

WOODINVILLE FIRE & RESCUE

Tuesday, December 10, 2024

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

Commissioner Collins called the virtual meeting to order at 5:00 p.m. Roll call was taken and was as follows:

Roll Call

Commissioner Collins
Commissioner van Veen
Commissioner Halbert
Commissioner Millman

Staff

Fire Chief Ben Lane
Board Secretary Nicole Frisch
Assistant Chief Will Aho
Deputy Director Jamie Formisano
Deputy Chief Greg Garat
Deputy Chief Doug McDonald
Finance Director Joan Montegary

Absent

Commissioner Barton - excused

Consideration and Approval of Agenda in Content and Order

MOTION: Commissioner van Veen moved to approve the agenda as presented. The motion was seconded by Commissioner Millman. The motion passed, 4-0.

Public Comment

None.

1. Staff Report 24-007 – ILA for Fire Marshal Services (attached hereto)

Chief Lane presented the Staff Report as attached hereto.

2. 2025 Meeting Schedule

Board Chair Collins proposed meeting in person at Station 31 on January 14, 2025, April 15, 2025, June 10, 2025, and September 9, 2025, with the rest of the year's meetings held virtually. Additionally, there will be no meeting in August, and the November meeting will be held on November 4 instead of November 11 due to the Veteran's Day holiday. Discussion ensued. The Board agreed and adopted the proposed 2025 meeting schedule by acclimation.

3. Fire Benefit Charge Discussion (attached hereto)

Chief Lane presented the memo as attached hereto. Discussion ensued. The Fire Benefit Charge renewal will be added to the January 14, 2025 regular meeting agenda.

4. Fire Chief Briefing

Chief Lane provided the Fire Chief Briefing as attached hereto.

5. Consent Agenda (attached hereto)

- a. Approval of meeting minutes from the November 12, 2024 regular meeting
- b. Approval of Vouchers

MOTION: Commissioner Halbert moved that the Board of Fire Commissioners approve the Consent Agenda as presented. The motion was seconded by Commissioner van Veen. The motion passed, 4-0.

6. Reports and Requests from the Commissioners/Good of the Order

Commissioners Halbert and van Veen expressed gratitude for the work of EF&R personnel during the recent wind event.

Commissioner Millman reported that Chaplain Dunn was honored during the recent Woodinville Chamber of Commerce Hometown Heroes event. He noted that it was nice to see her honored for her work.

Commissioner Collins reported that he completed the initial interview with the State Auditor's Office. He noted that he was happy to share no concerns and thanked Director Montegary and EF&R staff for their great work with the budget.

Deputy Chief McDonald reported that he has officially submitted his retirement letter effective June 16, 2025 after 40 years in the fire service.

7. Adjournment

Board Chair Collins adjourned the meeting at 5:39 p.m.



Nicole Frisch, Board Secretary



Derek van Veen, Commissioner, Position 1



Doug Halbert, Commissioner, Position 2

/s/ Anjela Barton

Anjela Barton, Commissioner, Position 3



Mike Millman, Commissioner, Position 4



Roger Collins, Commissioner, Position 5



Woodinville Fire & Rescue

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS VIRTUAL

**Tuesday, December 10, 2024
5:00 p.m.**

The meeting will be conducted virtually, via Microsoft Teams. You may join the meeting in person at the above address, or virtually using the link below to attend live:

[Click here to join the meeting](#)

To listen live, dial [+1 509-931-1382](tel:+15099311382),,287103346#

Phone Conference ID: 287 103 346#

AGENDA

Call to Order/Roll Call

Consideration and approval of Agenda in Content and Order

Public Comments (Please submit public comment via email to nfrisch@esf-r.org at least one hour prior to start of meeting. Please limit comments to three minutes.)

Board Business Items

1. Staff Report 24-007 – ILA for Fire Marshal Services
2. 2025 Meeting Schedule
3. Fire Benefit Charge Discussion
4. Fire Chief Briefing
5. Consent Agenda
 - a. Approval of Minutes from the November 12, 2024 regular meeting
 - b. Approval of General Voucher
6. Reports and Requests from the Commissioners / Good of the Order
7. Adjournment

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: December 3, 2024

TO: Roger Collins, Board Chair
Board of Fire Commissioners

FROM: Ben Lane, Fire Chief

SUBJECT: **Staff Report 24-007**
Subject: Interlocal Agreements for Fire Marshal Services with the Cities of Woodinville and Duvall

Background

WF&R currently operates under two Interlocal Agreements (ILAs) for Fire Marshal services: one with the City of Woodinville and another with the City of Duvall. These agreements designate EF&R staff to administer fire and life safety inspection and permitting programs within each city.

