director Pam Bryson (*virtual*)
Deputy Director Jamie Formisano (*virtual*)
Deputy Chief Doug McDonald
Finance Director Joan Montegary
Board Secretary Nicole Frisch

Absent

Commissioner Mike Millman (excused)

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner Halbert moved to approve the agenda in content and order. The motion was seconded by Commissioner Barton. The motion passed, 4-0.

Public Comments

None.

Benefit Charge and Budget Hearings

MOTION: At 5:02 p.m., Commissioner Halbert moved to open the public hearing to review and establish the District's benefit charge to be imposed in 2025 and the public hearing to review

and establish the District's 2025 budget. The motion was seconded by Commissioner Barton. The motion passed, 4-0.

MOTION: *At 5:03 p.m., Commissioner van Veen moved to open the public testimony portion of the public hearing to review and establish the District's benefit charge to be imposed in 2025 and the public hearing to review and establish the District's 2025 budget. The motion was seconded by Commissioner Halbert. The motion passed, 4-0.*

Public Testimony:

None

MOTION: *At 5:04 p.m., Commissioner Barton moved to close the public testimony portion of the public hearing to review and establish the District's benefit charge to be imposed in 2025 and the public hearing to review and establish the District's 2025 budget. The motion was seconded by Commissioner van Veen. The motion passed, 4-0.*

Presentation:

Director Montegary presented the attached report regarding both the 2025 benefit charge and the 2025 budget. She covered property tax estimates, benefit charge estimates, total revenue, and budget needs.

Staff will bring the Resolutions for the final budget adoption to the Board's November 12, 2024 Regular Meeting.

MOTION: *At 5:10 p.m., Commissioner van Veen moved to close the public hearing to review and establish the District's benefit charge to be imposed in 2025 and the public hearing to review and establish the District's 2025 budget. The motion was seconded by Commissioner Barton. The motion passed, 4-0.*

Adjournment

The meeting adjourned at 5:12 p.m.

Nicole Frisch

Nicole Frisch, Board Secretary

Derek van Veen

Derek van Veen, Commissioner, Position 1

Doug Halbert

Doug Halbert, Commissioner, Position 2

Anjela Barton

Anjela Barton, Commissioner, Position 3

Absent 10/22/2024

Mike Millman, Commissioner, Position 4

Roger Collins

Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

**SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS
Station 31, 17718 Woodinville-Snohomish Road NE**

**Tuesday, October 22, 2024
5:00 p.m.**

The meeting will be conducted in person and virtually, via Microsoft Teams. You may join the meeting in person at the above address, or virtually using the link below:

[Join meeting](#)

To listen live, dial [+1 509-931-1382](tel:+15099311382), [715115254#](tel:+1509931715115254)
Phone Conference ID: 715 115 254#

AGENDA

Call to Order/Flag Salute/Roll Call

Approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to NFrisch@esf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Budget Presentation
2. Fire Benefit Charge and Budget Hearing
3. Adjournment



WOODINVILLE FIRE & RESCUE BOARD OF FIRE COMMISSIONERS

NOTICE OF SPECIAL MEETING

Tuesday, October 22, 2024

The Board of Fire Commissioners for Woodinville Fire & Rescue will hold a
Special Meeting - Fire Benefit Charge and Budget Hearing
beginning at 5:00 p.m. on Tuesday, October 22, 2024, at Station 31
17718 Woodinville Snohomish Road NE

You may join the meeting in person at the above address, or virtually using the link below:

[Meeting Link](#)

To listen live, dial [+1 509-931-1382,715115254#](tel:+15099311382715115254)

Phone Conference ID: 715 115 254#

The purpose of this hearing is to:

1. Review sources of revenue for the District's 2025 expense budget, including revenue from property taxes and possible increases in property tax revenues, if any, as required by RCW 84.55.120; and
2. Review and establish the District's benefit charge to be imposed in 2025 for the support of its legally authorized activities which will maintain or improve the services afforded in the District as provided in RCW 52.18.060.

Prepare – Prevent – Perform

www.wf-r.org

2025 Budget

WOODINVILLE FIRE & RESCUE



Presented by:

Joan Montegary, Finance Director

October 22, 2024

Agenda

- Budget Calendar
- WFR's 2025 Budget Needs
- Planned Expenditures - Capital
- Planned Expenditures - Reserves
- 2025 Estimated Revenue
- Request to the Board
- Budget Calendar - Again
- Questions/Direction to Staff

Budget Calendar

- ✓ 1st Look/Board direction 9/10/24
- ✓ 2nd Look/Final revenue and expense estimates 10/08/24
- Benefit Charge and Budget Hearings**
(special meeting) 10/22/24
- Final budget adoption 11/12/24
- Forward budget documents to King County 11/21/24

WFR's 2025 Budget Needs

General Fund

Operations	\$16,376,287
Commissioners	16,500
State/County Fees	<u>84,838</u>
	\$16,477,625
Carryover from end fund balance	<u>(400,000)</u>
Total Collection	<u><u>\$16,077,625</u></u>

Planned Expenditures

Capital Fund

Annual contribution to EF&R's Capital Facility Maintenance Fund	\$ 81,955
Facilities expense – not specified	75,000
Equipment expense – not specified	<u>75,000</u>
	<u><u>\$231,955</u></u>

Planned Expenditures

Reserve Fund

Annual contribution to EF&R's Equipment Replacement Fund	\$ 186,284
Station 31 kitchen upgrade	250,000
Station 33 bathroom remodel	550,000
Balance on new brush rig (pre-approved)	<u>137,560</u>
	<u><u>\$1,173,844</u></u>

Planned Expenditures

Benefit Liability Reserve Fund

Annual contribution to LEOFF 2
Medical Bridge Program

\$ 57,960

2025 Estimated Revenue – 15.00% increase in AV

Property Tax	\$ 9,690,464
Fire Benefit Charge	5,523,149
EMS Levy Funds	764,012
Miscellaneous	100,000
Carryover from end fund balance	<u>400,000</u>
	<u><u>\$16,477,625</u></u>

Needs:

Operating Expenses: \$16,477,625

Effective Tax Rate: \$0.83430

Request to the Board

Staff requests Board approval to move forward with preparing the final budget for 2025. We will collect approximately \$9,690,464 in property tax, or the allowable levy amount; and approximately \$5,523,149 in fire benefit charges.

Staff will return to the Board on November 12, 2024 with the necessary Resolutions for final budget adoption.

** The levy limit worksheet is preliminary; thus, the numbers may change slightly before final budget adoption.*

Budget Calendar

- ✓ 1st Look/Board direction 9/10/24
- ✓ 2nd Look/Final revenue and expense estimates 10/08/24
- ✓ Benefit Charge and Budget Hearings
(special meeting) 10/22/24
- ❑ **Final budget adoption** 11/12/24
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QUESTIONS?



Thank you

