

TEMPORARY TENT PERMITTING CHECKLIST

Here is what you need to submit a temporary tent permit with Woodinville Fire & Rescue. If you have questions or need more information, Email prevention@wf-r.org or call 425-471-2131

1

DETAILS

Provide detailed scale drawing of tent size, location, interior layout of tables and chairs, size of exits and distances from structures and traffic.

EXAMPLE ONE BELOW

2

DOCUMENTATION

Provide documentation of property owners permission for use outside of tenant agreement.

3

FIRE LANES AND PROTECTION

All fire lanes and fire protection equipment are accessible and clear of all obstructions

4

TRAFFIC

Tents are separated from vehicle traffic (physical barriers when required)

5

SAFETY

No open flames. No flammable liquids or compressed gasses within 10 feet of tent. Occupant load is posted at entrance and provide a minimum of one 2A10BC Fire Extinguisher within 75' of travel.

6

CERTIFICATES

Tent must have flame spread labels or stamp.

EXAMPLE TWO BELOW



6

EXITS

Exits are clearly posted and adequate lighting is in place to maintain a visible path. Gates and barriers do not obstruct exits from tent

7

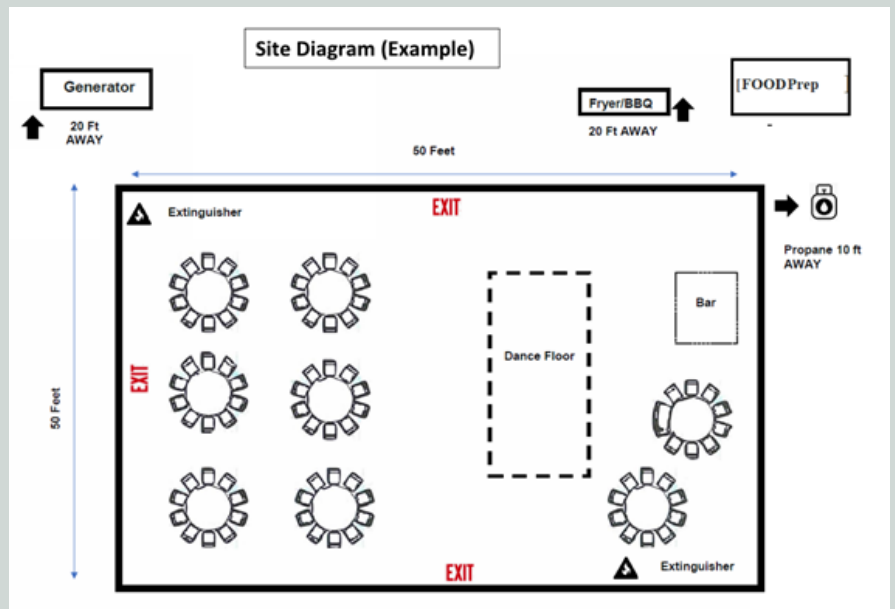
STABILITY

All tent legs are secured per manufactures recommendations to withstand a minimum 35mph sustained wind. This may be estimated doubling the square footage of the tent and then evenly distributing that weight across tent legs.

EXAMPLE: 400 sq.ft tent would require 800 lbs of weight distributed across 8 legs = 100 lbs per leg.

Occupancy will not be allowed if 25mph sustained wind is reached.

EXAMPLE ONE: SITE DIAGRAM



EXAMPLE TWO: FLAME SPREAD LABELS OR STAMPS