City of Woodinville

The ILA with the City of Woodinville, initially established on November 1, 2016, delegates the administration of fire inspections, permitting, and life safety programs to WF&R. The agreement emphasizes collaboration on International Fire Code (IFC) compliance, inspection record management, and fee collection. The City of Woodinville has expressed interest in revisiting the terms of this ILA to ensure alignment with current needs and priorities.

City of Duvall

The ILA with the City of Duvall, signed in January 2018, outlines similar terms regarding fire code administration. The City of Duvall is exploring the option of transitioning the agreement between WF&R and the City of Duvall to establish a direct agreement with EF&R. This shift aims to streamline administration and improve accountability.

Discussion

Strategic interest includes:

1. **Reassessing Services Provided:** evaluate the scope of services under both agreements to ensure they meet operational and financial sustainability goals.
2. **Cost Recovery:** Given the substantial workload associated with plan reviews, assess whether current fee structures incorporated into the ILA adequately reflect the costs of providing these services.
3. **Efficiency and Direct Agreements:** A direct ILA with the City of Duvall and EF&R would enhance efficiency and allow EF&R to better align its operations with city priorities without the intermediary structure involving WF&R.

4. **City Discussions:** Staff from both cities have requested a meeting to discuss potential updates to its agreement, presenting an opportunity to refine roles, responsibilities, and cost recovery mechanisms.

Fiscal Impact

There is no immediate fiscal impact from this report. Future modifications to the ILAs could result in revised cost recovery models or administrative expenses.

Recommendation

No formal action is required at this time. EF&R staff recommend proceeding with discussions with both cities in January 2025. Key priorities include defining service levels, ensuring fair cost recovery, and transitioning to a direct agreement with the City of Duvall.

Woodinville Fire & Rescue



M E M O R A N D U M

DATE: December 12, 2024
TO: WF&R Board of Fire Commissioners
FROM: Ben Lane, Fire Chief
SUBJECT: Fire Protection District – Fire Benefit Charge Election Information

Background

The Fire Benefit Charge (FBC) is a calculation based on the total square footage of buildings, garages, shops, barns, and other structures in the District as well as the type of use of the property. Unlike property taxes based on assessed value, the FBC calculation more closely approximates the fire risk to property and the service required in the event of an emergency.

Woodinville Fire & Rescue has utilized the Fire Benefit Charge (FBC) since its initial approval by voters in 1989. The FBC has been renewed by voters in six-year intervals since then, with the most recent FBC, approved in April of 2019, set to expire at the end of 2025.

Discussion

Per RCW 52.18.050(3)(a), the continued imposition of the FBC may be approved for six years, ten years, or permanently.

- A ballot measure calling for the continued imposition of a benefit charge for six or ten consecutive years must be approved by a majority of the voters of the district voting at a general or special election, and
- A ballot measure calling for the continued imposition of a benefit charge as a permanent benefit charge must be approved by not less than 60 percent of the voters of the district voting at a general or special election.

The deadline to file a resolution for the April 22, 2025 Special Election is February 21, 2025.

The deadline to file a resolution for the August 5, 2025 Primary Election is May 2, 2025.

EF&R Staff will be seeking direction at the WF&R Board of Fire Commissioners January 14, 2025 regular meeting.



**Woodinville Fire & Rescue
Board of Fire Commissioners**

To: Woodinville Fire & Rescue Board of Fire Commissioners
From: Fire Chief Ben Lane
Subject: Fire Chief Briefing – December 2024

Duvall:

We're now in the home stretch! The transition committee has just one more meeting before our go-live date on January 1, 2025. Thank you all for your hard work and dedication in welcoming Duvall as a valued addition to EF&R.

Promotion:

On December 12th at the EF&R Board Meeting we will be recognizing legacy Woodinville employee Jace Allen for his December 1 promotion to Lieutenant. Congratulations Jace!

2025 Legislative Day:

Please consider joining EF&R staff in Olympia on February 6 (08:00–13:00ish) to advocate for EF&R's top legislative priorities. Your participation has proven to be invaluable in the past and can have a significant impact. If you are interested in attending, please email Nicole. (Draft Legislative Agenda Attached)

Community Events:

- Winter Fest in Woodinville, 12/7
- Partnering with Toys for Tots through 12/16, collection boxes at all stations
- Hometown Hero event, 12/2
- Shop with a Cop, 12/14 - 08:00 at the Target in Woodinville

Recruit Firefighter Graduation:

Please join us on January 21 at 6:00 pm to celebrate the graduation of SCKFTC Recruit Class 19 at the New Life Church in Renton – 15711 152nd Ave SE Renton, WA 98058



*Ceremony will be live-streamed on our Facebook page:
@southkingcountyfiretrainingconsortium
Scan the QR code to access the Facebook page.*

11/18 Wind Event:

On November 18, 2024, a powerful weather event impacted the region, bringing intense winds, widespread damage, and high call volumes across our service area. Our Emergency Management and Operations divisions proactively prepared through

coordinated efforts, strategic upstaffing, and community communication to mitigate the storm's impact.

Key Highlights:

1. Proactive Planning and Coordination:

- **Incident Action Plan:** Developed on November 17 to ensure preparedness for extended shifts, employee preparedness, and power outages.
- **Dept Coordination Center (DCC):** Opened at Station 31 in Woodinville and staffed for approximately 24 hours, facilitating communication with cities, King County OEM, and mutual aid partners.

2. Operational Challenges and Adaptations:

- **Emergency Call Volume:** Over a six-hour period, EF&R responded to nearly 300 calls, including:
 - 63 incidents involving trees on structures.
 - 9 vehicle entrapments caused by fallen trees.
 - Multiple hazardous materials incidents, such as a tree striking a 1,000-gallon propane tank.
- **911 Resource Management:** Shifted to life-safety response mode and implemented a triage system to prioritize critical incidents, alleviating pressure on dispatch.

3. Critical Incidents:

- Crews rescued an Issaquah police officer after their vehicle was struck by multiple trees.
- Responded to multiple structure fires and power line hazards, with damage to apparatus caused by debris.

4. Employee Highlights:

- **Team Effort at Station 31:** Emergency Manager Bawden, EM Coordinator Robinson, Fire Corps Bromberg, BCs Hudson, Walker, Austin, and Deputy Chiefs Garat and McDonald played pivotal roles in setting up the DCC and managing operations during the storm. Their collaboration ensured efficient incident coordination and support across the agency.
 - **Public Communication:** The PIO, along with DC McDonald, coordinated timely storm warnings and community updates.
 - **Field Operations:** Teams worked tirelessly under challenging conditions. Notably, Station 92 crews were relocated to Station 91 due to a generator failure, ensuring uninterrupted emergency response capabilities.
 - **Community Needs:** Received numerous requests for non-emergency assistance from community members, including charging medical devices and transportation for non-emergency medical appointments. CORE, Emergency Management, and administrative assistants worked diligently to provide resources and assistance.
-

5. **Recovery and Resilience:**

The Emergency Management Division continues to lead recovery efforts, including conducting damage assessments and collaborating with King County for cost recovery. Post-storm operations highlighted the critical need to establish robust backup plans to enhance resilience:

- **Fuel Supplies:** Current processes for fueling apparatus and generators were inefficient, underscoring the importance of securing larger portable fuel tanks or priority fuel delivery contracts and exploring MOUs with local government agencies for fuel access during emergencies.
- **Internet Connectivity:** The loss of internet at HQ and Issaquah stations emphasized the need for a reliable backup internet solution to maintain operational continuity during outages.
- **Community Needs:** The storm revealed gaps in assisting community members with non-emergency needs, such as charging medical devices or accessing transport for medical appointments. Developing proactive plans to address these needs is essential for future emergency responses.

Community Impact and Appreciation:

EF&R's preparedness and adaptability ensured critical services were delivered during this unprecedented weather event. The collaborative efforts of all staff—from administrative planning to field execution—exemplify our commitment to community safety and resilience.

This briefing underscores our team's unwavering dedication and the vital role of proactive planning in safeguarding our community. The challenges faced during this event highlight not only the need for continuous improvement in response strategies but also the critical importance of dedicated funding for emergency preparedness. Reliable funding ensures we can maintain robust planning, adequate staffing, and essential resources to respond effectively to crises and protect lives and property.

Eastside Fire & Rescue Board of Directors 2025 Top Legislative Issues

PFAS Contamination and Toxic Chemical Reduction

- Support the reduction of toxic chemicals in firefighting activities and equipment.
- Advocate for the implementation and funding of the PFAS Chemical Action Plan (CAP) developed by the PFAS CAP Advisory Committee.
- Seek sustained funding through the State Model Toxic Control Act (MTCA) for mitigating PFAS-contaminated sites.
- Advocate for state-level procurement support for PFAS-free firefighting gear to ensure local agencies can transition to safer alternatives without financial strain.

Wildland Fire Mitigation, Response, and Wildland Urban Interface (WUI)

- Seek the renewal of authorizing language to use the fire service mobilization account for repositioning of resources.
- Work with stakeholders to identify unprotected lands and develop strategies for protection.
- Support increased funding for Wildland Urban Interface (WUI) fire prevention methods, forest health management practices, and the adoption of strengthened International WUI Codes.
- Support funding for education and grants for property owners regarding the international WUI code including defensible space/firewise vegetation. (2024 HB 2330)
- Support transparency and data-based wildfire risk and mitigation scores to help ensure Washington residents can obtain and maintain affordable insurance coverage. (2024 HB 2330)

Lithium-Ion Battery Response and Evolving Energy Systems

- Advocate for the inclusion of fire service-specific provisions in energy policy decisions and alignment with Washington's Clean Energy Transformation Act (CETA, RCW 19.405) as a framework for handling energy storage-related incidents.
- Elevate awareness and funding for research, training, and the procurement of specialized equipment designed for lithium-ion battery incidents, ensuring alignment with WA's clean energy goals.

Stable Funding & Revenue

- Support efforts to modify the property tax growth limit to reflect population growth and inflation, with a cap of 3%.
- Continue exploring opportunities for local levy reform and funding stability.

Enhanced Transportation and Access for Emergency Services

- Eastside Fire & Rescue, in partnership with the Southeast Legislative Transportation Coalition (SEAL-TC), urges the Legislature to prioritize funding to complete the widening and safety enhancements on SR 18 from Tiger Mountain Summit to Issaquah/Hobart Road. This critical project will address severe safety risks on a heavily trafficked corridor, improve commuter and freight mobility, and ensure reliable access for emergency responders. With \$640 million already allocated for improvements from Deep Creek to Tiger Mountain Summit and construction planned for 2027-2031, extending these upgrades is essential to protect lives, enhance regional connectivity, and support the efficient delivery of emergency services.

Regional Resilience and Disaster Preparedness

- In alignment with the WA State Emergency Management Division's focus on earthquake resilience (RCW 38.52.105), advocate for increased funding for regional disaster preparedness, emphasizing earthquake resilience for upgrades to critical fire service infrastructure and wildfire prevention.
- Promote collaborative projects across Issaquah, Sammamish, and North Bend to strengthen regional disaster response capabilities. Propose partnerships with the WA State Department of Commerce to secure grants for multi-jurisdictional preparedness projects.

Sustainable Funding for EMS and Co-Response Services

- Advocate for sustained funding and expanded implementation of co-response models as outlined in House Bill 2245, which supports collaborative efforts between law enforcement, fire services, and behavioral health professionals. This model enhances crisis intervention, reduces reliance on emergency rooms, and ensures more appropriate care pathways for individuals in crisis.
- Support efforts to address hospital capacity issues and reduce emergency room wait times. Collaborate with the Health Care Authority to implement changes to the Ground Emergency Medical Transport (GEMT) program through federal policy updates.

**Woodinville Fire & Rescue
Revenue and Expenditure Report
October 2024**

COMMENTS

Expense Fund

Revenue

At the end of October, we have received about 95 percent of our property tax and fire benefit charge revenue. We have also received the EMS levy funds.

Expenditures

Expenses are showing over budget due to an extra \$1M being transferred into the Reserve Fund.

Other Information

The Board adopted the 2025 budget on November 12, 2024 and the requisite documents were sent to King County on November 14, 2024.

Woodinville Fire & Rescue
Cash/Investment Balances by Fund
For the month ended October 31, 2024

Line #		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
1	October 31, 2024	\$8,453,142	\$0	\$230,330	\$18,215,141	\$678,647	\$27,577,260
2							
3	December 31, 2023	\$8,237,963	\$0	\$483,721	\$16,644,923	\$870,464	\$26,237,070
4							
5	Dollar Increase (Decrease)	<u>\$215,179</u>	<u>\$0</u>	<u>(\$253,390)</u>	<u>\$1,570,218</u>	<u>(\$191,817)</u>	<u>\$1,340,190</u>
6							
8							
9	<i>For historical reference, 2019 through 2022 year-end cash/investment balances are shown below.</i>						
10							
11		Expense Fund	Benefit Charge Fund	Capital Project Fund	Reserve Fund	Benefit Liability Reserve Fund	Total All Funds
12	December 31, 2022	\$8,050,506	\$0	\$510,719	\$15,640,322	\$909,125	\$25,110,672
13							
14	December 31, 2021	\$6,945,153	\$0	\$754,078	\$15,835,811	\$1,310,365	\$24,845,407
15							
16	December 31, 2020	\$7,053,049	\$0	\$771,758	\$13,774,558	\$1,957,859	\$23,557,224
17							
18	December 31, 2019	\$7,356,347	\$0	\$2,399	\$11,224,084	\$1,190,213	\$19,773,042

Woodinville Fire & Rescue
Revenue and Expense Report
For the month ended October 31, 2024

% of Budget Time Remaining

16.7%

Line #	October 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
1					
2	Cash Balance - Beginning of Year	8,237,963	8,237,963		
3					
4	Revenue				
5a	Taxes Collected	3,705,691	9,414,691	8,923,739	490,952 5.2%
5c	Leashold Excise Tax	0	0	(268)	268
5d	Timber Harvest in Lieu	0	0	203	(203)
5	Property Taxes	3,705,691	9,414,691	8,923,674	491,017 5.2%
6a	KC BLS Levy Revenue	0	735,921	735,921	0 0.0%
6b	KC CBT-QI Revenue	0	0	7,869	(7,869) #DIV/0!
6c	KC BLS Core Revenue	0	0	17,814	(17,814) #DIV/0!
6d	KC BLS MIH Revenue	31,739	0	155,379	(155,379) #DIV/0!
6	King County EMS Levy Revenue	31,739	735,921	916,983	(181,062) -24.6%
7a	Fire Inspection Services	0	0	2,050	(2,050) #DIV/0!
7b	Alarm/Sprinkler Fees (50/50)	0	0	26,058	(26,058) #DIV/0!
7c	Alarm/Sprinkler Fees (100)	0	0	30,572	(30,572) #DIV/0!
7	Permit/Plan Review Revenue	0	0	58,680	(58,680) 0.0%
8a	EFR ILA Annual Recon	0	0	42,803	
8b	Investment Fees Contra	(62)	0	(493)	493 #DIV/0!
8c	Investment Interest Gross	14,155	0	242,013	(242,013) #DIV/0!
8d	Realized Gains and Losses	0	0	666	(666) #DIV/0!
8e	Cash Impaired Investments (Retainage)	7	0	147	(147) #DIV/0!
8f	Cell Tower - Station 31	1,547	0	14,924	(14,924) #DIV/0!
8g	Cell Tower - Station 33	1,153	0	12,350	(12,350) #DIV/0!
8h	Cell Tower - Station 35	0	0	24,142	(24,142) #DIV/0!
8i	Miscellaneous Revenue	0	100,000	13,744	86,256 86.3%
8	Miscellaneous Other	16,800	100,000	350,295	(250,295) -250.3%
9	Interfund Transfers IN			0	
10	Benefit Charge Fund	2,070,694	5,121,560	4,885,300	236,260 4.6%

Woodinville Fire & Rescue
Revenue and Expense Report
For the month ended October 31, 2024

% of Budget Time Remaining

16.7%

Line #		October 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
11	Reserve Fund	0	0	0	0	
12	Benefit Liability Reserve Fund	0	0	160,000	(160,000)	
13	Total Revenue	5,824,924	15,372,172	15,294,931	77,241	0.5%
14						
15	Total Resources (Beginning Cash + Revenue)			23,532,893		
16						
17	Expenditures					
18a	Salary & Wages - BoFC	0	10,000	3,088	6,912	69.1%
18	Salaries & Wages	0	10,000	3,088	6,912	69.1%
19a	LEOFF 1 - Medicare/Medical Premiums	528	7,000	6,803	197	2.8%
19b	LEOFF 1 - Dental Reimb (Estimate)	0	5,000	594	4,406	88.1%
19c	Payroll Taxes - BoFC	0	1,000	246	754	75.4%
19	Benefits	528	13,000	7,643	5,357	41.2%
20a	Office Supplies (Consumables; shredding)	0	500	0	500	100.0%
20b	IT - Software Licensing	0	1,700	1,602	98	5.8%
20c	IT - FireTrex Staffing Software	0	2,000	0	2,000	100.0%
20d	IT - Springbrook (BIAS) Financial Software	0	10,800	0	10,800	100.0%
20e	IT - Website Maintenance	64	750	655	95	12.7%
20f	KC BLS Core Services Funds (EMS Supplies)	0	24,525	17,814	6,711	27.4%
20	Office & Operating Supplies	64	40,275	20,071	20,205	50.2%
21a	Prof Svcs - Legal (PFR)	0	3,500	0	3,500	100.0%
21b	Prof Svcs - Accountant	0	1,000	0	1,000	100.0%
21c	Intergov Prof Svcs - State Audit	0	17,000	0	17,000	100.0%
21d	Intergov Prof Svcs - MIH (KC BLS Levy)	31,739	126,955	155,379	(28,424)	-22.4%
21e	Intergov Prof Svcs - CBT/QI (KC BLS Levy)	0	10,870	7,869	3,001	27.6%
21f	Intergov Prof Svcs - EFR ILA	1,192,394	14,308,722	11,966,738	2,341,984	16.4%
21g	Prof Svcs - EFR Recon	0	300,000	1,265,102	(965,102)	-321.7%
21h	Prof Svcs - Not Specified	0	2,500	0	2,500	100.0%
21i	Contract - FBC Calculations/Mailings	0	22,000	20,357	1,643	7.5%

Woodinville Fire & Rescue
Revenue and Expense Report
For the month ended October 31, 2024

% of Budget Time Remaining

16.7%

Line #		October 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
21j	CoW - 5% of Permit Fees (also including Duvall fees)	0	6,200	700	5,500	88.7%
21	Professional Services	1,224,132	14,798,747	13,416,144	1,382,603	9.3%
22a	Travel - BoFC Ad Hoc Training/Conferences	0	800	0	800	100.0%
22b	Travel - BoFC Ad Hoc Mileage/Tolls/Parking	0	1,000	0	1,000	100.0%
22	Travel	0	1,800	0	1,800	100.0%
23a	Meetings - BoFC Hosted KCFCA General Mtg	0	850	0	850	100.0%
23b	Meetings - BoFC KCFCA Installation Banquet	0	750	0	750	100.0%
23c	Meetings - BoFC KCFCA Meetings (Meals/Mtg)	0	300	0	300	100.0%
23d	Meetings - BoFC Food/Bev (Board Retreat)	0	600	0	600	100.0%
23e	Dues/Subscriptions - BoFC WFCFA	0	6,200	6,000	200	3.2%
23f	Dues/Subscriptions - BoFC KCFCA	0	200	0	200	100.0%
23g	Dues/Subscriptions - BoFC Woodinville Chamber	0	400	350	50	12.5%
23	Training & Education	0	9,300	6,350	2,950	31.7%
24	Advertising	0	1,100	0	1,100	100.0%
25	Insurance (Buildings/Apparatus)	0	6,500	4,234	2,266	34.9%
26a	Unexpected Costs	0	25,000	9,217	15,783	63.1%
26b	FBC Refunds (Pymts made to FD in error)	0	2,000	0	2,000	100.0%
26	Miscellaneous Other	0	27,000	9,217	17,783	65.9%
27a	Ad Valorem Tax Refunds	3,373	30,000	23,456	6,544	21.8%
27b	Elections & Info	0	42,000	29,856	12,144	28.9%
27c	Benefit Charge Collection Fee (KC)	0	60,000	53,110	6,890	11.5%
27d	General Cash Mgt and Bank Svc Charges	227	3,000	3,768	(768)	-25.6%
27	Intergovernmental Services	3,600	135,000	110,190	24,810	18.4%
28	Sub-Total (excluding Intrafund Transfers)	1,228,324	15,042,722	13,576,938	1,465,784	9.7%
29						
30	Interfund Transfers OUT					
31	Benefit Charge Fund	0	0	2,814	(2,814)	
32	Benefit Liability Reserve Fund	0	0	0	0	
33	Capital Fund	0	0	0	0	

Woodinville Fire & Rescue
Revenue and Expense Report
 For the month ended October 31, 2024

% of Budget Time Remaining

16.7%

Line #	October 2024 Actuals	2024 Annual Budget	2024 YTD Actual	Remaining Dollars	% of Total Remaining
34 Reserve Fund	0	0	1,500,000	(1,500,000)	
35 Total Expenditures	1,228,324	15,042,722	15,079,752	(37,030)	-0.25%
36					
37 End Fund Balance - October 2024			8,453,142		



Special District Voucher Approval Document

2024-32

KC v2.0

Scheduled Payment Date: 12/18/2024
Total Amount: \$8,696.00
Control Total: 3
Payment Method: WARRANT

District Name: Woodinville Fire & Rescue
File Name: AP_WDNVLFIR_APSUPINV_20241212082249.csv
Fund #: 100360010

CONTACT INFORMATION

Preparer's Name: Emily J. Bromberg-Lewis

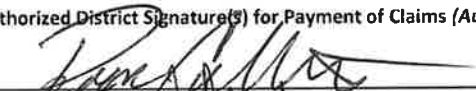
Email Address: KCPrinting@esf-r.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

 Authorized District Signature	<u>1-15-24</u> Date
 Authorized District Signature	<u>1-15-24</u> Date
 Authorized District Signature	<u>1-15-24</u> Date

 Authorized District Signature	<u>1-15-24</u> Date
<u>Anjela Barton</u> Authorized District Signature	<u>1/15/24</u> Date
<u>Jean S. Montegay</u> Authorized District Signature	<u>12/12/24</u> Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Woodinville Fire & Rescue

File Name: AP_WDNVLFIR_APSUPINV_20241212082249.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
STATE AUDITOR'S OFFICE			241201001	12/18/2024	\$6,955.00	L165247
UL LLC			241201002	12/18/2024	\$1,195.00	#####
US BANK CORPORATE PAYMENT SYSTEMS			241201003	12/18/2024	\$546.00	5682-3

ACCOUNTS PAYABLE

Woodinville Fire & Rescue

As Of: 12/18/2024

Time: 07:37:37 Date: 12/12/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20325	12/11/2024	12/18/2024	STATE AUDITOR'S OFFICE	6,955.00	2022-2023 Audit; Invoice L165247
	522 10 41 10-11 Intergov Prof Svcs- State		001 000 522 General Expense	6,955.00	2022-2023 Audit; Invoice L165247
20326	09/30/2021	12/18/2024	UL LLC	1,195.00	NFPA 1911 Annual Aerial Inspection (2021)
	522 10 49 80-01 Unexpected Costs		001 000 522 General Expense	1,195.00	NFPA 1911 Annual Aerial Inspection (2021)
20327	11/14/2024	12/18/2024	US BANK CORPORATE PAYMENT SYSTEMS	546.00	EASTSIDE MEDIA CORPS - NOTICE OF PUBLIC HEARING (2025 BUDGET & FBC)
	522 10 44 10-02 Advertising - Legal (Publi		001 000 522 General Expense	546.00	EASTSIDE MEDIA CORPS - NOTICE OF PUBLIC HEARING (2025 BUDGET & FBC)

Report Total: 8,696.00

Fund	Amount
001 General Expense Fund (10-036-0010)	8,696.00

This report has been reviewed by:

Signature: *Loan S. Montegary*
 Fire Chief/Chief Administrative Officer

Date: 12/12/2024